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METROPOLITAN ATLANTA RAPID TRANSIT AUTHORITY

## Fiscal Year 2013 OPERATING AND CAPITAL BUDGETS



### FISCAL YEAR 2013 Adopted Operating & Capital Funds Budget (JULY 1, 2012 THROUGH JUNE 30, 2013)

#### MARTA

Office of Management and Budget 2424 Piedmont Road · Atlanta, GA Phone (404) 848-5000 · FAX (404) 848-5683 http://www.itsmarta.com The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the Metropolitan Atlanta Rapid Transit Authority (MARTA) for its annual budget for the fiscal year beginning July 1, 2011.

To receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device. MARTA has been the consistent recipient of this award since 1993.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

**GOVERNMENT FINANCE OFFICERS ASSOCIATION** Distinguished Budget Presentation Award PRESENTED TO Metropolitan Atlanta Rapid Transit Authority Georgia For the Fiscal Year Beginning July 1, 2011 Linde C. Davison Golfsoy R. Ener Executive Director President

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#### PREFACE

This section provides a letter from MARTA's General Manager, and Executive Summary of the FY2013 Adopted Budget, a listing of MARTA's Officers, Directors and Senior Staff, and a guide to the FY2013 Adopted Book Contents

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#### LETTER FROM THE GENERAL MANAGER/CEO

September 6, 2012



"What would the Atlanta region be today without MARTA?" As I conclude my fiveyear tenure at MARTA's helm, there is absolutely no question in my mind that the fate and future of MARTA and the region are inextricably intertwined.

The future competitiveness, sustainability, and overall quality of life for residents of the City of Atlanta, DeKalb and Fulton Counties the Atlanta region and the State of Georgia are dependent upon the expansion of quality REGIONAL transit service. Forging the partnerships and consensus necessary to achieve this common goal is critical – the sooner the better.

As the nation's ninth largest public transit system, MARTA represents an irreplaceable public investment including over \$6 billion in physical infrastructure managed by an experienced workforce that safely handles more weekday passenger trips than there are residents in the City of Atlanta. With 48 miles of existing heavy rail, MARTA is unquestionably the backbone for any expanded regional transit system. Failing to optimize and leverage this critical asset in collaboration with other local, regional and State partners would not be in the public interest.

That said, while the extremely challenging economic climate we've experienced in recent years has played havoc with the finances of every private business, public agency and family household in our region, MARTA has been steadfast in its commitment to provide safe, affordable and customer-focused transit services.

The adoption of the FY 2013 Capital and Operating Budgets further demonstrates our intention to honor that promise.

This year's budget maintains MARTA transit service levels at a "steady state" as we continue the serious work of stabilizing our finances and preparing for a strategic transformation of the Authority that will be absolutely critical in the months and years ahead.

As promised following the service reductions two years ago, this means there will be no reductions of rail service frequency and modest enhancements to existing bus routes and Mobility service aimed at improving accessibility to key activity and lifeline centers. Likewise, there are no planned increases to MARTA's \$2.50 base fare.

MARTA's "steady state" transit service commitment would not be possible without the continuation of the internal cost-reduction measures that have resulted in a 15 percent reduction in positions, no annual employee salary increases, and increased employee healthcare contributions over the last five years.

Unfortunately, this year's budget includes restoration of the outdated 50/50 MARTA Act legislative restrictions on the use of sales taxes for operating and capital purposes. This limitation on MARTA's financial flexibility could have an adverse impact on future budgets. Permanent elimination of these legacy state financial restrictions remains a MARTA legislative priority.

Over the past several years, MARTA has put forth significant effort in developing a new business model that leverages our core strengths, captures greater cost-savings, promotes innovation and identifies previously untapped sources of revenue. A significant component of that process is already moving forward as KPMG, one of the nation's premiere auditing firms, has been voluntarily tasked by the Authority to conduct a comprehensive management review and operational assessment. Phase 2 of this assessment will be completed this Fall; and will be instrumental in informing future decision-making.

I am confident that MARTA will prevail with the ongoing support of our employees, customers, local partners and the dedicated transit professionals with whom I have been so deeply honored, and humbled, to serve alongside. Thank you.

Sincerely,

Beverly A. Scott, Ph.D. General Manager/CEO



#### LETTER OF TRANSMITTAL

#### **EXECUTIVE SUMMARY of FY2013 ADOPTED BUDGET**

FY2013 Adopted Budget			
Sources and Applica	ations of Operating	g Funds	
Beginning FY2013 Carry-Over		\$143,993,391	
Revenues		401,661,025	
Sales Tax (50% of Receipts)	\$167,620,500		
Passenger Revenue	139,841,034		
Station Parking	2,448,000		
Advertising Revenue	6,570,000		
Interest Income	273,325		
Other Transit Operating Rev	615,339		
Lease Income (Inc. TOD)	9,894,827		
Federal Operating Assistance	44,398,000		
Addit'l Fed Hwy Oper Asst	5,000,000		
Flex 5309 from Cap to Oper	25,000,000		
Total FY2013 Available Funding	g	545,654,416	
Evnoncoc		\$434,947,016	
Expenses	¢105 507 201	\$434,947,010	
Gross Expenses	\$485,527,384		
Capital Allocation	(50,580,368)		
Ending FY2013 Carry-over		110,707,400	

#### **Operating Program Highlights**

- FY13 Net Transit Operating Expenses: \$434.95M
- Steady State Service Levels

- No "New" Fare Increase for FY2013. In accordance with the 3 year staggered plan for Mobility & Reduced fares, the following continued adjustment is planned:
  - Reduced Fare: to increase from \$0.95 to \$1.00
  - Mobility Base Fare: to increase from \$3.80 to \$4.00
  - Mobility Monthly Pass: to increase from \$122.00 to \$128.00
- The base fare of \$2.50 and the monthly pass fare of \$95 will remain constant in FY2013
- Includes the impact from the relief of Sales Tax restriction; however, this relief is scheduled to sunset on June 2013
- Continued emphasis on safety, security, reliability, the customer experience and maintaining the system in a "state of good repair"
- Additional resources were added for Police/Security Services and Mobility Services
- The increased cost of Healthcare was an integral challenge funded and managed in the FY2013 fiscal plan
- The continued elimination of non-represented based merit increases
- New revenue sources, such as vending opportunities and concessions

#### **Revenue Summary**

Available funding for Transit Operations is \$545.65M, which is funded through three primary sources (Sales Tax, Operating Revenues and Federal Sources), as well as Operating Reserves.

- Sales Tax programmed at \$167.62M. The revised Sales Tax projections from the Georgia State Economic Forecasting Center resulted in a projected loss/reduction of more than \$130M from FY2012 through FY2016.
- Passenger Revenue The projected FY13 passenger revenue is \$139.84. Projected daily ridership is approximately 440k+ riders.
- *Federal Operating Assistance* of \$44.40M, plus \$30.00M associated with additional Federal Hwy Operating Assistance and the flex of 5309 Preventive Maintenance from Capital to Operating.

#### FY13 Planned Service Levels

Bus Fixed Route Service is projected @ approximately 25.9M miles of service operating about 92 routes. There are 531 buses (158 – Diesel & 373 – CNG) that will provide this service.

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#### LETTER OF TRANSMITTAL

- Demand-Response Mobility Service coverage for elderly and disabled patrons is projected to increase by 9% from 8.1M miles to 8.8M miles of service. There are 187 Mobility Vans available for this service.
- Rail Service Level is planned @ approximately 18.4M rail car miles with peak service hours of 6:00 AM 9:00 AM and 3:00 PM 7:00 weekdays, with service until 1:00 AM each day. There are 38 Rail Stations & 48 miles of double track in our rail service.

#### **Capital Improvements**

MARTA is responsible for maintaining and improving \$6.4 billion in infrastructure that has been built over the years with taxpayer dollars, but the funding needed to protect that investment is woefully inadequate. These severe financial constraints have limited our ability to plan for the future and ideally position ourselves to take advantage of federal transportation opportunities, going forward.

Our capital improvement program has been seriously impacted by the protracted economic downturn and MARTA is struggling to keep pace with regulatory state of good repair and federal safety standards that are constantly being updated. Despite these challenges, MARTA completed a life system safety review in FY2009 and remains absolutely focused on critical safety needs.

In addition, numerous improvement programs are underway that will enhance MARTA in the next few years. These include upgrades to lighting and escalators in the stations; continued acquisition of clean fuel buses and new L-vans for Paratransit service; rebuilding and upgrading trackway; and the completion of the rail car rehabilitation program. The budget also anticipates several new initiatives including:

- Enterprise Data Storage Upgrade
- Maintenance of Way Rail Work Cars
- Risk Management Information System (RMIS) Upgrade
- Wayside Worker Safety Equipment Pilot

- Cyclone Blower Systems Installation
- Standby Power Supply Replacement: Generators

#### Capital Program Highlights

FY2013 Adopted Budget				
Sources and Applicat	ions of Capital Fu	nds		
FY2013 Beginning Balance		\$91,587,184		
Revenues				
Sales Tax	\$167,833,500			
Financing Proceeds	32,000,000			
Interest and Other Capital Income	540,800			
Private Sector	0			
Federal Grants	78,775,000			
State Grants	2,080,800			
	2,000,000	\$281,230,100		
	-	<i>\_201,230,100</i>		
Total FY2013 Funding Sources		\$372,817,284		
Total 1 12010 Funding Sources	=	<u> </u>		
Applications of Funds				
••	(\$230,424,956)			
Capital Improvement Program Debt Service on Revenue Bonds				
Debt Service off Revenue Bonds	(\$141,587,019)			
Total Expenses	_	(\$372,011,975)		
	-			
Ending FY2013 Ending Balance \$805,309				
-				

#### **Capital Revenue & Expenses Summary**

The Authority's Capital Funds Budget is based on capital funds on hand, the capital portion of sales tax receipts, federal grants, state grants, and a financing program that will consist of a balance between sales tax revenue bonds, commercial paper and innovative financing proceeds.

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#### LETTER OF TRANSMITTAL

The FY2013 Adopted Capital Funds Budget of \$372.01 million provides funding for the following programs and projects:

**Capital Improvement Program** - The FY2013 Capital Budget of \$230.42 million supports expenditures for the replacement, rehabilitation and enhancement of facilities, system-wide equipment, and infrastructure related to the support of Transit Operations; Non-Operating Expense Projects; and Transit Planning Program activities.

Examples of these programs include rail car and bus rehabilitation, train control system upgrade, structural rehabilitation, fire protection system upgrade, escalator rehabilitation, integrated operations center, automated fare collection system, security improvements and information technology upgrades and replacement.

**Bond Debt Service and Other Financing Programs -** A total of \$141.58 million is programmed for the principal and interest payments on outstanding and new debt.

#### Summary

MARTA delivers tremendous benefits to the region and the state by attracting new businesses and new jobs, improving workforce productivity, lessening traffic congestion and improving the air we breathe. Those benefits could be lost if we fail to adequately fund and expand transit in our region. We need for our region and our state to join us as funding partners in order to continue to provide these important benefits. This budget allows us to do so for the current fiscal year. But an anticipated loss in revenues portends an uncertain future for regional transit. The loss of transit means the loss of economic growth, new jobs and businesses that keep our region thriving. The loss or diminution of transit will also hurt our environment, increase traffic congestion, and make metro Atlanta a less-desirable place to live, work or to locate a business. We call on our region and state to join us in an effort to expand transit, and in doing so, to help our region to thrive and grow. Consequently, throughout FY2013 we will make our case for "MARTA Matters" to detail the value we bring for Quality of Life, Economic Impact and Mobility/Access for our region and state.

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#### **OFFICERS**

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Maurice Ficklin Director of Technology Quality Assurance (404.848.5535) <u>mficklin@itsmarta.com</u> As prescribed by the Government Finance Officers Association, this budget document is intended for use as a policy document, operations guide, financial plan, and as a communications device. Each major section of the book is described below:

#### MARTA OVERVIEW

The MARTA Overview provides a summary of MARTA's history, its challenges and a description of MARTA's service area.

#### FISCAL POLICY GUIDE

The Fiscal Policy Guide describes the business planning process at MARTA, the development of the fiscal year budget, and the budgetary policies, processes, and financial management methods used to monitor expenditures. Additionally, this section addresses the correlation between the business plan and capital investment opportunities while outlining the strategic capital planning process.

#### STRATEGIC BUSINESS PLAN

This section addresses MARTA's Strategic Business Plan and Key Performance Indicators (KPI's) which measure the strategic priorities.

#### **STRATEGIC PRIORITIES**

This section describes the amount of fiscal and human resources allocated to each Strategy Priority. It provides an empirical depiction of how the Authority prioritizes the Strategic Priorities with respect to the level of resource consumption.

#### FINANCIAL SUMMARY

The Financial Summary discusses MARTA's current financial situation and challenges. It also provides an overview of expected revenues and expenditures in the Operating & Capital Funds Budget.

#### **OPERATING BUDGET**

The Operating Budget shows the authority budget as a whole by expense and personnel via tables and graphs broken down by division, then department, and within each department, by office. The department sections include department goals and objectives with KPIs, FY2012 Accomplishments, a summary of category expenses with an organization chart, and department personnel summary. The office sections include a description of functions and responsibilities, summary expense information by category, an organizational chart, and a summary of authorized positions.

#### CAPITAL BUDGET

The Capital Improvement Program outlines expenditures by project category and program funding. The section lists in detail all Fiscal Year 2013 capital improvement projects based on State of Good Repair, Service Enhancements, Safety, and Regulatory. This section also provides a description, project scope, operating impact, and expenditure forecast for all capital projects.

#### <u>APPENDIX</u>

The Appendix section includes: salary structure for represented and non-represented employees; fare history; the fare structure; financial performance measures; category and sub-category expense listing; an explanation of the Fiscal Year 2013 Benefits Calculation; MARTA facts; organization structure; debt service schedule; glossary of terms and MARTA's rapid rail system map.

#### **MARTA OVERVIEW**

This section provides a summary of MARTA's history and a profile of the service area.

#### **MARTA's History**

In the 1950s, planners recognized the importance of public transportation to the growth of Atlanta and the region and in the 1960s regional planners and transit experts focused on proposals for rapid transit systems, highlighted by a Metropolitan Atlanta Transit Study Commission report recommending a 66-mile, five-county rail system with feeder bus operation and park-and-ride facilities. Action shifted to the legislative arena and by 1965, the Metropolitan Atlanta Rapid Transit Authority Act was passed by the state legislature and subsequently approved in four counties and the City of Atlanta, creating MARTA.

But it took several years of legislative and electoral activity as well as a voter referendum before MARTA was in a position, in February 1972, to purchase the Atlanta Transit System for \$12.9 million and take control of the area's primary bus transportation system. Fares were reduced from 40 cents to 15 cents throughout MARTA's Fulton and DeKalb County service area. By the end of 1972, more than nine million more passengers than anticipated had ridden MARTA buses since the fare reduction; after twelve months of reduced bus fare, MARTA had an overall increase of 21% and carried more than 65 million passengers – 11.5 million more than the previous year.

Through the 1970s, MARTA received grants of more than \$800 million from the federal government for planning, design, land acquisition and construction of a rapid rail system. The effort bore its first fruit on June 30, 1979 when MARTA's first train, the East Line, began operating between Avondale and Georgia State Station. It also marked the start of MARTA's combined bus and rail service.

Later that year, construction began on the Airport rapid rail station, one of many rail construction projects during the 1980s. In May 1980, West Peachtree Street, between Baker and North Avenue, reopened to through traffic after being closed for more than two years for subway construction. By September 1982, the Peachtree Center and West End stations began revenue service; by December the Arts Center and Midtown stations began revenue service. And in December 1984, five new stations opened: Lindbergh Center, Lenox, Brookhaven, Oakland City and Lakewood/F. McPherson. Four months after opening the stations and nine miles of track, rail ridership was up 29%. Marta We Serve with Pride.

MARTA OVERVIEW

In August 1986, the East Point Station opened, extending the South Line by about two miles. A little more than a year later, the Chamblee Station began revenue service and served as the temporary end of the Northeast Line. By September 1990, trains began running on an eight-minute headway throughout the system. At the same time, all southbound trains began running to the airport and all northbound trains started going to the end of the line at Chamblee.

The expansion continued through the early 1990s. The Bankhead Station went into service in December 1992, and in June 1993, MARTA extended East Line services through Kensington to Indian Creek Station – the first time the rail line went beyond the I-285 perimeter.

By June 1996, MARTA had completed more than 20 major projects including the North Line, the new Perry Boulevard compressed natural gas (CNG) bus facility, new RideStores, ITS projects, escalator rehabilitation, mid-life overhaul of some rail cars, and automatic train announcements. The new seven-mile North Line included the Buckhead, Medical Center, and Dunwoody Stations and represented the first time in MARTA's history that a line segment spanned all three funding jurisdictions (City of Atlanta, Fulton County, and DeKalb County).

In the late 1990s, MARTA focused on transit's link to community development as an alternative to highway congestion. At the start of 1999, MARTA announced a partnership with BellSouth to create the Lindbergh Transit Oriented Development (TOD), a live, work and play community built around a rail station and the largest multi-use development of its kind in the United States at the time. The *Atlanta Business Chronicle* later named the Lindbergh TOD project the "Best Mixed-Use (Real Estate) Deal of the Year." Phase I of the Lindbergh City Center opened in November 2002. Carter & Associates was the master developer of the 47-acre site, which includes BellSouth office towers, a multi-tenant office building, new parking decks and a Main Street retail promenade, apartments and condominiums.

About a year later, MARTA opened its Windward millennium, and in March 2000 carried its' 3.5 billionth customer. By the end of the year,

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#### **MARTA OVERVIEW**

MARTA had opened two new rail stations – Sandy Springs and North Springs – on the North Line.

In April 2001, the Laredo Garage Compressed Natural Gas (CNG) Facility opened, providing more capacity for a bus fleet that was nearly half CNG powered. At about the same time, MARTA signed an agreement with the Georgia Regional Transportation Authority (GRTA) to operate five fixed bus routes and paratransit service for Clayton County to start the C-TRAN system, however, as of March 31, 2010, C-TRAN ended due to operating budget shortfalls

In 2006, MARTA joined the Atlanta Regional Commission and the Georgia Regional Transportation Authority in partnership to create the Transit Planning Board (TPB). The TPB's mission is to create the next regional plan for expanding and funding public transportation for the entire Atlanta Region.

#### (MARTA's History excerpted from the MARTA website. Please see the complete history of MARTA and other MARTA facts at <u>www.itsmarta.com</u>.)

#### **Overview of Current System**

In February of 2010, 101 buses were replaced with new CNG buses. The new buses replaced part of the fleet scheduled for retirement. Funding for 83 of the new buses was partially provided, 80%, by a grant from the United States Congress and the U.S. Department of Federal Transit Administration. The Georgia Department of Transportation along with MARTA funded the remaining 20%. The remaining 18 buses were purchased with American Recovery and Reinvestment Act (ARRA) funds.

MARTA is currently the ninth-largest rapid transit system in the United States. Prior to September 2010, MARTA operated a fleet of 615 buses over 131 fixed routes in addition to demand service provided by MARTA Mobility and 338 Rail cars operating over 48 miles of rail lines and serving 38 rail stations. However, in order to address a \$69.34 million budget deficit for FY 2011, MARTA implemented a 10.2 percent reduction in bus service (131 to 90 routes, and has eliminated 2,700 of 11,500 bus stops), and a 14.2 percent reduction in rail service (waits for trains increased by up to five minutes).

#### Fare

MARTA utilizes Breeze technology fare media which is a smart card electronic fare collection system that replaced the previous token-based fare collection system. The Breeze Card allows riders to load money on the card for use over time and to add weekly or monthly passes that are not fixed to a calendar period.

Envisioned as a common fare media for all regional transit providers, the system was expanded in 2009 and is now used by all major public transit providers in the region. Cobb Community Transit (CCT), Gwinnett County Transit (GCT), and the Georgia Regional Transportation Authority regional express bus system, Xpress, will all utilize the same Breeze system, facilitating transit travel for the transit customer in the Atlanta region who is increasingly likely to use more than one transit service to complete a trip. These are trips that until now have required knowledge of confusing transfer policies and issuing of various paper and magnetic card transfer tickets which discouraged inter-jurisdictional travel by transit. MARTA continues to work with the Transit Planning Board and transit partners to plan and implement improved fare policies for the region.

On May 31, 2011 the MARTA Board adopted Fare Increases that took effect on October 2, 2011. Along with the base fare change, the cost of weekly and monthly passes increased. MARTA will continue to stagger increases for Mobility base fare, reduced fare and Mobility passes based on the previous FY2010 base fare increase. Mobility base fare, reduced fare and Mobility passes were not impacted by the FY2012 base fare increase.

Some of the reasons for the fare increase included: at a fare of \$2.00, customers were only paying about 27% of what it actually costs to provide bus and train service but at \$2.50, the amount MARTA receives from customer fares will be about 31.5% of its costs; raising fares helped MARTA avoid service cuts; despite some improvement in sales tax revenues MARTA is still forced to use reserves; federal funding is expected to decrease; and finally, raising fares will generate about \$20.5 million to help ensure that MARTA is financially healthy now and in the future. *(See Table of MARTA's current fare structure on the following page.)* 

Current Fare Structure			
Fare	Price		
Children's Fare Children 46" and under	FREE (Maximum of 2)		
Cash Fare	\$2.50		
Breeze Card	\$1.00		
Single Trip	\$2.50		
Round Trip	\$5.00		
Ten (10) Trips	\$25.00		
Twenty (20) Trips	\$42.50		
7-Day Pass	\$23.75		
30-Day Pass	\$95		
Multi-Day Visitor Pass (1-4 Days)	\$9.00 - \$19.00		
1-Day Pass	\$9.00		
2-Day Pass	\$14.00		
3-Day Pass	\$16.00		
4-Day Pass	\$19.00		

#### MARTA Mobility

MARTA provides ADA Complementary Paratransit Service to eligible persons with disabilities who are, unable to board, ride or disembark from an accessible vehicle in MARTA's regular bus or rail services. Service is provided with special lift-equipped vans on a curb-to-curb, shared ride basis. MARTA Mobility is an advanced reservation service. The service is offered on the same days and hours as the regular bus and rail service. Service is restricted to the ADA designated service area within Fulton and DeKalb Counties along a 3/4 of a mile corridor located on each side of all fixed bus routes and in 3/4 of a mile radius of each station. The one-way fare is \$3.80 per person. Visitors that have been certified by another transit system in another city are authorized to use MARTA Mobility and are subject to MARTA's operating requirements.

#### **MARTA Police**

In 1977, the Georgia Peace Officer Standards and Training Council (GPOST) certified the first officers of the MARTA Police Department. This was the 26 member beginning of the MARTA Police Department. Over the years as the MARTA rail lines expanded, so did the Police Department. As of today, there are over 300 sworn positions and close to 50 civilians. In the time since the MARTA's Police Department began, successful patrol strategies have been implemented which include bike and bus patrols. There are no longer posted officers on each train; instead, both random uniform patrolling and plain clothes officers are used to address problems on trains and in the stations. These tactics will help focus on crimes of disorder (i.e. fare evasions, disorderly conduct, panhandling, smoking, etc.). In 1996, MARTA Police became nationally accredited by the Commission on Accreditation for Law Enforcement Agencies (CALEA). It was also one of the first agencies to earn Certification from the State of Georgia.

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The Community Outreach Program was created in an effort to improve police and community relations. The department offers a range of services and activities to help educate citizens about community policing, crime prevention, intervention, and outreach programs. This is accomplished by: attending various community and neighborhood association meetings; actively participating in community and school based educational programs; promoting organized programs that meet the needs of our serviced communities and patrons; engaging in public forums on the authority and system safety; and initiating web based and printed information for public awareness.

#### **MARTA Service Area**

MARTA operates in the Atlanta metropolitan area, commonly referred to as metro Atlanta. The Atlanta metropolitan area is the ninth-largest metropolitan area in the United States and consists of 28 counties in Georgia. With no natural boundaries, the metropolitan area sprawls over 8,376 square miles and encompasses 140 municipalities.<sup>1</sup> Residents from all 28 counties that constitute the Greater Metropolitan Atlanta Region regularly use the system; however, MARTA's operations are exclusively in Fulton and DeKalb County. (*See map of MARTA's Servoce Area and map of MARTA Rail Stations and Other Regional Transit Agencies on following pages.*)

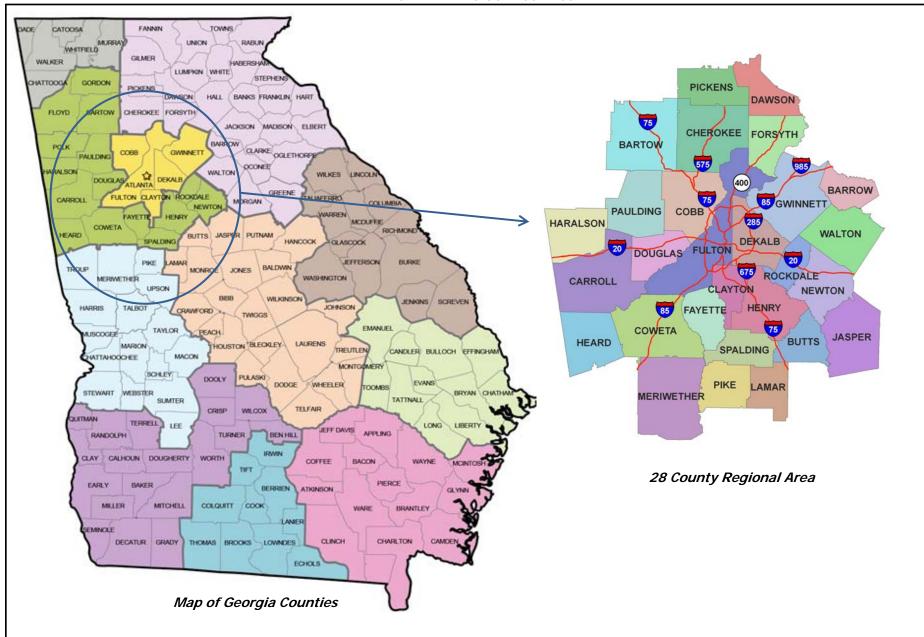
<sup>&</sup>lt;sup>1</sup> About Atlanta, Atlanta Population and Atlanta Demographics, www.atlanta.net/visitors/population.



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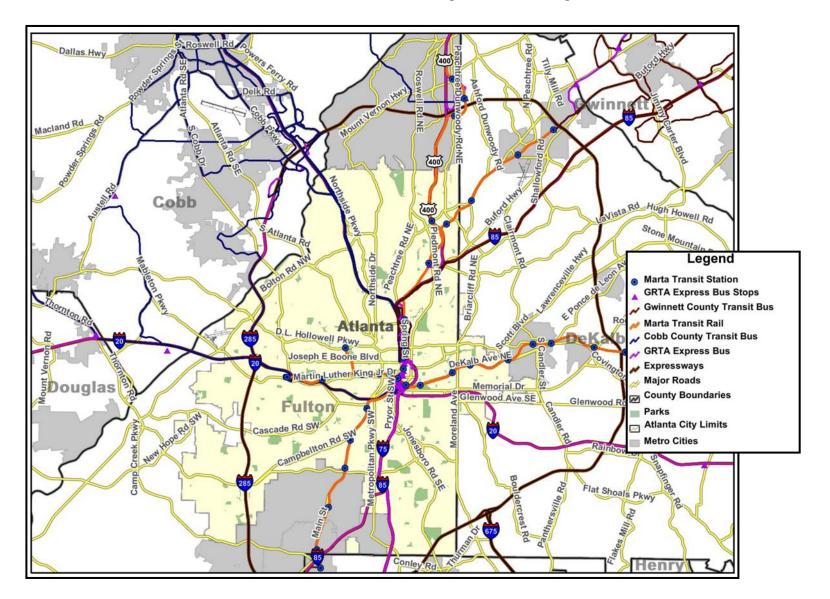
MARTA OVERVIEW

#### MAP of MARTA's Service Area



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#### MAP of MARTA Rail Stations and Other Regional Transit Agencies<sup>2</sup>

<sup>&</sup>lt;sup>2</sup> Atlanta Regional Commission, http://www.atlantaregional.com/info-center/gis-data-maps

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#### Other Transit Systems<sup>3</sup>

In addition to MARTA, the metropolitan area is served by the following fixed route bus agencies:

Georgia Regional Transportation Authority (GRTA) Xpress

**Bus.** GRTA Xpress service is a commuter bus service that provides trips to and from 12 counties in the Atlanta region into Downtown and Midtown Atlanta and other regional employment centers. It operates Monday through Friday, primarily during the morning and afternoon/evening commute times. All of the routes connect to MARTA rail stations. There are various Xpress passes available for passengers in two different fare zones. Passengers may also use a Breeze Card to pay Xpress fare if it is loaded with stored cash value and to make free transfers between the MARTA system.

Cobb Community Transit (CCT). CCT provides local bus service within Cobb County and commuter bus to and from Downtown and Midtown Atlanta. Services operate Monday through Saturday. Breeze Cards can be used by passengers to transfer between the MARTA system. Breeze Cards can be used for non-transfer trips as well, if they are loaded with stored cash value or a CCT fare product. ADA complementary paratransit services are also available for qualified riders.

Gwinnett County Transit (GCT). GCT provides local bus service within Gwinnett County and commuter bus to and from Downtown and Midtown Atlanta. Services operate Monday through Saturday. Breeze Cards can be used by passengers to transfer for free between the MARTA system. Breeze Cards can be used for nontransfer trips as well, if they are loaded with stored cash value or a GCT fare product. ADA complementary paratransit services are also available for qualified riders.

On-demand transportation services are provided by:

Coweta Transit Dial-a-Ride. Coweta County provides ondemand transit service to business, commercial, and activity

centers within the county. Trips must be scheduled 24 hours ahead of time.

Henry County Transit. Henry County provides on-demand curbto-curb service on a first-come-first-served reservation basis for all Henry County residents.

Paulding County Transit. Paulding County Transit provides a free, on demand service to locations throughout the county.

Fulton County Dial-a-Ride Transportation Services -DARTS. Fulton County Office of Aging provides a Dial-a-Ride service for seniors in Fulton County.

Three Rivers Regional Transit System. The Three Rivers Regional Commission provides on-demand transit service within Butts, Lamar, Pike, Spalding, and Upson counties. Service is offered Monday through Friday and requires 24-hour notice for reservations.

Shuttle services are provided by:

Atlantic Station Shuttle. The Atlantic Station Shuttle, also known as FREE RIDE, is a free service that provides service between the Arts Center MARTA station and Atlantic Station in Atlanta.

**The Buc.** The Buc is a free shuttle service that connects various destinations in Buckhead area of Atlanta, including area hotels, restaurants, offices, shopping, and the Buckhead and Lenox MARTA stations. There are two routes—one with weekday commute hours only and the other with Monday through Saturday service.

**Cliff Shuttles.** The Cliff Shuttles are a free service provided by Emory University, serving various locations on Emory's three campuses. There are 8 campus routes, 4 commuter routes, 3 hospital routes, and several other miscellaneous routes.

<sup>&</sup>lt;sup>3</sup> Atlanta Regional Commission, http://www.atlantaregional.com/transportation/transit/existing-regional-transit-system



#### MARTA OVERVIEW

**Stinger Bus and Tech Trolley.** Georgia Institute of Technology provides free shuttle service throughout its campus and to and from the Midtown MARTA station in Atlanta. There are three routes that run Monday through Friday, and two that run 7 days a week.

**Georgia State University Transit Panther Express.** Georgia State University provides a free shuttle service throughout its campus in Downtown Atlanta. It also provides service to and from student parking at Turner Field.

**College Park GoBus.** The GoBus is a free, lunch-time circulator bus that serves various locations throughout College Park such as restaurants, shops, the Georgia International Convention Center, and the College Park MARTA station.

Vanpool services are provided by:

**vRide Vanpool Services.** vRide is an online vanpool and carpool matching system that allows users to search for potential rideshares in their area or to start their own. This service is part of GRTA's Regional Vanpool Program. Partners of this program include ARC and the Clean Air Campaign.

**Rideshare by Enterprise.** Rideshare is an online service that provides resources and information to commuters, employers, and transit agencies about the benefits of vanpooling. It also assists individuals in finding an appropriate vanpool or starting their own. This service is also part of GRTA's Regional Vanpool Program. Partners of this program include ARC and the Clean Air Campaign.

**Douglas County Ride-Share.** Douglas County Ride-Share program operates work-trip vanpools and assists in carpool matching.

#### Area Population<sup>4</sup> and Demographic Information

The Atlanta Regional Commission (ARC), the regional planning and intergovernmental coordination agency for the 10-county which includes Cherokee, Clayton, Cobb, DeKalb, Douglas, Fayette, Fulton, Gwinnett, Henry and Rockdale counties, as well as the City of Atlanta, produces data about the Atlanta region necessary for planning.

In its August 2012 newsletter, *Regional Snapshot - 2012 Atlanta Region Population*, ARC estimated that the 10-county Atlanta region added 37,200 new residents between April 1, 2011, and April 1, 2012, a growth level much slower than in previous years. ARC attributes this decrease to the reduced migration resulting for the slowed national economy. It is noted that since 2010, 72,000 new residents moved into the region, compared to the 2000 decade in which the Atlanta region routinely added 100,000 residents. The 10 county region now has an estimated population of 4,179,500 within the 28 county region, per the 2010 Census, ranking third in overall growth in the entire nation between the years 2000 and 2010, being surpassed only by Dallas and Houston.

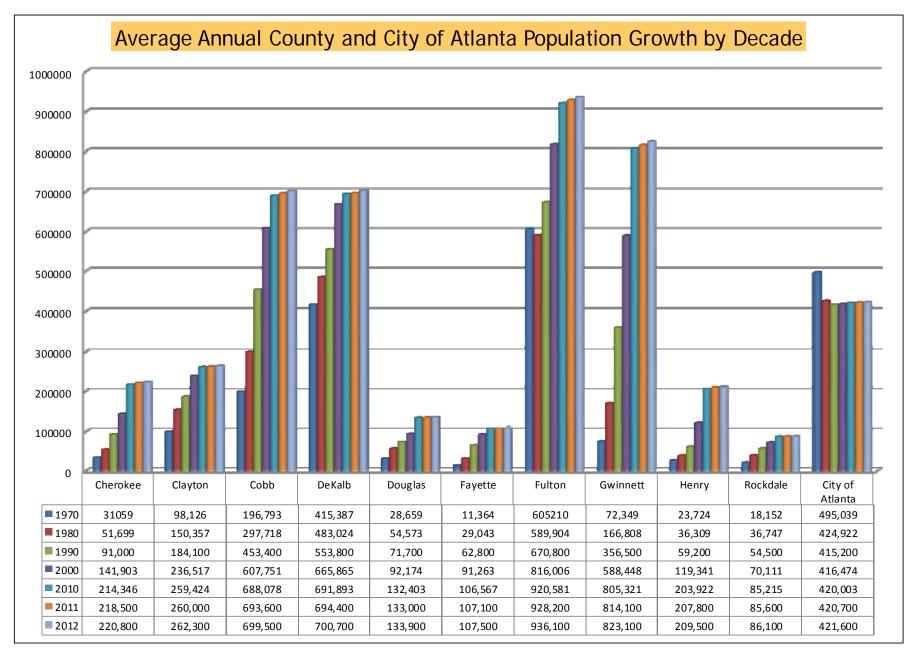
A review of Atlanta's regional population growth by county and the City of Atlanta from 1970 to 2012 indicates that Gwinnett County once again led the region in annual growth, adding 9,000 new residents from 2011 to 2012. Ranking second in the 10 county region is Fulton County with 7,760 new residents over the same time period. Overall, the region added 77,500 new residents each year for a total of 1.6 million people over 1990 to 2010. *The tables on the following pages detail regional population information demographic information.* 

<sup>&</sup>lt;sup>4</sup>Atlanta Regional Commission, tp://www.atlantaregional.com

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People Quick Facts	DeKalb County	Fulton County	Atlanta	Georgia
Population, 2011 estimate	699,893	949,599	NA	9,815,210
Population, 2010 (April 1) estimates base	691,893	920,583	420,003	9,687,653
Population, percent change, April 1, 2010 to July 1, 2011	1.2%	3.2%	0.8%	18.3%
Population, 2010	691,893	920,581	416,474	8,186,453
Persons under 5 years, percent, 2011	7.4%	6.8%	6.4%	7.1%
Persons under 18 years, percent, 2011	23.9%	23.7%	19.4%	25.7%
Persons 65 years and over, percent, 2011	9.4%	9.2%	9.8%	10.7%
Female persons, percent, 2011	51.9%	51.1%	50.2%	51.2%
White persons, percent, 2011 (a)	37.8%	47.5%	38.4%	59.7%
Black persons, percent, 2011 (a)	54.4%	44.5%	54.0%	30.5%
American Indian and Alaska Native persons, percent, 2011 (a)	0.6%	0.4%	0.2%	0.3%
Asian persons, percent, 2011 (a)	5.2%	5.8%	3.1%	3.2%
Native Hawaiian and Other Pacific Islander persons, percent, 2011 (a)	0.1%	0.1%	Z	0.1%
Persons reporting two or more races, percent, 2011	2.0%	1.9%	2.0%	2.1%
Persons of Hispanic or Latino Origin, percent, 2011 (b)	9.8%	8.1%	5.2%	8.8%
White persons not Hispanic, percent, 2011	30.1%	40.9%	36.3%	55.9%
Living in same house 1 year & over, 2006-2010	78.9%	78.4%	75.4%	82.3%
Foreign born persons, percent, 2006-2010	16.3%	13.0%	7.8%	9.6%
Language other than English spoken at home, pct age 5+, 2006-2010	18.1%	15.9%	10.6%	12.7%
High school graduates, percent of persons age 25+, 2006-2010	87.9%	89.6%	86.2%	83.5%
Bachelor's degree or higher, pct of persons age 25+, 2006-2010	38.7%	47.6%	45.0%	27.2%
Mean travel time to work (minutes), workers age 16+, 2006- 2010	30.7	27.1	25.8	27
Housing units, 2010	304,968	437,105	224,573	4,088,801
Homeownership rate, 2006-2010	58.6%	56.0%	47.9%	67.2%
Housing units in multi-unit structures, percent, 2006-2010	36.6%	44.1%	53.4%	20.5%
Median value of owner-occupied housing units, 2006-2010	\$190,000	\$253,100	\$231,800	\$161,400
Households, 2006-2010	264,837	357,463	178,447	3,468,704
Persons per household, 2006-2010	2.53	2.39	2.16	2.66

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MARTA OVERVIEW				
People Quick Facts (Continued)	DeKalb County	Fulton County	Atlanta	Georgia
Per capita money income in past 12 months (2010 dollars) 2006-				
2010	\$28,412	\$37,211	\$35,453	\$25,134
Median household income 2006-2010	\$51,349	\$56,709	\$45,171	\$49,347
Persons below poverty level, percent, 2006-2010	16.1%	15.3%	22.60%	15.70%
	I	1		
Business QuickFacts				
Total number of firms, 2007	73,184	106,113	50,970	901,105
Black-owned firms, percent, 2007	39.6%	26.7%	30.9%	20.4%
American Indian- and Alaska Native-owned firms, percent, 2007	0.9%	0.5%	0.6%	0.7%
Asian-owned firms, percent, 2007	6.8%	5.4%	4.4%	5.1%
Native Hawaiian and Other Pacific Islander-owned firms, percent, 2007	0.1%	s	F	0.1%
Hispanic-owned firms, percent, 2007	3.6%	3.2%	2.4%	3.6%
Women-owned firms, percent, 2007	37.2%	32.3%	33.4%	30.9%
Manufacturers' shipments, 2007 (\$1000)	7,489,009	10,428,483	5,304,252	144,280,774
Merchant wholesaler sales, 2007 (\$1000)	9,361,148	40,824,135	7,523,615	141,962,359
Retail sales, 2007 (\$1000)	7,973,387	13,239,670	5,594,126	117,516,907
Retail sales per capita, 2007	\$10,867	\$13,363	\$10,767	\$12,326
Accommodation and food services sales, 2007 (\$1000)	1,207,713	4,133,808	2,743,688	16,976,235
		· · · ·	· · ·	
Geography QuickFacts				
Land area in square miles, 2010	267.58	526.64	133.15	57,513.49
Persons per square mile, 2010	2,585.7	1,748.0	3,154.3	168.4
(a) Includes persons reporting only one race.				
(b) Hispanics may be of any race, so also are included in applicable	e race categories.			
FN: Footnote on this item for this area in place of data				
NA: Not available				
D: Suppressed to avoid disclosure of confidential information				
X: Not applicable				
S: Suppressed; does not meet publication standards				
Z: Value greater than zero but less than half unit of measure shown				
F: Fewer than 100 firms				

Source: US Department of Commerce United States Census Bureau http://quickfacts.census.gov/qfd/index.html

MARTA OVERVIEW

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#### **Regulatory & Legislative Challenges**

On July 31, 2012 Georgia voters had the opportunity to vote on a transportation sales tax referendum that would have brought MARTA \$600 million for various projects that would have significantly extended the useful life of MARTA's existing critical infrastructure. However, the initiative, a 10-year Transportation Special Purpose Local Option Sales Tax (T-SPLOST) failed in all 10 metro Atlanta counties, with only 37% of voters voting for the tax, and 67% voting against it. Despite the failure of the measure, MARTA will continue to give its best effort to serve its customers with pride

In the wake of the failed transportation referendum, MARTA Board of Directors Chairman Frederick L. Daniels, Jr., issued the following statement regarding our role for the future of regional transportation *(redacted from the August 7, 2012 theMARTAstop)*:

The MARTA Board of Directors recognizes the importance of public transportation to the continued growth of the Region and reaffirms our commitment to its core Mission.

The Board commends the local partners that did work together in an effort, however unsuccessful, to create a seamless regional transportation network of roads, railways, commuter buses, bicycle and pedestrian investments that could benefit our community for generations to come. MARTA will not abandon our commitment to work with our regional partners and elected officials to achieve that goal.

MARTA continues to provide quality transit to our customers while also taking voluntary steps to cut costs, improve efficiencies and explore innovative ways of generating new revenue that will make us financially sustainable for the future. During a time of dwindling sales tax revenues, MARTA has voluntarily taken forward-looking steps in that direction.

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Let's be clear: No public agency – or private company, for that matter – is perfect. But my fellow Board members, the Executive Management Team and Staff will not waver from our commitment to ensure that MARTA continues to be financially sustainable and a good steward of public dollars.

We sincerely look forward to working with all elected officials and our transportation partners around the region and across the state to provide high-quality commuting choices that best serve the needs of our fellow Georgians now, and in the future.

Despite the failure of the referendum planning for two rail projects slated to be funded by the tax will continue. One of the projects along the Clifton Corridor is nearly 9 miles of new light rail service from the Lindberg Center MARTA Station to the Avondale station. The second is an I-20 east line connecting the Indian Creek train station to Stonecrest Mall. About 35 percent of the planning process has been completed on both projects.

Since the formation of MARTA, the Georgia state government has never contributed to MARTA operational funding. Currently, MARTA is the largest mass transportation system in the United States not to receive state funding. Revenue from the Georgia motor fuel tax is currently restricted to roads and bridges and cannot be used for public transportation MARTA.

#### **FISCAL POLICY GUIDE**

This section summarizes the Business Planning Process at MARTA, the development of the fiscal year budget, and the financial management methods used to monitor expenditures. This section also explains the relationship between the business plan and capital investment opportunities.

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#### **FISCAL POLICY GUIDE**

#### **FISCAL POLICY**

MARTA's fiscal policy is based on our strategic priorities. Our objective is to remain fiscally viable by aligning the strategic priorities with the capital planning process and the fiscal year budget development process.

#### **MARTA Strategic Planning Process**

The Strategic Planning Process at MARTA is a continuous and interactive process of information gathering and communication to formally support management in developing, implementing, and monitoring Authority-wide goals and objectives. The planning cycle is structured to coordinate and facilitate awareness, understanding, planning, communication, and actions for the benefit of the entire Authority.

The Strategic Planning Cycle is outlined as a series of interdependent processes that continue throughout the year. The basic model for our Strategic Planning includes a five stage planning process as illustrated in the cycle diagram below:



#### I. Assessment of Conditions

Every organization must be aware of and understand the major influencing factors of its business and operating environment. These external and internal conditions should be considered in conducting current operations as well as preparing for future oriented goals, plans, and actions.

This phase in the Strategic Planning Process combines information on how well the organization is performing with external and internal business environmental analysis. This foundation of business information is critical to support planning assumptions and the subsequent management guidance process to refine policies, strategies, and short-term and long-term decisions. These decisions relate to service, organizational, management, and financial strategies.

Relevant information is compiled from appropriate departments, the Board of Directors, employees, and customers, as well as from other external agencies and organizations. The following functions and measures are critical to this assessment process:

- Core Business Functions within the Authority Management must determine how well primary processes are functioning, with the focus on *"We Serve with Pride."* This principle will guide all operating and capital projects.
- Critical Productivity, Effectiveness, and Efficiency Measures - We need to guarantee that all resources are used to the optimum extent possible. Effective performance measurements are essential to ensure this is accomplished. We should endeavor to remain a reasonably priced transportation alternative.

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#### II. Board and Management Guidance and Direction

As part of the planning process, management and the Board of Directors annually revisits the Strategic Plan and reviews the opportunities and challenges to determine if the Plan's assumptions and/or future direction are still valid or require updating. The process of re-evaluation will draw heavily from an updated assessment of conditions. Elements to be revalidated include the mission statement, vision statements, major strategies, and performance measures. Any changes will be communicated throughout MARTA as updated Board and Management guidance, and will provide standards for developing consistent and supportive departmental employee goals and objectives.

#### **III.** Organization Planning

Organization planning is critical to the overall success of the Strategic Planning process. Departments reassess their own objectives and strategies and develop their own specific plans in alignment with the Authority's Strategic Plan.

#### IV. Resource Allocation and Planning

This phase of the Strategic Planning Process involves the compilation and evaluation of the Authority's strategic activities to determine labor and non-labor resource requirements and operating capital resource availability. This phase serves as the foundation for the annual fiscal year budget development process.

#### V. Program Management & Performance Monitoring

This phase of the Strategic Planning Process involves the implementation of various approved Authority, departmental and cross-functional team plans and programs. MARTA will monitor, review, and evaluate progress using performance measures.

#### **Operating Plan Summary**

The Strategic Planning process provides a process to enhance our ability to comprehensively respond to a wide range of increasingly complex issues in a coordinated and effective manner. These issues arise out of changes in the external environment, shifts in customer desires, demands for new services, responses to the aging of our facilities and equipment, and the development of our evolving priorities, objectives, organizational structure, functions and focus.

#### **Budget Process Linkage to Capital Investment**

The Capital Plan provides more than simply a long-range or short-range capital spending plan. **Exhibit 1** shows that a clear linkage to MARTA's Strategic Priorities must be established for any recommended Capital Program. The Strategic Business Planning process has created an overall framework in which we can:

- Provide the MARTA Board and Staff with a long-range and short-range perspective regarding operating and capital revenue sources and requirements;
- Provide a foundation to assist in the development of the Regional Transportation Improvement Plan;
- Develop strategies for the submission of project applications to obtain potential federal funding;
- Coordinate annual grant applications more effectively;
- Serve as a management tool to implement key projects and programs that fulfill the Authority's responsibilities to the Board, the community, and the taxpayer.

#### **MARTA Capital Plan Priorities & Issues**

In the process of review, assessment, and development of the Capital Plan, MARTA staff identified and documented several systemic issues that are essential for the Authority to address during the planning cycle. Over the last several years we have re-focused our commitment to the Capital Improvement Program. An even greater commitment will be required during the planning years ahead. In addition, MARTA general funds now pay for preservation of capital infrastructure that at one time received federal funding. Because of the aging of our assets and the projected limited growth in our capital revenue, a more comprehensive capital planning process was needed to address the state of good repair of MARTA's capital assets.

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#### **FISCAL POLICY GUIDE**

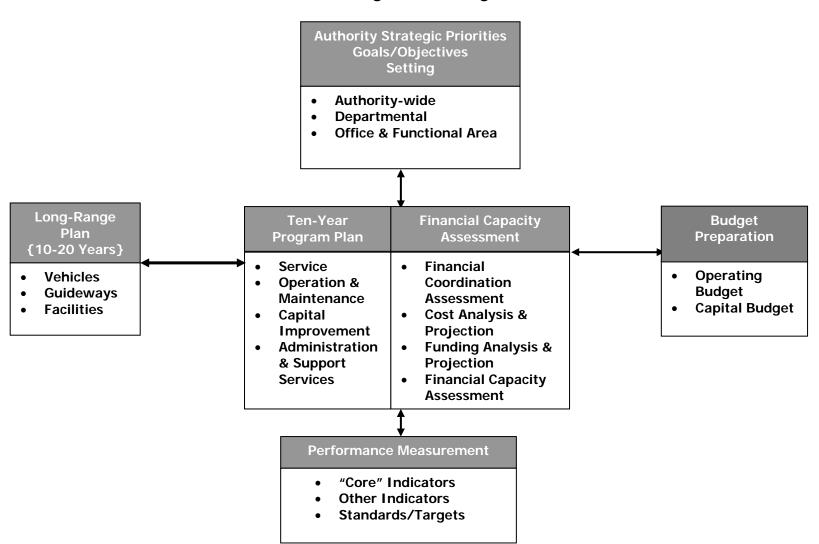


Exhibit # 1 Multi-Year Program Planning Process

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#### **FISCAL POLICY GUIDE**

#### Capital Planning Process

**Exhibit 2** identifies the relationship among the major construction project processes and final products. It identifies two plans that will be essential to ensure long-term success:

- The Authority-wide Long-Range Comprehensive Transportation Plan – This plan focuses on long-range, system-level planning. It will identify and analyze overall transit service issues, opportunities, problems, documented needs, and priorities from the Capital Improvement Program. This will provide management with the "big picture" of the capital program to ensure coordination among departments and the Authority's ability to fund these programs and projects.
- Ten-Year Program Plan This plan is a comprehensive tenyear Capital Program that must be in place to address

service and capital improvements to be made in each year of the plan. Plans to coordinate such service and capital improvements among bus and rail modes and customer service areas will be defined. The Ten-Year Program Plan is the "catalyst" for the Executive Management Team to manage the planning and implementation of capital programs, projects, and procurements. To do so, the Ten-Year Program Plan has:

- a) A clear linkage to the long-range comprehensive capital plan, as well as operating and capital budgets.
- b) Goals, objectives, and performance measures to be used internally for periodic evaluation of the progress in implementing the program's plans.



#### **FISCAL POLICY GUIDE**

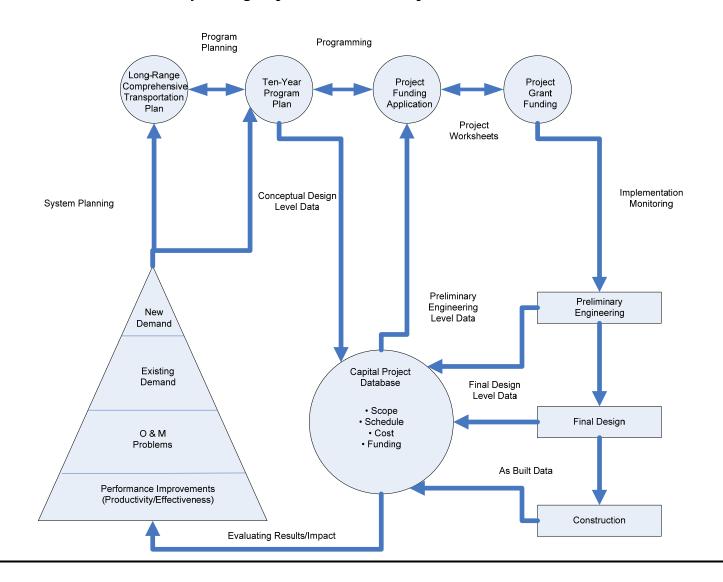


Exhibit # 2 Relationship Among Major Construction Project Processes & Products

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#### **FISCAL POLICY GUIDE**

#### **Fiscal Year Budget Development**

The Authority conducts an extensive review of the fiscal year budgets, validates current and projected expenditures, and identifies outstanding issues for consideration during departmental budget reviews with the Executive Management Team. This takes place in April as shown in **Exhibit 3** and **Exhibit 4**.

The Recommended Budget considers estimates of current year spending and revenues, work program priorities, proposed expenditures, and projected revenues. The General Manager presents the Recommended Budget to the Board of Directors in April, focusing on the current financial position and the financial implications of the recommended plan.

Building upon last fiscal year's objectives, the following approach to developing the budget was again implemented:

- 1) **C** *Capitalize* all eligible costs as aggressively as possible.
- O Optimize work flows & processes to reduce delay or waste of time & resources (shorten production time), reduce or eliminate duplicity of efforts, or seek automation of certain efforts. RE-ENGINEER TO DO MORE WITH LESS.
- R *Reallocation* of resources across categories of expense and across Departments in order to shift the Authority's resources toward core services (Rail Service, Bus Service and Para-transit Service).
- E *Employee Downsizing* must be considered. Each Office must consider the realities of deletions and plan accordingly.

In May or June, a summary of the Recommended Budget is presented to the citizens of Fulton and DeKalb counties at public hearings. Prior to and after the hearings, copies of the Recommended Budget are made available to the public. At the public hearing, citizens are encouraged to comment verbally or in writing on the Authority's operational plan for the coming fiscal year. Senior Staff members and the General Manager are present at the hearings, and any questions that cannot be appropriately addressed at the hearings are forwarded to the respective areas for a response.

In addition to the budget development phase, opportunities for public comment occur formally and informally throughout the year. On an informal basis, Customer Question and Answer sessions are held at MARTA's rail stations periodically. On a formal basis, significant route changes or applications for a major federal capital grant may require a public hearing that provides further opportunities for public comment.

The budget is adopted on or before June 30th, the last day of the fiscal year, by resolution of the Board of Directors. The Adopted Budget Book is distributed to internal Authority personnel, local governments, and to private citizens or other interested parties upon request.

In case an amendment to the Adopted Budget is necessary due to changes in economic conditions or emergencies which cause the Fiscal Year Budget to increase beyond the Adopted Budget's Total Expenses, the Board may propose an amendment to the annual Adopted Budget by following the same procedure described above for adopting the original budget.

Requests for organizational changes that may arise during the fiscal year include requests to add or delete individual positions, or to change the organizational structure and/or functions of the division. Organizational changes must include a funding plan and supporting information justifying the request. Approval of organizational change requests is handled via the General Manager's authority.

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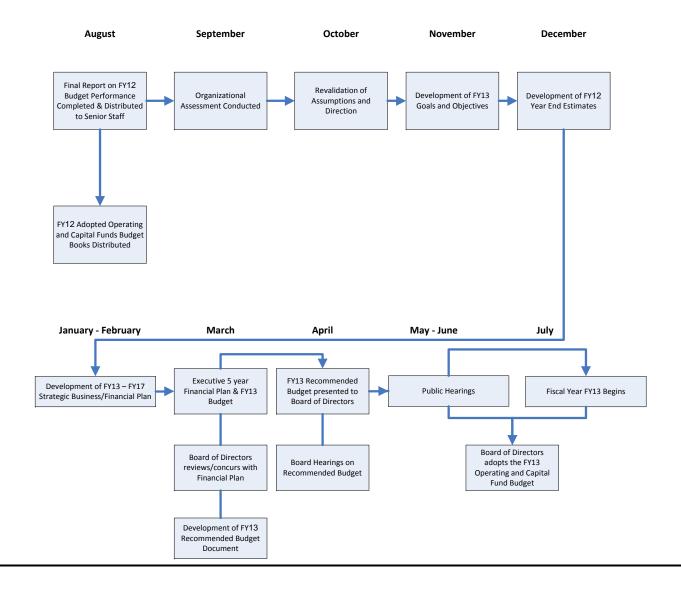


Exhibit # 3 Calendar for Development of the FY13 Budget



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## Exhibit # 4 Development of the FY13 Budget Major Milestones

<u>Date</u>	<u>Event</u>
Oct 2011	Development of FY2013 Budget Development Plan & Major Milestones
Nov 2011	Determine Corporate and Strategic Assumptions for the FY2013 Budget Development (i.e. Service Levels, Reserves Utilization, Strategic Priorities revisions, etc.)
Nov 2011	Draft Service Plan to meet FY2013 Budget Target
Nov 2011	Briefing on December Mark-Up Modifications
Nov 2011	Legislative Strategy Development
Nov 2011	Determine Corporate and Strategic Assumptions for the FY2013 Budget Development (i.e. Service Levels, Fare/Parking Plan, Reserves Utilization, Strategic Priorities revisions, Legislative Strategy, Labor Negotiations, etc.)
Dec 2011	Budget Status Updates Jurisdictions and new Board.
Dec 2011	December Mark-up
Dec 2011	Board Briefing on Corporate and Strategic Assumptions for the FY2013 Budget Development (i.e. Service Levels, Fare/Parking Plan, Reserves Utilization, Strategic Priorities revisions, Legislative Strategy, Labor Negotiations, etc.)
Jan 2012	Distribution of FY2013 Budget Call Package
Jan 2012	Draft Legislative, Budget and Service Plan Communications Strategy
Jan - April 2012	Legislative Session



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## Exhibit # 4 Development of the FY13 Budget Major Milestones (continued)

Date	<u>Event</u>
Jan 2012	Mid Year Budget Adjustment Report
Jan 2012	Board Committee Briefing on Service Plan, Strategic Communication Plan & Fiscal Outlook for the FY2012 Budget Development process
Jan 2012	Community Outreach Sessions
Feb 2012	FY2013 Budget Call Package submissions due
Feb - Mar 2012	Begin Public outreach on service and budget
Feb 2012	Briefing on the FY 2013 Draft Service Plan
Feb 2012	Board Committee Briefing on FY2013 Budget Development progress, including community feedback and legislative outlook
Mar 2012	Board Committee Briefing on the FY2013 Preliminary Operating & Capital Budgets, including Service Plan, Fare/Parking Plan & Legislative Outlook
Mar 2012	Call for Public Hearing (Service and Budget)
Mar 2012	Legislative and jurisdictional briefings on service and budget
Mar 2012	Revised Service Plan (based on outreach and budget refinements)



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## Exhibit # 4 Development of the FY13 Budget Major Milestones (continued)

<u>Date</u>	Event
Mar 2012	Community Outreach Sessions
Mar 2012	EMT Review of the FY2013 Preliminary Operating & Capital Budgets, including Service Plan & Fare/Parking Plan
Apr 2012	Budget Hearings: EMT Review and Revisions of FY2013 Budget Submissions, Fare/Parking Plan, Revenue Projections & Service Plan
Apr 2012	Advertise for Public Hearings; Community Outreach Sessions
April 2012	April Mark Up
April 2012	Briefing on the Revised Service Plan
April 2012	Board Retreat on the FY2013 <u>Proposed</u> Operating & Capital Budgets, including Service Plan, Fare/Parking Plan & Legislative Outcome; Board provides specific guidance and direction on the Proposed Service, Budgetary & Fare/Parking Plans for FY2013
May 2012	Hold Public Hearing
May 2012	Report Results of Public Hearing
May 2012	Briefing on the Recommended FY 2012 Service Plan
May 2012	Board Presentation of FY2013 Recommended Operating & Capital Budgets
June 2012	Board Adoption of FY2013 Operating & Capital Budgets with Service Plan

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#### Transportation Improvement Program (TIP)

The Atlanta Regional Transportation Improvement Program (TIP) is published each summer by the Atlanta Regional Commission (ARC). This document outlines the long-term transportation plan for the Atlanta Region based on input from MARTA and the Georgia Department of Transportation, as well as governmental and community groups in the member counties of Barrow, Bartow, Cherokee, Clayton, Cobb, Coweta, DeKalb, Douglas, Fayette, Forsyth, Fulton, Gwinnett, Hall, Henry, Newton, Paulding, Rockdale, Spalding, and Walton. The MARTA TIP process begins each November and continues until March when the ARC begins to compile input from each of the participants. The initial input received for the MARTA Strategic Business Plan is used as a vehicle for TIP development. The TIP documents a six-year program, broken down by two, three-year periods.

#### **MARTA Grant Process**

MARTA receives grant funds from the Federal Transit Administration (FTA) and other sources such as the Department of Homeland Security and the State of Georgia to support its operating and capital programs. Grant funds are available under various "sections" of the Federal Transit Act and are appropriated annually in conjunction with the federal budget cycle. MARTA generally applies for grant assistance during the first quarter of the Federal fiscal year. Due to the Federal appropriation cycle, adjustments of grants must sometimes be made later to reflect actual appropriation. Funds are typically awarded in February; however, the grant cycle continues as programs are re-evaluated and grants are amended and revised. A key factor in the grant process is the TIP cycle described above. Grant and TIP cycles are closely linked since federal assistance will only be granted to plans and programs approved by the Atlanta Regional Commission in the TIP.

#### **Financial & Budgetary Policies**

#### 1) Creation and Organization

 The Metropolitan Atlanta Rapid Transit Authority (MARTA) was formed as a joint public instrumentality of the City of Atlanta and the counties of Fulton, DeKalb, Cobb, Clayton, and Gwinnett by action of the General Assembly of the State of Georgia (the MARTA Act), to design and implement a rapid transit system for the Atlanta metropolitan area. MARTA operates a bus and rapid rail transportation system and continues to develop and construct further improvements to its integrated bus/rail transportation system.

- As required by the terms of MARTA's Sales Tax Revenue Bond Trust Indentures, the financial activities of MARTA are accounted for using three separate funds, all of which are related to Capital or Debt Service, with the exception of a single Operating Fund. Such funds are combined for financial reporting purposes in order to present the financial position and results of operations of MARTA as a whole. They are as follows:
  - 1) **General Operating Fund** MARTA uses a General Operating Fund for all operating activities and financial resources with the exception of those accounted for in another fund. This principle is in accordance with GAAP.
  - 2) **Debt Service Funds** MARTA uses separate funds for the Sinking Funds (Debt Service) to accumulate financial resources for the payment of long-term debt principal and interest. This principle is in accordance with GAAP.
  - Capital Projects Funds MARTA uses separate funds for major capital acquisition, construction and Authority's planning needs that are financed through borrowings or contributions. This principle is in accordance with GAAP.
- The State of Georgia determined oversight responsibility based on consideration of financial interdependency, selection of governing authority, designation of management, the ability to significantly influence management, and accountability for fiscal matters. No governmental units other than MARTA itself are included in the Authority reporting entity.

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- MARTA is not included within the reporting entity of the City of Atlanta or any of the counties because these governments do not exercise significant influence over MARTA, and the city and counties are not accountable for MARTA's fiscal matters.
- MARTA is currently governed by a 12-member board of directors. MARTA has implemented the provisions of Statement No. 14 of the Governmental Accounting Standards Board (GASB), The Financial Reporting Entity, including additional guidance promulgated by GASB No. 39. As defined by the GASB, the financial reporting entity is comprised of the primary government and its component units. The primary government includes all departments and operations of MARTA, which are not legally separate organizations. Component units are legally separate organizations, which are fiscally dependent on MARTA or for which MARTA is financially accountable, or which raises and holds economic resources for the direct benefit of MARTA. An organization is fiscally dependent if it must receive MARTA's approval for its budget, levying of taxes or issuance of debt. MARTA is financially accountable for an organization if it appoints a majority of the organization's board, and either a, has the ability to impose its will on the organization, or b, there is the potential for the organization to provide a financial benefit to or impose a financial burden on MARTA. The reporting entity of MARTA consists solely of the primary government. MARTA has no component units.
- Prior to January 1, 2011 MARTA encompassed an eighteen member board, three members were appointed by Fulton County, five members by DeKalb County, four members by the City of Atlanta, and one member by each County of Clayton and Gwinnett. In addition, the Commissioner of the State Department of Transportation, the Commissioner of the State Department of Revenue, the Executive Director of the State Properties Commission, and the Executive Director of the Georgia Regional Transportation Authority served as ex-officio members of the Board. None of the participating

governments appointed a majority of MARTA's Board and none had an ongoing financial interest or responsibility.

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House Bill 277 32-9-14, commonly referred to as The Transportation Investment ACT (TIA) amended the 18member Board provision to an 12-member board composed of 11 voting members and one non-voting member effective January 1, 2011. Of the voting members: three members are residents of the City of Atlanta and are nominated by the mayor and elected by the city council; four members are residents of DeKalb County and are appointed by the DeKalb County Board of Commissioners; three members are residents of Fulton County and are appointed by the local governing body thereof. Independent of the municipalities, The Commissioner of Transportation is a voting member on the board and the Executive Director of the Georgia Regional Transportation Authority is a non-voting member of the board.

#### 2) Balanced Budget

- To measure the costs of providing mass transportation services, the revenues from those services and required subsidies, MARTA has adopted the accounting principles and methods appropriate for a governmental enterprise fund. In accordance with accounting standards applicable to enterprise funds, MARTA has elected not to apply pronouncements issued by the Financial Accounting Standards Board after November 30, 1989. This complies with the MARTA Act and Sales Tax Bond Trust Indentures legal requirements that all accounting systems and records, auditing procedures and standards, and financial reporting shall conform to generally accepted principles of governmental accounting.
- MARTA's financial statements are prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America as promulgated by the Governmental Accounting Standards Board. The budget is prepared on the same basis of

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accounting as the financial statements, except that depreciation and interest expense are not budgeted. MARTA is structured as a single enterprise fund with revenues recognized when earned and measurable, not when they are received. Expenses are recognized when they are incurred, not when they are paid. Capital assets are capitalized and (except land) are depreciated over their useful lives. Cash amounts are restricted for debt service.

- The operating and capital budgets combined are balanced when expenditures do not exceed the sources of revenue.
   For FY13 the total uses are \$807.0M, and the total sources are \$918.5M, which leaves a surplus of funds of \$111.5M.
   MARTA has several sources of revenue as explained below.
- MARTA receives proceeds from the collections of sales and use tax under the Rapid Transit Contract and Assistance Agreement with the City of Atlanta and the Counties of Fulton and DeKalb. The tax is levied at a rate of 1% until June 30, 2047 and .5% until June 30, 2057.
- For historical information, under the law authorizing the levy of the sales and use tax, as amended May 10, 2002, MARTA is restricted as to its use of the tax proceeds as follows:
  - No more than 50% of the annual sales and use tax proceeds can be used to subsidize the net operating costs, as defined, of the system, exclusive of depreciation and amortization, and other costs and charges as defined in Section 25(I) of the MARTA Act, except for the period beginning January 1, 2002 and ending December 31, 2008 when no more than 55% shall be used. The additional 5% of the Sales tax revenues may be applied to the operations of the transit system, to be used at the discretion of the General Manager.
  - 2) If more than the legislative provided percentage of the annual sales and use tax proceeds is used to subsidize the net operating costs in any one year, the deficit in operations must be made up during a period not to exceed the three succeeding years.

- 3) If less than the legislative provided percentage of the annual sales and use tax proceeds is used to subsidize the net operating costs in any one year, the excess may, at the discretion of MARTA's Board of Directors, be reserved and later used to provide an additional subsidy for operations in any future fiscal year or years.
- The Georgia General Assembly approved certain amendments to the MARTA Act which provided that, commencing on July 1, 1988 until December 31, 2008, interest earnings from the real estate reserve and the capital rehabilitation replacement reserve may be treated as "transit" related operating revenue" for purposes of the legislative provided percentage requirement. The Board of Directors unanimously approved a resolution to use the interest earnings on these reserve funds to pay operating costs of the system through fiscal year 1995. Fiscal years 1996 through 2001 earnings were reserved for future use as either operating or capital expenditures. The fiscal years 2002, 2003, and 2004 budget resolutions provided for the use of the future use reserved interest.
- The Authority shall fund and maintain an operating budget reserve of ten percent (10%) of the Authority's prior year operating budget revenues. For purposes of this section, the term 'operating budget revenues' shall mean all funds received from federal, state, or local sources, including but not limited to grants, distributions from federal and state formula funds, or direct federal and state appropriations for projects or programs of the Authority, as well as fare box revenues and revenues received from rentals on property owned or operated by the Authority. Said operating budget reserve shall be utilized for ongoing operating expenses only in those circumstances requiring its use due to worsened economic conditions in the Atlanta region, or catastrophic loss such as an act of God or terrorism, which conditions cause a temporary shortfall in the Authority's anticipated revenues. The temporary operating revenue shortfall so

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noted shall be for a period of not less than six consecutive months during which total anticipated revenues are not less than two and one-half percent (2.5%) below the revenues received during the preceding fiscal year for the same sixmonth period. The first three percent (3%) of the reserve shall not be used in any six-month period. The purpose of said reserve shall be exclusively to pay the ongoing operating expenses during times of economic downturn and shall not be considered to be an available recurring revenue for operating budget purposes and under no circumstances shall the operating budget reserve be used to permanently replace the revenues which are reduced due to the economic conditions set forth above. Upon cessation of such economic downturn, as evidenced by cessation of the revenue shortfall required for the use of the reserve for Authority operating expenses, the operating budget reserve shall be replenished.

- The MARTA Act was amended by the Georgia Assembly under HB277 and commonly referred to as The Transportation Investment Act (TSA), became effective January 1, 2011 amending set forth restrictions on the use by public transit authorities of annual proceeds from local sales and use taxes shall be suspended for three years. No funds newly unrestricted during this suspend period shall be used for annual cost-of-living or merit based salary raises, increases in hourly wages, or increased overtime due to such wage increases, payment of bonuses; or to increase the level of benefits of any kind.
- During each fiscal year the Board shall propose an annual operating budget for the ensuing fiscal year and hold a public hearing thereon. After such public hearing the Board shall review its proposed budget, and, on or before the last day of the fiscal year, it shall adopt an annual operating budget for the ensuing fiscal year.
- The Board shall propose and adopt an annual capital improvements budget. The proposed capital improvements budget shall show all capital improvement projects in

process of completion, those to be undertaken during the ensuing fiscal year and those anticipated to be undertaken during the ensuing ten years. The proposed budget shall also show the proposed method of financing each proposed project and the effect thereof on the debt structure of the Authority. After a public hearing the Board shall review its proposed budget and on or before the last day of the fiscal year it shall adopt an annual capital improvements budget for the ensuing fiscal year. No contract for the purchase or construction of any capital improvement project shall be authorized, except to meet a public emergency certified as such by the Board, unless it is included in the annual capital improvements budget; however, the Board may propose and adopt an amendment to the annual capital improvements budget by following the procedure herein prescribed for adopting the original budget.

- MARTA receives grant funds from the Federal Transportation Administration (FTA) for a substantial portion of its capital acquisitions. Assets acquired in connection with capital grant funds are included in property and equipment. These grants generally require a local funding match by MARTA at a stipulated percentage of total project costs. Capital grant agreements with the FTA enable the FTA to hold a continuing interest in properties acquired and restricts their use to the provision of mass transportation services.
- The FTA also provides funds for subsidizing operating costs involved in preventive maintenance of vehicles, system and equipment under Section 5307 of the Federal Transit Act.

#### 3) Long-Range Planning

- MARTA receives proceeds from the collections of sales and use tax under the Rapid Transit Contract and Assistance Agreement with the City of Atlanta and the Counties of Fulton and DeKalb. The tax is levied at a rate of 1% until June 30, 2047 and .5% until June 30, 2057.
- MARTA issues Sales and Use Tax Revenue Bonds and Commercial Paper to raise capital funds for construction,

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expansion, and rehabilitation of the transit system. During fiscal year 2007, MARTA initiated its current commercial paper program to provide flexibility and optimization to the issuance of debt. The bonds and notes are payable from and secured by a first, second, and third liens on sales and use tax receipts.

- The FTA has also authorized other grant funds for the construction of bus transit facilities, replacement and rehabilitation of transit operating equipment, development work for construction support techniques, purchase and installation of a computer, and other purposes not directly related to the rail construction program. MARTA plans to fund its committed projects through the unencumbered capital portion of its sales tax, future bond proceeds, issuance of commercial paper and federal and state capital grants. MARTA also has lease and interest revenue and capital reserves available to supplement its needs.
- MARTA has entered into forward contracts to purchase low sulfur heating oil and natural gas at a specified time in the future at a guaranteed price. MARTA enters into these contracts to help plan its low sulfur diesel and natural gas costs for the year and to protect itself against market risk of the commodity. It is possible that the market price before or at the specified time to purchase low sulfur diesel and natural gas may be lower than the price at which the MARTA is committed to buy. This would reduce the value of the contract. MARTA could sell the forward contract at a loss, or if it were to continue to hold the contract, MARTA may make a termination payment to the counterparty to cancel its obligation under the contract and then buy low sulfur diesel and natural gas on the open market. MARTA currently has three fuel hedge transactions in place, one for diesel fuel and two for natural gas. One natural gas and one diesel is scheduled to expire June 30, 2012 and the other CNG, expiring May 30, 2012. This layered approach will further limit MARTA's exposure to market fluctuations.

- MARTA considers all highly liquid debt securities with an original maturity of no more than three months at date of purchase to be cash equivalents except repurchase agreements and restricted investments, which are considered investments.
- Georgia statutes authorize MARTA to invest in U.S. Government obligations, U.S. Government agency obligations, obligations of any instrumentality of the U.S. Government, or in repurchase agreement collateralized by any of the aforesaid securities, prime Bankers' Acceptances or in State of Georgia obligations, or in the State of Georgia sponsored investment pool or in other obligations or instruments as allowed by Georgia Law. Under the terms of MARTA's Sales Tax Revenue Bond Trust Indenture, the Authority may not invest in securities with a remaining term to maturity greater than five years from the purchase date. In addition, MARTA requires that repurchase agreement collateral must have a market value ranging from 101% to 102% of the cost of the repurchase agreement, depending upon the maturity date and type of security. MARTA's policy states that collateral pledged for repurchase agreements and not delivered to MARTA's safekeeping agent must be held in custody or account agreeable to MARTA in MARTA's name.
- With the exception of those in the deferred compensation plan, investments are carried at cost or amortized cost plus accrued interest (which approximates market value). Investments in the deferred compensation plan are carried at market value.
- Reservations of Retained Earnings are used to indicate that a portion of retained earnings is legally segregated for a specific future use. Designations of retained earnings are not legally required reserves but are segregated for a specific purpose by an act of the Board of Directors of MARTA.

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MARTA's long range plan is derived from the vision articulated within by the Transit Planning Board Concept 3 Plan and has been formalized by the MARTA Board of Directors. This vision recognizes MARTA's role as the core of the regional transit system needed to accommodate the anticipated growth in the Atlanta region over the next 25 years. The vision also features expanding the existing system in 10 corridors. These corridors were identified as priorities in no particular ranking and were included in the approved 12<sup>th</sup> and 13<sup>th</sup> Amendments to the Rapid Transit Contract and Assistance Agreement.

#### BeltLine

- On August 28, 2012 the Federal Transit Administration (FTA) approved the Record of Decision (ROD) signaling the completion of the first portion of the required environmental analysis for the Atlanta Beltline. The Atlanta BeltLine is a proposed modern streetcar and multi-use trails system situated within a corridor of approximately 22 miles that would encircle the core of the City of Atlanta and would be connected to MARTA and the larger regional transit network. The transit and trails elements are part of a comprehensive economic development effort combining greenspace, trails, transit, and new development along its historic rail segments.
- The ROD summarizes the BeltLine's Tier 1 Environmental Impact Statement (EIS) process and identifies the preferred transit and trails alternative and advances the project through the Federal project development process required to be completed in order to seek Federal funding. Stakeholder and public input played a significant role in supporting MARTA's and the City's decisionmaking and FTA's subsequent release of the ROD.
- With FTA's issuance of the Tier 1 EIS ROD, the project can proceed to the Tier 2 environmental analysis as required by the National Environmental Policies Act (NEPA). The NEPA process is not complete until the more detailed analysis is completed during the Tier 2 process. The major activities and decisions to be made in the Tier 2 process include details on the location and configuration of the transit and trail design elements, site specific impacts and mitigation.

#### I-20 East Transit Initiative

- The I-20 East Transit Initiative was undertaken by MARTA to identify transit investments that would improve east-west mobility between downtown Atlanta and eastern DeKalb County. Specifically, we are investigating accessibility to jobs and housing within the corridor, the provision of convenient and efficient transit service to accommodate the increasing transit demands within the corridor, and the support of corridor economic development and revitalization. A Detailed Corridor Analysis (DCA) has been completed to help identify the best transit solution, also known as the Locally Preferred Alternative (LPA) for the corridor.
- The LPA, as adopted by the MARTA Board of Directors in April 2012, is comprised of the extension of MARTA's existing east-west heavy rail transit (HRT) line from the Indian Creek Station to the Mall at Stonecrest in eastern DeKalb County and a new Bus Rapid Transit (BRT) service along I-20 between downtown Atlanta and Wesley Chapel Road, east of I-285 in DeKalb County. The adoption of the LPA by the MARTA Board of Directors in April 2012 marked the completion of the two-year long DCA phase of the I-20 East Transit Initiative. The project now moves into the environmental review process which is slated for completion early summer 2013.

#### West Line Corridor

MARTA is undertaking a high-level reassessment and reevaluation of transit improvements to the WestLine Corridor that were proposed in 2004. At that time, the MARTA Board adopted a Locally Preferred Alternative (LPA) that recommended a heavy rail extension from the existing H.E. Holmes station to the interchange of Martin Luther King, Jr. Drive and I-285 and a Bus Rapid Transit (BRT) segment along I-20 West to Fulton Industrial Boulevard. Since 2004, there have been many changes to study area demographics, land use, growth, and changes to Georgia DOT policies. Because of these changes, MARTA is reassessing the LPA to determine if these recommendations still meet the needs of the corridor.

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This re-assessment will take place in two phases: Phase I includes initial outreach consisting of interviews with key stakeholders; and Phase II will consist of assessing existing conditions, identifying and evaluating project solutions to meet identified needs, and producing recommendations. The outcome of the WestLine Reassessment is expected to be transit solution with strong public support from both neighborhoods and businesses. This solution(s) will be presented in early Spring 2013.

#### **Clifton Corridor Transit Initiative**

Between 2009 and 2012, MARTA and the Clifton Corridor Transportation Management Association (CCTMA) partnered to conduct the Clifton Corridor Transit Initiative - Alternatives Analysis (AA). The Clifton Corridor AA involved investigating the need for high-capacity transit connections between MARTA's Lindbergh Center/Armour Yard area in north-central Atlanta to the Clifton Road employment centers and the City of Decatur in west-central DeKalb County. The Clifton Corridor includes some of the largest activity centers in metro Atlanta without convenient access to the existing interstate and system or MARTA rail system. These conditions have resulted in high levels of traffic congestion on a severely limited network of roadways. A Locally Preferred Alternative (LPA) was adopted by the MARTA Board of Directors in April 2012 and it encompassed 8.8 miles of new light rail service from MARTA's Lindbergh Center Station to Avondale MARTA Station and generally includes operations adjacent to the CSX right-of-way. The LPA also includes in-street operations within the medians of Clifton Road (through the CDC/Emory area), Scott Boulevard, North Decatur Road, DeKalb Industrial Way and North Arcadia Avenue. The environmental impact study (EIS) is scheduled to begin in the Fall of 2012.

#### GA 400 Corridor Transit Initiative – Connect 400

 The Connect 400 – Alternatives Analysis (AA) was launched in late 2011 and involves an 18-month study to identify a potential high-capacity transit solution within a study area encompassing the GA 400 expressway between I-285 in the City of Sandy Springs and McGinnis Ferry Road in northern Fulton County. MARTA conducted an alternatives analysis within the study area in 2003 which resulted in a determination that the corridor was not supportive of high-capacity transit due to low household and employment densities, high household incomes, and low intensity land uses. Subsequently, the MARTA Board redirected planning activities to market analysis and policy planning to serve as a guide for future development in northern Fulton County.

Since these 2003 planning efforts were completed, the GA 400 Corridor has emerged as one of the fastest growing sub-regions within the Atlanta metropolitan area. As a result, roadway congestion and travel times along the GA 400 expressway and surrounding arterials have continued to deteriorate. The Connect 400 AA will include a re-assessment of the previous alternatives analysis within the context of the new growth and land use changes that have taken place over the last nine years. Ultimately, the study will result in the identification of a set of transit solutions or locally preferred alternative (LPA) that can be applied to help address the transportation challenges within the GA 400 study area. Once this selection has been made, an environmental impact statement (EIS) will be developed followed by engineering and design activities.

#### 4) Asset Inventory

The largest portion of MARTA's net assets each year represents its investment in capital assets (e.g., land, rail system, buildings, and transportation equipment); less any related outstanding debt used to acquire those assets. MARTA uses these capital assets to provide services to its customers; consequently, these assets are not available for future spending. Although MARTA's investment in its capital assets is reported net of related debt, it should be noted that the resources to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

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- Capital Assets are carried at cost and depreciated using the straight-line method based on the estimated useful lives of the related assets, as follows:
- Rail system and buildings 5-50 years
- Transportation equipment 5-20 years
- Other property and equipment 4-20 years
- MARTA uses a three-hundred-dollar capitalization threshold for its capital assets. Donated properties are stated at their fair value on the date donated. When assets are sold or retired, the cost of the asset and related accumulated depreciation is removed from the accounts and the resulting gain or loss, if any, is charged to non-operating revenue or expense. Ordinary maintenance and repairs are charged to expense as incurred, while property additions and betterments are capitalized. MARTA capitalizes, as a cost of its constructed assets, the interest expense based upon the weighted average cost of borrowings of MARTA.
- Materials (principally maintenance parts) and supplies inventories are stated at average cost and expenditure is based on the consumption method. MARTA has a complete capital asset inventory every two years, as required by FTA.
- Donated properties are stated at their fair market value on the date donated. Depreciation expense on assets acquired with federal capital grant funds is transferred to contributed capital. When assets are sold or retired, the cost of the asset and related accumulated depreciation is removed from the accounts and the resulting gain or loss, if any, is charged against either contributed capital or non-operating expenses. The portion charged to contributed capital represents the un-depreciated portion of the asset that was originally purchased with federal capital grant funds. The remaining gain or loss is charged against non-operating expenses as it represents MARTA's share. Ordinary maintenance and repairs are charged to expenses as incurred, while property additions and betterments are capitalized. MARTA capitalizes, as a cost of its constructed assets, the interest

expense based upon the weighted average cost of borrowing.

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#### **Revenue Policies**

#### 1) Revenue Diversification

- The operating budget is funded through three primary sources (Sales Tax, Operating Revenues and Federal Sources), as well as any Revenue Adjustments. The Authority's capital budget is based on the availability of Federal grants and local matching funds, and its ability to issue bonds secured by future sales tax revenue.
- Fare and parking revenue from transporting passengers, concessions, and advertising are reported as operating revenues. Transactions that are capital, financing or investing related, or which cannot be attributed to MARTA's transportation focus, are reported as non-operating revenues.
- Bond Proceeds, Discount, Issue Costs and Losses on Refunding- Proceeds from the issuance of Sales Tax Revenue Bonds are initially deposited with the Bond Trustee in a Construction Fund as required by the Trust Indenture between MARTA and the Trustee. MARTA requisitions the funds as needed for construction, rehabilitation and replacement of the transit system. Bond discount and issue costs are amortized, principally using the interest method, over the term of the related debt. Losses on debt refunding are deferred and amortized over the shorter of the life of the refunded debt or the new debt, on a basis consistent with the interest method.
- Passenger fares are recorded as revenue at the time services are performed. The MARTA Act places certain requirements on the rate that MARTA is to charge for transportation services. The rates charged to the public for transportation services must be such that the total transitrelated revenues, exclusive of any federal operating subsidy, sales and use tax proceeds, and other non-transportation

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related revenues received during each fiscal year, must be no less than 35% of the operating costs, exclusive of depreciation and amortization, of the preceding fiscal year. Under provisions of amendments to the MARTA Act, lease income, and interest earned on certain restricted investments (as discussed below), which are included in the non-operating revenues in the MARTA statement of revenues and expenses, are included in transit related revenues for the purposes of this calculation.

- MARTA receives grant funds from the Federal Transportation Administration (FTA) for a substantial portion of its capital acquisitions. Assets acquired in connection with capital grant funds are included in capital assets. These grants generally require a local funding match by MARTA at a stipulated percentage of total project costs. Capital grant agreements with FTA provide for FTA holding a continuing interest in properties acquired and restrict the use of such properties to providing mass transportation services. Grants for capital asset acquisition, facility development, and rehabilitation are reported in the Statement of Revenues, Expenses, and Changes in Net Assets, after non-operating revenues and expenses as capital grants.
- During the year ended June 30, 2001, MARTA began construction of a Transit Oriented Development (TOD) Program whereby MARTA would lease office, retail, and residential space. The BellSouth towers and related parking and retail space were completed in October 2002. Several lease agreements have been signed, the terms of which provide for various payments to be made to MARTA over a collecting fares for charter, group, and party bus services, as provided in the Act, of the preceding fiscal year. Under provisions of amendments to the MARTA Act, all revenues, except the sales and use taxes, are included in transit related revenues for purposes of this calculation.
- Except with regard to fixing, altering, charging, and provided in Section 9(f) of this Act, the power to fix, alter, charge, and collect fares, rates, rentals, and other charges for its

variety of years. Since that time several other TOD projects have been initiated and completed while others are still ongoing.

- AGL constructed a refueling station on MARTA's property at Perry Boulevard. MARTA leases this refueling station under an operating lease. The non-cancelable lease term is for five years after which the lease provides three renewal options of five years each but does not include a bargain renewal option. MARTA has the option to purchase the refueling station at the remaining value of the outstanding options valued at \$125 per year. Total cost for such lease was \$538 for the year ended June 30, 2005 and \$574 for year ended June 30, 2004. The minimum future rental payments for year FY2006 is \$540. MARTA leases air rights and ground leases over and adjacent to its stations to third parties for the construction of office and other developments.
- Deferred revenue includes the remaining unamortized balance of the deferred amounts from the lease/leaseback arrangements in 2001, 2002, 2003, and 2004 and the sale/leaseback arrangements in 1987 and 1988 of certain rail cars and buses. The deferred gains are being amortized over the remaining lives of the respective vehicles.

#### 2) Fees and Charges

The MARTA Act places certain requirements on the rates that MARTA is to charge for transportation services provided. The rates charged to the public for transportation services must be such that the total transit related revenues are no less than 35% of the operating costs, exclusive of depreciation and amortization, and other costs and charges facilities by zones or otherwise at reasonable rates to be determined exclusively by the Board, subject to judicial review as hereinafter provided.

#### 3) Use of One-time Revenues

 MARTA's enabling legislation, the MARTA Act, states that the Board shall make provisions for an annual operating budget and an annual capital improvements budget. Every budget, proposed or as finally adopted, shall conform to generally accepted budgetary standards of public bodies. In the annual operating budget each operating fund shall be set forth separately and show an estimate of the fund balance to be available at the beginning of the year, an estimate of anticipated credits during the year according to source, an estimate of anticipated charges, including capital outlay or debt service properly to be financed from anticipated revenues, and comparative data on the last two completed fiscal years and similar data, actual or estimated, for the current year. In complying with this requirement the use of revenues must be planned well in advanced. MARTA's finances are structured such that all revenues flow into a "General Operating and Capital Fund". One time or unpredictable revenues serve to increase these fund balance and appear as carry forward balances in futures years to be addressed in subsequent planning and budgeting cycles.

#### 4) Use of Unpredictable Revenues

MARTA's enabling legislation, the MARTA Act, states that the Board shall make provisions for an annual operating budget and an annual capital improvements budget. Every budget, proposed or as finally adopted, shall conform to generally accepted budgetary standards of public bodies. In the annual operating budget each operating fund shall be set forth separately and show an estimate of the fund balance to be available at the beginning of the year, an estimate of anticipated credits during the year according to source, an estimate of anticipated charges, including capital outlay or debt service properly to be financed from anticipated revenues, and comparative data on the last two completed fiscal years and similar data, actual or estimated, for the current year. In complying with this requirement the use of revenues must be planned well in advanced. MARTA's finances are structured such that all revenues flow into a "General Operating and Capital Fund". One time or unpredictable revenues serve to increase these fund balance and appear as carry forward balances in futures years to be addressed in subsequent planning and budgeting cycles.

## Expenditure Policies

#### 1) Debt Capacity, Issuance, and Management

- All expenses related to operating the bus and rail system are reported as operating expenses. Interest expense, financing costs, and planning costs are reported as non-operating expenses.
- MARTA issues Sales and Use Tax Revenue Bonds and Bond Anticipation Notes (Commercial Paper) to raise capital funds for construction and expansion, and rehabilitation of the transit system. During fiscal year 2005, MARTA initiated its commercial paper program, in the form of Bond Anticipation Notes, to provide flexibility and optimization to the issuance of debt. The bonds and notes are payable from and secured by a first, second, and third liens on sales and use tax receipts.
- Legally, MARTA's estimated sales tax receipts must be at least twice the total debt service. MARTA's Board has placed an additional restriction on the debt service coverage requirement, limiting the maximum estimated annual debt service to no more than 45 percent of the corresponding year's estimated sale tax receipts.
- MARTA has a Swap & Derivative Policy that is governed by the Issuer's use and management of all Agreements. The Issuer is authorized under Section 8 of an Act approved March 10, 1965 (Ga. L. 1965, p. 2243), as amended, i.e. the "Metropolitan Atlanta Rapid Transit Authority Act of 1965" (hereinafter the "MARTA Act"), to enter into such Agreements to manage or reduce the amount and duration of the interest rate, spread, or similar risk when used in combination with the issuance of bonds and outstanding bonds of the Issuer.
- Contingent upon the approval of the Issuer's Board of Directors, the Issuer may enter into credit enhancement or

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## **FISCAL POLICY GUIDE**

liquidity agreements in connection with any Agreement containing such terms and conditions as the Issuer determines are necessary or desirable, provided that any such credit enhancement or liquidity agreement as the same source of payment as the related interest rate management agreement.

- In conjunction with the Debt Management Policy, the Policy shall be reviewed and, if necessary, updated at least annually. The General Manager/CEO, Assistant General Manager of Finance/CFO, Director of Treasury Services and the Manager of Financial Planning & Analysis are the designated administrators of the Issuer's Swap Policy (the "Policy Administrators"). The Director of Treasury Services and the Manager of Financial Planning & Analysis shall have the day-to-day responsibility for managing interest rate swaps.
- With respect to all or any portion of any of the Issuer's debt that it is authorized to issue under section 10 of the MARTA Act, as amended, that it has either issued or anticipates that will be issued, the Issuer may enter into, terminate, amend, or otherwise modify a Qualified Interest Rate Management Agreement under such terms and conditions as the Issuer may determine, including, without limitation, provisions permitting the Issuer to pay to or receive from any person or entity any loss of benefits under such agreement upon early termination thereof or default under such agreement.
- In fiscal 1994, MARTA adopted GASB Statement of Standards No. 23, "Accounting and Reporting for Refunding of Debt Reported by Proprietary Activities." As such, losses on these transactions are deferred and amortized over the life of the new debt on a straight-line basis.

#### 2) Reserve or Stabilization Accounts

 The Georgia General Assembly approved certain amendments to the MARTA Act which provided that, commencing on July 1, 1988 until December 31, 2008, interest earnings from the real estate reserve and the capital rehabilitation replacement reserve may be treated as "transit related operating revenue" for purposes of the legislative provided percentage requirement. The Board of Directors unanimously approved a resolution to use the interest earnings on these reserve funds to pay operating costs of the system through fiscal year 1995. Fiscal years 1996 through 2001 earnings were reserved for future use as either operating or capital expenditures. The fiscal years 2002, 2003, and 2004 budget resolutions provided for the use of the future use reserved interest.

#### 3) Operating & Capital Expenditure Accountability

- An annual Operating and Capital Budget is developed by MARTA's Management. After a public hearing, the proposed budget is revised, if necessary, finalized and adopted by MARTA's Board of Directors. The budget is prepared on the same basis of accounting as the financial statements except that depreciation, interest expense, gain/loss on sale of property, and non-operating general and administrative expenses are not budgeted. Management control for the operating budget is maintained at expenditure category levels. Management has flexibility of reprogramming funds in respective cost centers with approval of budget staff as long as the total budget authorization is not exceeded. Capital expenditures are controlled at the budget line item.
- MARTA allocates certain general and administrative expenses to transit operations and also capitalizes certain of these expenses in construction in progress based on its cost allocation plan prepared in accordance with FTA guidelines. General and administrative expenses not allocable to either transit operations or construction in progress under FTA guidelines are reflected as non-operating general and administrative expense in the accompanying statement of revenues, expenses, and changes in net assets.
- MARTA adopts its Operating and Capital Budget in June of each year. Once adopted, total budgeted revenues and/or expenses cannot change. Budgets are allocated to monthly

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## **FISCAL POLICY GUIDE**

spending levels and a monthly Budget Performance Report is prepared. The monthly Budget Performance Report analyzes expenditures by office relative to monthly and total budgets, and revenues anticipated for the reporting period.

- Budgets are controlled through accounting systems at a hierarchal level by account numbers within each expense category. Categories include labor related cost categories (salaries and benefits) and non-labor related cost categories (services, materials & supplies, utilities, casualty & liability, taxes, etc.).
- When expenditures are incurred or encumbered, funds must be sufficient within the category of the department's budget in order for processing the requisition, purchase order or invoice. If funds are non sufficient, the division must request a transfer of funds from one of the other non-labor categories.
- In the past, the Authority has determined that other means to bring the budget into balance were necessary. These included:
  - 1) mandatory furloughs for all Non-Represented employees.
  - 2) A policy of freezing all merit-based increases for Non-Represented and no negotiated wage increase for Represented employees.
  - An ongoing commitment from staff to reduce General and Administrative (G&A) costs and to realize improvements in efficiency and effectiveness. This included Bus Service and Rail Service Modifications, as well as other Reduction-In-Force (RIF) initiatives.
  - 4) Revenue enhancement initiatives as follows: a. Fare Increase Modifications

- Base Fare \$2.50
- Reduced Fare \$.95
- Mobility \$3.80
- 7-Day Pass \$23.75
- 30-Day Pass \$95.00
- Mobility Pass \$122.00
- b. Elimination of Breeze Tickets at TVM's
- c. Web Ticketing

#### **Source Documents**

The information used to develop the fiscal policy guide is provided by a variety of both internal and external sources. A listing of major resources is provided below:

#### MARTA Act; HB277

Rapid Transit Contract and Assistance Agreement Americans with Disabilities Act Regional Transportation Plan MARTA Strategic Plan The Bond Trust Indentures MARTA Investment Guidelines Georgia State University (GSU) Sales tax Forecast MARTA's Fixed Asset Management and Capital Policy 1990 Clean Air Act Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU) Sales Tax Bond Trust Indenture Governmental Accounting Standards Board (GASB) FTA Guidelines MARTA's Swap & Derivative Policy MARTA's Debt Management Policy

## STRATEGIC BUSINESS PLAN

This section explains the strategic direction of the Authority with a description of its strategic values, business plan, longrange vision, and Key Performance Indicators (KPI's).

#### **FY2013 OPERATING & CAPITAL BUDGETS**

#### INTRODUCTION

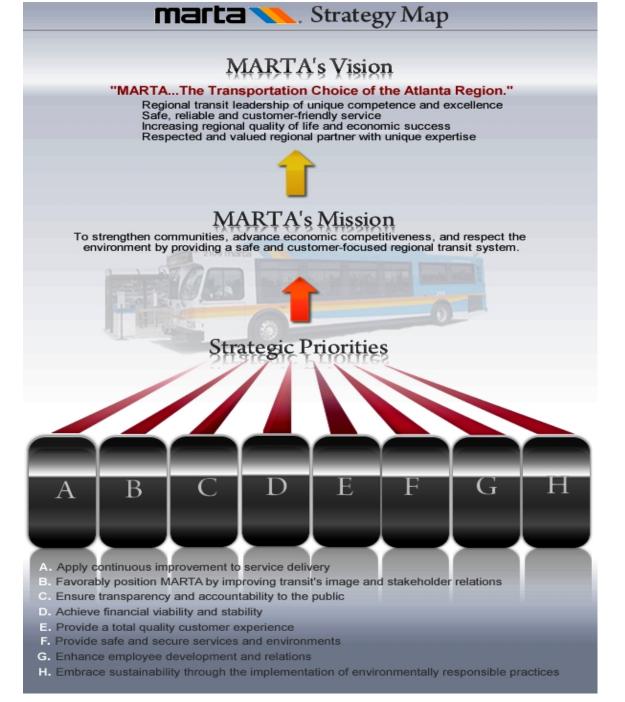
The Fiscal Year 2013 Strategic Business Plan (FY13 SBP) is designed to provide all members of the MARTA team with a clear direction as to how their jobs are linked to the overall effort of implementing the Authority's Mission and enabling them to work in a coordinated, collaborative fashion toward successfully achieving its Vision. Based on the Balanced Scorecard concept, the FY13 SBP paves the way for MARTA to convert its resources, organizational culture and employee knowledge into expected tangible outcomes.

The attached document contains MARTA's Vision and Mission statements, followed by a strategy map depicting the Authority's Strategic Priorities adopted by the Board of Directors (BOD) at the December 2008 Retreat.

These Strategic Priorities are supported by a number of Strategic Key Performance Indicators (KPI)s that are specifically designed to measure the achievement of these Strategic Priorities over time. Detailed definitions, ownership designations and data source descriptions for each KPI are provided in the Balanced Scorecard tool accessible via MARTAnet.

In order to provide MARTA BOD with pertinent and timely information, and to maintain accountability in governing the Authority and managing its day-to-day operations, MARTA's Executive Staff routinely reports on a variety of selected KPI's at the each of the respective BOD monthly committee meetings. Subsequently, the KPIs are made available to the public at large via itsmarta.com web-site.





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## STRATEGIC PLAN

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## STRATEGIC PLAN

## FY2013 Key Performance Indicators

Financial KPIs								
КРІ	Performance Owner	Data Owner	FY12 Year-End Target	FY12 Actual	FY13 Target			
Budget Variance	Individual Offices	Management & Budget	= 0%</td <td>-2.04%</td> <td><!--= 0%</td--></td>	-2.04%	= 0%</td			
Ridership Combined (unlinked trips)	EMT	Research & Analysis	>/= 123.3M	134.9M	>/= 135.4M			
Bus Cost per Passenger Trip	Bus Operations	Accounting	= \$3.97</td <td>\$3.47</td> <td><!--= \$3.66</td--></td>	\$3.47	= \$3.66</td			
Rail Cost per Passenger Trip	Rail Operations	Accounting	= \$2.61</td <td>\$2.39</td> <td><!--= \$2.58</td--></td>	\$2.39	= \$2.58</td			
Mobility Cost per Passenger Trip	Mobility	Accounting	= \$37.14</td <td>\$30.98</td> <td><!--= \$33.21</td--></td>	\$30.98	= \$33.21</td			

Customer Service KPIs									
КРІ	Performance Owner	Data Owner	FY12 Year-End Target	FY12 Actual	FY13 Target				
Average Customer Call Wait Time	Customer Services	Customer Services	= 1:10</td <td>0:33</td> <td><!--= 0:45</td--></td>	0:33	= 0:45</td				
Customer Call Abandonment Rate	Customer Services	Customer Services	= 10%</td <td>4.48%</td> <td><!--= 6%</td--></td>	4.48%	= 6%</td				

Safety & Security KPIs								
КРІ	Performance Owner	Data Owner	FY12 Year-End Target	FY12 Actual	FY13 Target			
Part I Crime	Police	Police	= 3.11</td <td>3.37</td> <td><!--= 3.11</td--></td>	3.37	= 3.11</td			
Bus Collision Rate per 100K Miles	Bus Transportation	Safety	= 2.55</td <td>2.94</td> <td><!--= 2.55</td--></td>	2.94	= 2.55</td			
Mobility Collision Rate per 100K Miles	Mobility	Safety	= 1.95</td <td>3.01</td> <td><!--= 2.85</td--></td>	3.01	= 2.85</td			
Employee Accidents per 100 Employees	Individual Offices	Safety	= 15.50</td <td>15.59</td> <td><!--= 15.00</td--></td>	15.59	= 15.00</td			

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## STRATEGIC PLAN

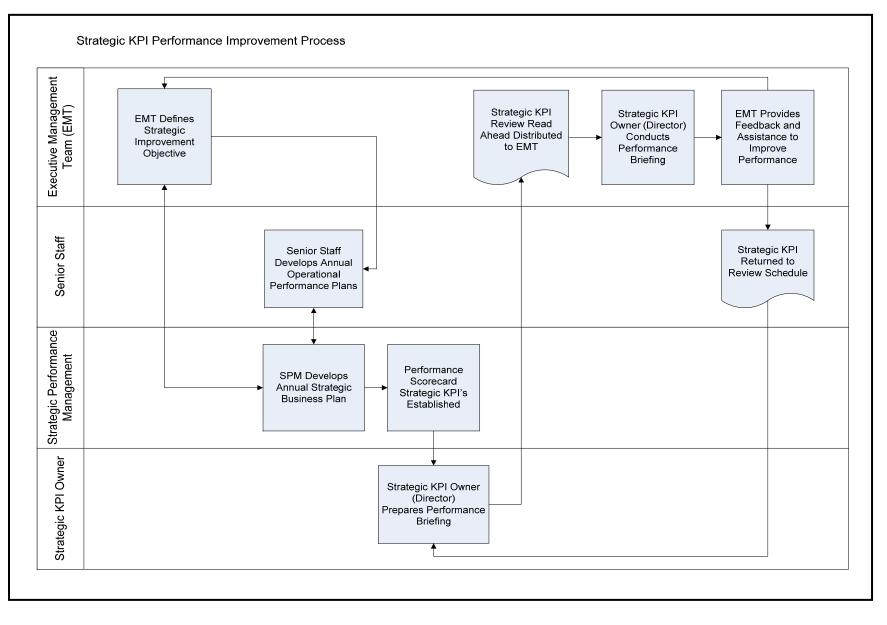
## FY2013 Key Performance Indicators (Continued)

Operations KPIs									
КРІ	PerformanceDataFYOwnerOwner		FY12 Year-End Target	FY12 Actual	FY13 Target				
Bus OTP	Bus Transportation	Bus Transportation	>/= 75%	74.62%	>/= 76%				
Bus MDBF (NTD)	Bus Maintenance	Bus Maintenance	>/= 3,000	2,946	>/= 3,000				
Bus MDBSI	Bus Maintenance	Bus Transportation	>/= 6,000	4,482	>/= 5,000				
Bus Complaints per 100K Boardings	Bus Operations	Customer Services	= 12.00</td <td>7.53</td> <td><!--= 9.00</td--></td>	7.53	= 9.00</td				
Rail OTP	Rail Transportation	Rail Transportation	>/= 97.50%	97.79%	>/= 97.50%				
Rail MDBF (NTD)	Rail Maintenance	Rail Maintenance	>/= 25,000	20,077	>/= 25,000				
Rail MDBSI	Rail Maintenance	Rail Transportation	>/= 550	764	>/= 550				
Rail Complaints per 100K Boardings	Rail Operations	Rail Operations	= 1.00</td <td>0.34</td> <td><!--= 1.00</td--></td>	0.34	= 1.00</td				
Mobility OTP	Mobility	Mobility	>/= 92%	87.03%	>/= 92%				
Mobility MDBF (NTD)	Bus Maintenance	Bus Maintenance	>/= 35,000	14,971	>/= 10,000				
Mobility MDBSI	Bus Maintenance	Mobility	>/= 55,000	19,794	>/= 15,000				
Mobility Trip Denial Rate	Mobility	Mobility	= 0%</td <td>0.00%</td> <td><!--= 0%</td--></td>	0.00%	= 0%</td				
Mobility Reservation Average Call Wait Time	Mobility	Customer Services	= 2:30</td <td>2:00</td> <td><!--= 2:30</td--></td>	2:00	= 2:30</td				
Mobility Reservation Call Abandonment Rate	Mobility	Customer Services	= 5.50%</td <td>4.31%</td> <td><!--= 5.50%</td--></td>	4.31%	= 5.50%</td				
Mobility Complaints per 1K Boardings	Mobility	Customer Services	= 4.50</td <td>2.87</td> <td><!--= 4.50</td--></td>	2.87	= 4.50</td				
Escalator Availability	Vertical Transportation	Vertical Transportation	>/= 98%	93.98%	>/= 98.5%				
Elevator Availability	Vertical Transportation	Vertical Transportation	>/= 98%	97.75%	>/= 98.5%				

#### **FY2013 OPERATING & CAPITAL BUDGETS**

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#### STRATEGIC PROCESS FLOW CHART



## **STRATEGIC PRIORITIES**

This section describes the amount of fiscal and human resources allocated to each Strategy Priority. It provides an empirical depiction of how the Authority prioritizes the Strategic Priorities with respect to the level of resource consumption.



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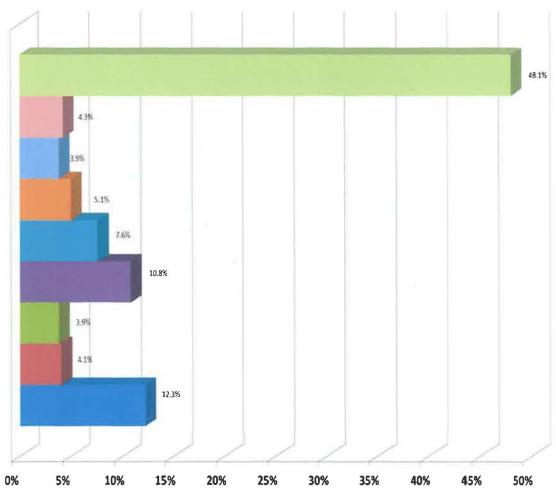
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PERSONNEL

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# **Strategic Priorities - Percentage of Financial Resources**

- (A) Apply continuous improvement to service delivery
- (B) Favorably position MARTA by improving transit's image and stakeholder relations
- C) Ensure transparency and accountability to the public
- <sup>11</sup> (D) Achieve fiancial viability and stability
- (E) Provide a total quality customer experience
- (F) Provide safe and secure services and environments
- (G) Enhance employee development and relations
- (H) Embrace sustainability through the implementation of environmentally responsible practices
- Unspecified



#### marta NA. **FY2013 OPERATING & CAPITAL BUDGETS** STRATEGIC PRIORITIES **Strategic Priority** Α В С F D Е G **Division of Business Support Service**

\$14,003,976

15.3%

\$10,336,970

11.3%

Division of Executiv	ve Administrat	tion						
\$590,012	\$1,326,065	\$448,144	\$704,668	\$191,439	\$31,604	\$251,549	\$937,956	\$9,177,894
4.3%	9.7%	3.3%	5.2%	1.4%	0.2%	1.8%	6.9%	67.2%
Division of General Manager CEO								
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,175,803
0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	100.0%
Division of Operation	ons							
\$223,173,723	\$8,741,408	\$7,094,964	\$8,552,197	\$23,301,909	\$43,877,084	\$7,175,719	\$11,117,292	\$45,087,190
59.0%	2.3%	1.9%	2.3%	6.2%	11.6%	1.9%	2.9%	11.9%

\$12,371,083

13.5%

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Unspecified

\$8,170,544

8.9%

н

\$7,519,302

8.2%

\$10,243,515

11.2%

\$8,073,742

8.8%

## **Authority Totals:**

\$10,370,449

11.3%

\$10,281,185

11.3%

\$234,134,185	\$20,348,658	\$17,880,078	\$23,260,840	\$35,864,431	\$51,982,430	\$17,670,783	\$19,574,550	\$63,611,431
48.1%	4.3%	3.9%	5.1%	7.6%	10.8%	3.9%	4.1%	12.3%

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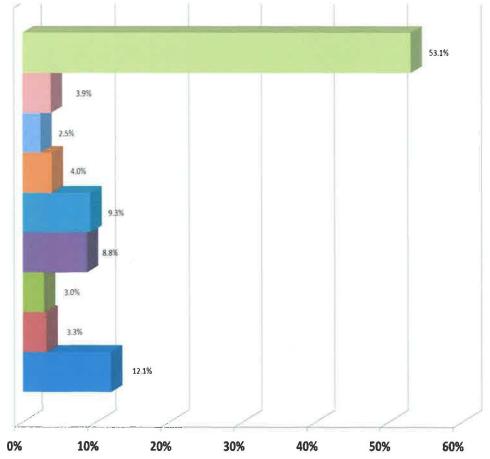


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PERSONNEL

## **Strategic Priorities - Percentage of Human Resources**

- (A) Apply continuous improvement to service delivery
- (B) Favorably position MARTA by improving transit's image and stakeholder relations
- (C) Ensure transparency and accountability to the public
- D) Achieve fiancial viability and stability
- (E) Provide a total quality customer experience
- (F) Provide safe and secure services and environments
- (G) Enhance employee development and relations
- (H) Embrace sustainability through the implementation of environmentally responsible practices
- Unspecified



#### **FY2013 OPERATING & CAPITAL BUDGETS**

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							STRATEGIC	PRIORITIES
Strategic Priority								
Α	В	С	D	E	F	G	н	Unspecified
Division of Business	Support Servi	ice						
102	92	71	130	137	58	85	61	88
12.4%	11.2%	8.6%	15.8%	16.6%	7.0%	10.3%	7.4%	10.7%
Division of Executive	e Administrati	ion						
2	4	1	2	1	0	1	2	32
3.8%	8.0%	2.7%	4.1%	1.6%	0.1%	1.7%	5.3%	72.7%
Division of General N	Manager CEO							
0	0	0	0	0	0	0	0	3
0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	100.0%
Division of Operatio	ns							
2,454	95	50	64	310	366	57	95	458
62.1%	2.4%	1.3%	1.6%	7.8%	9.3%	1.4%	2.4%	11.69
Authority Totals:								
2,557	190	122	196	448	424	143	158	581
53.1%	3.9%	2.5%	4.0%	9.3%	8.8%	3.0%	3.3%	12.1%

## **FINANCIAL SUMMARY**

This section discusses MARTA's current financial position within the context of revenues, expenditures, and the development of strategies consistent with our business plan to ensure fiscal stability.



#### FINANCIAL OVERVIEW

#### Comparison of Fiscal Years 2011 (FY11) and 2012 (FY12)

For fiscal year 2012, the guiding principles implemented were based on the "We Serve with Pride" philosophy. Continuing with the same philosophy, fiscal year 2013 will be focused on increasing productivity and efficiencies while reducing cost. The following cost containment measures are scheduled to be continued as a means to ensure that our riders receive the best service at an affordable fare:

- The elimination of non-represented based merit increases;
- An improvement in represented employee availability; and
- A reduction in Non-Labor (Other Than Personnel Services) expenses.

Unprecedented deficits were projected for fiscal years 2009 and 2010 as early as 2006. The call for dedicated funding for MARTA has been consistent and emphatic for the last five years. Future funding needs are as dire today as it has ever been without which will demand continued service reductions, fare increases and other internal and cost containment measures. The adverse deficit impact in FY2011 was mitigated by \$15M Federal Highway Flex from capital to operating expenses, and in FY2012 another \$20M due to the passing of HB277, which allows for the suspension of the 50/50 Operating/Capital Sales Tax split requirement for three years.

# Authority Operating Expenses and Revenues FY2013 Revenues vs. FY2012 Revenues

Budgeted FY2013 Sales Tax revenue for operations will be less than FY2012 Actuals by \$28.71 or 14.6%. This is the result of the current

economic condition, as reported by the Georgia State University's Economic Forecasting Center for Fulton and DeKalb Counties, including the City of Atlanta.<sup>1</sup>

The FY2013 Passenger revenue increased from FY2012 by \$9.38M or 7.2% from \$130.46M to \$139.84M primarily due to last fiscal year's fare increase. Underlying assumptions made regarding service hours for Bus and Rail, projections on the consumer price indexes and unemployment rates for Fulton and DeKalb counties, as well as average fares and monthly average seasonality factors were used to project the forecast for passenger revenues and ridership in FY2013. The information gathered from the consumer price indexes and unemployment rates were received from the Georgia State University Economic Forecasting Center. MARTA uses the information gathered from the economic forecasting center in conjunction with information from various in-house systems including Breeze. Once the information is gathered, it is analyzed using regression testing, various weighted average formulas, and linked as well as unlinked trip data to project the revenues and ridership into the future 120 months.

This is the third year of a three-year rate increase on monthly passes and mobility. A three year staggered plan was adopted to minimize the effect. The current fares are listed in the Fare Structure in the Appendix.

 $<sup>^1</sup>$  Projections in this document are based upon Georgia State University's Economic Forecasting Center's December 2011 updated report, which serves as the basis for the forecast.

#### **FY2013 OPERATING & CAPITAL BUDGETS**

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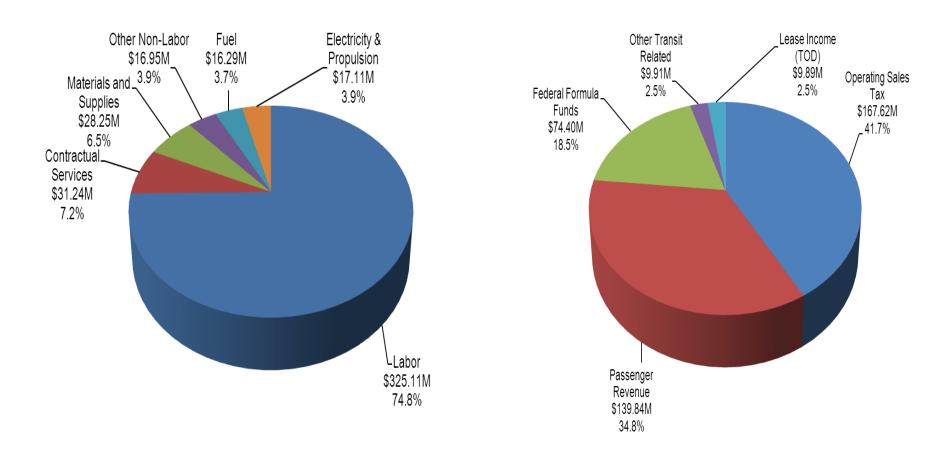
**FINANCIAL SUMMARY** 

Total Authority Operating Dudget (Total)	Actual	Actual	Actual	Actual	Adopted
Total Authority Operating Budget (Table 1)	FY09	FY10	FY11	FY12	FY13
Total Operating Costs (\$M)	427.80	438.43	437.66	452.95	485.53
Less: Capital Charges	(41.75)	(38.55)	(37.53)	(47.56)	(50.58)
Net Operating Costs (\$M)	386.05	399.88	400.13	405.38	434.95
\$ Change	22.06	13.83	0.24	5.26	29.56
% Change	0.06	0.04	0.00	0.01	0.07
Revenue (\$M)					
50% Sales Tax	163.71	158.89	159.61	169.58	167.62
Passenger Revenue	102.70	104.64	112.75	130.46	139.84
Other Transit Related	14.68	18.27	14.58	13.98	9.91
Federal Formula Funds	41.79	87.30	53.20	44.88	74.40
Lease Income (Inc. TOD)	5.78	6.02	6.38	6.63	6.69
Lease-to-Service Amortized Revenue	4.27	3.20	3.20	5.23	3.20
Prior Period Audit Adjustment			0.44		
Flex from ARC FHW Funds			15.00	8.47	
Additional Flex of Sales Tax				26.75	
Total Revenue	332.93	378.32	365.17	405.98	401.66
\$ Change	(24.18)	45.39	(13.15)	40.81	(4.31)
% Change	(0.07)	0.14	(0.03)	0.11	(0.01)
Impact (\$M)					
FY Beginning Carry-Over	136.88	147.62	178.36	143.40	143.99
FY Overage/(Shortfall)	(53.12)	(21.56)	(34.96)	0.59	(33.29)
Inclusion of Real Estate Reserves	55.68				
5% Sales Tax Reserve					
Extension of 5% Sales Tax Reserves	8.19	0.00	0.00	0.00	0.00
Flexed Reserves from Capital Plan		52.30			
Sales Tax Forecast Inc (15%)	147 (0	170.07	140.40	142.00	110 71
FY Ending Carry-Over	147.62	178.36	143.40	143.99	110.71

Marta We Serve with Pride. FINANCIAL SUMMARY

# FY2013 Net Operating Expenditures (\$434.95M) (Chart 1)

# FY2013 Operating Revenues (\$401.66M) (Chart 2)





**FINANCIAL SUMMARY** 

## Summary of Sources and Uses of Funds

The Summary of Sources and Uses of Funds is an overview of MARTA's total funding sources and uses for FY2013. Details regarding funding

sources and uses for Transit Operations and Capital Programs respectively are explained in this section.

		U S	ES	
		Operating Expenses	\$ 485,527,384	
		Less: Capital Allocation	\$ (50,580,368)	
\$	235,580,575	Net Operating Expenses		\$434,947,016
¢	225 454 000			
Φ	555,454,000			
\$	159,642,525	Capital Programs	\$ 230,424,956	
		Bond Debt Service & Other Financing		
		Costs	\$ 141,587,019	
				\$372,011,975
\$	153,173,000			
		USES TOTAL		\$806,958,991
\$	2,080,800			
\$	32,000,000	FUNDS AVAILABLE - GENERAL FUND		
		Operating Sales Tax	\$ 110,707,400	
		Transfer to Oper Reserves from Cap		
\$	540,800	Capital	\$ 805,309	
		Transfer from Cap to Oper Reserves		
\$	918,471,700	TOTAL FUNDS AVAILABLE		\$111,512,709
	\$ \$ \$ \$	<ul> <li>\$ 335,454,000</li> <li>\$ 159,642,525</li> <li>\$ 153,173,000</li> <li>\$ 2,080,800</li> <li>\$ 32,000,000</li> <li>\$ 540,800</li> </ul>	Less: Capital Allocation Less: Capital Allocation Net Operating Expenses S 335,454,000 Less: Capital Programs Bond Debt Service & Other Financing Costs S 153,173,000 S 2,080,800 S 32,000,000 FUNDS AVA ILABLE - GENERAL FUND Operating Sales Tax Transfer to Oper Reserves from Cap Capital Transfer from Cap to Oper Reserves	Less: Capital Allocation       \$ (50,580,368)         \$ 235,580,575       Net Operating Expenses         \$ 335,454,000          \$ 335,454,000       Capital Programs         \$ 159,642,525       Capital Programs         Bond Debt Service & Other Financing Costs       \$ 141,587,019         \$ 153,173,000       USES TOTAL         \$ 2,080,800       FUNDS A VA ILABLE - GENERAL FUND Operating Sales Tax         \$ 32,000,000       FUNDS A VA ILABLE - GENERAL FUND Operating Sales Tax         \$ 540,800       \$ 805,309



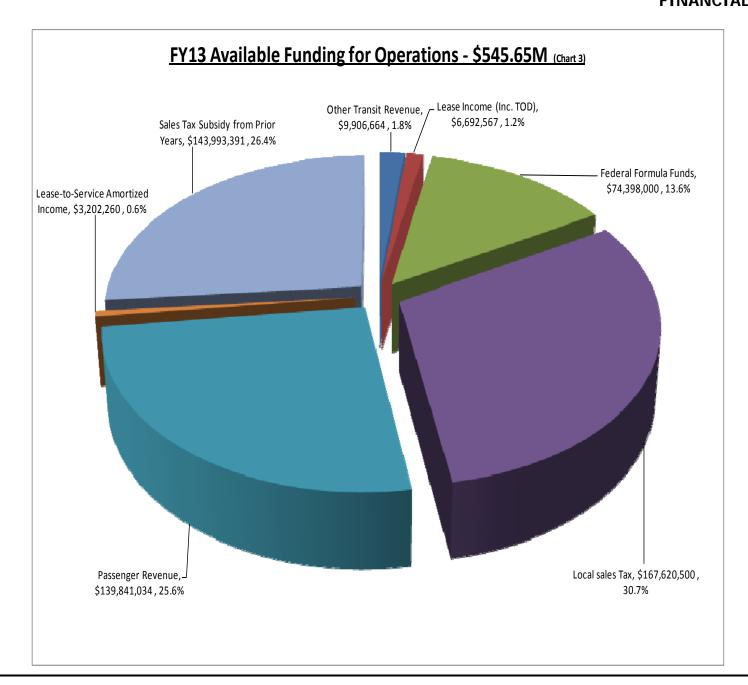
#### Summary of Available Funding for Operations

The Fiscal Year 2013 available funding sources for transit operations are \$545.65M, which are funded through four primary sources (Real Estate Reserves, Sales Tax, Operating Revenues and Federal Sources), as well as any Revenue Adjustments.

The table below provides the dollar amount of the projected sources of funding available to fund operations in FY2013. Including the \$143.99M of Sales Tax and Other Reserves Carry-over from FY2012, the FY2013 Total Available Funding is projected to exceed FY2013 Net Expenses by \$110.71M.

Sales Tax Applied	\$	167,620,500	
Subsidy Available from Prior Years (Including Real Estaste Reserves and Flexfrom Ca	\$ apital Sales Tax)	143,993,391	
Total Sales Tax, Operations			\$ 311,613,89
<u>Operating Revenues</u>			
Passenger Revenues	\$	139,841,034	
Other Transit Revenues	\$	9,906,664	
Lease Income (Inc. TOD)	\$	6,692,567	
Lease-to-Service Amortized Rev	\$	3,202,260	
Total Operating Revenues			\$ 159,642,52
Total Federal Formula Funds			\$ 74,398,00
Total Sources			\$ 545,654,41
Net Operating Expenses			\$ (434,947,01
Funds Available for Future Use			\$ 110,707,40

Marta We Serve with Pride. FINANCIAL SUMMARY





#### **Summary of Operating Revenues**

Operating Revenues include the categories described below. Under the MARTA Act, the fare charged for transit services must be such that total transit related revenues, including any federal operating subsidy and other non-transportation related revenues received during each fiscal year, must be no less than 35% of the operating costs from the preceding year. Under provisions of amendments to the MARTA Act, lease income and interest earned from the real estate reserve and the capital rehabilitation replacement reserve may be treated as "transit-related operating revenue" for the purpose of this calculation. This criterion is expected to be met in FY13, even without the permitted inclusion of the capital rehabilitation and replacement reserve.

#### (Table 4)

FY12 Operating & Federal Revenues		=	\$ 209,644,794	=	52.39%		
FY11 Net Operating Expenses			\$ 400,126,135				
The Adopted FY13 Budget is projected to meet this criterion:							
FY13 Operating & Federal Revenues			\$ 234,040,525	=	57.73%		
FY12 Net Operating Expenses			\$ 405,383,294				

#### Local Sales Tax: 50% Current Year Sales Tax and Subsidy Available from Prior Years

Under the MARTA Act ("the Act") and the Rapid Transit Contract and Assistance Agreement, MARTA receives proceeds from the collection of a sales and use tax ("Sales Tax") within Fulton County and DeKalb County.

In these jurisdictions, a Sales Tax of 1.0% is levied to subsidize the transit system. Under the Act authorizing the Sales Tax, MARTA is permitted to use not more than 50% of the annual proceeds to subsidize the operating costs of the transit system.

However, the State Legislature allowed the use of up to 55% of Sales Tax proceeds for Operations for a five-year interim beginning retroactively in January 2002. Furthermore, in the 2006 session, the State Legislature extended the allowable usage of up to 55% for Operations to December 31, 2008. This local operating subsidy represents the largest operating revenue source for MARTA. The remaining percentage of the Sales Tax revenue is used to fund capital development programs.

If more than 50% is used to subsidize the operating costs of any oneyear, the deficit in operations must be made up during a period not to exceed the three succeeding years. If less than 50% is used to subsidize operating costs, the excess may be reserved and later used to subsidize operations in future fiscal years.

The MARTA Act was amended by the Georgia Assembly under HB277 (commonly referred to as the Transportation Investment Act), and became effective January 1, 2011. HB277 amended set forth restrictions on the use by public transit authorities of annual proceeds from local sales and use taxes and suspends them for three years. No funds newly unrestricted during this suspend period shall be used for annual cost-of-living or merit based salary raises, increases in hourly wages, or increased overtime due to such wage increases, payment of bonuses, or to increase the level of benefits of any kind.

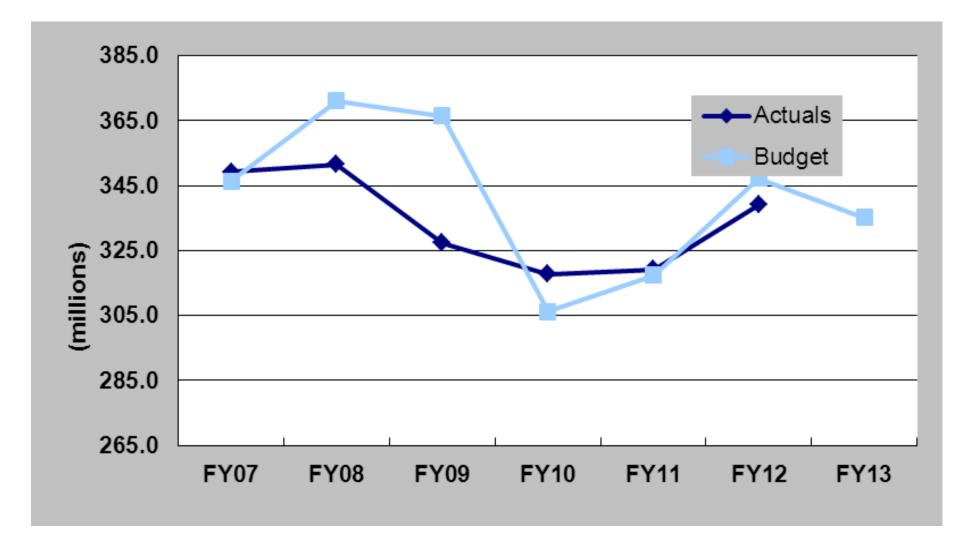
The total estimated Sales Tax for FY13 is \$335.45M. A summary of Transit Subsidy for past years is provided in Table 5 at the end of this section.

FINANCIAL SUMMARY

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## FY2007 – FY2013 Sales Tax Receipts (Chart 4)



In FY13, the Adopted Net Transit Operations expenditures are \$434.95M. Operating revenues from passenger revenues, other transit related revenues, lease income, other operating revenue, and federal operating assistance income are projected at a total of \$234.04M. This leaves a requirement of \$200.91M. We forecast the Operating share (50%) of FY13 Sales Tax Revenue to be \$167.62M. This will require the use of \$33.29M from other sources. Also, all of the 5% Sales Tax allowance collected since January 2002 will be available for operations. The balance of Subsidy Available from Prior Years at the end of FY12 is \$143.99M, which is sufficient to cover the shortfall without the Board approved utilization of other emergency reserves.

#### Passenger Revenue

The FY13 projected Passenger Revenues total of \$139.84M is based on planned service levels and passenger projections. Average fare per rider is expected to increase to \$1.03 in FY13. Ridership is expected to slightly increase from 134.889 million in FY12 to 135.408 million in FY13, for a total increase of 0.6M in annual boardings.

#### Fare Increase

Planned effective date of October 9, 2012 MARTA further increased the fare for Mobility and Half Fare customers. The increase was proposed to be implemented over three (3) years, and this is the third and final year. Additionally, MARTA is analyzing the cost benefits of variable based fares (distance and/or time of day) for customers.

#### **Other Transit Related Revenue**

Other Transit Revenue totals \$9.91M, which includes fees for overnight parking at Lenox, Lindbergh, Brookhaven, Doraville, Dunwoody, Medical Center, College Park, Kensington, North Springs and Sandy Springs; advertising fees paid to MARTA for use of space on rail cars, buses and other facilities; and pay telephone and newspaper vending commissions. New revenue sources such as vending opportunities were implemented at specific rail stations and new avenues of vending enhancements and advertising are being considered. MARTA is reviewing the cost benefits of contracting out of parking services, including charging premium parking fees for customers outside the MARTA service area.



Lease income totaling \$6.69M from property leases (especially TOD), airrights leases and right-of-way leases, including fiber optics and antennae sites, will be applied to operating expenses. The primary leasing locations are located at Lindbergh City Center and One Atlantic Center.

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FINANCIAL SUMMARY

#### **Federal Sources**

FTA authorizes the use of Federal Section 5307 funds to be used to fund preventive maintenance. We have elected to use these funds in such a manner. Based on Federal Register information, we anticipate receiving \$73.50M in federal funds for preventive maintenance of our rolling stock and facilities. An additional \$0.9M of these funds is associated with the Memorial Drive BRT initiative.

#### Summary of Operating Budget Expenditures

The FY13 Gross Adopted Budget for Operating Expenditures totals \$485.53M. Of this amount, \$434.95M is required for Net Transit Operations to pay the costs of providing bus and rail service. The remaining \$50.58M includes expenses associated with the Capital Program.

The Adopted Budget contains resources to fund the following:

#### Salaries & Wages

The FY13 Adopted Budget for salaries reflects an increase of \$15.70M or 6.9% more than FY12 actuals. The majority of this increase is due to the salaries for capital positions flowing through the operating budget for the first time. There was also an increase of over 240 positions.

Financial constraints mandated that the Authority continue with several cost containment measures which included the elimination of non-represented merit increases and an improvement in represented employee availability.

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#### Benefits

Benefits will increase \$11.75M or 9.7% above FY12 actual expenses. Aggressive efforts were made to shift some of the fiscal burden of medical insurance to the employees in the past few years, with another increase for non-represented employees scheduled in January 2013.

#### **Contractual Services**

Contractual Services reflect an increase of \$4.42M or 16.5% from FY12 actuals as less was spent on contracts for maintenance service-fare collection equipment, non - IBM license fees and passenger facility maintenance than anticipated.

#### **Materials & Supplies**

Materials and Supplies show an increase of \$1.69M or 4.1% from FY12. This is attributable primarily to purchasing a Breeze ticket inventory of \$1.5M.

#### **Other Operating Expenses**

Other Operating Expenses reflect a \$1.37M or 6.9% increase from FY12 actuals as less was spent on propulsion than anticipated.

#### **Casualty & Liability Costs**

Casualty and Liability is projected to increase \$1.11M or 14.0% over FY12 expenses as less was spent on injury claims and insurance premiums than anticipated.

#### **Miscellaneous Expenses**

Miscellaneous Expenses reflect an increase of \$0.04M or 6.2% from FY12 actuals as less was spent on promotional/event fees than anticipated.

#### **Other Non-Operating Expenses**

Other Non-Operating expenses reflect an increase of \$1.35M or 68.16% above FY12 as less was spent in FY12 than was planned, primarily in other miscellaneous expenses.

#### **Capitalized Expenditures**

A total of \$50.58M is projected for capitalization of certain expenditures related to the various capital improvement projects. These capital expenses are based on a cost allocation plan prepared in accordance with FTA guidelines.

Marta We Serve with Pride. FINANCIAL SUMMARY

## Summary of Transit Subsidy (Table 5)

		Actual FY09		Actual FY10		Actual FY11		Actual FY12		Adopted FY13
Revenues										
Passenger Revenues	\$	102,698,501	\$	104,639,587	\$	112,747,479	\$	130,462,757	\$	139,841,034
Other Transit Revenues	\$	14,675,723	\$	18,273,305	\$	14,578,459	\$	13,977,878	\$	9,906,664
Lease Income (Inc. TOD)	\$	5,781,574	\$	6,019,442	\$	6,381,076	\$	6,632,106	\$	6,692,567
Interest Income - Capital Reserves Lease-to-Service Amortized Inc	\$ \$	- 4,269,116	\$ \$	- 3,202,265	\$ \$	- 3,202,260	\$ \$	- 5,225,055	\$ \$	- 3,202,260
Token Re-evaluation	.⊅ \$	4,209,110	.⊅ \$	-	.⊅ \$	5,202,200	.⊅ \$	5,225,055	.⊅ \$	-
Prior Period Audit Adjustment	*		Ŧ		\$	443,933	\$	-	\$	-
Federal Formula Funds	\$	41,793,000	\$	87,296,455	\$	53,200,000	\$	44,878,000	\$	74,398,000
Flex from ARC FHW Funds					\$	14,999,996	\$	8,468,998		
Total Revenues	\$	169,217,914	\$	219,431,054	\$	205,553,203	\$	209,644,794	\$	234,040,525
Expenditures										
Bus Operations	\$	(220,822,024)		(228,732,866)	\$	(228,872,149)	\$	(231,879,244)	\$	(248,789,693)
Rail Operations	\$	(165,230,466)	\$	(171,149,767)	\$	(171,253,986)	\$	(173,504,050)	\$	(186,157,323)
Net Operating Expenses	\$	(386,052,490)	\$	(399,882,633)	\$	(400,126,135)	\$	(405,383,294)	\$	(434,947,016)
Sales Tax Required	\$	(216,834,576)	\$	(180,451,579)	\$	(194,572,932)	\$	(195,738,500)	\$	(200,906,491)
Total Sales Tax Receipts	\$	327,425,310	\$	317,775,336	\$	319,229,176	\$	339,156,492	\$	335,454,000
% of Total Sales Tax Required		66.2%		56.8%		61.0%		57.7%		59.9%
50% of Sales Tax Applied	\$	163,712,655	\$	158,887,668	\$	159,614,587	\$	169,578,246	\$	167,620,500
Additional Flex of Sales Tax							\$	26,752,120		
Sales Tax Flex from Existing Capital										
Sales Tax Excess (Shortfall)	\$	(53,121,921)	\$	(21,563,911)	\$	(34,958,345)	\$	591,866	\$	(33,285,991)
Transfer of Capital Reserve Funds			\$	52,300,000						
Sales Tax Forecast Increase (15%)										
5% Sales Tax Reserves	\$	8,185,633	\$	-	\$	-	\$	-	\$	-
Funds Applied from Prior Year	\$	136,876,453	\$	147,623,781	\$	178,359,870	\$	143,401,525	\$	143,993,391
Funds Eligible for Future	<i>.</i>				<u>_</u>		<u>_</u>		<b>.</b>	
Operating Subsidy	\$ \$	147,623,781	\$	178,359,870	\$	143,401,525	\$	143,993,391	\$ <b>\$</b>	110,707,400
Carry-Over	Þ	147,623,781	\$	178,359,870	\$	143,401,525	Þ	143,993,391	Þ	110,707,400

marta **FINANCIAL SUMMARY** 

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## Three-Year Projected Plan (Table 6)

	Actual	Actual	Actual	Actual	Adopted	Projection	Projection	Projection
	FY2009	FY2010	FY2011	FY2012	FY2013	FY2014	FY2015	FY2016
Operating Revenues	222 020 560	279 219 722	365 167 700	405,975,160	401 661 025	413 020 669	424 467 027	422 088 402
Revenues	332,930,569	378,318,722	365,167,790		401,661,025	413,920,668	424,467,027	432,988,493
		13.63%	-3.48%	11.17%	-1.06%	3.05%	2.55%	2.01%
Net Operating Expenditures	386,052,490	399,882,633	400,126,135	405,383,294	434,947,016	438,241,956	447,144,375	456,224,843
Experialtures	300,032,430							
	·	3.58%	0.06%	1.31%	7.29%	0.76%	2.03%	2.03%
Impact on Reserves	(53,121,921)	(21,563,911)	(34,958,345)	591,866	(33,285,991)	(24,321,288)	(22,677,349)	(23,236,350)
Ending Reserves								
Balance	147,623,781	178,359,870	143,401,525	143,993,391	110,707,400	86,386,112	63,708,763	40,472,413



#### FINANCIAL SUMMARY

#### CAPITAL PROGRAM FUNDING

The Fiscal Year 2013 Capital Budget of \$372,011,975 in program expenditures is funded as follows:

Local Sources	
FY13 Beginning Balance	\$91,587,184
Sales Tax	\$167,833,500
Financing	
Debt Issue - CP	32,000,000
Investment, Lease & Other Income	540,800
Federal, State and Other Sources	
Federal Capital Assistance	78,775,000
State Grants	2,080,800
Total Sources	\$372,817,284
Capital Expenditures	
Capital Programs	(230,424,956)
Bond Debt and Other Bond Costs	(141,587,019)
Total Uses	(372,011,975)
End of Fiscal Year Balance	\$805,309

The Authority's Capital Budget is based on the availability of Federal grants and local matching funds, and its ability to issue bonds secured by future Sales Tax revenues. Approximately 34% of the FY13 Capital Program Budget is to be reimbursed from Federal and State grants. The Federal grant programs require participation in the form of a local match, which is funded through the Sales Tax and State grants.

#### **Local Sources**

Local sources of funding for the FY13 Capital Budget include the Sales Tax, a FY13 general fund beginning balance and investment income. MARTA is also authorized to sell sales tax revenue bonds and commercial paper. A description of the capital sources follows.

#### FY13 General Fund Beginning Balance

The beginning balance is the capital portion of the general fund balance at the end of the prior year. These funds are available for subsequent fiscal year use.

#### Sales Tax

Under the MARTA Act and the Rapid Transit Contract and Assistance Agreement, MARTA receives proceeds from the collection of a sales and use tax within Fulton and DeKalb Counties and the City of Atlanta. In these jurisdictions, a local option sales tax of 1% is levied for the exclusive use of MARTA.

#### Investment & Other Income

Also available as a local source is investment income totaling \$540,800. This source includes interest income from all capital eligible portfolios.

#### Financing

MARTA is expected to issue \$32,000,000 in Commercial Paper to fund the FY13 Capital Program.

#### Federal, State and Other Sources

MARTA receives grant funds from the U.S Department of Transportation, Federal Transit Administration (FTA), Department of Homeland Security (DHS) and the State of Georgia. Other external sources of funds include the private sector.

#### Federal Grants Program

This program is designed to encompass Section 5309 Fixed Guideway Modernization, Surface Transportation Program, Congestion Mitigation and Air Quality, Discretionary Bus, Section 5307 Urbanized Area Formula Grant Program, Department of Homeland Security, ARRA and

#### FINANCIAL SUMMARY

reprogrammed Federal Highway Administration funds. Approximately \$78,775,000 is expected to be reimbursed in FY13.

#### State Grants Program

The State of Georgia participates in the procurement of clean fuel buses, rail projects, and Americans with Disabilities Act Paratransit vehicles and assistance. Funding from the State in FY13 is expected to total approximately \$2,080,800. These funds are from various State fiscal year appropriations.

#### Capital Expenditures

The total Capital Budget of \$372,011,975 for FY13 provides funding for the Capital Improvement Program and debt service expenses. These items are outlined below.

#### Capital Improvement Program

The Capital Improvement Program provides for the replacement, rehabilitation and enhancement of facilities and equipment required to support transit operations, regulatory requirements, and system safety. The program ensures that the transit system is maintained to enable the continued delivery of high quality service. Total projects and procurements of \$230,424,956 to include ARRA funding for the fire suppression and bus procurement projects, are budgeted for FY13. The Transit Planning Program is also funded from within the Capital Improvement Program and provides for Regional Transit Planning, Transit Financial Planning, Short-Range and Long-Range Transit Planning and Special Planning Projects.

#### **Debt Service Expenses**

When necessary, MARTA raises additional local capital funds above the direct capital portion of sales tax receipts for the Capital Program by the issuance of Sales Tax Revenue Bonds and/or Tax Exempt Commercial Paper in the municipal markets. The proceeds are initially deposited with the Bond Trustee in a Construction Fund, as required by the Trust Indenture between MARTA and the Trustee.

MARTA requisitions the funds as needed for construction, replacement and rehabilitation of the transit system. Bond discount and issue costs are amortized, principally using the interest method, over the term of the related debt. The principal on all bonds is payable in an annual installment on July 1; interest is payable semi-annually on January 1 and July 1.

The bonds are payable from, and secured by, a first, second, and third liens on amounts deposited in the Sinking Funds (Debt Service) from sales and use tax receipts. Annual sales and use tax revenues are initially deposited into a Sinking Fund (Debt Service) held by the bond trustee as required by the Trust Indenture. Debt service expenses for FY13 are expected to total \$141,587,019.

#### Sales Tax Revenue Bonds as of July 01, 2012 [\$ million]

			Original					
			_		Inter	est	Rates	
		Year	Principal	Year of		%		
<u>Series</u>		Issued	Issued	<u>Maturity</u>	Ra	tes	<u>%</u>	<u>Balance</u>
Ν	*	1992	122.245	2018	6.25			41.83
Р	*	1992	296.755	2020	6.0	-	6.25	87.67
2000A		2000	100	2025	Var			98.65
2000B		2000	100	2025	Var			98.65
2003A	*	2003	103.075	2020	3.5	-	5	29.50
2005A	*	2005	190.49	2020	5			174.72
2006A	*	2006	163.54	2020	5			138.60
2007A	*	2007	145.725	2032	5.25			145.73
2007B		2008	389.83	2037	4.5	-	5	389.83
2009A		2009	250.00	2039	4.79	-	5.25	250.00
2012A		2012	311.10	2040	3	-	5	311.10
2012B		2012	17.93	2020	4	-	5	17.93
Total S	Total Sales Tax Revenue Bonds (\$ million)1,784.19							
*Refund	ding	Bonds						

A detailed debt schedule has been included in the Appendix of this book.

 A total of \$141,587,019 is budgeted in FY13 for the principal and interest of outstanding and new debt. There are several limitations related to the Authority's ability to issue debt. These limitations are outlined below.

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**FINANCIAL SUMMARY** 

Based on a policy set forth by MARTA's Board of Directors, no more than 45% of the proceeds from the one percent (1%) sales tax can be used to determine the total amount of the debt service. This percentage is computed by dividing the total annual debt service from new and previous bond sales by total forecasted annual sales tax receipts.

FY13 Sales Tax Receipt Budget	\$335,667,000	
FY13 Debt Service	\$141,587,019	
Total Sales Tax Debt Ratio =	\$141,587,019	= 42.18%
(Requirement is at least 2 times)	\$335,667,000	

- Based on requirements set forth by MARTA's Bond Indenture, the following parity requirements and tests must be met prior to issuing new Sales Tax Revenue Bonds.
  - 1. None of the Bonds or payments under the Rapid Transit Contract may be in default.
  - 2. The total of all sums paid to the Trustee in any period of 12 consecutive calendar months out of the 15 months immediately prior to authentication and delivery of new parity bonds must meet the following three tests.

Test 1. The actual sales tax receipts must be at least two times the aggregate amount of interest (other than interest funded with bond proceeds) and principal installments, which shall have become due during the period with respect to all bonds outstanding.

Sales Tax Receipts (FY12)	\$339,156,492	
Total Outstanding Debt Service (FY12)	\$120,602,619	
(Requirement is at least 2 times) Ratio =	<u>\$339,156,492</u> \$120,602,619	= 2.81

Test 2. The actual sales tax receipts must be at least equal to one and one-half times the maximum aggregate amount of interest and principal installments with respect to all new and outstanding bonds.

Sales Tax Receipts (FY12)	\$339,156,492	
Total Outstanding Debt Service (FY13) Annual Debt Service Required New Bond Total Future Annual Debt Service	\$140,303,019 1,284,000 \$141,587,019	
(Requirement is at least 1.5) Ratio =	<u>\$339,156,492</u> \$141,587,019	= 2.39

Test 3. The estimate of future annual sales tax receipts must be at least equal to two times the aggregate amount of interest (other than interest funded with bond proceeds) and principal installments that will become due during each corresponding bond year with respect to all bonds outstanding.

FY13 Total Sales Tax Receipts Budget	\$335,667,000	
Total Outstanding Debt Service (FY13) Annual Debt Service Required New Bond	\$140,303,019 1,284,000	
Total Future Annual Debt Service	\$141,587,019	
(Requirement is at least 2.0) Ratio =	<u>\$335,667,000</u> \$141,587,019	= 2.37

### **OPERATING BUDGET**

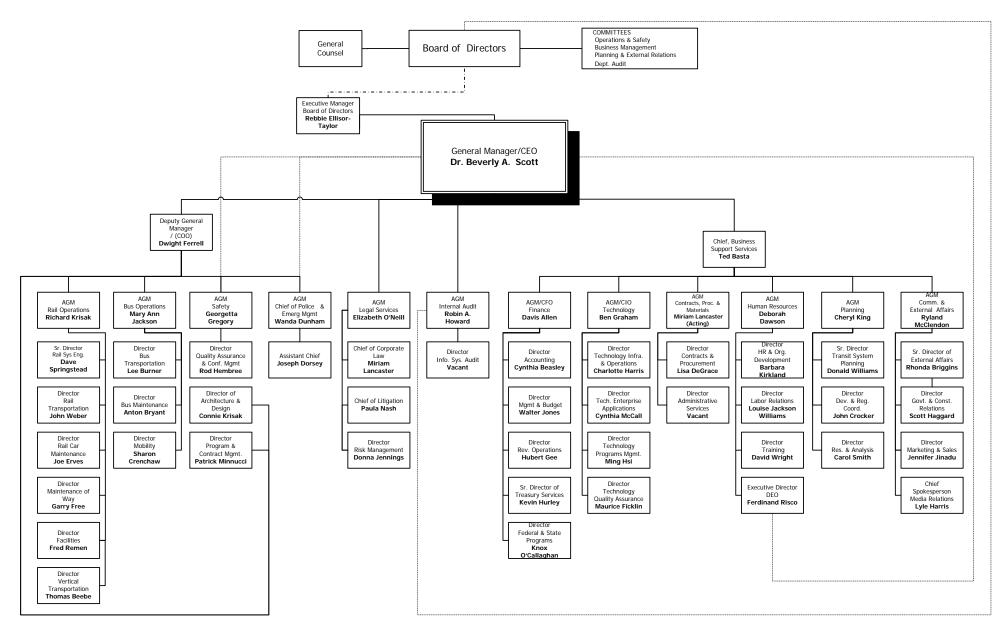
This section provides an overall view of the operating budget for the Authority, including expenses by category and organizational structure.



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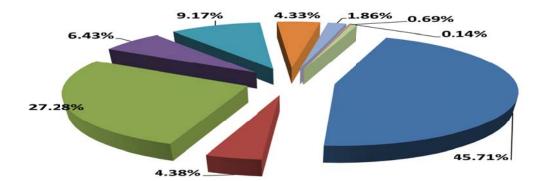
#### **FY2013 OPERATING & CAPITAL BUDGETS**





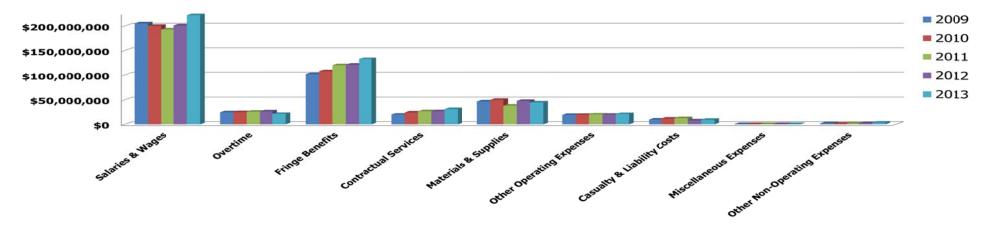


## Fiscal Year 2013 Gross Expenses by Category





- Overtime
- Fringe Benefits
- Contractual Services
- Materials & Supplies
- Other Operating Expenses
- Casualty & Liability Costs
- Miscellaneous Expenses
- Other Non-Operating Expenses

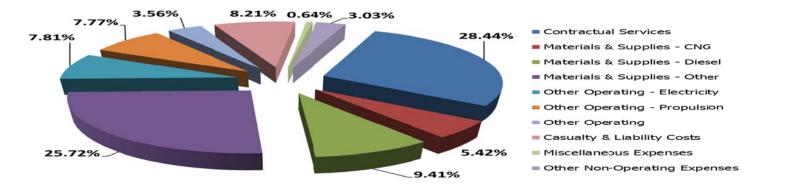


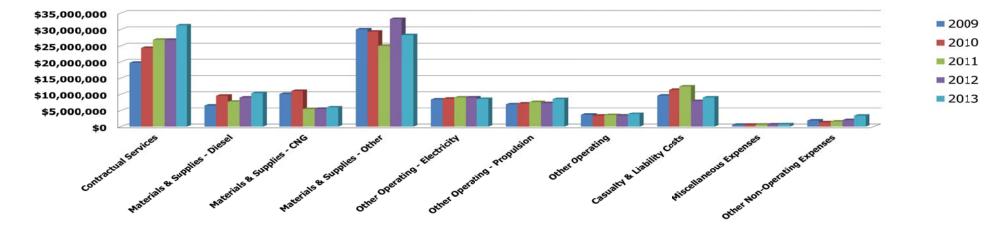
	2009	2010	2011	2012	2013
Salaries & Wages	205,215,189	200,093,149	192,867,383	201,024,711	221,946,066
Overtime	24,696,381	24,980,815	25,944,616	26,512,622	21,289,527
Fringe Benefits	101,517,425	107,240,525	119,514,741	120,699,254	132,450,422
Contractual Services	19,730,346	24,355,878	26,831,425	26,814,532	31,235,199
Materials & Supplies	46,678,063	49,918,411	38,161,775	47,696,444	44,542,043
Other Operating Expenses	18,945,308	19,138,215	20,144,583	19,649,471	21,014,486
Casualty & Liability Costs	9,610,126	11,382,901	12,414,578	7,909,670	9,018,812
Miscellaneous Expenses	560,649	553,651	601,462	658,912	699,792
Other Non-Operating Expenses	1,851,118	1,300,116	1,532,159	1,980,884	3,331,039
Grand Total	428,804,605	438,963,661	438,012,722	452,946,500	485,527,386

\*Includes Eligible Leases for exclusion



## Fiscal Year 2013 Non-Labor Expenses





Row Labels	2009	2010	2011	2012	2013
Contractual Services	19,730,346	24,355,878	26,831,425	26,814,532	31,235,199
Materials & Supplies - Diesel	6,527,256	9,567,211	7,730,246	8,991,984	10,338,016
Materials & Supplies - CNG	10,132,355	11,032,762	5,457,901	5,514,137	5,951,458
Materials & Supplies - Other	30,018,452	29,318,438	24,973,628	33,190,323	28,252,569
Other Operating - Electricity	8,416,328	8,645,992	9,026,220	9,014,584	8,574,192
Other Operating - Propulsion	6,905,704	7,161,470	7,605,602	7,276,626	8,534,028
Other Operating	3,623,276	3,330,753	3,512,761	3,358,261	3,906,266
Casualty & Liability Costs	9,610,126	11,382,901	12,414,578	7,909,670	9,018,812
Miscellaneous Expenses	560,649	553,651	601,462	658,912	699,792
Other Non-Operating Expenses	1,851,118	1,300,116	1,532,159	1,980,884	3,331,039
Grand Total	97,375,610	106,649,172	99,685,982	104,709,913	109,841,371

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#### **EXPENSES**

## **Total Authority Summary of Category Expenses**

	FY09	FY10	FY11	FY12	FY13
Categories of Expense	Expense	Expense	Expense	Expense	Adopted
Salaries & Wages	205,215,189	200,093,149	192,867,383	201,024,711	221,946,066
Overtime	24,696,381	24,980,815	25,944,616	26,512,622	21,289,527
Fringe Benefits	101,517,425	107,240,525	119,514,741	120,699,254	132,450,422
Contractual Services	19,730,346	24,355,878	26,831,425	26,814,532	31,235,199
Materials & Supplies	45,998,307	48,930,582	37,064,371	41,653,071	43,342,043
Other Operating Expenses	18,945,308	19,138,215	20,144,583	19,649,471	21,014,486
Casualty & Liability Costs	9,610,126	11,382,901	12,414,578	7,909,670	9,018,812
Miscellaneous Expenses	560,649	553,651	601,462	658,912	699,792
Other Non-Operating Expenses	1,851,118	1,300,116	1,532,159	1,980,884	3,331,039
Authority Sub Total	\$428,124,849	\$437,975,832	\$436,915,318	\$446,903,127	\$484,327,386
Inventory Adjustment	679,756	987,829	1,097,404	6,043,373	1,200,000
Eligible Leases*	-1,002,327	-533,709	-352,298		
Authority Gross Total	\$427,802,278	\$438,429,952	\$437,660,424	\$452,946,500	\$485,527,386
Capital Allocation	-\$41,749,788	-\$38,547,319	-\$37,534,289	-\$47,563,206	-\$50,580,368
Authority Net Operating Total	\$386,052,490	\$399,882,633	\$400,126,135	\$405,383,294	\$434,947,019
\$ Change from Prior Year	\$22,064,387	\$13,830,143	\$243,502	\$5,257,159	\$29,563,725
% Change from Prior Year	6%	4%	0%	1%	7%

\* Eligible Leases excluded from Sales Tax Subsidy Calculation per MARTA Act

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### **EXPENSES**

## Total Authority Summary of Category Expenses - Expanded

	FY09	FY10	FY11	FY12	FY13
Categories of Expense	Expense	Expense	Expense	Expense	Adopted
Salaries Wages	205,215,189	200,093,149	192,867,383	201,024,711	221,946,066
Overtime	24,696,381	24,980,815	25,944,616	26,512,622	21,289,527
Fringe Benefits	101,517,425	107,240,525	119,514,741	120,699,254	132,450,422
Contractual Services	19,730,346	24,355,878	26,831,425	26,814,532	31,235,199
Materials Supplies - Diesel	6,527,256	9,567,211	7,730,246	8,991,984	10,338,016
Materials Supplies - CNG	10,132,355	11,032,762	5,457,901	5,514,137	5,951,458
Other Materials Supplies	29,338,696	28,330,609	23,876,224	27,146,950	27,052,569
Other Operating - Electricity	8,416,328	8,645,992	9,026,220	9,014,584	8,574,192
Other Operating - Propulsion	6,905,704	7,161,470	7,605,602	7,276,626	8,534,028
Other Operating	3,623,276	3,330,753	3,512,761	3,358,261	3,906,266
Casualty Liability	9,610,126	11,382,901	12,414,578	7,909,670	9,018,812
Miscellaneous	560,649	553,651	601,462	658,912	699,792
Other Non-Operating	1,851,118	1,300,116	1,532,159	1,980,884	3,331,039
Authority Sub Total	\$428,124,849	\$437,975,832	\$436,915,318	\$446,903,127	\$484,327,386
Inventory Adjustment	679,756	987,829	1,097,404	6,043,373	1,200,000
Eligible Leases*	-1,002,327	-533,709	-352,298		
Authority Gross Total	\$427,802,278	\$438,429,952	\$437,660,424	\$452,946,500	\$485,527,386
Capital Allocation	-\$41,749,788	-\$38,547,319	-\$37,534,289	-\$47,563,206	-\$50,580,368
Authority Net Operating Total	\$386,052,490	\$399,882,633	\$400,126,135	\$405,383,294	\$434,947,019
\$ Change from Prior Year	\$22,064,387	\$13,830,143	\$243,502	\$5,257,159	\$29,563,725
% Change from Prior Year	6%	4%	0%	1%	7%

\* Eligible Leases excluded from Sales Tax Subsidy Calculation per MARTA Act

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**EXPENSES** 

## Summary of Gross Expenses by Organization

Organization	FY09 Expense	FY10 Expense	FY11 Expense	FY12 Expense	FY13 Adopted
Office of General Manager CEO	\$1,024,756	\$954,721	\$603,521	\$738,584	\$709,229
Office of Board of Directors	385,145	376,652	538,339	399,619	466,574
Department of General Manager CEO Total	\$1,409,901	\$1,331,373	\$1,141,860	\$1,138,203	\$1,175,803
Division of General Manager CEO Total	\$1,409,901	\$1,331,373	\$1,141,860	\$1,138,203	\$1,175,803
Office of AGM Internal Audit	\$1,664,546	\$1,629,909	\$1,697,961	\$2,354,612	\$2,074,807
Office of Information Systems Audit	524,681	486,643	490,810	519,008	551,000
Department of Internal Audit Total	\$2,189,227	\$2,116,552	\$2,188,771	\$2,873,620	\$2,625,807
Office of AGM Legal Services	\$2,885,795	\$3,238,907	\$3,882,226	\$4,008,082	\$3,544,822
Office of Risk Management	8,693,574	10,505,234	11,812,544	7,179,656	7,488,803
Department of Legal Services Total	\$11,579,369	\$13,744,141	\$15,694,770	\$11,187,738	\$11,033,625
Division of Executive Administration Total	\$13,768,596	\$15,860,693	\$17,883,541	\$14,061,358	\$13,659,432
Office of Deputy General Manager	746,497	603,326	517,366	674,954	879,368
Office of Program & Contract Management	4,987,856	3,757,952	3,983,526	4,490,100	7,395,958
Office of Architecture & Design	2,752,105	2,300,553	1,698,870	1,637,049	1,947,261
Department of Deputy General Manager COO Total	\$8,486,458	\$6,661,831	\$6,199,762	\$6,802,103	\$10,222,587
Office of AGM Bus Operations	501,600	410,197	1,417,910	1,440,016	1,471,666
Office of Bus Transportation	90,919,484	91,921,812	93,790,129	91,236,650	92,869,008
Office of Bus Maintenance	65,292,999	70,679,805	62,347,233	65,692,652	67,936,822
Office of Mobility	13,854,075	15,082,500	16,253,559	17,651,975	18,409,063
Department of Bus Operations Total	\$170,568,158	\$178,094,314	\$173,808,831	\$176,021,293	\$180,686,560

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**EXPENSES** 

## Summary of Gross Expenses by Organization

Organization	FY09 Expense	FY10 Expense	FY11 Expense	FY12 Expense	FY13 Adopted
Office of AGM Rail Operations	296,366	343,478	370,793	458,823	422,825
Office of Rail Systems Engineering	17,048,346	17,746,899	18,799,676	4,735,001	12,118,983
Office of Rail Services	32,189,858	31,018,809	27,613,464	26,488,213	27,102,005
Office of Rail Car Maintenance	39,622,102	37,419,978	32,745,791	32,814,672	32,763,815
Office of Maintenance of Way	18,669,080	18,237,178	18,825,401	33,795,819	36,845,340
Office of Facilities	27,320,895	24,425,531	23,525,192	24,140,306	24,983,686
Office of Vertical Transportation		\$4,018,813	\$5,169,612	\$5,505,689	\$6,624,318
Department of Rail Operations Total	\$135,146,647	\$133,210,686	\$127,049,929	\$127,938,523	\$140,860,972
Office of AGM Police Services	\$33,774,616	\$34,985,014	\$38,433,513	\$42,107,733	\$39,744,394
Department of Police Services Total	\$33,774,616	\$34,985,014	\$38,433,513	\$42,107,733	\$39,744,394
Office of AGM Safety & QA	88,389	107,188	293,727	563,993	730,870
Office of Safety	1,436,508	1,690,739	1,814,643	1,731,081	2,671,451
Office of QA & Configuration Mgmt	1,846,173	1,461,172	1,837,875	2,368,929	3,204,777
Department of Safety & Quality Assurance Total	\$3,371,070	\$3,259,099	\$3,946,245	\$4,664,003	\$6,607,098
Division of Operations Total	\$351,346,949	\$356,210,944	\$349,438,280	\$357,533,655	\$378,121,610
Office of Business Support Services	\$750,076	\$637,681	\$612,638	\$870,457	\$1,205,956
Department of Business Support Services Total	\$750,076	\$637,681	\$612,638	\$870,457	\$1,205,956

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**EXPENSES** 

## Summary of Gross Expenses by Organization

Organization	FY09 Expense	FY10 Expense	FY11 Expense	FY12 Expense	FY13 Adopted
Office of AGM Finance CFO	\$579,176	\$531,799	\$545,388	\$783,320	\$891,700
Office of Accounting	3,429,046	3,404,995	3,555,517	3,652,084	4,066,251
Office of Management & Budget	1,454,769	1,495,838	1,270,953	1,136,915	1,695,926
Office of Revenue Operations	8,586,072	8,273,450	7,685,517	8,790,225	7,701,158
Office of Treasury	892,336	819,050	754,686	909,365	1,169,857
Office of Federal & State Programs	259,722	235,943	204,116	309,214	390,838
Department of Finance Total	\$15,201,121	\$14,761,075	\$14,016,177	\$15,581,123	\$15,915,730
Office of AGM Contracts & Procurement	130,996	370,456	499,191	688,581	1,079,102
Office of Contracts & Procurement	6,085,771	7,153,193	6,875,545	7,302,637	8,350,290
Office of Administrative Services	2,099,568	2,463,839	2,375,574	2,211,357	2,628,310
Department of Contracts & Procurement Total	\$8,316,335	\$9,987,488	\$9,750,310	\$10,202,575	\$12,057,702
Office of AGM Human Resources	154,248	309,990	392,874	345,060	461,400
Office of Human Resources	4,109,447	4,014,196	3,624,763	3,834,449	3,500,423
Office of Labor Relations	536,629	537,032	533,927	308,884	623,002
Office of Training	4,275,600	3,850,979	3,814,887	4,603,030	4,799,308
Office of Diversity & Equal Opportunity	1,561,944	1,384,113	1,359,026	1,599,996	1,836,069
Department of Human Resources Total	\$10,637,868	\$10,096,310	\$9,725,477	\$10,691,419	\$11,220,201
Office of AGM Technology CIO	\$447,632	\$361,320	\$522,532	\$374,044	\$2,237,734
Office of Tech Infrastructure & Ops	8,112,112	8,555,483	12,673,902	14,816,869	19,769,188
Office of Tech Enterprise Applications	4,293,232	5,184,332	6,481,831	6,245,847	8,412,146
Office of Technology Programs Management	1,319,019	2,164,003	2,094,048	2,833,551	3,163,208
Office of Tech Quality Assurance	118,460	112,483	112,271	93,841	2,328,187
Department of Technology Total	\$14,290,455	\$16,377,621	\$21,884,584	\$24,364,152	\$35,910,463

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**EXPENSES** 

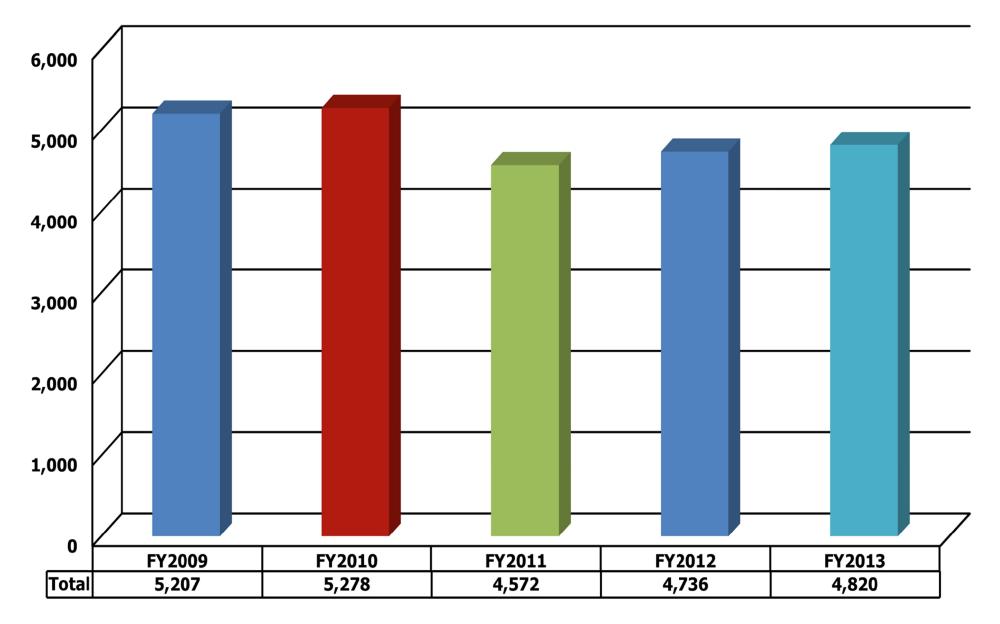
## Summary of Gross Expenses by Organization

Organization	FY09 Expense	FY10 Expense	FY11 Expense	FY12 Expense	FY13 Adopted
Office of AGM Planning	\$478,031	\$601,441	\$562,419	\$302,552	\$344,827
Office of Dev & Regional Coordination	1,136,116	929,152	1,033,066	1,444,195	1,792,670
Office of Research & Analysis	2,052,195	2,059,443	2,123,080	2,170,430	3,536,641
Office of Transit System Planning	2,492,741	2,552,026	2,372,795	2,367,256	2,652,010
Department of Planning Total	\$6,159,083	\$6,142,062	\$6,091,360	\$6,284,433	\$8,326,147
Office of AGM Comm & Ext Affairs	3,644,188	3,894,749	3,400,007	3,132,169	3,386,478
Office of External Affairs	896,028	772,273	774,123	653,483	632,082
Office of Marketing & Sales	1,509,435	1,483,254	1,711,420	1,639,205	1,798,157
Office of Government & Constituent Relations	3,531	161,518	221,714	403,901	438,866
Office of Media Communications	185,700	257,752	263,827	346,994	478,758
Department of Communication & Ext Affairs Total	\$6,238,882	\$6,569,546	\$6,371,091	\$6,175,752	\$6,734,342
Division of Business Support Services Total	\$61,593,820	\$64,571,783	\$68,451,637	\$74,169,911	\$91,370,541
Inventory Adjustment	679,756	987,829	1,097,404	6,043,373	1,200,000
Department of Other Total	\$679,756	\$987,829	\$1,097,404	\$6,043,373	\$1,200,000
Division of Other (Inventory Adjustment) Total	\$679,756	\$987,829	\$1,097,404	\$6,043,373	\$1,200,000
	\$428,799,022	\$438,962,622	\$438,012,722	\$452,946,500	\$485,527,386

\*Excluded Eligible Leases and based on current Organizational Structure

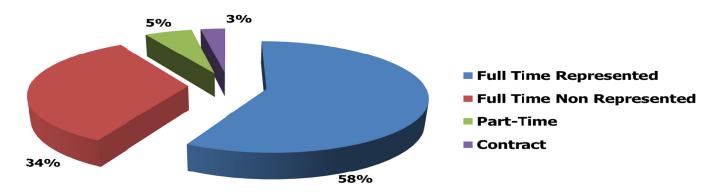


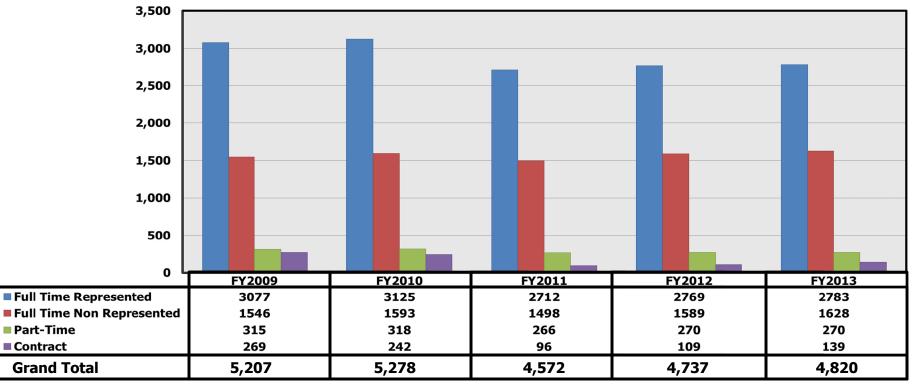
## **Total Authority Personnel**





## **Fiscal Year 2013 Personnel by Status**

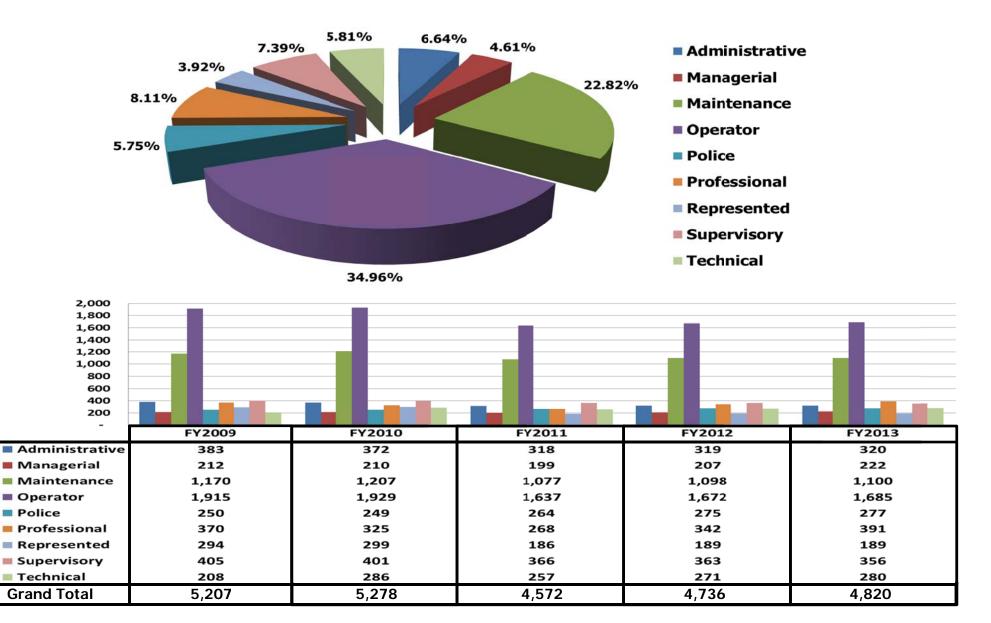




\*FY2010 Contract total includes Clayton County personnel



## **Fiscal Year 2013 Personnel by Class**



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#### PERSONNEL

## Summary of Authority Personnel by Status

Organization Description	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
Office of Board of Directors	3	3	2	2	2
Office of General Manager CEO	1	1	1	1	1
Department of General Manager CEO	4	4	3	3	3
Division of General Manager CEO	4	4	3	3	3
Office of AGM Internal Audit	15	14	13	13	13
Office of Information Systems Audit	4	4	4	4	4
Department of Internal Audit	19	18	17	17	17
Office of AGM Legal Services	13	12	11	12	12
Office of Risk Management	16	16	15	15	15
Department of Legal Services	29	28	26	27	27
Division of Executive Administration	48	46	43	44	44
AGM of Operations					
Office of Architecture & Design	1	17	16	16	16
Office of Deputy General Manager	4	3	4	4	4
Office of Program & Contract Management	49	35	35	53	61
Senior Director of Transportation					
Department of Deputy General Manager COO	54	55	55	73	81
Office of AGM Bus Operations	3	4	3	3	3
Office of Bus Maintenance	461	464	440	439	443
Office of Bus Transportation	1,356	1,328	1,198	1,214	1,205
Office of Mobility	224	271	271	288	306
Department of Bus Operations	2,044	2,067	1,912	1,944	1,957

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#### PERSONNEL

## Summary of Authority Personnel by Status

Organization Description	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
Office of AGM Rail Operations	2	2	2	2	2
Office of Communication & Cust Info	54				
Office of Facilities		293	264	264	265
Office of Maintenance of Way	527	243	216	222	223
Office of Rail Car Maintenance	301	356	280	351	351
Office of Rail Services	502	442	305	305	309
Office of Rail Systems Engineering	5	97	98	59	86
Office of Vertical Transportation				11	11
Department of Rail Operations	1,391	1,433	1,165	1,214	1,247
Office of AGM Infrastructure	2				
Office of Engineering	53				
Department of Infrastructure	55				
Office of AGM Police Services	370	363	362	376	378
Department of Police Services	370	363	362	376	378
Office of AGM Safety & QA		-2-22	2		2
Office of QA & Configuration Mgmt	13	22	20	22	23
Office of Safety	12	21	17	22	22
Department of Safety & Quality Assurance	25	43	39	44	47
Division of Operations	3,939	3,961	3,533	3,651	3,710
Office of Business Analysis & Assessment	1	1			
Office of Business Support Services	6	7	7	5	4
Department of Business Support Services	7	8	7	5	4

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#### PERSONNEL

## Summary of Authority Personnel by Status

Organization Description	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
Office of Accounting	43	41	39	39	40
Office of AGM Finance CFO	2	2	3	3	3
Office of Federal & State Programs	2	2	3	3	3
Office of Management & Budget	15	15	13	13	13
Office of Revenue Operations	106	102	86	86	86
Office of Treasury	7	7	9	8	8
Department of Finance	175	169	153	152	153
Office of Administrative Services	21	24	25	29	20
Office of AGM Contracts & Procurement	1	1	3	6	7
Office of Contracts & Procurement	88	96	84	86	94
Department of Contracts & Procurement	110	121	112	121	121
Office of AGM Human Resources	1	2	2	2	2
Office of Diversity & Equal Opportunity	17	16	17	17	17
Office of Employee Availability	1				
Office of Human Resources	36	38	31	31	32
Office of Labor Relations	4	4	4	5	5
Office of Training	42	40	39	51	49
Department of Human Resources	101	100	93	106	105

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#### PERSONNEL

## Summary of Authority Personnel by Status

Organization Description	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
Office of AGM Technology CIO	3	4	3	3	5
Office of Tech Enterprise Applications	37	42	39	37	36
Office of Tech Infrastructure & Ops	42	76	70	72	63
Office of Tech Quality Assurance				1	16
Office of Technology Programs Management	7	38	29	30	19
Department of Technology	89	160	141	143	139
Office of AGM Planning	2	2	2	2	2
Office of Dev & Regional Coordination	10	12	12	12	12
Office of Research & Analysis	25	27	23	27	27
Office of Transit System Planning	28	28	26	27	27
Regional Service Coordination & Special Projects	2			2 <u>1112</u>	
Department of Planning	67	69	63	68	68
Government & Constituent Relations				( <del>2000</del> )	
Office of AGM Comm & Ext Affairs	2	55	43	43	43
Office of Customer Services	53			1 <del></del>	
Office of External Affairs	6	6	5	5	5
Office of Government & Constituent Relations	5	3	2	2	2
Office of Marketing & Sales	14	12	10	11	11
Office of Media Communications	3	4	2	3	3
Department of Communication & Ext Affairs	83	80	62	64	64
Division of Business Support Services	632	707	631	659	654
Authority Full-Time Personnel	4,623	4,718	4,210	4,357	4,411



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#### PERSONNEL

## Summary of Authority Personnel by Status

**Part-Time Personnel** 

Organization Description	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
Office of Bus Transportation	155	151	114	119	119
Office of Mobility	63	72	72	72	72
Department of Bus Operations	218	223	186	191	191
Office of Safety	1		1		
Department of Safety & Quality Assurance	1		1		
Division of Operations	219	223	187	191	191
Office of Revenue Operations	90	87	77	77	77
Department of Finance	90	87	77	77	77
Office of Administrative Services	2		(1000 B)(T)		
Department of Contracts & Procurement	2	(			
Office of Human Resources		1			
Department of Human Resources	*****	1			
Office of Research & Analysis		3	10000		1000
Department of Planning		3			
Office of AGM Comm & Ext Affairs	2003	4	2	2	2
Office of Customer Services	4		1		9 <u>000000</u> 0
Department of Communication & Ext Affairs	4	4	2	2	2
Division of Business Support Services	96	95	79	79	79
Authority Part-Time Personnel	315	318	266	270	270

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#### PERSONNEL

## Summary of Authority Personnel by Status

**Contract Personnel** 

Organization Description	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
Office of Architecture & Design					1
Office of Program & Contract Management				1	1
Senior Director of Transportation					
Department of Deputy General Manager COO				1	2
Office of AGM Bus Operations	3				
Office of Bus Maintenance	17				
Office of Bus Transportation	69				
Office of Mobility			5	5	5
Department of Bus Operations	89		5	5	5
Office of Facilities		2	2	2	2
Office of Maintenance of Way	2				( <del>1111)</del>
Office of Rail Car Maintenance	1	1	1	1	4
Office of Rail Services	23	23	2	3	3
Office of Rail Systems Engineering				7	7
Department of Rail Operations	26	26	5	13	16
Office of AGM Police Services		1	18	17	17
Department of Police Services		1	18	17	17
Office of QA & Configuration Mgmt	2	2	3	3	6
Office of Safety	4	1	1	1	1
Department of Safety & Quality Assurance	6	3	4	4	7
Division of Operations	121	30	32	40	47

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#### PERSONNEL

## Summary of Authority Personnel by Status

#### **Contract Personnel**

Organization Description	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
Office of Accounting	2	2		2002	
Office of AGM Finance CFO	1	1	1	1	2
Office of Management & Budget	2	2			1
Office of Revenue Operations	13	13			
Office of Treasury				1	1
Department of Finance	18	18	1	2	4
Office of Administrative Services	1	3	2	2	2
Office of Contracts & Procurement	2			- Receiver	100000
Department of Contracts & Procurement	3	3	2	2	2
Office of Human Resources	5				
Office of Training	14	14	2	2	1
Department of Human Resources	19	14	2	2	1
Office of AGM Technology CIO					13
Office of Tech Enterprise Applications	20	10	10	10	10
Office of Tech Infrastructure & Ops	20	11	11	11	15
Office of Tech Quality Assurance				3	5
Office of Technology Programs Management	6	5	5	5	5
Department of Technology	46	26	26	26	48
Office of Dev & Regional Coordination	6	6			
Office of Research & Analysis	47	45	31	36	36
Office of Transit System Planning	6	6	-		
Department of Planning	59	57	31	36	36

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#### PERSONNEL

## Summary of Authority Personnel by Status

**Contract Personnel** 

Organization Description	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
Office of Customer Services		tion of the second			
Office of Marketing & Sales	2	2	2	1	1
Office of Media Communications		1			2000
Department of Communication & Ext Affairs	2	3	2	1	1
Division of Business Support Services	147	121	64	69	92
Authority Contract Personnel	268	151	96	109	139
Clayton Personnel					
Organization Description	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
Office of Clayton County Transit		91	137357		Secon
Department of Bus Operations		91			
Division of Operations		91			
Clayton Personnel		91			
	5,206	5,278	4,572	4,736	4,820

## **DIVISION OF GENERAL MANAGER/CEO**

This Division includes the following Departments:

Department of General Manager/CEO

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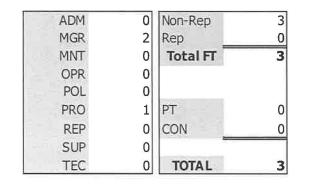
#### **DIVISION OF GENERAL MANAGER CEO**

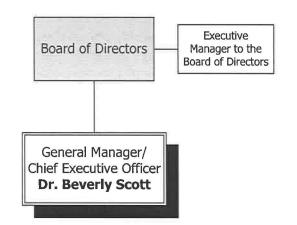
	FY09	FY10	FY11	FY12	FY13
Categories of Expense	Expense	Expense	Expense	Expense	Adopted
Salaries & Wages	501,326	516,165	517,764	543,442	487,778
Overtime	7,118	0	0	0	0
Benefits	343,776	230,365	249,494	288,665	293,960
Labor Sub-Total	<u>\$852,220</u>	<u>\$746,530</u>	\$767,258	<u>\$832,107</u>	<u>\$781,738</u>
Contractual Services	227,421	319,133	40,102	21,413	101,920
Materials & Supplies	18,325	10,760	4,421	35,754	16,786
Other Operating	0	0	0	0	0
Casualty & Liability	0	0	0	0	0
Miscellaneous	3,936	1,225	1,304	1,695	3,302
Other Non Operating	307,999	253,725	328,775	247,234	272,057
Non Labor Sub-Total	<u>\$557,681</u>	<u>\$584,843</u>	<u>\$374,602</u>	<u>\$306,096</u>	<u>\$394,065</u>
Division Total	\$1,409,901	\$1,331,373	\$1,141,860	\$1,138,203	\$1,175,803
\$ Change from Prior Year		(\$78,528)	(\$189,513)	(\$3,657)	\$37,600
% Change from Prior Year		-5.57%	-14.23%	-0.32%	3.30%

	Authorized Positions by Status						Authorized Positions by Class				
	FY09	FY10	FY11	FY12	FY13		FY09	FY10	FY11	FY12	FY13
						Administrative	2	2	0	0	C
Non-Represented	4	4	3	3	3	Management	2	2	2	2	2
Represented	0	0	0	0	0	Police	0	0	0	0	(
Full-Time Total	<u>4</u>	<u>4</u>	<u>3</u>	<u>3</u>	<u>3</u>	Professional	0	0	1	1	1
Part - Time	0	0	0	0	0	Technical	0	0	0	0	(
ruit fillite	· ·	•	Ū	•	Ū	Maintenance	0	0	0	0	(
Contract	0	0	0	0	0	Operator	0	0	0	0	(
Clayton	0	0	0	0	0	Represented	0	0	0	0	(
	•	•	•	•	·	Supervisory	0	0	0	0	(
						Total	4	4	3	3	3



### **DIVISION OF THE GENERAL MANAGER/CEO**





### **DEPARTMENT OF GENERAL MANAGER/ CEO**

This Department includes the following Offices:

# Department of General Manager/CEO Office of General Manager/CEO

- Office of Board of Directors

#### **DEPARTMENT OF THE GENERAL MANAGER/CEO**

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#### FY2013 GOALS AND OBJECTIVES

The Office of the General Manager/CEO is the directing and coordinating mechanism for all Authority activities. The Office of the General Manager/CEO ensures adherence to the Authority's goals of becoming a regional transportation entity while meeting the transit needs of the

Metropolitan Atlanta community. It is responsible for supporting the Board of Directors and directing the functions and operations of the Chief of Business Support Services, the Deputy General Manager, and the Assistant General Managers.

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## DEPARTMENT OF THE GENERAL MANAGER/CEO

#### FY2013 Key Performance Indicators

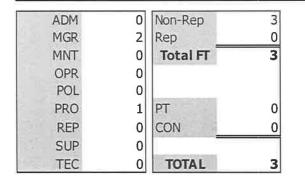
GM KPIs							
КРІ	Definition	FY12 Target	FY12 Actual	FY13 Target			
Attendance Non-represented	% non-represented employee hours worked of all non- represented employee hours scheduled for work	>/= 96%	99.02%	>/= 96%			
Budget Variance	Budget variance on overall expenses	= 0%</td <td>-6.50%</td> <td><!--= 0%</td--></td>	-6.50%	= 0%</td			
Labor Budget Variance	Budget variance on labor related expenses	= 0%</td <td>1.72%</td> <td><!--= 0%</td--></td>	1.72%	= 0%</td			
Non-labor Budget Variance	Budget variance on non-labor related expenses	= 0%</td <td>-22.32%</td> <td><!--= 0%</td--></td>	-22.32%	= 0%</td			

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### **DEPARTMENT OF GENERAL MANAGER CEO**

Categories of Expense	FY09 Expense	FY10	FY11 Expense	FY12 Expense	FY13 Adopted
		Expense			
Salaries & Wages	501,326	516,165	517,764	543,442	487,778
Overtime	7,118	0	0	0	0
Benefits	343,776	230,365	249,494	288,665	293,960
Labor Sub-Total	\$852,220	<u>\$746,530</u>	<u>\$767,258</u>	<u>\$832,107</u>	<u>\$781,738</u>
Contractual Services	227,421	319,133	40,102	21,413	101,920
Materials & Supplies	18,325	10,760	4,421	35,754	16,786
Other Operating	0	0	0	0	0
Casualty & Liability	0	0	0	0	0
Miscellaneous	3,936	1,225	1,304	1,695	3,302
Other Non Operating	307,999	253,725	328,775	247,234	272,057
Non Labor Sub-Total	<u>\$557,681</u>	<u>\$584,843</u>	<u>\$374,602</u>	<u>\$306,096</u>	\$394,065
Department Total	\$1,409,901	\$1,331,373	\$1,141,860	\$1,138,203	\$1,175,803
\$ Change from Prior Year % Change from Prior Year		(\$78,528) -5.57%	(\$189,513) -14.23%	(\$3,657) -0.32%	\$37,600 3.30%

	Authorized Positions by Status						Authorized Positions by Class				
	FY09	FY10	FY11	FY12	FY13		FY09	FY10	FY11	FY12	FY13
						Administrative	2	2	0	0	0
Non-Represented	4	4	3	3	3	Management	2	2	2	2	2
Represented	0	0	0	0	0	Police	0	0	0	0	0
Full-Time Total	<u>4</u>	<u>4</u>	<u>3</u>	<u>3</u>	3	Professional	0	0	1	1	1
						Technical	0	0	0	0	0
Part - Time	0	0	0	0	0	Maintenance	0	0	0	0	0
Contract	0	0	0	0	0	Operator	0	0	0	0	0
						Represented	0	0	0	0	0
Clayton	0	0	0	0	0	Supervisory	0	0	0	0	0
						Total	4	4	3	3	3





## **DEPARTMENT OF THE GENERAL MANAGER/CEO**

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## **OFFICE OF THE GENERAL MANAGER/CEO**

### **FUNCTIONS & RESPONSBILITIES**

The Office of the General Manager/CEO is the directing and coordinating mechanism for all Authority activities. It is responsible for supporting the MARTA Board of Directors and directing the overall administrative and operating activities of the ninth largest transit system in the United

States. The Office of the General Manager/CEO ensures adherence to the Authority's goals of becoming a regional transportation entity while meeting the transit needs of the Metropolitan Atlanta community.

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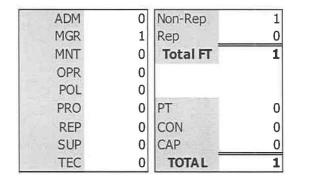
## **OFFICE OF GENERAL MANAGER CEO**

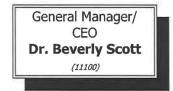
	FY09	FY10	FY11	FY12	FY13
Categories of Expense	Expense	Expense	Expense	Expense	Adopted
Salaries & Wages	345,817	351,516	353,425	372,734	321,300
Overtime	7,118	0	0	0	0
Benefits	276,696	155,846	168,199	203,867	193,632
Labor Sub-Total	<u>\$629,631</u>	<u>\$507,362</u>	<u>\$521,624</u>	<u>\$576,601</u>	<u>\$514,932</u>
Contractual Services	225,571	319,133	40,099	21,413	99,400
Materials & Supplies	14,254	6,772	3,085	34,893	12,057
Other Operating	0	0	0	0	0
Casualty & Liability	0	0	0	0	0
Miscellaneous	32	9	0	0	84
Other Non Operating	155,268	121,445	38,713	105,677	82,756
Non Labor Sub-Total	<u>\$395,125</u>	<u>\$447,359</u>	<u>\$81,897</u>	<u>\$161,983</u>	<u>\$194,297</u>
Office Total	\$1,024,756	\$954,721	\$603,521	\$738,584	\$709,229
\$ Change from Prior Year % Change from Prior Year		(\$70,035) -6.83%	(\$351,200) -36.79%	\$135,063 22.38%	(\$29,355) -3.97%

	Authorized Positions by Status					Authorized Positions by Class					
	FY09	FY10	FY11	FY12	FY13		FY09	FY10	FY11	FY12	FY13
						Administrative	0	0	0	0	0
Non-Represented	1	1	1	1	1	Management	1	1	1	1	1
Represented	0	0	0	0	0	Police	0	0	0	0	0
Full-Time Total	1	<u>1</u>	<u>1</u>	<u>1</u>	1	Professional	0	0	0	0	0
						Technical	0	0	0	0	0
Part - Time	0	0	0	0	0	Maintenance	0	0	0	0	0
Contract	0	0	0	0	0	Operator	0	0	0	0	0
						Represented	0	0	0	0	0
Clayton	0	0	0	0	0	Supervisory	0	0	0	0	0
						Total	1	1	1	1	1



## **OFFICE OF THE GENERAL MANAGER/CEO**





## Personnel Comparison Report

## **OFFICE OF GENERAL MANAGER CEO**

Classification	Pay Grade	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
Non-Represented						
General Manager/CEO	Х	1	1	1	1	1
Non-Rep Subtotal		1	1	1	1	1
Total Full-Time		1	1	1	1	1

## **OFFICE OF THE BOARD OF DIRECTORS**

#### FUNCTIONS AND RESPONSIBILITIES

The Office of the Board of Directors serves as the primary liaison between MARTA staff and MARTA Board of Directors. This Office coordinates the various Board related meetings, travel, events and activities. The dissemination of information for and from the Board of Directors is primarily channeled through this office. Minutes, resolutions and statistics

associated with the various Board Committee sessions and the General Board meetings are managed through this office. The office provides oversight and facilitation to every office within MARTA that submits a Board Resolution request.

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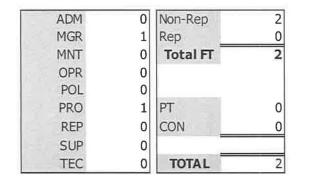
## **OFFICE OF BOARD OF DIRECTORS**

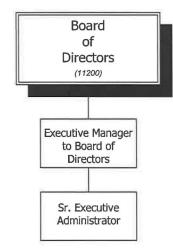
	FY09	FY10	FY11	FY12	FY13
Categories of Expense	Expense	Expense	Expense	Expense	Adopted
Salaries & Wages	155,509	164,649	164,339	170,708	166,478
Overtime	0	0	0	0	0
Benefits	67,080	74,519	81,295	84,798	100,328
Labor Sub-Total	<u>\$222,589</u>	\$239,168	<u>\$245,634</u>	<u>\$255,506</u>	<u>\$266,806</u>
Contractual Services	1,850	0	3	0	2,520
Materials & Supplies	4,071	3,988	1,336	861	4,729
Other Operating	0	0	0	0	0
Casualty & Liability	0	0	0	0	0
Miscellaneous	3,904	1,216	1,304	1,695	3,218
Other Non Operating	152,731	132,280	290,062	141,557	189,301
Non Labor Sub-Total	<u>\$162,556</u>	<u>\$137,484</u>	<u>\$292,705</u>	<u>\$144,113</u>	<u>\$199,768</u>
Office Total	\$385,145	\$376,652	\$538,339	\$399,619	\$466,574
\$ Change from Prior Year % Change from Prior Year		(\$8,493) -2.21%	\$161,687 42.93%	(\$138,720) -25.77%	\$66,955 16.75%

	Authorized Positions by Status						Authorized Positions by Class				
	FY09	FY10	FY11	FY12	FY13		FY09	FY10	FY11	FY12	FY13
						Administrative	2	2	0	0	0
Non-Represented	3	3	2	2	2	Management	1	1	1	1	1
Represented	0	0	0	0	0	Police	0	0	0	0	0
Full-Time Total	<u>3</u>	<u>3</u>	<u>2</u>	2	2	Professional	0	0	1	1	1
						Technical	0	0	0	0	0
Part - Time	0	0	0	0	0	Maintenance	0	0	0	0	0
Contract	0	0	0	0	0	Operator	0	0	0	0	0
	-		-	-		Represented	0	0	0	0	0
Clayton	0	0	0	0	0	Supervisory	0	0	0	0	0
						Total	3	3	2	2	2

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## **OFFICE OF THE BOARD OF DIRECTORS**





## Personnel Comparison Report

## **OFFICE OF BOARD OF DIRECTORS**

Classification	Pay Grade	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
Non-Represented						
Executive Mgr To Board Of Dir	21		1	1	1	1
Manager	21	1				
Executive Staff Assistant	17 - 19	1	1			
Sr. Executive Administrator Board	19	0.00		1	1	1
Executive Admin to Board of Directors	17	1	1			
Non-Rep Subtotal		3	3	2	2	2
Total Full-Time		3	3	2	2	2

## **DIVISION OF EXECUTIVE ADMINISTRATION**

This Division includes the following Departments:

- Department of Internal Audit
- Department of Legal Services

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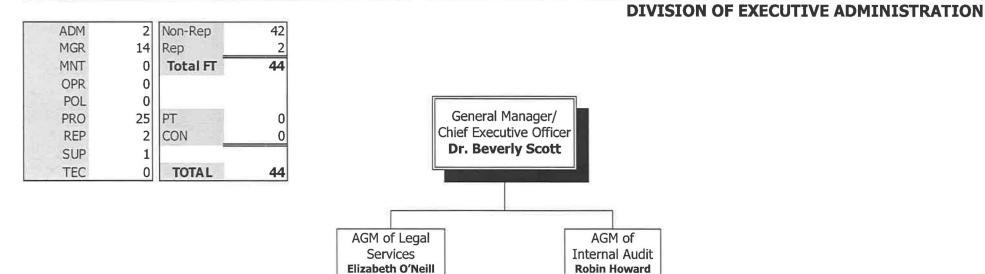
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## **DIVISION OF EXECUTIVE ADMINISTRATION**

Categories of Expense	FY09 Expense	FY10 Expense	FY11 Expense	FY12 Expense	FY13 Adopted
Salaries & Wages	3,091,528	2,937,346	2,914,468	3,056,201	3,089,701
Overtime	0	2,557,510	2,511,100	0	0
Benefits	1,941,056	1,685,503	1,950,140	1,974,223	1,862,008
Labor Sub-Total	<u>\$5,032,584</u>	\$4,622,849	\$4,864,608	\$5,030,424	\$4,951,709
Contractual Services	2,216,076	2,769,751	3,365,187	3,813,606	2,984,019
Materials & Supplies	10,058	8,313	8,915	13,591	20,746
Other Operating	0	0	0	0	0
Casualty & Liability	6,424,003	8,383,933	9,545,836	4,992,382	5,529,448
Miscellaneous	0	0	0	0	0
Other Non Operating	85,875	75,847	98,995	211,355	173,510
Non Labor Sub-Total	<u>\$8,736,012</u>	\$11,237,844	<u>\$13,018,933</u>	<u>\$9,030,934</u>	<u>\$8,707,723</u>
Division Total	\$13,768,596	\$15,860,693	\$17,883,541	\$14,061,358	\$13,659,432
\$ Change from Prior Year % Change from Prior Year		<b>\$2,092,097</b> 15.19%	\$2,022,848 12.75%	(\$3,822,183) -21.37%	(\$401,926) -2.86%

	Authorized Positions by Status						Authorized Positions by Class				
	FY09	FY10	FY11	FY12	FY13		FY09	FY10	FY11	FY12	FY13
						Administrative	5	4	2	2	2
Non-Represented	46	44	41	42	42	Management	13	13	13	14	14
Represented	2	2	2	2	2	Police	0	0	0	0	0
Full-Time Total	<u>48</u>	<u>46</u>	<u>43</u>	<u>44</u>	<u>44</u>	Professional	27	25	25	25	25
Part - Time	0	0	0	0	0	Technical	0	0	0	0	0
rure mile	-	•	•	-	•	Maintenance	0	0	0	0	0
Contract	0	0	0	0	0	Operator	0	0	0	0	0
Clayton	0	0	0	0	0	Represented	2	2	2	2	2
	-	-	•	•	·	Supervisory	1	2	1	1	1
						Total	48	46	43	44	44

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## **DEPARTMENT OF INTERNAL AUDIT**

This Department includes the following Offices:

## **Department of Internal Audit**

- Office of AGM of Internal Audit
- Office of Information Systems Audit

## **DEPARTMENT OF INTERNAL AUDIT**

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#### FY2013 GOALS AND OBJECTIVES

The goals and objectives of the Department of Internal Audit are to responsibly assist the Board of Directors, Authority management, and related governmental entities in the effective discharge of their responsibilities by furnishing them with independent analyses, appraisals, recommendations, and pertinent comments concerning the activities under audit. Additionally, The Department of Internal Audit is to ensure all auditors receive the required annual hours of training required by the Governmental Auditing Standards Board. The Department of Internal Audit is an independent appraisal function authorized to examine and evaluate all activities of MARTA.

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## **DEPARTMENT OF INTERNAL AUDIT**

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## FY2013 Key Performance Indicators

Internal Audit KPIs									
KPI	Definition	FY12 Target	FY12 Actual	FY13 Target					
Attendance Non-represented	% non-represented employee hours worked of all non- represented employee hours scheduled for work	>/= 96%	97.17%	>/= 96%					
<b>Budget Variance</b>	Budget variance on overall expenses	= 0%</td <td>-53.20%</td> <td><!--= 0%</td--></td>	-53.20%	= 0%</td					
Labor Budget Variance	Budget variance on labor related expenses	= 0%</td <td>-69.39%</td> <td><!--= 0%</td--></td>	-69.39%	= 0%</td					
Non-labor Budget Variance	Budget variance on non-labor related expenses	= 0%</td <td>-29.81%</td> <td><!--= 0%</td--></td>	-29.81%	= 0%</td					

### **DEPARTMENT OF INTERNAL AUDIT**

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#### **FY2012 ACCOMPLISHIMENTS**

- Operational Audit
  - 15 audits scheduled
  - > 11 audits issued (includes seven FY11 audits)
  - 7 audits in-progress
- IT Audit
  - 13 audits scheduled
  - > 12 audits issued (includes eight FY11 audits)
  - ➢ 6 audits in-progress
  - ➢ 3 on-going
- Contract Audit
  - ➢ 95 estimated audit requests (based on FY12 risk assessment)
  - ➢ 92 audits issued
  - 29 audits in-progress

#### Coordinating and Overseeing KPMG Management Review

KPMG is currently assisting MARTA assessing specific functions to improve its overall cost effectiveness, enhance organizational efficiency, business processes and/or restructure major functions to achieve lean, efficient and effective operations that can be phased in over time. As part of this project, KPMG is comparing specific MARTA functions to leading practices in the public and private sectors, and developing work plans and options for MARTA implementation. The project outcomes will help MARTA strategically transform functions through innovation and leading practices. Strategic transformation opportunities include options for sourcing, shared services, applying leading practices, and reengineering processes with the goals of maintaining/improving service delivery, reducing costs, and enhancing revenues. One of the key project activities is to identify sourcing opportunities, including internal MARTA operations and business support services. KPMG is currently on track in meeting project objectives, work plan dates and within budget

#### Special Projects

- Cost Allocation Review
- Grant Process Review
- Breeze Card Processing Costs Review
- Non-Revenue Vehicles Fuel
- Special Investigations
- > Revenue Enhancement / Cost containment projects:
  - Revenue Generation Cameras
  - Visa Payroll Review
  - Fleet Management Review
  - Treasury Module

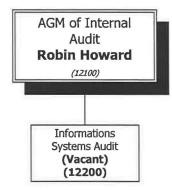
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## **DEPARTMENT OF INTERNAL AUDIT**

	FY09	FY10	FY11	FY12	FY13
Categories of Expense	Expense	Expense	Expense	Expense	Adopted
Salaries & Wages	1,311,869	1,239,256	1,231,650	1,301,595	1,224,108
Overtime	0	0	0	0	0
Benefits	599,683	571,208	618,348	646,338	737,709
Labor Sub-Total	<u>\$1,911,552</u>	<u>\$1,810,464</u>	<u>\$1,849,998</u>	<u>\$1,947,933</u>	<u>\$1,961,817</u>
Contractual Services	265,514	297,436	323,978	892,434	548,760
Materials & Supplies	2,078	2,208	2,448	2,870	11,500
Other Operating	0	0	0	0	0
Casualty & Liability	0	0	0	0	0
Miscellaneous	0	0	0	0	0
Other Non Operating	10,083	6,444	12,347	30,383	103,730
Non Labor Sub-Total	<u>\$277,675</u>	<u>\$306,088</u>	\$338,773	<u>\$925,687</u>	<u>\$663,990</u>
Department Total	\$2,189,227	\$2,116,552	\$2,188,771	\$2,873,620	\$2,625,807
\$ Change from Prior Year		(\$72,675)	\$72,219	\$684,849	(\$247,813)
% Change from Prior Year		-3.32%	3.41%	31.29%	-8.62%

Authorized Positions by Status						Authorized Positions by Class					
FY09	FY10	FY11	FY12	FY13		FY09	FY10	FY11	FY12	FY13	
10	10			17	Administrative	2	1	1	1	1	
19	18	1/	1/	1/	Management	4	4	4	4	4	
0	0	0	0	0	Police	0	0	0	0	0	
<u>19</u>	<u>18</u>	<u>17</u>	<u>17</u>	<u>17</u>	Professional	13	12	12	12	12	
					Technical	0	0	0	0	0	
0	0	0	0	0	Maintenance	0	0	0	0	0	
0	0	0	0	0	Operator	0	0	0	0	0	
					Represented	0	0	0	0	0	
0	0	0	0	0	Supervisory	0	1	0	0	0	
					Total	19	18	17	17	17	
	FY09 19 0 19 0 0 0	FY09     FY10       19     18       0     0       19     18       0     0       19     18       0     0       19     0       0     0       0     0       0     0	FY09         FY10         FY11           19         18         17           0         0         0           19         18         17           0         0         0           19         18         17           0         0         0           19         18         17           0         0         0           0         0         0           0         0         0	FY09FY10FY11FY1219181717000019181717000019181717000000000000	FY09FY10FY11FY12FY131918171700001918171719181717191817171918171719181717191817171918171719181717190000000	FY09FY10FY11FY12FY1319181717Management00000Police19181717Management0000Professional19181717Professional19181717Professional19181717Professional19181717Professional1918000Maintenance190000Operator190000Supervisory	FY09FY10FY11FY12FY13FY13FY091918171717Management400000Police01918171717Management400000Police01918171717Professional131918171717Professional131918171717Professional131918171717Professional131918171717Professional131918171717Professional1319190000Maintenance0100000Represented0100000Supervisory0	FY09FY10FY12FY13FY09FY09FY101918171717Administrative2100000Management4400000Police001918171717Management440000Police0001918171717Professional13121918171717Professional001918171717Professional13121918171717Professional001910000Maintenance00100000Represented0010000Supervisory01	FY09FY10FY11FY12FY13FY09FY10FY111918171717Administrative21100000Management44400000Police0001918171717Management4440000000001918171717Professional1312121918171717Professional1312121918171717Professional1312121918171717Professional1312121918171717Professional1312121918171717Professional1312121919000Operator000100000000010000010100	FY09FY10FY11FY12FY13FY09FY09FY10FY11FY121918171717Management44444000000Police00001918171717Management44444400000Police00001918171717Professional131212121918171717Professional131212121918171717Professional131212121918171717Professional131212121918171717Professional1312121219000Maintenance00000000Represented0000000Supervisory0100	

ADM	1	Non-Rep	17
MGR	4	Rep	0
MNT	0	Total FT	17
OPR	0		
POL	0		
PRO	12	PT	0
REP	0	CON	0
SUP	0		
TEC	0	TOTAL	17



## **DEPARTMENT OF INTERNAL AUDIT**

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## **OFFICE OF AGM INTERNAL AUDIT**

#### **FUNCTIONS & RESPONSIBILITIES**

The Department of Internal Audit is responsible for assisting the Board of Directors, Authority management, and related governmental entities in the effective discharge of their responsibilities by furnishing them with independent analyses, appraisals, recommendations, and pertinent comments concerning the activities under audit. The Department of Internal Audit is an independent appraisal function authorized to examine and evaluate all activities of MARTA. To achieve these objectives, the Department of Internal Audit is responsible for, but not limited to the following functions:

#### General:

- Determine the extent of compliance with established MARTA policies, guidelines, procedures, and appropriate governmental regulations, including the MARTA Act.
- Objectively report audit findings with recommendations for corrective actions.
- Facilitate the implementation of corrective actions for audit recommendations through an effective follow-up system.
- Determine the adequacy and timeliness of management responses to audit recommendations and provide follow-up status reports to the Board Audit Committee as appropriate.
- Administer the contract for external audit services and assist the external auditors in the analysis of the accounting records.

- Meet at least three times annually with the Audit Committee of the Board of Directors to apprise them of the areas under audit.
- Act as liaison with Federal and State audits and reviews and coordinate responses to any findings.

#### **Operations Audit:**

- Determine the reliability and integrity of financial and operational information.
- Determine the extent to which MARTA assets are accounted for and safeguarded from losses.
- Determine the economical and efficient use of resources.
- Determine compliance with MARTA policies and procedures and applicable laws, regulations and contracts.
- Determine that operational goals and objectives are accomplished and are consistent with MARTA's strategic plans.

#### Contracts Audit:

- Review all construction procurement contracts prior to close out to ensure compliance with contract provisions, MARTA procedures, and Federal and State laws and regulations.
- Review all contract change orders in excess of \$100,000 for price reasonableness before they are negotiated.
- Determine the compliance and cost effectiveness of federal grant funds expended by the Authority or subcontractors.

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## **OFFICE OF AGM INTERNAL AUDIT**

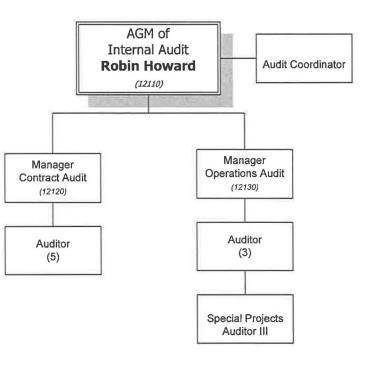
	FY09	FY10	FY11	FY12	FY13
Categories of Expense	Expense	Expense	Expense	Expense	Adopted
Salaries & Wages	959,605	900,643	900,975	952,536	892,164
Overtime	0	0	0	0	0
Benefits	429,481	423,998	459,033	479,705	537,663
Labor Sub-Total	<u>\$1,389,086</u>	<u>\$1,324,641</u>	<u>\$1,360,008</u>	<u>\$1,432,241</u>	<u>\$1,429,827</u>
Contractual Services	265,514	297,436	323,978	892,434	548,760
Materials & Supplies	2,078	2,208	2,448	2,870	11,500
Other Operating	0	0	0	0	0
Casualty & Liability	0	0	0	0	0
Miscellaneous	0	0	0	0	0
Other Non Operating	7,868	5,624	11,527	27,067	84,720
Non Labor Sub-Total	<u>\$275,460</u>	\$305,268	<u>\$337,953</u>	<u>\$922,371</u>	<u>\$644,980</u>
Office Total	\$1,664,546	\$1,629,909	\$1,697,961	\$2,354,612	\$2,074,807
\$ Change from Prior Year % Change from Prior Year		(\$34,637) -2.08%	<b>\$68,052</b> 4.18%	\$656,651 38.67%	(\$279,805) -11.88%

		Authorize	d Position	ns by Stat	us		Authorized Positions by Class					
	FY09	FY10	FY11	FY12	FY13		FY09	FY10	FY11	FY12	FY13	
						Administrative	2	1	1	1	1	
Non-Represented	15	14	13	13	13	Management	3	3	3	3	3	
Represented	0	0	0	0	0	Police	0	0	0	0	0	
Full-Time Total	<u>15</u>	<u>14</u>	<u>13</u>	<u>13</u>	<u>13</u>	Professional	10	9	9	9	9	
						Technical	0	0	0	0	0	
Part - Time	0	0	0	0	0	Maintenance	0	0	0	0	0	
Contract	0	0	0	0	0	Operator	0	0	0	0	0	
	-	0.2				Represented	0	0	0	0	0	
Clayton	0	0	0	0	0	Supervisory	0	1	0	0	0	
						Total	15	14	13	13	13	

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**OFFICE OF THE AGM OF INTERNAL AUDIT** 

#### Non-Rep 13 ADM 1 MGR 3 0 Rep 13 0 MNT Total FT OPR 0 0 POL 9 PRO PT 0 REP 0 CON 0 0 SUP TEC 0 TOTAL 13



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## Personnel Comparison Report

## **OFFICE OF AGM INTERNAL AUDIT**

Classification	Pay Grade	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
Non-Represented					an REFERENCE A CONSERVE AND AND	
AGM - Internal Audit	С	1				
AGM Internal Audit	С		1	1	1	1
Manager - Audit	21	2				
Mgr Audit	21		2	2	2	2
Special Projects – Auditor III	19	1				
Special Projects Auditor III	19		1	1	1	1
Supv External Affairs	19		1			1.000
Auditor	12 - 18	9		-		
Auditor III	18		5	5	5	5
Auditor II	16		1	1	2	2
Audit Coordinator	15	1		1	1	1
Auditor I	12		2	2	1	1
Administrative Assistant	10	1	1			
Non-Rep Subtotal		15	14	13	13	13
Total Full-Time		15	14	13	13	13

## **OFFICE OF INFORMATION SYSTEMS AUDIT**

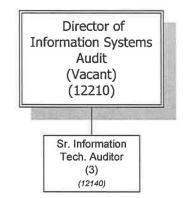
#### **FUNCTIONS & RESPONSIBILITIES**

Information Systems Audit:

- Review the management and use of computer resources for effectiveness and efficiency.
- Review and evaluate the adequacy of controls within the computerized systems and operations.
- Appraise the controls, economic values, and practicality of applications systems under development.
- Determine the compliance to and effectiveness of data processing and security standards and procedures.



4	Non-Rep	0	ADM
0	Rep	1	MGR
4	Total FT	0	MNT
		0	OPR
		0	POL
0	PT	3	PRO
0	CON	0	REP
		0	SUP
4	TOTAL	0	TEC



## **OFFICE OF INFORMATION SYSTEMS AUDIT**

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\$28,198

5.75%

\$31,992

6.16%

			OFFICE OF IN	FORMATION SYS	TEMS AUDIT
Categories of Expense	FY09 Expense	FY10 Expense	FY11 Expense	FY12 Expense	FY13 Adopted
Salaries & Wages	352,264	338,613	330,675	349,059	331,944
Overtime	0	0	0	0	0
Benefits	170,202	147,210	159,315	166,633	200,046
Labor Sub-Total	<u>\$522,466</u>	<u>\$485,823</u>	<u>\$489,990</u>	<u>\$515,692</u>	<u>\$531,990</u>
Contractual Services	0	0	0	0	0
Materials & Supplies	0	0	0	0	0
Other Operating	0	0	0	0	0
Casualty & Liability	0	0	0	0	0
Miscellaneous	0	0	0	0	0
Other Non Operating	2,215	820	820	3,316	19,010
Non Labor Sub-Total	\$2,215	<u>\$820</u>	<u>\$820</u>	<u>\$3,316</u>	<u>\$19,010</u>
Office Total	\$524,681	\$486,643	\$490,810	\$519,008	\$551,000

(\$38,038)

-7.25%

\$4,167

0.86%

\$ Change from Prior Year % Change from Prior Year

		Authorize	d Position	ns by Stat	us		Authorized Positions by Class					
	FY09	FY10	FY11	FY12	FY13		FY09	FY10	FY11	FY12	FY13	
						Administrative	0	0	0	0	0	
Non-Represented	4	4	4	4	4	Management	1	1	1	1	1	
Represented	0	0	0	0	0	Police	0	0	0	0	0	
Full-Time Total	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>	Professional	3	3	3	3	3	
						Technical	0	0	0	0	0	
Part - Time	0	0	0	0	0	Maintenance	0	0	0	0	0	
Contract	0	0	0	0	0	Operator	0	0	0	0	0	
		_	-	-		Represented	0	0	0	0	0	
Clayton	0	0	0	0	0	Supervisory	0	0	0	0	0	
						Total	4	4	4	4	4	

## Personnel Comparison Report

## **OFFICE OF INFORMATION SYSTEMS AUDIT**

Classification	Pay Grade	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
Non-Represented						
Dir Information Tech Audit	23		1	1	1	1
Director of Information Systems Audit	23	1				
Senior Information Systems Auditor	19	3				
Sr Information Tech Auditor	19		3	3	3	3
Non-Rep Subtotal		4	4	4	4	4
Total Full-Time		4	4	4	4	4

## **DEPARTMENT OF LEGAL SERVICES**

This Department includes the following Offices:

# Department of Legal Services Office of AGM of Legal Services Office of Risk Management

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## **DEPARTMENT OF LEGAL SERVICES**

#### FY2013 GOALS & OBJECTIVES

- Institute cross training opportunities for attorneys as part of succession planning effort.
- Disseminate and train on revised Code of Ethics once passed by Board of Directors.
- Work with training and operations areas to enhance training on accident investigation and reporting.
- Complete review and revision of Board policies in conjunction with policy owners and appropriate Board committee.

- Assist in development of comprehensive strategy for labor negotiations with emphasis on pension reform, health insurance and attendance work rules.
- Provide legal guidance on governance initiatives introduced during legislative session.
- Assist Contracts and Procurement in the development and issuance of comprehensive procurement guidelines.
- Procure new RMIS system.

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## DEPARTMENT OF LEGAL SERVICES

## FY2013 Key Performance Indicators

Legal Services KPIs										
KPI	Definition	FY12 Target	FY12 Actual	FY13 Target						
Liability Unit Payments Variance	The cost to resolve claims and the expense associated with the liability claims against the Authority	= 3%</td <td>-18.50%</td> <td><!--= 3%</td--></td>	-18.50%	= 3%</td						
Workers' Compensation Payments Variance	The cost of occupational disability losses	= 3%</td <td>5.87%</td> <td><!--= 3%</td--></td>	5.87%	= 3%</td						
Attendance Non-represented	% non-represented employee hours worked of all non- represented employee hours scheduled for work	>/= 96%	97.16%	>/= 96%						
Attendance Represented	% represented employee hours worked of all non- represented employee hours scheduled for work	>/= 90%	92.15%	>/= 90%						
Budget Variance	Budget variance on overall expenses	= 0%</td <td>-17.03%</td> <td><!--= 0%</td--></td>	-17.03%	= 0%</td						
Labor Budget Variance	Budget variance on labor related expenses	= 0%</td <td>-65.60%</td> <td><!--= 0%</td--></td>	-65.60%	= 0%</td						
Non-labor Budget Variance	Budget variance on non-labor related expenses	= 0%</td <td>-0.16%</td> <td><!--= 0%</td--></td>	-0.16%	= 0%</td						

DEPARTMENT OF LEGAL SERVICES

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#### FY2012 ACCOMPLISHMENTS

- Developed an intergovernmental agreement for the operation of the Atlanta Streetcar that will be the template for future operations agreements.
- Provided support in developing and responding to legislation that will affect the Authority's funding and governance within a regional system.
- Reinstituted a training program, in conjunction with safety, training and risk management to go to various MARTA locations to provide guidance on the filing of accident/incident reports to front line employees and supervisors.
- Issued a revised Code of Ethics and develop training and distribution plan to familiarize Board and employees with revised Code.

 Analyzed effectiveness of current case management system and implement more comprehensive utilization of current or new system.

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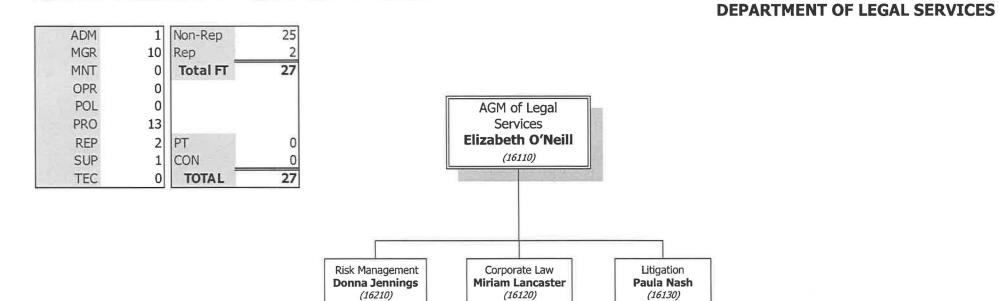
- Began conversion to paperless process for pleadings and litigation correspondence.
- Evaluated current RMIS system and seek procurement of new system if current one is determined to be inadequate.
- Assisted in implementation of modified duty program and other Authority initiatives aimed at reducing worker's compensation claims.

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## **DEPARTMENT OF LEGAL SERVICES**

FY09	FY10	FY11	FY12	FY13
Expense	Expense	Expense	Expense	Adopted
1,779,659	1,698,090	1,682,818	1,754,606	1,865,593
0	0	0	0	0
1,341,373	1,114,295	1,331,792	1,327,885	1,124,299
<u>\$3,121,032</u>	<u>\$2,812,385</u>	\$3,014,610	<u>\$3,082,491</u>	<u>\$2,989,892</u>
1,950,562	2,472,315	3,041,209	2,921,172	2,435,259
7,980	6,105	6,467	10,721	9,246
0	0	0	0	0
6,424,003	8,383,933	9,545,836	4,992,382	5,529,448
0	0	0	0	0
75,792	69,403	86,648	180,972	69,780
<u>\$8,458,337</u>	<u>\$10,931,756</u>	\$12,680,160	\$8,105,247	<u>\$8,043,733</u>
\$11,579,369	\$13,744,141	\$15,694,770	\$11,187,738	\$11,033,625
	\$2,164,772 18.70%	\$1,950,629 14.19%	(\$4,507,032)	(\$154,113) -1.38%
	Expense         1,779,659         0         1,341,373         \$3,121,032         1,950,562         7,980         0         6,424,003         0         75,792         \$8,458,337	Expense         Expense           1,779,659         1,698,090           0         0           1,341,373         1,114,295           \$3,121,032         \$2,812,385           \$3,121,032         \$2,812,385           1,950,562         2,472,315           7,980         6,105           0         0           6,424,003         8,383,933           0         0           75,792         69,403           \$8,458,337         \$10,931,756           \$11,579,369         \$13,744,141	ExpenseExpenseExpense1,779,6591,698,0901,682,8180001,341,3731,114,2951,331,792\$3,121,032\$2,812,385\$3,014,610\$3,121,032\$2,812,385\$3,014,6101,950,5622,472,3153,041,2091,950,5622,472,3153,041,2097,9806,1056,4670006,424,0038,383,9339,545,836000075,79269,40386,648\$8,458,337\$10,931,756\$12,680,160\$11,579,369\$13,744,141\$15,694,770\$2,164,772\$1,950,629\$1,950,629	Expense         Expense         Expense           1,779,659         1,698,090         1,682,818         1,754,606           0         0         0         0           1,341,373         1,114,295         1,331,792         1,327,885           \$3,121,032         \$2,812,385         \$3,014,610         \$3,082,491           1,950,562         2,472,315         3,041,209         2,921,172           1,950,562         2,472,315         3,041,209         2,921,172           7,980         6,105         6,467         10,721           0         0         0         0         0           6,424,003         8,383,933         9,545,836         4,992,382           0         0         0         0         0           75,792         69,403         86,648         180,972           \$8,458,337         \$10,931,756         \$12,680,160         \$8,105,247           \$11,579,369         \$13,744,141         \$15,694,770         \$11,187,738

	Authorized Positions by Status						Authorized Positions by Class				
	FY09	FY10	FY11	FY12	FY13		FY09	FY10	FY11	FY12	FY13
						Administrative	3	3	1	1	1
Non-Represented	27	26	24	25	25	Management	9	9	9	10	10
Represented	2	2	2	2	2	Police	0	0	0	0	0
Full-Time Total	<u>29</u>	<u>28</u>	<u>26</u>	27	27	Professional	14	13	13	13	13
						Technical	0	0	0	0	0
Part - Time	0	0	0	0	0	Maintenance	0	0	0	0	0
Contract	0	0	0	0	0	Operator	0	0	0	0	0
						Represented	2	2	2	2	2
Clayton	0	0	0	0	0	Supervisory	1	1	1	1	1
						Total	29	28	26	27	27



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## **OFFICE OF AGM LEGAL SERVICES**

#### **FUNCTIONS & RESPONSIBILITIES**

The Office of Legal provides legal advice and support as needed to the Authority's Board of Directors and staff units with the support of General Counsel and other outside counsel. The office provides general support for the Rail Program, including real estate acquisition and disposition, review and drafting of contract documents, advice and counsel with respect to contract award and administration, and legal representation of the Authority in the defense, negotiation, mediation, arbitration, and litigation of contract claims. Legal services is an integral part of the Authority's Development and Regional Coordination negotiating team

providing legal analysis of developer's proposals and coordination efforts in reaching acceptable agreements.

The Office Legal Services along with outside counsel, provides representation of the Authority in defense of personal injury claims, collection of subrogation claims, employment issues, labor issues, contract negotiations, arbitration, litigation and similar matters arising out of the operation of the bus and rail systems. In addition, the Office provides legal services within the scope of contractual matters, Federal and State regulations and other legal matters.

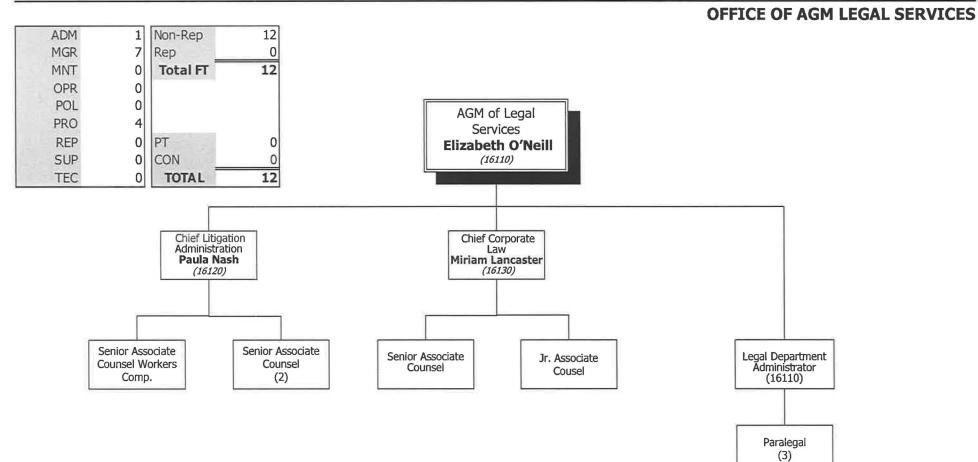
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## **OFFICE OF AGM LEGAL SERVICES**

	FY09	FY10	FY11	FY12	FY13
Categories of Expense	Expense	Expense	Expense	Expense	Adopted
Salaries & Wages	908,793	842,512	833,900	875,995	1,013,688
Overtime	0	0	0	0	0
Benefits	392,601	334,769	342,591	379,821	610,899
Labor Sub-Total	<u>\$1,301,394</u>	<u>\$1,177,281</u>	<u>\$1,176,491</u>	<u>\$1,255,816</u>	<u>\$1,624,587</u>
Contractual Services	1,516,244	1,994,423	2,628,280	2,518,688	1,859,404
Materials & Supplies	3,397	2,484	2,711	3,279	3,984
Other Operating	0	0	0	0	0
Casualty & Liability	0	0	0	0	0
Miscellaneous	0	0	0	0	0
Other Non Operating	64,760	64,719	74,744	230,299	56,847
Non Labor Sub-Total	<u>\$1,584,401</u>	<u>\$2,061,626</u>	<u>\$2,705,735</u>	<u>\$2,752,266</u>	<u>\$1,920,235</u>
Office Total	\$2,885,795	\$3,238,907	\$3,882,226	\$4,008,082	\$3,544,822
\$ Change from Prior Year		\$353,112	\$643,319	\$125,856	(\$463,260)
% Change from Prior Year		12.24%	19.86%	3.24%	-11.56%

	Authorized Positions by Status					Authorized Positions by Class					
	FY09	FY10	FY11	FY12	FY13		FY09	FY10	FY11	FY12	FY13
			No. 10			Administrative	3	3	1	1	1
Non-Represented	13	12	11	12	12	Management	6	6	6	7	7
Represented	0	0	0	0	0	Police	0	0	0	0	0
Full-Time Total	<u>13</u>	<u>12</u>	<u>11</u>	<u>12</u>	<u>12</u>	Professional	4	3	4	4	4
						Technical	0	0	0	0	0
Part - Time	0	0	0	0	0	Maintenance	0	0	0	0	0
Contract	0	0	0	0	0	Operator	0	0	0	0	0
		•	•	•	-	Represented	0	0	0	0	0
Clayton	0	0	0	0	0	Supervisory	0	0	0	0	0
						Total	13	12	11	12	12

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## **OFFICE OF AGM LEGAL SERVICES**

Classification	Pay Grade	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
Non-Represented						
AGM of Legal Services	С		1	1	1	1
Assistant Chief Counsel/Litigation Administration	24	1				
Chief Corporate Law	24		1	1	1	1
Chief Litigation Administration	24		1	1	1	1
Chief of Corporate Law	24	1				
Managing Attorney	23	1				
Senior Associate Counsel	22	2				
Sr Associate Counsel	22		2	2	2	3
Sr Associate Counsel-Workers Comp	22				1	1
Associate Counsel	20	1	1	1	1	
Jr Associate Counsel	18			1	1	1
Legal Department Administrator	17	1	1	1	1	1
Office Administrator	14	1				
Office Administrator I	14	2000	1			
Paralegal	13	3	3	3	3	3
Administrative Assistant	10	1	1			
AGM LEGAL SERVICES	0000C	1				
Non-Rep Subtotal		13	12	11	12	12
Total Full-Time		13	12	11	12	12

### **OFFICE OF RISK MANAGEMENT**

#### **FUNCTIONS & RESPONSIBILITIES**

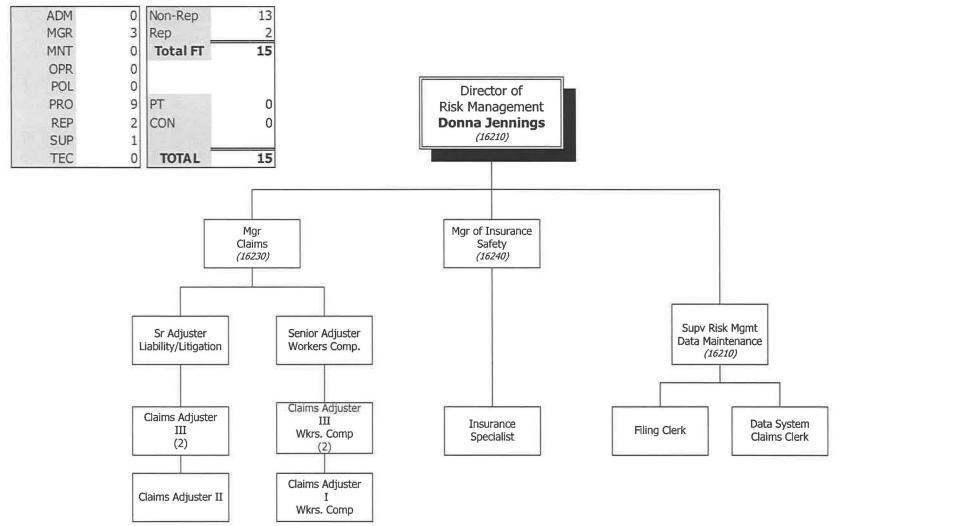
The Office of Risk Management is responsible for protecting the Authority's assets by the identification, analysis, elimination, reduction, assumption and funding of actual or potential losses.

The Office of Risk Management also administers several claims functions under a self-administered plan of self-funded and insured programs. The Office processes, investigates, and adjusts property damage and personal injury claims incidental to MARTA's bus and rail operations, as well as administers workers' compensation claims.

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The Office of Risk Management is responsible for the Coordinated (Wrap-Up) Construction Insurance Program for all contractors and subcontractors working on capital construction projects. This Program also provides major safety programs for construction projects.





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Categories of Expense	FY09 Expense	FY10 Expense	FY11 Expense	FY12 Expense	FY13 Adopted
Salaries & Wages	870,866	855,578	848,918	878,611	851,905
Overtime	0	0	0	0	0
Benefits	948,772	779,526	989,201	948,064	513,400
Labor Sub-Total	<u>\$1,819,638</u>	<u>\$1,635,104</u>	<u>\$1,838,119</u>	<u>\$1,826,675</u>	<u>\$1,365,305</u>
Contractual Services	434,318	477,892	412,929	402,484	575,855
Materials & Supplies	4,583	3,621	3,756	7,442	5,262
Other Operating	0	0	0	0	0
Casualty & Liability	6,424,003	8,383,933	9,545,836	4,992,382	5,529,448
Miscellaneous	0	0	0	0	0
Other Non Operating	11,032	4,684	11,904	-49,327	12,933
Non Labor Sub-Total	<u>\$6,873,936</u>	<u>\$8,870,130</u>	<u>\$9,974,425</u>	<u>\$5,352,981</u>	<u>\$6,123,498</u>
Office Total	\$8,693,574	\$10,505,234	\$11,812,544	\$7,179,656	\$7,488,803
\$ Change from Prior Year		\$1,811,660	\$1,307,310	(\$4,632,888)	\$309,147
% Change from Prior Year		20.84%	12.44%	-39.22%	4.31%

	Authorized Positions by Status						Authorized Positions by Class					
	FY09	FY10	FY11	FY12	FY13		FY09	FY10	FY11	FY12	FY13	
				2.2.344		Administrative	0	0	0	0	0	
Non-Represented	14	14	13	13	13	Management	3	3	3	3	3	
Represented	2	2	2	2	2	Police	0	0	0	0	0	
Full-Time Total	<u>16</u>	<u>16</u>	<u>15</u>	<u>15</u>	<u>15</u>	Professional	10	10	9	9	9	
						Technical	0	0	0	0	0	
Part - Time	0	0	0	0	0	Maintenance	0	0	0	0	0	
Contract	0	0	0	0	0	Operator	0	0	0	0	0	
					_	Represented	2	2	2	2	2	
Clayton	0	0	0	0	0	Supervisory	1	1	1	1	1	
						Total	16	16	15	15	15	

Classification	Pay Grade	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
Non-Represented						
Dir Risk Management	23		1	1	1	1
Director of Risk Management	23	1				
Manager of Insurance/Safety	21	1				
Mgr Insurance Safety	21		1	1	1	1
Manager of Claims	20	1				
Mgr Claims	20		1	1	1	1
Senior Adjuster	18	2				
Sr Adjuster Liability Litig	18		1	1	1	1
Sr Adjuster Workers Comp	18		1	1	1	1
Claims Adjuster	12 - 16	6				
Claims Adjuster III	16		3	2	2	2
Claims Adjuster III-Wkrs Comp	16		2	2	2	2
Claims Adjuster II	14	1	1	1	1	1
Insurance Specialist	13	1	1	1	1	1
Claims Adjuster I-Wkrs Comp	12		1	1	1	1
Supervisor Risk Management/Data Maintenance	11	1				
Supv Risk Mgmt Data Maint	11		1	1	1	1
Non-Rep Subtotal		14	14	13	13	13

Classification	Pay Grade	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
Represented						
Data System Claims Clerk	UR-8	1	1	1	1	1
Filing Clerk	UR-8	1	1	1	1	1
Represented Subtotal		2	2	2	2	2
Total Full-Time		16	16	15	15	15

### **DIVISION OF OPERATIONS**

This Division includes the following Departments:

- Department of Deputy General Manager/COO
- Department of Bus Operations
- Department of Rail Operations
- Department of Police Services
- Department of Safety & Quality Assurance

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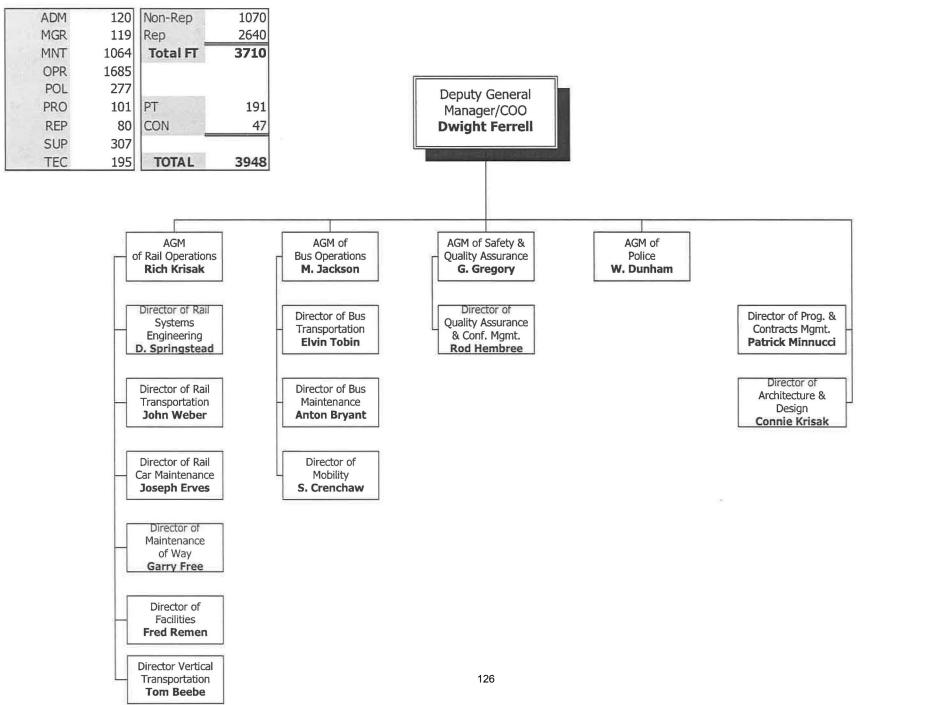
### **DIVISION OF OPERATIONS**

	FY09	FY10	FY11	FY12	FY13
Categories of Expense	Expense	Expense	Expense	Expense	Adopted
Salaries & Wages	165,843,113	160,598,534	155,276,153	159,844,714	172,662,739
Overtime	23,815,627	24,229,415	25,273,852	25,778,489	20,528,577
Benefits	83,159,777	88,359,464	99,154,231	99,609,647	105,941,557
Labor Sub-Total	<u>\$272,818,517</u>	<u>\$273,187,413</u>	<u>\$279,704,236</u>	<u>\$285,232,850</u>	<u>\$299,132,873</u>
Contractual Services	12,724,454	14,196,085	11,881,518	11,664,050	13,376,484
Materials & Supplies	44,794,967	47,946,467	36,288,719	39,370,289	42,189,933
Other Operating	17,313,200	17,517,406	18,365,823	18,025,907	18,943,875
Casualty & Liability	3,186,123	2,998,968	2,868,742	2,917,288	3,489,364
Miscellaneous	95,948	138,588	29,320	37,136	113,648
Other Non Operating	413,740	226,017	299,922	286,135	875,434
Non Labor Sub-Total	<u>\$78,528,432</u>	<u>\$83,023,531</u>	<u>\$69,734,044</u>	\$72,300,805	<u>\$78,988,738</u>
Division Total	\$351,346,949	\$356,210,944	\$349,438,280	\$357,533,655	\$378,121,610
\$ Change from Prior Year		\$4,863,995	(\$6,772,664)	\$8,095,375	\$20,587,955
% Change from Prior Year		1.38%	-1.90%	2.32%	5.76%

Authorized Positions by Status							Authorized Positions by Class				
	FY09	FY10	FY11	FY12	FY13		FY09	FY10	FY11	FY12	FY13
						Administrative	114	110	111	119	120
Non-Represented	999	981	950	1,027	1,070	Management	111	107	103	108	119
Represented	2,943	2,980	2,583	2,624	2,640	Police	250	249	264	275	277
<u>Full-Time Total</u>	<u>3,942</u>	<u>3,961</u>	<u>3,533</u>	<u>3,651</u>	<u>3,710</u>	Professional	78	56	34	75	101
Part - Time	219	223	187	191	191	Technical	153	171	159	182	195
						Maintenance	1,156	1,182	1,053	1,060	1,064
Contract	33	30	32	40	47	Operator	1,915	1,929	1,637	1,672	1,685
Clayton	89	91	0	0	0	Represented	163	167	79	80	80
oldyton			•	-	·	Supervisory	343	334	312	310	307
						Total	4,283	4,305	3,781	3,881	3,948

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### **DIVISION OF OPERATIONS**



### **DEPARTMENT OF DEPUTY GENERAL MANAGER/COO**

This Department includes the following Offices:

# Department of Deputy General Manager/COO

- Office of the Deputy General Manager/COO
- Office of Program & Contract Management
- Office of Architecture & Design

### DEPARTMENT OF DEPUTY GENERAL MANAGER/COO

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#### **FY2013 GOALS AND OBJECTIVES**

In addition to the Office of the Deputy General Manger/COO, the department of the DGM/COO includes the Offices of Architecture & Design, and Program & Contract Management.

- Cultivate a culture of good financial stewardship
- Increase leveraging of our assets to generate revenue
- Improve prioritization of technology investment to what is most important to the customer
- Increase use of technology to enhance and expand the customer experience (i.e. smart cards, communication, etc.)
- Improve work environment for employees (pays, skill sets, conditions)
- Improve reliability of trains and buses
- Improve service delivery: we are reliable, safe and clean
- Improve customer's perception of safety

- Improve financial viability by reducing costs, increasing revenue sources and maintaining reserve
- Establish MARTA's Environmental Baseline and develop Comprehensive Sustainability Master plan
- Reduce MARTA's Environmental footprint
- Increase MARTA's use of green products and services
- Increase the volume of recycled materials
- Increase savings and return on investments through greening strategies
- Reduce Carbon footprint for entire agency
- Identify new funding sources for implementation of sustainable efforts
- Implement Paperless Board Process which will automate the flow of information to MARTA Board of Directors; improve efficiencies, reduce paper consumption, copier usage, overall man-hours and enhances accountability

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# DEPARTMENT OF DEPUTY GENERAL MANAGER/COO

	DGM KPIs			
КРІ	Definition	FY12 Target	FY12 Actual	FY13 Target
Attendance Non-represented	% non-represented employee hours worked of all non- represented employee hours scheduled for work	>/= 96%	95.65%	>/= 96%
Budget Variance	Budget variance on overall expenses	= 0%</th <th>4.52%</th> <th><!--= 0%</th--></th>	4.52%	= 0%</th
Labor Budget Variance	Budget variance on labor related expenses	= 0%</th <th>-0.41%</th> <th><!--= 0%</th--></th>	-0.41%	= 0%</th
Non-labor Budget Variance	Budget variance on non-labor related expenses	= 0%</th <th>44.10%</th> <th><!--= 0%</th--></th>	44.10%	= 0%</th
Overtime Budget Variance	Budget variance on overtime expenses	= 0%</th <th>80.59%</th> <th><!--= 0%</th--></th>	80.59%	= 0%</th

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### FY2013 OPERATING & CAPITAL BUDGETS

### **DEPARTMENT OF DEPUTY GENERAL MANAGER COO**

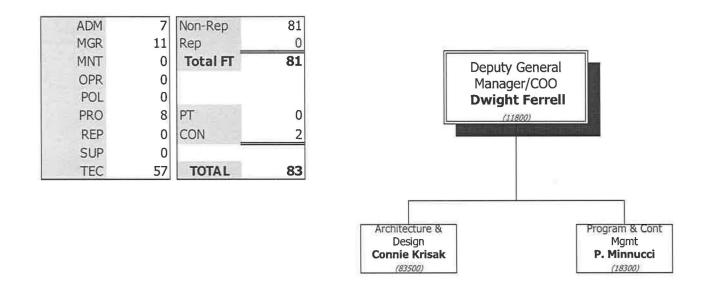
	FY09	FY10	FY11	FY12	FY13
Categories of Expense	Expense	Expense	Expense	Expense	Adopted
Salaries & Wages	5,777,664	4,368,541	3,905,263	4,431,742	6,163,640
Overtime	50,824	47,918	48,095	90,569	167,654
Benefits	2,461,972	1,976,405	1,907,698	2,038,784	3,702,789
Labor Sub-Total	<u>\$8,290,460</u>	<u>\$6,392,864</u>	<u>\$5,861,056</u>	<u>\$6,561,095</u>	<u>\$10,034,083</u>
Contractual Services	2,936	208,079	289,520	180,532	0
Materials & Supplies	7,378	11,998	8,098	13,963	13,729
Other Operating	9	0	0	438	0
Casualty & Liability	0	0	0	0	0
Miscellaneous	67,354	18,558	-1,586	3,500	86,292
Other Non Operating	118,321	30,332	42,674	42,575	88,483
Non Labor Sub-Total	<u>\$195,998</u>	<u>\$268,967</u>	<u>\$338,706</u>	<u>\$241,008</u>	<u>\$188,504</u>
Department Total	\$8,486,458	\$6,661,831	\$6,199,762	\$6,802,103	\$10,222,587
\$ Change from Prior Year		(\$1,824,627)	(\$462,069)	\$602,341	\$3,420,484
% Change from Prior Year		-21.50%	-6.94%	9.72%	50.29%

	Aut	horized Po	ositions by	<b>Status</b>			Authorized Positions by Class					
	FY09	FY10	FY11	FY12	FY13		FY09	FY10	FY11	FY12	FY13	
	0.5					Administrative	8	4	4	6	7	
Non-Represented	85	55	55	73	81	Management	16	11	11	11	11	
Represented	0	0	0	0	0	Police	0	0	0	0	0	
Full-Time Total	<u>85</u>	<u>55</u>	<u>55</u>	<u>73</u>	<u>81</u>	Professional	17	5	6	8	8	
						Technical	44	35	34	49	57	
Part - Time	0	0	0	0	0	Maintenance	0	0	0	0	0	
Contract	0	0	0	1	2	Operator	0	0	0	0	0	
						Represented	0	0	0	0	0	
Clayton	0	0	0	0	0	Supervisory	0	0	0	0	0	
						Total	85	55	55	74	83	

DEPARTMENT OF DEPUTY GENERAL MANAGER COO

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### **OFFICE OF DEPUTY GENERAL MANAGER**

#### FUNCTIONS AND RESPONSIBILITIES

The Office of the Deputy General Manger/Chief Operating Officer (COO) is responsible for the direction and management of the operation and maintenance of the Authority's transit system. This includes the maintenance, repair, and rehabilitation of the Authority's operating, support, and administrative facilities on the bus, rail, and paratransit systems.

Functions include the following:

- The overall management and coordination of the Bus, Mobility, and Rail fleets, ensuring safe, efficient, and cost-effective transportation for MARTA riders. This includes the scheduling of vehicles, preparation for service, communication with all operators, control of rail vehicles, and supervision of daily transit operations.
- Maintenance of all transit and non-revenue vehicles to ensure safe, reliable transportation. This includes daily service, scheduled repairs, on-demand maintenance, and vehicle overhaul and rebuilds. It also includes rebuilds and/or replacement of major vehicle components.
- Management of the Authority's Capital Programs. This includes development, programming, designing, and execution of all major capital investments. The Office of the Deputy General Manager manages, coordinates, and directs activities to ensure that Rail, Bus, Mobility, Police and Safety service projects are successfully completed within scope, budget, and schedule.
- Long and short range scheduling for bus and rail services for providing and improving service delivery and reliability.
- Provide oversight of police services to MARTA's patrons and all related facilities as well as providing protection and security for all

Authority assets. This is facilitated based on accepted law enforcement standards, which are applied to the needs of the Authority, its patrons, and the community in general, while enforcing the rules of the Authority.

- Provide oversight of safety functions through efficient, effective, and accountable audits, assessments, hazard management, inspections, investigations, observations, and evaluations to determine whether the Authority's activities and programs comply with applicable codes, standards, specifications, and guidelines.
- Management of the MARTA's Configuration Management (CM) and Quality Assurance (QA). This involves the controlling, distributing and storing of all Operations documentation. CM identifies controls, maintains, and verifies the versions of documents for infrastructure, rolling stock and systems components. While QA supports operations and capital projects by developing, implementing, maintaining, and monitoring activities outlined in the Quality Assurance and Testing Program Plans.
- Management of the Operations & Safety Committee Meeting agenda and providing the MARTA Board of Directors visibility into the overall operation of the Authority which includes all procurements requiring board approval with the exception of those dealing with Legal services and Financial Service.

The Office of the Deputy General Manger/Chief Operating Officer also identifies and implements initiatives, which reduce operating costs, enhance service quality, and increase revenues and ridership, and ensures that initiatives are aligned with the Authority's strategic objectives.

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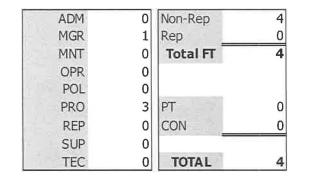
### **OFFICE OF DEPUTY GENERAL MANAGER**

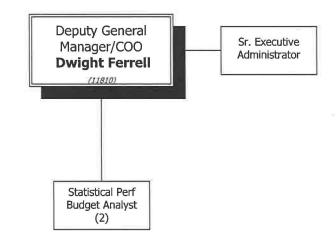
	FY09	FY10	FY11	FY12	FY13
Categories of Expense	Expense	Expense	Expense	Expense	Adopted
Salaries & Wages	380,456	412,371	354,477	472,341	469,320
Overtime	271	0	0	0	0
Benefits	145,289	145,645	146,492	182,451	282,836
Labor Sub-Total	<u>\$526,016</u>	<u>\$558,016</u>	\$500,969	<u>\$654,792</u>	<u>\$752,156</u>
Contractual Services	65,000	13,839	0	0	0
Materials & Supplies	140	274	252	0	192
Other Operating	0	0	0	0	0
Casualty & Liability	0	0	0	0	0
Miscellaneous	67,354	18,558	0	3,500	86,292
Other Non Operating	87,987	12,639	16,145	16,662	40,728
Non Labor Sub-Total	<u>\$220,481</u>	<u>\$45,310</u>	<u>\$16,397</u>	<u>\$20,162</u>	\$127,212
Office Total	\$746,497	\$603,326	\$517,366	\$674,954	\$879,368
\$ Change from Prior Year		(\$143,171)	(\$85,960)	\$157,588	\$204,414
% Change from Prior Year		-19.18%	-14.25%	30.46%	30.29%

Authorized Positions by Status							Authorized Positions by Class					
	FY09	FY10	FY11	FY12	FY13		FY09	FY10	FY11	FY12	FY13	
						Administrative	2	1	0	0	0	
Non-Represented	4	3	4	4	4	Management	1	1	1	1	1	
Represented	0	0	0	0	0	Police	0	0	0	0	0	
Full-Time Total	<u>4</u>	<u>3</u>	<u>4</u>	<u>4</u>	<u>4</u>	Professional	1	1	3	3	3	
						Technical	0	0	0	0	0	
Part - Time	0	0	0	0	0	Maintenance	0	0	0	0	0	
Contract	0	0	0	0	0	Operator	0	0	0	0	0	
	-	-	-		_	Represented	0	0	0	0	0	
Clayton	0	0	0	0	0	Supervisory	0	0	0	0	0	
						Total	4	3	4	4	4	

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### **OFFICE OF DEPUTY GENERAL MANAGER**





## **OFFICE OF DEPUTY GENERAL MANAGER**

Classification	Pay Grade	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
Non-Represented						
Deputy General Manager	А	1				
Deputy General Manager-Admin	А		1	1		
DGM CHF Operations Officer	А				1	1
Statistical Performance Budget Analyst	20			2	2	2
Executive Administrator	17 - 19	1	1			
Senior Executive Administrator	19	1	1	1	1	1
Sr. Administrative Assistant	17	1		R. Sector		
Non-Rep Subtotal		4	3	4	4	4
Total Full-Time		4	3	4	4	4

#### FUNCTIONS AND RESPONSIBILITIES

The Office of Program & Contract Management consists of Project Management, Construction Management, and Capital Program Management & Oversight.

The Project Management group provides project management services in support of MARTA's Long-Range Capital Improvement Program. Project Managers are responsible for managing and directing resources and activities to ensure that project goals and objectives are successfully completed within scope, schedule and budget.

Project Management responsibilities include development and initiation of capital projects, managing conceptual design through bid documents, oversight of construction activity, and coordinating agreements with outside agencies. Project Management presents and briefs projects with MARTA senior management and Board of Directors.

Project Management participates in the development of annual work programs for the General Engineering Consultant and other Architectural/Engineering Consultants. Project Management monitors and manages the project functions and activities of the General Engineering Consultant and other Architectural/Engineering Consultants to ensure compliance with project scope, budget, and schedule.

The Capital Improvement Program Management and Oversight group is responsible for developing and maintaining MARTA's Long-Range Capital

### **OFFICE OF PROGRAM & CONTRACT MANAGEMENT**

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Improvement Program, including the systems and processes associated with executing the program. The Long-Range Capital Improvement Program is used to plan and program the resources necessary to keep the transit system in a state of good repair, comply with regulatory requirements, enhance existing service, and expand the transit system. The responsibilities for the capital improvement program include capital project oversight and analyses, project and program performance analyses, maintenance of the master project schedule, and preparation of construction cost estimates and project budgets.

The Construction Management group provides the services necessary to execute contracts in support of MARTA's Long-Range Capital Improvement Program. Construction contracts include new buildings, structures and facilities for bus and rail operations, renovation and rehabilitation of existing bus and rail facilities and equipment, and systems. Construction Management is responsible for contractor field activity, and federal, state, and city regulatory requirements; environmental and safety compliance. Construction Management is also responsible for coordinating, monitoring, and inspecting the construction activities performed by outside contractors or developers adjacent to MARTA property or facilities. To ensure the protection of MARTA patrons, employees, property, and operations.

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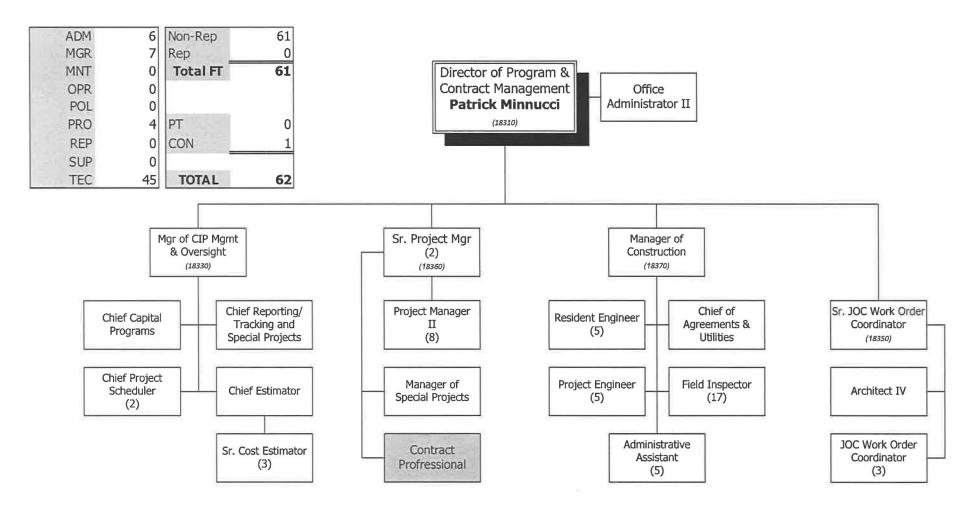
#### **FY2013 OPERATING & CAPITAL BUDGETS**

<b>OFFICE OF PROGRAM &amp; CONTRACT MANAGEMENT</b>
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FY09 Expense	FY10 Expense	FY11 Expense	FY12 Expense	FY13 Adopted
3,418,499	2,350,737	2,384,982	2,831,101	4,486,270
50,553	47,755	48,095	90,569	167,654
1,556,412	1,143,018	1,241,442	1,362,439	2,697,133
<u>\$5,025,464</u>	<u>\$3,541,510</u>	<u>\$3,674,519</u>	<u>\$4,284,109</u>	\$7,351,057
-64,385	194,240	289,520	180,532	0
7,166	8,990	5,994	9,365	8,637
9	0	0	438	0
0	0	0	0	0
0	0	0	0	0
19,602	13,212	13,493	15,656	36,264
<u>(\$37,608)</u>	<u>\$216,442</u>	\$309,007	<u>\$205,991</u>	<u>\$44,901</u>
\$4,987,856	\$3,757,952	\$3,983,526	\$4,490,100	\$7,395,958
	(\$1,229,904) -24.66%	\$225,574 6.00%	\$506,574 12.72%	\$2,905,858 64.72%
	Expense 3,418,499 50,553 1,556,412 \$5,025,464 -64,385 7,166 9 0 0 19,602 (\$37,608)	Expense         Expense           3,418,499         2,350,737           50,553         47,755           1,556,412         1,143,018           \$5,025,464         \$3,541,510           -64,385         194,240           7,166         8,990           9         0           0         0           19,602         13,212           (\$37,608)         \$216,442           \$4,987,856         \$3,757,952	ExpenseExpenseExpense3,418,4992,350,7372,384,98250,55347,75548,0951,556,4121,143,0181,241,442\$5,025,464\$3,541,510\$3,674,519-64,385194,240289,5207,1668,9905,99490000000019,60213,21213,493\$4,987,856\$3,757,952\$3,983,526(\$1,229,904)\$225,574	Expense         Expense         Expense         Expense           3,418,499         2,350,737         2,384,982         2,831,101           50,553         47,755         48,095         90,569           1,556,412         1,143,018         1,241,442         1,362,439           \$5,025,464         \$3,541,510         \$3,674,519         \$4,284,109           \$64,385         194,240         289,520         180,532           7,166         8,990         5,994         9,365           9         0         0         438           0         0         0         0           19,602         13,212         13,493         15,656           (\$37,608)         \$216,442         \$309,007         \$205,991           \$4,987,856         \$3,757,952         \$3,983,526         \$4,490,100

	Authorized Positions by Status					Authorized Positions by Class					
	FY09	FY10	FY11	FY12	FY13		FY09	FY10	FY11	FY12	FY13
						Administrative	6	3	3	5	6
Non-Represented	49	35	35	53	61	Management	9	7	7	7	7
Represented	0	0	0	0	0	Police	0	0	0	0	0
Full-Time Total	<u>49</u>	<u>35</u>	<u>35</u>	<u>53</u>	<u>61</u>	Professional	8	2	2	4	4
						Technical	26	23	23	38	45
Part - Time	0	0	0	0	0	Maintenance	0	0	0	0	0
Contract	0	0	0	1	1	Operator	0	0	0	0	0
			-	_	_	Represented	0	0	0	0	0
Clayton	0	0	0	0	0	Supervisory	0	0	0	0	0
						Total	49	35	35	54	62

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Classification	Pay Grade	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
Non-Represented	,					
Dir Program & Contract Mgmt	23		1	1	1	1
Director of Management Systems	23	1				
Manager, A & E Contracts	22	1				1000
Manager, CIP- Manager & Oversight	22	1		1000		
Manager-Construction JOC	22	1				
Mgr Cip Mgmt Oversight	22		1	1	1	1
Mgr Construction	22	<u>21120</u>		1	1	1
Mgr of Construction	22		1			
Project Manager	22	5				
Project Manager II	21 - 22		5	5	8	8
Sr. Project Manager	22	1				
Sr. Project Manager	22					2
Chf Report Track Spec Projects	21		1	1	1	1
Chief Reporting/Tracking Special Projects	21	1				
Resident Engineer	21	3	3	3	4	5
AE Contracts Engineer VI	20	1				1773 To 1
Chf Agreements & Utilities	20		1	1	1	1
Chf Estimator	20		1	1	1	1
Chf Project Scheduler	19 - 20		1	1	2	2
Chief Capital Contracts	20	1				
Chief Cost Estimator	20	1				
Chief of Agreements & Utilities	20	1				
Manager of Special Projects	20	1				

		FY09	FY10	FY11	FY12	FY1
Classification	Pay Grade	Authorized	Authorized	Authorized	Authorized	Adopted
MGR Special Projects	20				1	1
Program Administrator - JOC	20	1				1
Project Manager I	20	1	1	1		
Special Projects Manager	20		1	1		
Sr. Cost Estimator	20	1	717 343			3-12-
Chf Capital Programs	19		1	1	1	1
Chief Capital Program	19	1				1000
Chief Project Scheduler	19	1				
Project Engineer	19	1				(en
Sr Cost Estimator	19		1	1	3	3
Sr. Contract Specialist	19	1				1.
Sr. JOC Work Order Coordinator	19					1
Contract Specialist	18	1				
Project Engineer	18	3	2	2	4	Ę
Administrator - Warranties	17	1				
Architect IV	17	1	1	1	1	
JOC Work Order Coordinator	17	3	3	3	3	3
Field Inspector	14 - 16	8	7	7	15	1
Office Administrator II	16	1	1	1	1	
Financial Information Specialist	11	1				1
Administrative Assistant	10	4	2	2	4	ł
Non-Rep Subtotal		49	35	35	53	61

Classification	Pay Grade	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
Total Full-Time		49	35	35	53	61
Contract						
Contract Professional	22				1	
Contract Professional						1
Total Contract					1	1

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#### **FY2012 OPERATING & CAPITAL BUDGETS**

#### FUNCTIONS AND RESPONSIBILITIES

The Office of Architecture and Design provides architectural design services including management of work programs provided by Authority consultants, in support of operating and capital programs for the rehabilitation of facilities and equipment and new capital projects. The Office establishes design criteria; provides technical services including designs, design reviews, design services during construction, inspections, technical support and reviews and troubleshooting to operations.

The Office participates in the selection and negotiation of Architectural/Engineering contracts and manages architectural services for the Authority.

The Office furnishes conceptual architectural support for special projects and planning studies for revenue service expansion projects as requested by various MARTA departments and offices. It also supports and provides all engineering and management services for revenue generating projects for TOD and Marketing.

The Office developed and manages an environmental baseline and developed- a comprehensive Sustainability Master Plan for the Authority.

The Office manages the Sustainability Program, including reducing MARTA's environmental footprint, and increasing MARTA's use of green

### **OFFICE OF ARCHITECTURE & DESIGN**

products and services. The Office is also charged with increasing the volume of recycled materials, and increasing savings and return on investment through greening strategies.

The Office also oversees and is responsible for all System-wide signage. It manages all changes and implements anything related to signage.

The Office is responsible for the management of the Roofing Program for the Authority, to include the inspection of over 200 facility roofs, preparation of contract documents for roof replacement contracts, compiling the database with the newest information regarding the roof's condition, and performance of Design Services During Construction (DSDC) for roof replacement contracts.

The Office is also responsible for developing and managing space planning for the Authority. It also oversees all design and implementation of space changes throughout the Authority.

The Office provides input and technical support to other MARTA offices and departments: Program and Contract Management, Safety, Quality Assurance, Engineering, Operations, Planning, Marketing & Customer Relations, Technology, Financial Management & Treasury Services, and Facilities and Wayside Maintenance.

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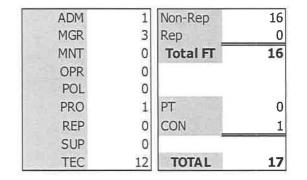
### **OFFICE OF ARCHITECTURE & DESIGN**

	FY09	FY10	FY11	FY12	FY13
Categories of Expense	Expense	Expense	Expense	Expense	Adopted
Salaries & Wages	1,978,709	1,605,433	1,165,804	1,128,300	1,208,050
Overtime	0	163	0	0	0
Benefits	760,271	687,742	519,764	493,894	722,820
Labor Sub-Total	<u>\$2,738,980</u>	<u>\$2,293,338</u>	<u>\$1,685,568</u>	<u>\$1,622,194</u>	<u>\$1,930,870</u>
Contractual Services	2,321	0	0	0	0
Materials & Supplies	72	2,734	1,852	4,598	4,900
Other Operating	0	0	0	0	0
Casualty & Liability	0	0	0	0	0
Miscellaneous	0	0	-1,586	0	0
Other Non Operating	10,732	4,481	13,036	10,257	11,491
Non Labor Sub-Total	<u>\$13,125</u>	\$7,215	<u>\$13,302</u>	<u>\$14,855</u>	<u>\$16,391</u>
Office Total	\$2,752,105	\$2,300,553	\$1,698,870	\$1,637,049	\$1,947,261
\$ Change from Prior Year % Change from Prior Year		(\$451,552) -16.41%	(\$601,683) -26.15%	(\$61,821) -3.64%	\$310,212 18.95%

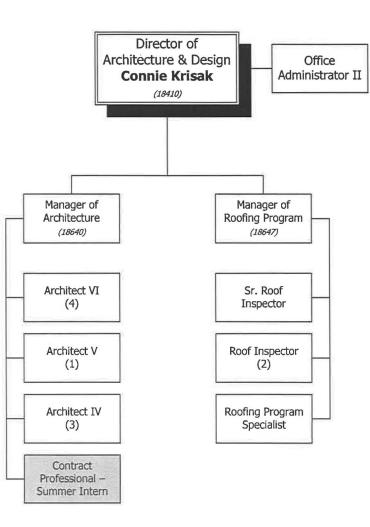
		Authorize	d Position	ns by Stat	us		Authorized Positions by Class				
	FY09	FY10	FY11	FY12	FY13		FY09	FY10	FY11	FY12	FY13
						Administrative	0	0	1	1	1
Non-Represented	1	17	16	16	16	Management	1	3	3	3	3
Represented	0	0	0	0	0	Police	0	0	0	0	0
Full-Time Total	1	<u>17</u>	<u>16</u>	<u>16</u>	<u>16</u>	Professional	0	2	1	1	1
						Technical	0	12	11	11	12
Part - Time	0	0	0	0	0	Maintenance	0	0	0	0	0
Contract	0	0	0	0	1	Operator	0	0	0	0	0
			_		_	Represented	0	0	0	0	0
Clayton	0	0	0	0	0	Supervisory	0	0	0	0	0
						Total	1	17	16	16	17

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### **OFFICE OF ARCHITECTURE & DESIGN**



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Contract Position (Shaded)

### **OFFICE OF ARCHITECTURE & DESIGN**

Classification	Pay Grade	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
Non-Represented						
Director of Architecture & Design	23	1	1	1	1	1
Mgr Architecture	22		1	1	1	1
Mgr Roofing Program	22		1	1	1	1
Architect VI	20	(	5	4	5	5
Landscape Architect VI	20		1			
Roofing Program Design Architect VI	20		1	1		
Architect V	19			12111	1	1
Architect IV	17		1	1	2	2
Horticulturalist	17		1			
Roofing Program Arch IV	17		1	1		
Sr Roof Inspector	17		1	1	1	1
Office Administrator II	16	्रम्लाम		1	1	1
Architect III	15			1		
Roof Inspector	15		2	2	2	2
Roofing Program Specialist	12	-	1	1	1	1
Non-Rep Subtotal		1	17	16	16	16
Total Full-Time		1	17	16	16	16
Contract						
Contract Professional					-	1
Total Contract						1

### **DEPARTMENT OF BUS OPERATIONS**

This Department includes the following Offices:

## **Department of Bus Operations**

- Office of AGM of Bus Operations
- Office of Bus Transportation
- Office of Bus Maintenance
- Office of Mobility Services

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# DEPARTMENT OF BUS OPERATIONS

### FY2013 GOALS AND OBJECTIVES

- Improve on-time performance
  - Bus Transportation
    - Continue to have BCC and Transportation Supervisors monitor routes and take corrective action when buses depart early or late.
    - Participate in the SIT process to identify improvements for low performing routes.
    - Ensure all Operators conduct post-trip inspections and document findings on mileage cards.

#### Mobility

- Increase the number of operators on the extra-board to ensure additional coverage for absent Operators.
- o Strict adherence to Paratransit policies and procedures.
- Add a "real time" scheduler to strategically reassign trips to maintain on-time Operator schedules.
- Implement travel training program to constrain ridership growth.

#### **Bus Maintenance**

- Develop "handbook" for Radio Room Dispatchers to use to troubleshoot defect(s) called in by operators.
- Improve Fleet Reliability

**Bus Maintenance** 

- Finalize and implement new PMI process to increase throughput and quality of inspections.
- Continue to analyze fleet failures to determine patterns for follow up, i.e., % return repairs by mechanics, system reliability within a specific fleet, prioritized repairs based upon individual bus performance.
- o Install new chassis dynamometers and integrate into engine and transmission repair and PM process.

Increase Customer Satisfaction

Bus Transportation

• Support the MARTA Experience Team's efforts to educate the public on how to ride

#### Mobility

- Revise the Mobility Customer Guide to ensure customers understand Mobility policies and procedures.
- Continue to provide customer service impact (CSI) training for Operators.

### **Bus Maintenance**

- Enhanced roach control SIB developed and used throughout department.
- Improve HVAC and defroster system air filtration to remove airborne dust.
- In partnership with Facilities, oversee installation of new wash racks and cyclone blowers at Perry and Laredo Garages.
- Reduce Vehicle Collisions

### Bus Transportation

- Continue to provide 8 hour Defensive Driving training for every Operator.
- Conduct accident prevention/awareness campaigns to promote safe operations and "accident free days".
- Continue to identify hazards along the routes that contribute to collisions.
- o Conduct regular safety meetings.

Mobility

- Continue 8 hour Defensive Driving training to every Operator.
- Conduct accident prevention/awareness campaigns to promote safe operations and "accident free days".

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### DEPARTMENT OF BUS OPERATIONS

- o Conduct regular safety meetings. Bus Maintenance
  - o Conduct regular safety meetings.
- Improve Employee Attendance

### Bus Transportation

- Increase the number of operators on the extra board to ensure additional coverage for absent operators.
- Reward employees with perfect attendance as outlined in the CBA.
- o Ensure consistent application of discipline occurrences.
- o Counsel employees to improve attendance
- o Ensure consistent application of procedures for FMLA.

#### Mobility

• Reward employees with perfect attendance as outlined in the CBA.

• Ensure consistent application of discipline for absences resulting in occurrences.

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- o Counsel employees to improve attendance.
- Implement a joint Union-Management Committee to assist with issues causing absenteeism and to ensure they understand the consequences of continued excessive absenteeism.
- Ensure consistent application of procedures for FMLA, LOA, STD and LTS programs.

#### **Bus Maintenance**

- In cooperation with Safety Department, develop accident investigation process to recreate incident with employee(s) to allow alternative decision making and work processes for safe performance of work.
- Conduct monthly shift and safety meetings to allow forums for improved communication with employees.

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DEPARTMENT	<b>OF BUS</b>	<b>OPERATIONS</b>

	Bus KPIs			
KPI	Definition	FY12 Target	FY12 Actual	FY13 Target
Bus Ridership	Number of unlinked Bus passenger boardings	>/= 55.0M	61.6M	>/= 61.7M
Mobility Ridership	Number of unlinked Mobility passenger boardings	>/= 493.6K	581.5K	>/= 631.2K
Bus Cost per Passenger Trip	Operating expense for Bus passenger boarding	= \$3.97</td <td>\$3.47</td> <td><!--= \$3.66</td--></td>	\$3.47	= \$3.66</td
Moblitity Cost per Passenger Trip	Operating expense for Mobility passenger boarding	= \$37.14</td <td>\$30.98</td> <td><!--= \$33.21</td--></td>	\$30.98	= \$33.21</td
Bus OTP	Percent departures at scheduled departure time measured against defined time-points	>/= 75%	74.62%	>/= 76%
Bus MDBF	Mean distance between mechanical failures	>/= 3,000	2,946	>/= 3,000
Bus MDBSI	Mean distance between incidents causing delays of 10 minutes or more	>/= 6,000	4,482	>/= 5,000
Bus Complaints per 100K Boardings	Number of bus customer complaints per 100K boardings	= 12.00</td <td>7.53</td> <td><!--= 9.00</td--></td>	7.53	= 9.00</td
Mobility OTP	Percent of passenger pickups made within 30 minutes from scheduled time	>/= 92%	87.03%	>/= 92%
Mobility MDBF	Mean distance between mechanical failures	>/= 35,000	14,971	>/= 10,000
Mobility MDBSI	Mean distance between incidents causing delays of 10 minutes or more	>/= 55,000	19,794	>/= 15,000
Mobility Trip Denial Rate	Percent of passenger pickups made more than 120 minutes after scheduled time	= 0%	= 0%	= 0%

DEPARTMENT	<b>OF BUS</b>	<b>OPERATIONS</b>
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Bus KPIs					
Mobility Reservation Average Call Wait Time	Average call wait time for Mobility reservation calls (in minutes)	= 2:30</th <th>2:00</th> <th><!--= 2:30</th--></th>	2:00	= 2:30</th	
Mobility Reservation Call Abandonment Rate	Abandonment rate for Mobility reservation calls	= 5.5%</td <td>4.31%</td> <td><!--= 5.5%</td--></td>	4.31%	= 5.5%</td	
Mobility Complaints per 1K Boardings	Number of Mobility customer complaints per 1K boardings	= 4.50</td <td>2.87</td> <td><!--= 4.50</td--></td>	2.87	= 4.50</td	
Bus Collision Rate per 100K Miles	Number of collisions per 100K miles	= 2.55</td <td>2.94</td> <td><!--= 2.55</td--></td>	2.94	= 2.55</td	
Mobility Collision Rate per 100K Miles	Number of collisions per 100K miles	= 1.95</td <td>3.01</td> <td><!--= 2.85</td--></td>	3.01	= 2.85</td	
Completed Trips (MARTA Mobility)	Percent of completed Mobility trips compared to scheduled Mobility trips	>/= 98%	99.81%	>/= 98%	
MARTA Mobility Late Trips Rate	Percent of MARTA Mobility pickups made from 31 to 90 minutes after the scheduled pickup time	= 8%</td <td>12.97%</td> <td><!--= 8%</td--></td>	12.97%	= 8%</td	
AM Pullout (Mobility)	Percent of on-time AM Mobility vehicle pullouts	>/= 99%	86.16%	>/= 99%	
PM Pullout (Mobility)	Percent of on-time PM Mobility vehicle pullouts	>/= 98%	85.90%	>/= 98%	
Employee Availability (Bus Operators)	Average number of days an employee is available for work	>/= 202	209	>/= 209	
Attendance Non-represented	% non-represented employee hours worked of all non- represented employee hours scheduled for work	>/= 96%	94.79%	>/= 96%	
Attendance Represented	% represented employee hours worked of all non- represented employee hours scheduled for work	>/= 90%	84.21%	>/= 90%	
Budget Variance	Budget variance on overall expenses	= 0%</td <td>-0.18%</td> <td><!--= 0%</td--></td>	-0.18%	= 0%</td	
Labor Budget Variance	Budget variance on labor related expenses	= 0%</td <td>-0.04%</td> <td><!--= 0%</td--></td>	-0.04%	= 0%</td	

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# **DEPARTMENT OF BUS OPERATIONS**

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Bus KPIs					
Non-labor Budget Variance	Budget variance on non-labor related expenses	= 0%</th <th>-0.72%</th> <th><!--= 0%</th--></th>	-0.72%	= 0%</th	
Overtime Budget Variance	Budget variance on overtime expenses	= 0%</th <th>3.60%</th> <th><!--= 0%</th--></th>	3.60%	= 0%</th	

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## DEPARTMENT OF BUS OPERATIONS

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### **FY2012 ACCOMPLISHMENTS**

#### **Office of Mobility**

- Transported over a half million (581,476) passengers in FY'12
- Absorbed almost 27K additional trips in FY'12 while maintaining and slightly improving OTP over the previous year. Reduced Customer Complaints per 1,000 boardings to 2.9, beating the goal of 4.5
- Reduced the cost per passenger trip to \$30.98 below the budget target of \$37.14.
- Significant reduction in customer call wait times and call abandonments rates in FY'12

### Office of Bus Maintenance

- Follow up on time percentage increased from 77% to 82% from FY11 to FY12
- Bus pullout delays due to bus radio malfunctions decreased by 33% from FY11 to FY12
- MDBF monthly average increased by 4% from FY11 to FY12
- Mechanical Service calls decreased by 9461 to 9108 or 4% from FY11 to FY12
- Comebacks for Mobility monthly average decreased by 17% from FY11 to FY12

- HVAC MDBF increased from 24,756 to 33,560 or 35% from FY11 to FY12.
- Mobility off the lot percentage has increased from 95.72% to 97.72% from FY11 to FY12.

### **Office of Bus Transportation**

- Met and exceeded Off the Lot Performance goals of 99%
- Met and exceeded Customer Complaint goal of 12 complaints per 100K boarding
- Assisted with the development of an instructional video on proper seat belt usage
- Assisted with establishing a process on uniform procurement for bus operators and non-represented staff
- Revamped the Customer Complaint Process
- Provided Special Events services throughout the year
- Assessed protective shields for bus operators
- Developed SOP for seat belt extension
- Completed Solar Canopy Project
- Restructured Bus Communications Center
- Implemented training employees on Customer Service Impact

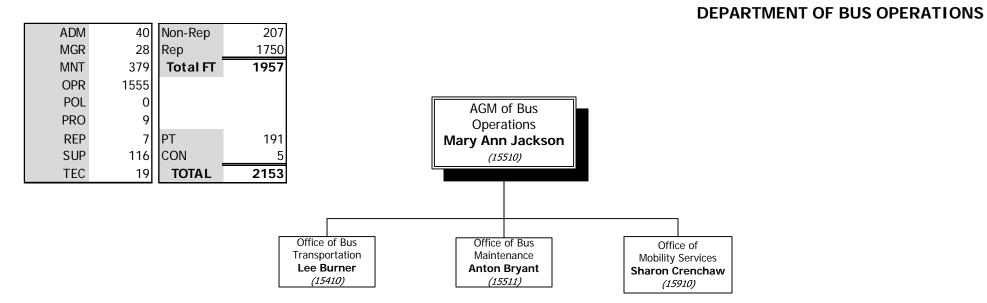
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## **DEPARTMENT OF BUS OPERATIONS**

	FY09	FY10	FY11	FY12	FY13
Categories of Expense	Expense	Expense	Expense	Expense	Adopted
Salaries & Wages	81,566,022	79,591,467	79,002,568	80,028,858	82,214,302
Overtime	12,995,588	14,019,979	13,167,040	11,514,709	10,951,291
Benefits	40,680,536	44,362,376	50,677,769	50,937,521	50,373,667
Labor Sub-Total	<u>\$135,242,146</u>	<u>\$137,973,822</u>	<u>\$142,847,377</u>	<u>\$142,481,088</u>	<u>\$143,539,260</u>
Contractual Services	549,704	534,637	1,437,976	1,310,532	1,324,886
Materials & Supplies	33,352,132	38,180,950	28,288,040	30,948,231	34,108,001
Other Operating	38,508	10,172	2,186	3,093	2,659
Casualty & Liability	1,291,704	1,202,165	1,133,387	1,187,618	1,609,324
Miscellaneous	17,972	112,369	23,677	27,974	17,990
Other Non Operating	75,992	80,199	76,188	62,757	84,440
Non Labor Sub-Total	<u>\$35,326,012</u>	<u>\$40,120,492</u>	<u>\$30,961,454</u>	\$33,540,205	<u>\$37,147,300</u>
Department Total	\$170,568,158	\$178,094,314	\$173,808,831	\$176,021,293	\$180,686,560
\$ Change from Prior Year		\$7,526,156	(\$4,285,483)	\$2,212,462	\$4,665,267
% Change from Prior Year		4.41%	-2.41%	1.27%	2.65%

	Authorized Positions by Status						Authorized Positions by Class				
	FY09	FY10	FY11	FY12	FY13		FY09	FY10	FY11	FY12	FY13
						Administrative	37	39	38	40	40
Non-Represented	204	206	204	207	207	Management	30	29	27	28	28
Represented	1,843	1,861	1,708	1,738	1,750	Police	0	0	0	0	0
Full-Time Total	<u>2,047</u>	2,067	<u>1,912</u>	<u>1,945</u>	<u>1,957</u>	Professional	9	9	8	9	9
						Technical	20	21	19	19	19
Part - Time	218	223	186	191	191	Maintenance	401	398	377	375	379
Contract	0	0	5	5	5	Operator	1,724	1,748	1,511	1,546	1,555
						Represented	9	13	6	7	7
Clayton	89	91	0	0	0	Supervisory	124	124	117	116	116
						Total	2,354	2,381	2,114	2,140	2,153



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# **OFFICE OF AGM BUS OPERATIONS**

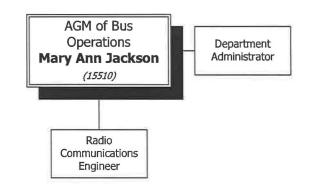
	FY09	FY10	FY11	FY12	FY13
Categories of Expense	Expense	Expense	Expense	Expense	Adopted
Salaries & Wages	330,194	285,969	327,791	346,766	340,142
Overtime	0	0	1,311	0	0
Benefits	165,626	104,559	130,589	125,686	204,987
Labor Sub-Total	<u>\$495,820</u>	\$390,528	<u>\$459,691</u>	<u>\$472,452</u>	\$545,129
Contractual Services	0	1,136	939,779	946,614	899,097
Materials & Supplies	3,124	3,272	1,988	3,368	4,000
Other Operating	0	0	0	0	0
Casualty & Liability	0	0	0	0	0
Miscellaneous	0	447	0	0	0
Other Non Operating	2,656	14,814	16,452	17,582	23,440
Non Labor Sub-Total	<u>\$5,780</u>	<u>\$19,669</u>	<u>\$958,219</u>	<u>\$967,564</u>	<u>\$926,537</u>
Office Total	\$501,600	\$410,197	\$1,417,910	\$1,440,016	\$1,471,666
\$ Change from Prior Year % Change from Prior Year		(\$91,403) -18.22%	\$1,007,713 245.67%	\$22,106 1.56%	\$31,650 2.20%

	Authorized Positions by Status						Authorized Positions by Class					
	FY09	FY10	FY11	FY12	FY13		FY09	FY10	FY11	FY12	FY13	
						Administrative	1	2	1	1	1	
Non-Represented	3	4	3	3	3	Management	1	1	1	1	1	
Represented	0	0	0	0	0	Police	0	0	0	0	0	
Full-Time Total	<u>3</u>	<u>4</u>	<u>3</u>	<u>3</u>	<u>3</u>	Professional	4	0	0	0	0	
						Technical	0	1	1	1	1	
Part - Time	0	0	0	0	0	Maintenance	0	0	0	0	0	
Contract	0	0	0	0	0	Operator	0	0	0	0	0	
						Represented	0	0	0	0	0	
Clayton	3	0	0	0	0	Supervisory	0	0	0	0	0	
						Total	6	4	3	3	3	

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## **OFFICE OF AGM BUS OPERATIONS**

ADM	1	Non-Rep	3
MGR	1	Rep	0
MNT	0	Total FT	3
OPR	0		
POL	0		
PRO	0		
REP	o	PT	0
SUP	0	CON	0
TEC	1	TOTAL	3



# **OFFICE OF AGM BUS OPERATIONS**

Classification	Pay Grade	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
Non-Represented				and a second		
AGM of Bus Operations	В	1	1	1	1	1
Radio Communications Engineer	22		1	1	1	1
IT & Capital Program Coordinator	18	1				
Department Administrator	17		1	1	1	1
Sr. Transportation Administrator	17	1				
Office Administrator I	14		1			
Non-Rep Subtotal		3	4	3	3	3
Total Full-Time		3	4	3	3	3
Contract						
C-Project Manager Contracted Bus Services	21	1				
C-Transit Planner/Grant Administrator	17	1				
C-Administrative Assistant	10	1				
Total Contract	-	3				-

## OFFICE OF BUS TRANSPORTATION

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### **FUNCTIONS & RESPONSIBILITIES**

The Office of Bus Transportation is responsible for the daily transport of passengers on the fixed route bus system. This office includes three operating garages that employ 1,324 employees, operating 531 buses. The combined fleet travels over 26 million miles annually on 92 bus routes including special events.

In addition, this Office is responsible for the Bus Radio Communication Center that serves as the critical 24-hour communication link between all buses and operations. The communication Center includes the MARTA Intelligent Transportation System (ITS) component that provides the Automatic Vehicle Locator (AVL) System, the Automatic Passenger Counter (APC) System, and a direct link to the Georgia Department of Transportation (GDOT).

By Operating a safe, clean, and efficient bus system, this Office ensures customer safety, comfort, and satisfaction.

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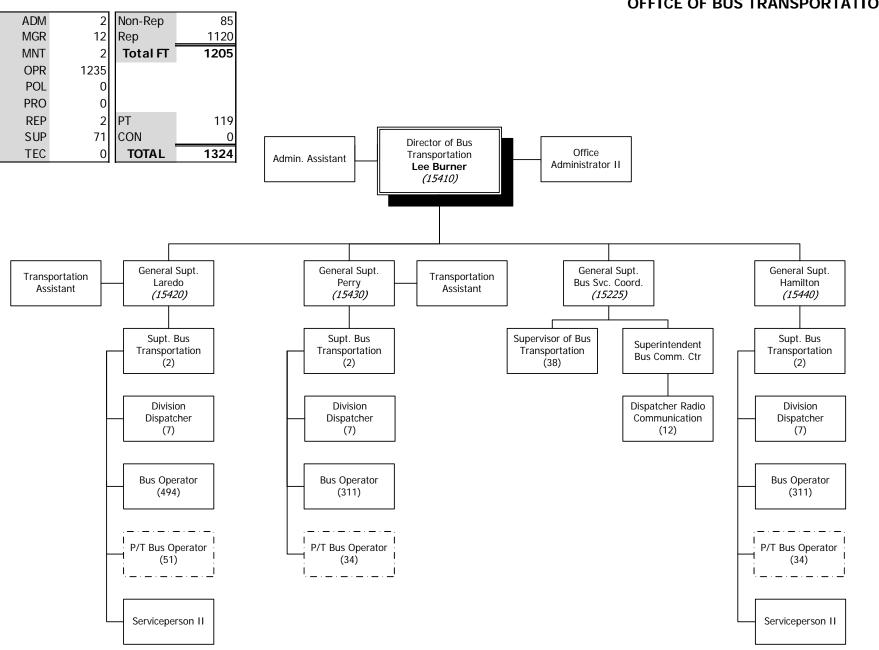
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## **OFFICE OF BUS TRANSPORTATION**

	FY09	FY10	FY11	FY12	FY13
Categories of Expense	Expense	Expense	Expense	Expense	Adopted
Salaries & Wages	54,019,269	52,312,060	50,911,014	51,033,334	51,643,041
Overtime	9,148,735	9,705,103	8,735,146	7,541,260	7,796,047
Benefits	26,234,402	28,663,919	32,927,215	31,434,364	31,840,332
Labor Sub-Total	<u>\$89,402,406</u>	<u>\$90,681,082</u>	<u>\$92,573,375</u>	<u>\$90,008,958</u>	<u>\$91,279,420</u>
Contractual Services	32,650	48,000	90,433	37,067	0
Materials & Supplies	32,089	52,596	70,896	77,684	80,739
Other Operating	31,623	5,832	0	0	0
Casualty & Liability	1,403,037	1,125,197	1,045,966	1,107,559	1,486,178
Miscellaneous	42	30	118	532	27
Other Non Operating	17,637	9,075	9,341	4,850	22,644
Non Labor Sub-Total	<u>\$1,517,078</u>	<u>\$1,240,730</u>	<u>\$1,216,754</u>	<u>\$1,227,692</u>	<u>\$1,589,588</u>
Office Total	\$90,919,484	\$91,921,812	\$93,790,129	\$91,236,650	\$92,869,008
\$ Change from Prior Year		\$1,002,328	\$1,868,317	(\$2,553,479)	\$1,632,358
% Change from Prior Year		1.10%	2.03%	-2.72%	1.79%

		Authorized Positions by Status						rized Posi	Authorized Positions by Class					
	FY09	FY10	FY11	FY12	FY13		FY09	FY10	FY11	FY12	FY13			
						Administrative	2	2	2	2	2			
Non-Represented	76	74	85	85	85	Management	13	11	11	12	12			
Represented	1,280	1,254	1,113	1,130	1,120	Police	0	0	0	0	0			
<u>Full-Time Total</u>	<u>1,356</u>	1,328	1,198	1,215	1,205	Professional	0	0	0	0	0			
						Technical	0	0	0	0	0			
Part - Time	155	151	114	119	119	Maintenance	3	3	2	2	2			
Contract	0	0	0	0	0	Operator	1,490	1,400	1,223	1,244	1,235			
					-	Represented	2	2	2	2	2			
Clayton	69	0	0	0	0	Supervisory	70	61	72	71	71			
						Total	1,580	1,479	1,317	1,333	1,324			



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## OFFICE OF BUS TRANSPORTATION

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**Part-Time Positions** 

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# **OFFICE OF BUS TRANSPORTATION**

Classification	Pay Grade	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
Non-Represented	T dy Ordde	Additionized	Additionized	Addionizou	Authonized	Adopted
Supervisor Bus	A4	34		<u>11.11</u>	-	2000
Supv Bus Transportation	15 - A4		34	38	38	38
Dir Bus Transportation	23		1	1	1	1
Director of Bus Transportation	23	1				
Gen Supt Bus Trans Operations	20		3	3	3	3
Gen Supt for Bus Svc Coordination	20				1	1
General Superintedent - Bus Communication and Stre	et Operations 20	1				
General Superintendent - Bus Transportation	20	3				
Superintendent - Bus Communications	18	1				
Superintendent - Bus Transportation	18	6			Louis'	
Supt Bus Communications Center	18		1	1	1	1
Supt Bus Transportation	18		6	6	6	6
Assistant Superintendent - Radio	16	1				
Asst Supt Radio Communication	16		1	1		
Office Administrator II	16	1	1	1	1	1
Bus Communication Dispatcher	15	9				
Dispatcher Radio Communication	15		9	12	12	12
Division Dispatcher	15	18	17	21	21	21
Administrative Assistant	10	1	1	1	1	1
Non-Rep Subtotal		76	74	85	85	85

# **OFFICE OF BUS TRANSPORTATION**

		FY09	FY10	FY11	FY12	FY13
Classification	Pay Grade	Authorized	Authorized	Authorized	Authorized	Adopted
Represented						
Bus Operator	UR	1,247	1,221	1,109	1,116	1,116
Bus Operator (CAP)	UR			7.5 - T - T	9	
Serviceperson II	UR	3	3	2	2	2
Small Bus Operator	UR	28				
Small Bus Operator FT	UR	<u></u>	28			
Transportation Assistant	UR	2	2	2	2	2
Represented Subtotal		1,280	1,254	1,113	1,129	1,120
Total Full-Time		1,356	1,328	1,198	1,214	1,205
Part-Time						
PT Bus Operator	UR	135	131	114	119	119
Small Bus Operator PT	UR	20	20			
Total Part-Time		155	151	114	119	119
Contract						
C-Superintendent Bus Transportation	18	1				
C-Division Dispatcher	15	2				
C-Transportation Supervisor	15	6				
C- Bus Operator	UR	54	1 <u>41473 -</u> 1			
C-P/T Bus Operator	UR	6		<u>स्तर</u> ्थः		
Total Contract		69				

# OFFICE OF BUS MAINTENANCE

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### **FUNCTIONS & RESPONSIBILITIES**

The office OF Bus Maintenance is responsible for the comprehensive maintenance of the Authority's buses, paratransit vans, police vehicles, maintenance vehicles and light duty vehicles. The office employs 443 employees and maintains 531 buses, 187 paratransit vans, and over 398 non-revenue and police vehicles. The Office of Bus Maintenance operates four bus maintenance garages (Perry, Hamilton, Laredo, and Brady) and one heavy maintenance facility (Browns Mill). Within each maintenance garage at Brady, Hamilton, Laredo, or Perry, personnel perform preventive maintenance, routine repairs, and servicing of buses operating out of their respective facilities. The Browns Mill Heavy Maintenance Facility performs major repairs, body and frame maintenance, repainting,

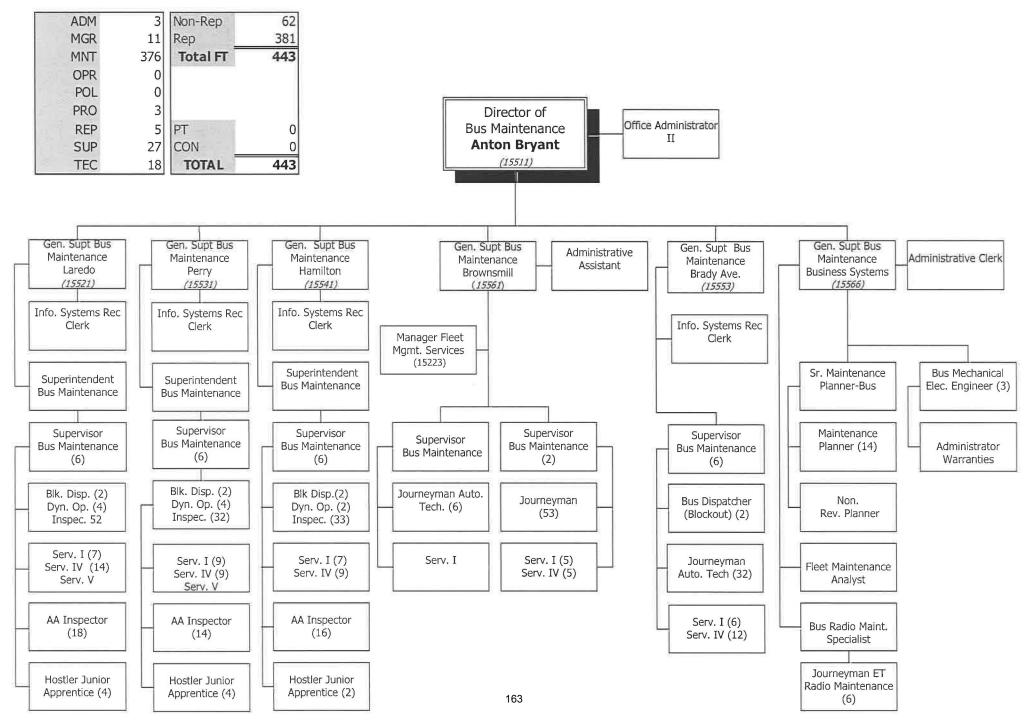
non-revenue vehicle maintenance, and major component overhaul. There are two specialty groups within the Office of Bus Maintenance; Engineering and Planning. The Bus Engineering group maintains a current parts inventory, writes technical specifications, provides new technology information, oversees technical inspections of new vehicles during build, and provides technical assistance to the operating facilities. Planning schedules all maintenance work, conducts trend analysis, and provides trend feedback to Engineering. They are also responsible for maintaining all equipment maintenance records and key performance indicators.

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	FY09	FY10	FY11	FY12	FY13
Categories of Expense	Expense	Expense	Expense	Expense	Adopted
Salaries & Wages	19,521,373	19,045,153	19,004,789	19,093,112	19,459,456
Overtime	2,684,510	3,035,359	3,321,499	2,776,933	2,043,940
Benefits	9,442,391	9,873,652	11,364,971	12,618,507	12,074,953
Labor Sub-Total	<u>\$31,648,274</u>	<u>\$31,954,164</u>	\$33,691,259	<u>\$34,488,552</u>	<u>\$33,578,349</u>
Contractual Services	517,054	485,501	407,764	326,851	321,089
Materials & Supplies	33,303,174	38,118,286	28,208,212	30,861,028	34,015,344
Other Operating	6,885	4,340	2,186	3,093	2,659
Casualty & Liability	-232,544	-30,585	-18,561	-29,122	-6,360
Miscellaneous	17,623	111,874	23,492	27,371	17,762
Other Non Operating	32,533	36,225	32,881	14,879	7,979
Non Labor Sub-Total	<u>\$33,644,725</u>	<u>\$38,725,641</u>	<u>\$28,655,974</u>	\$31,204,100	<u>\$34,358,473</u>
Office Total	\$65,292,999	\$70,679,805	\$62,347,233	\$65,692,652	\$67,936,822
\$ Change from Prior Year		\$5,386,806	(\$8,332,572)	\$3,345,419	\$2,244,170 3.42%
<ul> <li>Change from Prior Year</li> <li>Change from Prior Year</li> </ul>		8.25%	-11.79%	5.37%	44

	Authorized Positions by Status						Authorized Positions by Class				
	FY09	FY10	FY11	FY12	FY13		FY09	FY10	FY11	FY12	FY13
						Administrative	4	4	3	3	3
Non-Represented	70	74	62	62	62	Management	11	12	11	11	11
Represented	391	390	378	377	381	Police	0	0	0	0	0
Full-Time Total	<u>461</u>	<u>464</u>	<u>440</u>	<u>439</u>	<u>443</u>	Professional	2	5	3	3	3
						Technical	20	19	18	18	18
Part - Time	0	0	0	0	0	Maintenance	397	386	374	372	376
Contract	0	0	0	0	0	Operator	0	0	0	0	0
	-	-		-	-	Represented	7	4	4	5	5
Clayton	17	0	0	0	0	Supervisory	37	34	27	27	27
						Total	478	464	445	439	443

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Classification	Pay Grade	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
Non-Represented						
Dir Bus Maintenance	23		1	1	1	1
Director of Bus Maintenance	23	1				
Gen Supt Heavy Maint	21		1			
General Superintendent - Heavy Maintenance.	21	1				
Manager of Engineering	21	1				1
Mgr Engineering	21		1			
Electrical Engineer VI	20		2			<u></u>
Gen Supt Bus Maint	20		3	5	5	5
Gen Supt Bus Maint Bsn Sys	20				1	1
Gen. Bus Maintenance Business Systems	20			1		
General Superintendent - Bus Maintenance.	20	3				
Mgr Fleet Mgmt Services	20		1	1	1	1
Superintendent - Heavy Maint.	19	1				
Supt Heavy Maintenance	19		1			
Admin Bus Maintenance Policies	18		1	1		
Administrator Maintenance Policies	18	1				
Bus Mech Elec Engineer	18			2	3	3
Bus Mech/Elec. Engineer	18	2				
Fleet Maintenance Analyst	18			1	1	1
Superintendent - Bus Maintenance	18	4				
Superintendent - Plant Operations	18	1				
Supt Bus Maintenance Garage	18		4	3	3	3
Supt Plant Operations	18		1			- <u>11-</u>

Classification	Pay Grade	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
Administrator - Warranties	17	1	1	1	1	1
Sr Maintenance Planner Bus	17		1	1	1	1
Sr. Maintenance Planner Bus	17	1				
Bus Radio Maintenance Specialist	16		1	1	1	1
Maintenance Planner	16	15				
Maintenance Planner Bus	16	Colors-	15	14	14	14
Maintenance Supervisor - Bus	16	33				
Non Revenue Planner	16		1	1	1	1
Non-Revenue Planner/Fluid System	16	1				
Office Administrator II	16	1	1	1	1	1
Radio Quality Analyst	16		1			0
Supv Bus Maintenance	16		33	27	27	27
Sr Warranty Coordinator	15		1			
Sr. Warranty Coordinator	15	1				
Fleet Management Analyst	14		1			
Maintenance Parts Coordinator	14	1				1
Administrative Assistant	10	1	1	1	1	1
Fleet Management Coordinator	10		1			
Non-Rep Subtotal		70	74	62	62	62

Classification	Pay Grade	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
Represented						
AA Inspector	UR	48	48	51	53	48
Admin Clerk	UR		1	1	1	1
Administrative Clerk	UR	1				
Bus Dispatcher (Blockout)	UR	8	8	8	8	8
Dynamometer Operator	UR	4	4	6	5	10
Hostler Junior Apprentice	UR		10	10	10	10
Hostler/Junior Apprentice	UR	5				<u></u>
nformation System/Records Clerk	UR	1				
nformation Systems Rec Clerk	UR		3	3	4	2
nspector	UR	105	110	119	117	117
Journeyman - Automobile Tech.	UR	29				
Journeyman - Body Repair	UR	38				
Journeyman Automotive Tech	UR		29	29	34	38
Journeyman Body Repair	UR		31	16	16	16
Journeyman ET-Radio Maintenance	UR		6	6	6	6
Journeyman Machinist	UR	4	3	2	1	
Journeyman Overhauler	UR	41	36	36	30	30
Journeyman Painter	UR	8	7	4	5	Ę
Journeyman Welder	UR	2	2	2	1	
Service Person 1A	UR	21				
Serviceperson I	UR	32	32	34	35	35
Serviceperson I (A)	UR		21			
Serviceperson IV	UR	40	35	49	49	49

Classification	Pay Grade	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
Serviceperson V	UR	4	4	2	2	2
Represented Subtotal		391	390	378	377	381
Total Full-Time		461	464	440	439	443
Contract	,					
C-Maintenance Planner - Bus	16	1				
C-Supervisor Bus Maintenance	16	3				<u></u>
C-AA Inspector	UR	8			(and the set	<u>1799</u>
C-Serviceperson IV	UR	5				
Total Contract		17	·			

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## **OFFICE OF MOBILITY**

### **FUNCTIONS & RESPONSIBILITIES**

The office of Mobility Services is responsible for directing and coordinating operations and administrative functions of demand-response paratransit services. This office effectively meets the service demands of certified customers in compliance with the Americans with Disabilities Act (ADA) of 1990. Providing complementary paratransit service or equivalent public transportation to individuals with disabilities who cannot board, ride or get to an accessible fixed route bus or train because of their disabilities is the mission of MARTA Mobility. The operation offers transportation on demand to customers who reserve trips up to seven days in advance to customers traveling anywhere for any purpose within <sup>3</sup>/<sub>4</sub> of a mile of MARTA's fixed route service area. All customers are recertified to continue eligibility every four years. MARTA Mobility coordinates and partners with its community affairs department to communicate Mobility's goal and objectives to provide quality, reliable transportation for certified customers with disabilities.

MARTA Mobility Services operates in Fulton and DeKalb counties. The service operates to and from any point of origin or destination that is within a <sup>3</sup>/<sub>4</sub> mile corridor on each side of each bus route or within a <sup>3</sup>/<sub>4</sub> mile radius of each rail station within the MARTA service area. Specially equipped lift vehicles are capable of transporting up to three wheelchairs and/or nine (9) ambulatory customers.

The service operates to and from locations on a curb-to-curb basis, as a feeder service to the fixed route system, or upon request, origin-to-destination.

MARTA Mobility service is a shared ride and advanced reservation form of public transportation that complements MARTA's fixed route services.

This office employs 383 employees who transport, provide administrative support such as determining customer eligibility, scheduling service, managing day to day service or reconciling the data necessary to measure its efficiency and performance. The operation utilizes a fleet of 187 revenue L-Vans.

The office of Mobility services is also responsible for accomplishing its mission through the development, implementation, and management of comprehensive quality programs, procedures, and practices which pursues ADA compliance, improved on-time performance, reliability, customer satisfaction, and safe operations. In addition, the office is responsible for the MARTA Mobility Radio Communications Center that serves as a 24-hour communication link between Mobility operations, Bus, Rail and Police Communications.

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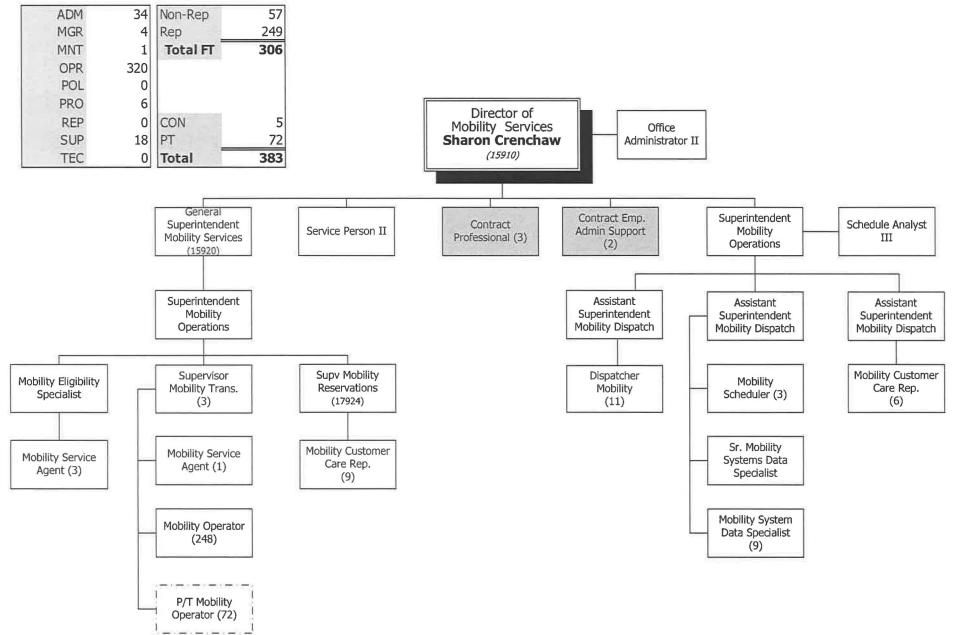
**OFFICE OF MOBILITY** 

	FY09	FY10	FY11	FY12	FY13
<b>Categories of Expense</b>	Expense	Expense	Expense	Expense	Adopted
Salaries & Wages	7,695,186	7,948,285	8,758,974	9,555,646	10,771,663
Overtime	1,162,343	1,279,517	1,109,084	1,196,516	1,111,304
Benefits	4,838,117	5,720,246	6,254,994	6,758,964	6,253,395
Labor Sub-Total	\$13,695,646	<u>\$14,948,048</u>	<u>\$16,123,052</u>	\$17,511,126	<u>\$18,136,361</u>
Contractual Services	0	0	0	0	104,700
Materials & Supplies	13,745	6,796	6,944	6,151	7,918
Other Operating	0	0	0	0	0
Casualty & Liability	121,211	107,553	105,982	109,181	129,506
Miscellaneous	307	18	67	71	201
Other Non Operating	23,166	20,085	17,514	25,446	30,377
Non Labor Sub-Total	<u>\$158,429</u>	<u>\$134,452</u>	<u>\$130,507</u>	<u>\$140,849</u>	<u>\$272,702</u>
Office Total	\$13,854,075	\$15,082,500	\$16,253,559	\$17,651,975	\$18,409,063
\$ Change from Prior Year % Change from Prior Year		\$1,228,425 8.87%	\$1,171,059 7.76%	\$1,398,416 8.60%	\$757,088 4.29%

		Authorize	d Position	ns by Stat	us		Autho	rized Posi	tions by C	lass	
	FY09	FY10	FY11	FY12	FY13		FY09	FY10	FY11	FY12	FY13
						Administrative	29	30	32	34	34
Non-Represented	52	54	54	57	57	Management	4	4	4	4	4
Represented	172	217	217	231	249	Police	0	0	0	0	0
Full-Time Total	<u>224</u>	<u>271</u>	<u>271</u>	<u>288</u>	<u>306</u>	Professional	2	2	5	6	6
						Technical	0	0	0	0	0
Part - Time	63	72	72	72	72	Maintenance	1	1	1	1	1
Contract	0	0	5	5	5	Operator	234	288	288	302	320
						Represented	0	0	0	0	0
Clayton	0	0	0	0	0	Supervisory	17	18	18	18	18
						Total	287	343	349	365	383







OFFICE	OF	MOB	ILITY
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Classification	Pay Grade	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY1: Adopted
	T ay Orade	, latitonizou	Addition200	, latitonizou	Addition200	ridoptot
Non-Represented Mobility Scheduler I	09 - 9	1	2	2	2	2
Mobility System Data Specialist	9	-	8	8	9	2 (
Mobility Service Agent	08 - 8	4	4	4	4	4
Director of Mobility Services	23	1	1	1	1	
General Superintendent - Mobility	20	1				
General Superintendent Mobility	20		1	1	1	
Manager of Mobility Planning & Scheduling	20	1				
Mgr Mobility PIng Scheduling	20		1	1		
Superintendent - Mobility Operations	18	1				
Superintendent Mobility Operations	18		1	1	2	:
Assistant Superintendent - Mobility	16	3				
Asst. Supt. Mobility Dispatch	16		3	3	3	;
Mobility Eligiblity Specialist	16	1	1	1	1	
Office Administrator II	16	1	1	1	1	
Schedule Analyst III	16				1	1
Supervisor Mobility Reservations	16	1				
Supv Mobility Reservations	16		1	1	1	f
Mobility Transportation Supervisor	15	3				1
Supervisor Mobility Transportation	15		3	3	3	:
Mobility Customer Care Rep	13		14	14	15	1:
Mobility Customer Care Representative	13	14				
Dispatcher Mobility	12	10	11	11	11	1
Sr. Mobility Systems Data Specialist	12	1	1	1	1	

# Personnel Comparison Report

OFFICE	OF	MO	BIL	ITY
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Classification	Pay Grade	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
Mobility Scheduler II	11	1	1	1	1	1
Systems Data Specialist	09	8				
Non-Rep Subtotal		52	54	54	57	57
Represented						
Mobility Operator	UR	171	216	216	230	248
Serviceperson II	UR	1	1	1	1	1
Represented Subtotal		172	217	217	231	249
Total Full-Time		224	271	271	288	306
Part-Time						
PT Mobility Operator	UR	63	72	72	72	72
Total Part-Time		63	72	72	72	72
Contract						
				3		
				2		
Contract Emp Admin Support						2
Contract Emp Admin Support	<del></del> .				2	
Contract Professional						3
Contract Professional					3	
Total Contract				5	5	5

## **DEPARTMENT OF RAIL OPERATIONS**

This Department includes the following Offices:

# **Department of Rail Operations**

- Office of AGM of Rail Operations
- Office of Rail Systems Engineering
- Office of Rail Services
- Office of Rail Car Maintenance
- Office of Maintenance of Way
- Office of Facilities
- Office of Vertical Transportation

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#### FY2013 OPERATING & CAPITAL BUDGETS

# **DEPARTMENT OF RAIL OPERATIONS**

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### **FY2013 GOALS AND OBJECTIVES**

The goals and objectives of the Department of Rail Operations are as follows: provide safe and efficient operation of all rail car movement within the MARTA rail system; provide safe and efficient operation of the Rail Control Center; maintain the rail fleet in a safe and reliable operating condition; provide rail cars in sufficient quantities to meet the daily service milestones established by the Authority; provide a safe, reliable and sanitary infrastructure and operating system for the Authority's internal and external customers; and provide maintenance and management support for various communication systems critical to Operations.

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**DEPARTMENT OF RAIL OPERATIONS** 

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# FY2013 Key Performance Indicators

	Rail KPIs							
KPI	Definition	FY12 Target	FY12 Actual	FY13 Target				
Rail Ridership	Number of unlinked Rail passenger boardings	>/= 67.9M	72.7M	>/= 73.1M				
Rail Cost per Passenger Trip	Operating expense for Rail passenger boarding	= \$2.61</td <td>\$2.39</td> <td><!--= \$2.58</td--></td>	\$2.39	= \$2.58</td				
Rail OTP	Percent of trips originated and ended on-time compared to all scheduled trips	>/= 97.5%	97.79%	>/= 97.5%				
Rail MDBF	Mean distance between mechanical failures	>/= 25,000	20,077	>/= 25,000				
Rail MDBSI	Mean distance between service delays or lost trips (train miles)	>/= 550	764	>/= 550				
Escalator Availability	Percent of revenue service time during which escalators are available for customer use	>/= 98%	93.98%	>/= 98.5%				
Elevator Availability	Percent of revenue service time during which elevators are available for customer use	>/= 98%	97.75%	>/= 98.5%				
Completed Trips	Percent of completed rail trips compared to scheduled rail trips	>/= 98.5%	99.61%	>/= 98.5%				
Rail Car Availability	Rail cars available for service delivery during AM & PM peak periods	>/= 182	224	>/= 184				
Rail Customer Complaints Per 100,000 Boardings	The number of Rail service related customer complaints per 100,000 rail unlinked boardings	= 1.0</td <td>0.34</td> <td><!--= 1.0</td--></td>	0.34	= 1.0</td				
Attendance Non-represented	% non-represented employee hours worked of all non- represented employee hours scheduled for work	>/= 96%	96.27%	>/= 96%				
Attendance Represented	% represented employee hours worked of all non- represented employee hours scheduled for work	>/= 90%	88.05%	>/= 90%				

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# marta **DEPARTMENT OF RAIL OPERATIONS**

## FY2013 Key Performance Indicators

	Rail KPIs			
КРІ	Definition	FY12 Target	FY12 Year End	FY13 Target
Budget Variance	Budget variance on overall expenses	= 0%</th <th>4.61%</th> <th><!--= 0%</th--></th>	4.61%	= 0%</th
Labor Budget Variance	Budget variance on labor related expenses	= 0%</th <th>9.30%</th> <th><!--= 0%</th--></th>	9.30%	= 0%</th
Non-labor Budget Variance	Budget variance on non-labor related expenses	= 0%</th <th>-4.18%</th> <th><!--= 0%</th--></th>	-4.18%	= 0%</th
Overtime Budget Variance	Budget variance on overtime expenses	= 0%</th <th>104.99%</th> <th><!--= 0%</th--></th>	104.99%	= 0%</th

## FY2012 ACCOMPLISHMENTS

Accomplishments within the Department of Rail Operations are listed by office as follows:

## **Office of Rail System Engineering**

- Finalized the Project Controls organization and governance structure for implementation in Fiscal Year 2013
- Completed Design and Bid Documents for the following projects:
  - > B15611 Buckhead Station Pedestrian Bridge
  - ➢ B21350 − Hamilton Bus Facility Expansion
  - > B22978 Arts Center Station Roofing Rehabilitation
  - > B22612 Remove Lifts at Browns Mill
  - > B22613 Lift Replacement at Hamilton Bus Facility
  - > B22614 Chassis Dynamometer Upgrades
  - > B22615 Browns Mill Bus facility Paint Booth Renovations
  - > P22221 Brady Facility RFP (Design Build)
  - ➢ B24022 − Browns Mill Bus facility renovation
- Hosted FTA's 4<sup>th</sup> Annual State of Good Repair Roundtable in July 2011
- Using FTA's TERM Lite Asset Forecasting model, developed replacement scenarios representing a 20 year period and prepared analytical white papers detailing model runs and analyses
- Prepared a 30 year "look ahead" relative to MARTA's SGR needs examining current backlog and future replacement
- Successfully participated, as one of five agencies chosen nationwide, in FTA's Pilot Asset Inventory Module (AIM) contemplated for inclusion in the annual National Transit Database requirement
- Facilitated the delivery of engineering consultant services to support the following projects:
  - Doraville Structural Rehabilitation, RFP P22526 Nondestructive testing services
  - Stonecrest Park and Ride Lot Phase I CP B21086 Construction materials testing services
  - At-Grade Track Slab Rehabilitation CP B17524 Construction materials testing, geotechnical engineering and surveying services
  - Integrated Operations Center CP B21196 Construction materials testing services

Browns Mill, Hamilton, Laredo, and Perry Renovations – Moisture

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**DEPARTMENT OF RAIL OPERATIONS** 

- content testing of concrete slabs
- Homeland Security Access Control Upgrades (Laredo) Surveying services
- Buckhead Station, addition of North Entrance and Pedestrian Bridges CP B15611 – Construction materials testing, geotechnical engineering and surveying services
- Completed conversion of LDTS communications from the field to the Rail Services Control Center (RSCC) servers to Ethernet over the Enterprise network from modems over the telephone system
- Creation and testing of a RSCC Back-up Control Center located at the HQ Annex

## **Office of Facilities**

- Converted one FTE into a licensed Waste Water Treatment Operator at a cost savings of \$500K per year
- Implemented a Five Year Sprinkler Contract and have implemented first year testing
- Implemented a Five Year Generator Contract and implemented first year testing
- Implemented a three year Fire Extinguisher Contract and implemented first year testing
- Resurfaced RSCC parking lot, repaired Five Points sidewalk, and repaved entrance to parking lot at Kensington and H. E. Holmes stations
- Developed scope, received quotes and awarded project to Contractor for replacement of roll door at H. E. Holmes
- Repaired Avondale Bus Loop (south)
- Replaced the separator covers and repaired concrete at Perry Garage
- Completed the Bus Maintenance/B & SE transition
- 75% complete with wayside signage replacement
- Completed all special event work details
- Completed Vine City station painting using Atlanta Falcons colors

### **Office of Maintenance of Way**

• Station Structural Rehabilitation: Issued RFQ for the design-build rehabilitation of the Doraville Station roof beams and Doraville Parking Deck beams and columns

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## **DEPARTMENT OF RAIL OPERATIONS**

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- Performed independent audit and assessment of MARTA tunnels and retaining walls and completed the selection of an engineering firm for the audit and assessment
- Completed rehabilitation of structure N915 and E530
- Completed Fatigue crack rehabilitation of curved steel box girder (span 36) on CS 310
- TR-III Replaced rail on the following curves: EB-22, EL13, ER13, EL14, ER15, EL15, ER16, EL16, EL 17, EL18, ER17, EL18, EL10, EL7, WL9, WR9, and WR-10 for a total of 48,760 of rail; installed switch ties in the South Yard for switches 17, 65, 71, 73, 76, 86, and 32
- Completed At-Grade Track Slabs; began work on Doraville option of the contract
- Provided safety flagging support for Buckhead North entrance project
- ATC completed Bond/Marker Coil replacement project
- ATC completed Train Stop replacement project
- ATC completed replacement of obsolete GRS ground detectors with modern Bender ground detectors
- ATC completed the replacement of defective US&S AF module transmitter boards
- EP&E has completed all major repairs to the Tunnel Ventilation Fan; at present all Tunnel Fans are fully controlled from the RSCC
- EP&E completed the Art Center Auxiliary Switch gear replacement
- EP&E completed the installation of new LED Lighting at Ashby Station on the Street Level and Stairs
- EP&E completed the installation of new Motor Control Centers at the Ashby and Washington Park Stations
- EP&E completed Tunnel Lighting Upgrades on the West Line and Procter Creek Line
- EP&E is currently Supporting the TCSU Project
- EP&E is currently Supporting the IOC Project
- EP&E assisted with the Solar Canopy Project

## Office of Rail Car Maintenance

- Meet or exceeded on-time performance of 97.5 %
- Experienced a 100% compliance rate for performing preventive maintenance inspections on the active fleet of Rail Cars
- Completed 50 rail cars though the L-CARE program

- Developed and implemented 26 modifications resulting in rail car reliability improvements
- Met 97% plus, of the GENETEC system availability for the CCTV cameras
- Completed Fire Protection System Upgrade at Police Communications Center (PCC), Rail Services Control Center (RSCC), and Candler Park Station
- Installed Prototype LED lighting system for Rail Cars in 2 cars
- Completed development and testing of Rail Car Side Door Safety
   Interlock project
- Completed testing of Rail Car auxiliary power software on mixed operating systems
- Instituted asset management automatic tool control systems
- Renovated restrooms at Avondale Vehicle Maintenance Facility
- Constructed modernized training room at Avondale Vehicle
   Maintenance Facility
- Completed testing and approval of environmentally and employee friendly parts degreasing stations at Avondale and Armour Yard Vehicle Maintenance Facilities
- Formalized and institutionalized daily service review procedure for Rail Operations
- Completed Phase 1 and 2 of the EMS certification program at Armour Yard Vehicle Maintenance Facility
- Completed Auxiliary Rail replacement on all rail vehicle lifts at Armour Yard Vehicle Maintenance Facility
- Completed improved procedure and process for maintaining Rail Car washing facilities
- Provided support for various movie production events
- Utilized established communications task force to resolve issues with the CQ312 ATAS

# Office of Rail Transportation and Station Services

- Meet or exceeded on-time performance of 97.5 %
- Rollout enforcement of Rules Compliance Program
- Continued to cross train management personnel in Rail Transportation & Station Services
- Support charge management in Rail Control to fully embrace the new TCSU & IOC Project

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# **DEPARTMENT OF RAIL OPERATIONS**

#### **Office of Vertical Transportation**

- Vertical Transportation Daily Tracking/Trend Analysis Tool developed and put into operation allowing daily, near real-time tracking of elevator and escalator call backs; tool also allows for tracking of root causes, entrapments, and injury's. This tool has helped to focus on the units with the most calls and rectify the problems.
- Vertical Transportation Completion of longest span escalators in the South, with completion of the modernization of Peachtree escalators 7, 8, & 9, has brought 3 of the highest rise escalators into "like new condition" and code conformance; these 3 escalators rise over 95' (equivalence of an 8 story building). Along with ride enhancement (due to replacement of track and steps), these units will provide the latest in safety upgrades with devices that greatly reduce possibility of injuries.
- Vertical Transportation ASME code inspection with the addition of three (3) new nationally QEI certified inspectors, began a program where ALL escalators and elevators are inspected for all items required by A17.2, the ASME code for Inspection of Elevators and Escalators; this provides due diligence and verification independent of the State of Georgia to assure all vertical transportation equipment safety codes and requirements are met, verified, and tested.
- Vertical Transportation Modernization working with Lerch Bates to provide the specification and bid package for the next group of escalator modernizations. Group 2 of the modernizations will bring the remaining Westinghouse Escalators to modern safety and reliability standards.

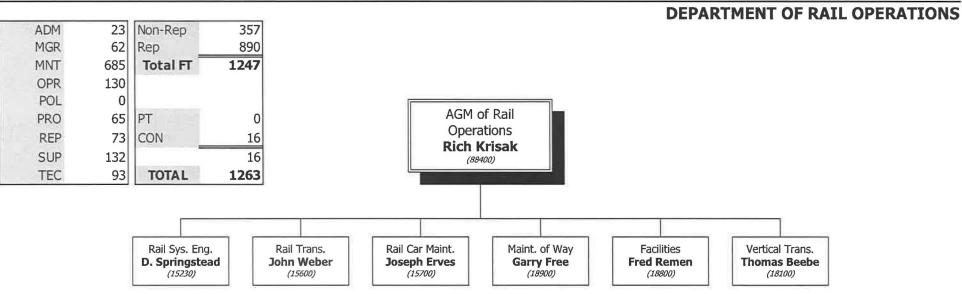
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## **DEPARTMENT OF RAIL OPERATIONS**

	FY09	FY10	FY11	FY12	FY13
Categories of Expense	Expense	Expense	Expense	Expense	Adopted
Salaries & Wages	57,987,560	56,077,281	51,266,792	52,557,159	60,209,003
Overtime	6,835,525	6,363,324	6,728,772	7,230,510	3,449,835
Benefits	27,723,276	28,374,958	30,964,048	29,992,572	36,333,048
Labor Sub-Total	<u>\$92,546,361</u>	<u>\$90,815,563</u>	<u>\$88,959,612</u>	<u>\$89,780,241</u>	<u>\$99,991,885</u>
Contractual Services	11,943,915	13,306,460	9,980,711	9,994,893	11,706,702
Materials & Supplies	11,312,915	9,677,277	7,890,353	8,283,098	7,961,477
Other Operating	17,258,268	17,510,843	18,363,637	18,022,104	18,941,216
Casualty & Liability	1,905,270	1,810,996	1,740,941	1,742,219	1,880,040
Miscellaneous	6,039	2,985	2,325	4,359	3,366
Other Non Operating	173,879	86,562	112,350	111,609	376,286
Non Labor Sub-Total	<u>\$42,600,286</u>	<u>\$42,395,123</u>	<u>\$38,090,317</u>	<u>\$38,158,282</u>	<u>\$40,869,087</u>
Department Total	\$135,146,647	\$133,210,686	\$127,049,929	\$127,938,523	\$140,860,972
\$ Change from Prior Year		(\$1,935,961)	(\$6,160,757)	\$888,594	\$12,922,449
% Change from Prior Year		-1.43%	-4.62%	0.70%	10.10%

	Authorized Positions by Status						Authorized Positions by Class				
	FY09	FY10	FY11	FY12	FY13		FY09	FY10	FY11	FY12	FY13
						Administrative	21	19	20	22	23
Non-Represented	306	315	290	327	357	Management	47	48	48	52	62
Represented	1,099	1,118	875	886	890	Police	0	0	0	0	0
Full-Time Total	<u>1,405</u>	<u>1,433</u>	<u>1,165</u>	<u>1,213</u>	<u>1,247</u>	Professional	36	30	7	44	65
						Technical	72	93	84	89	93
Part - Time	0	0	0	0	0	Maintenance	755	784	676	685	685
Contract	26	26	5	13	16	Operator	191	181	126	126	130
					11.1204	Represented	153	153	73	73	73
Clayton	0	0	0	0	0	Supervisory	156	151	136	135	132
						Total	1,431	1,459	1,188	1,226	1,263

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### FUNCTIONS & RESPONSIBILITIES

The Office of the Assistant General Manger of Rail Operations is responsible for the overall operation and maintenance of the Authority's rail transit system. The responsibilities of the respective areas housed within Rail Operations include the following:

The primary responsibilities of the general management function are to manage and direct all activities related to rail transit system development and the maintenance, repair, and rehabilitation of the Authority's operating, support, and administrative facilities on the and rail system.

- The overall management and coordination of the rail fleets, ensuring safe, efficient, and cost-effective transportation for our riders. This includes the scheduling of vehicles, preparation for service, communication with all operators, control of rail vehicles, and supervision of daily transit operations.
- Maintenance of all rail transit vehicles to ensure safe, reliable transportation. This includes daily service, scheduled repairs, on-demand

OFFICE OF AGM RAIL OPERATIONS

maintenance, and vehicle overhaul and rebuilds. It also includes rebuilds and/or replacement of major vehicle components.

- Management of the Authority's Rail Capital Programs. This includes development, programming, designing, and execution of all major capital investments. The Office of AGM of Rail Operations manages, coordinates, and directs activities to ensure that new rail, projects are successfully completed within scope, budget, and schedule.
- Long and short range scheduling for rail services for providing and improving service delivery and reliability.

The Office of the Assistant General Manager of Rail Operations also identifies and implements initiatives, which reduce operating costs, enhance service quality, and increase revenues and ridership. The office is also responsible for ensuring that the overall operations and administrative activities for the department are aligned with the Authority's strategic objectives.

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## **OFFICE OF AGM RAIL OPERATIONS**

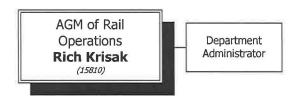
	FY09	FY10	FY11	FY12	FY13
Categories of Expense	Expense	Expense	Expense	Expense	Adopted
Salaries & Wages	210,995	240,148	239,517	241,440	244,127
Overtime	0	0	0	0	0
Benefits	83,366	84,547	90,876	89,885	147,123
Labor Sub-Total	<u>\$294,361</u>	<u>\$324,695</u>	<u>\$330,393</u>	<u>\$331,325</u>	<u>\$391,250</u>
Contractual Services	0	0	0	97,011	0
Materials & Supplies	0	0	0	4,683	4,992
Other Operating	0	0	0	0	0
Casualty & Liability	0	0	0	0	0
Miscellaneous	0	0	0	0	0
Other Non Operating	2,005	18,783	40,400	25,804	26,583
Non Labor Sub-Total	<u>\$2,005</u>	<u>\$18,783</u>	<u>\$40,400</u>	<u>\$127,498</u>	<u>\$31,575</u>
Office Total	\$296,366	\$343,478	\$370,793	\$458,823	\$422,825
\$ Change from Prior Year		\$47,112	\$27,315	\$88,030	(\$35,998)
% Change from Prior Year		15.90%	7.95%	23.74%	-7.85%

	Authorized Positions by Status					Authorized Positions by Class					
	FY09	FY10	FY11	FY12	FY13		FY09	FY10	FY11	FY12	FY13
						Administrative	1	1	1	1	1
Non-Represented	2	2	2	2	2	Management	1	1	1	1	1
Represented	0	0	0	0	0	Police	0	0	0	0	0
Full-Time Total	2	2	<u>2</u>	2	<u>2</u>	Professional	0	0	0	0	0
						Technical	0	0	0	0	0
Part - Time	0	0	0	0	0	Maintenance	0	0	0	0	0
Contract	0	0	0	0	0	Operator	0	0	0	0	0
		-	-	-		Represented	0	0	0	0	0
Clayton	0	0	0	0	0	Supervisory	0	0	0	0	0
						Total	2	2	2	2	2

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# **OFFICE OF AGM RAIL OPERATIONS**

ADM	1	Non-Rep	2
MGR	1	Rep	0
MNT	0	Total FT	2
OPR	0		
POL	0		
PRO	0	PT	0
REP	0	CON	0
SUP	0		
TEC	0	TOTAL	2



# **OFFICE OF AGM RAIL OPERATIONS**

Classification	Pay Grade	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
Non-Represented						
AGM of Rail Operations	В	1	1	1	1	1
Department Administrator	17	1	1	1	1	1
Non-Rep Subtotal		2	2	2	2	2
Total Full-Time		2	2	2	2	2

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## **OFFICE OF RAIL SYSTEMS ENGINEERING**

### **FUNCTIONS & RESPONSIBILITIES**

The Office of Rail Systems Engineering provides design and engineering services in support of maintenance, rehabilitation and expansion of MARTA's infrastructure, rolling-stock and related systems and assets that are critical to the safe and reliable operation of MARTA's police, bus, mobility and rail systems. Core technical disciplines include train control, traction power, rail vehicles, auxiliary & emergency power and communications, as well as civil, structural, mechanical, fire protection and corrosion engineering.

Engineering and design services include: updating engineering design criteria; preparation of contract documents, technical specifications and drawings; design services during construction; and the management of the General Engineering Consultant (GEC) and other specialty engineering consultants. The Office also provides technical services in support of special projects requested by MARTA Departments (other than Operations) in support of regional planning studies, Transit Oriented Development (TOD) and marketing campaigns. The Office also coordinates and monitors design and construction activities performed by non-MARTA entities impacting or adjacent to MARTA property or facilities. These activities protect MARTA patrons, employees, and property, supports operations and enforces compliance with local, state and federal regulations.

Engineering directs and manages the technical activities of the General Engineering Consultant (GEC), Rail Vehicle Consultant (RVC) and other specialty engineering consultants. Engineering is responsible for defining technical requirements and scope of services for annual work programs in support of the Authority's long range Capital Improvement Program (CIP), Asset Management Plan (AMP), State of Good Repair (SGR) Initiative and Project Delivery & Project Controls (PD/PC) Program.

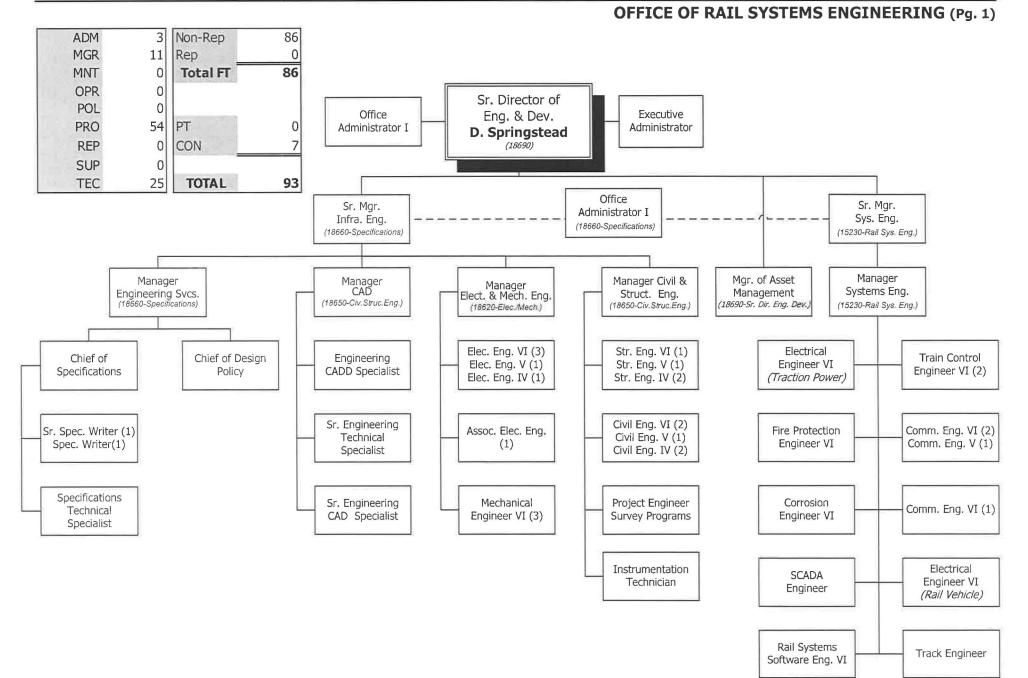
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	FY09	FY10	FY11	FY12	FY13
Categories of Expense	Expense	Expense	Expense	Expense	Adopted
Salaries & Wages	1,241,675	1,823,771	2,073,316	2,646,811	7,476,932
Overtime	0	0	3,700	12,615	0
Benefits	672,777	850,675	942,174	1,258,381	4,255,255
Labor Sub-Total	<u>\$1,914,452</u>	<u>\$2,674,446</u>	<u>\$3,019,190</u>	<u>\$3,917,807</u>	<u>\$11,732,187</u>
Contractual Services	671,729	261,936	200,822	72,490	156,000
Materials & Supplies	30,069	22,085	21,166	30,445	42,808
Other Operating	14,358,668	14,782,901	15,538,074	685,999	0
Casualty & Liability	0	0	0	0	0
Miscellaneous	8	0	0	0	0
Other Non Operating	73,420	5,531	20,424	28,260	187,988
Non Labor Sub-Total	<u>\$15,133,894</u>	<u>\$15,072,453</u>	<u>\$15,780,486</u>	<u>\$817,194</u>	<u>\$386,796</u>
Office Total	\$17,048,346	\$17,746,899	\$18,799,676	\$4,735,001	\$12,118,983
\$ Change from Prior Year		\$698,553	\$1,052,777	(\$14,064,675)	\$7,383,982
% Change from Prior Year		4.10%	5.93%	-74.81%	155.94%

		Authorize	d Position	ns by Stat	us		Autho	rized Posi	tions by C	lass	
	FY09	FY10	FY11	FY12	FY13		FY09	FY10	FY11	FY12	FY13
						Administrative	3	2	2	2	3
Non-Represented	58	45	46	59	86	Management	12	10	9	10	14
Represented	0	52	52	0	0	Police	0	0	0	0	0
Full-Time Total	<u>58</u>	<u>97</u>	<u>98</u>	<u>59</u>	<u>86</u>	Professional	15	2	2	30	51
						Technical	28	26	26	24	25
Part - Time	0	0	0	0	0	Maintenance	0	50	50	0	0
Contract	0	0	0	7	7	Operator	0	0	0	0	0
						Represented	0	2	2	0	0
Clayton	0	0	0	0	0	Supervisory	0	5	7	0	0
						Total	58	97	98	66	93

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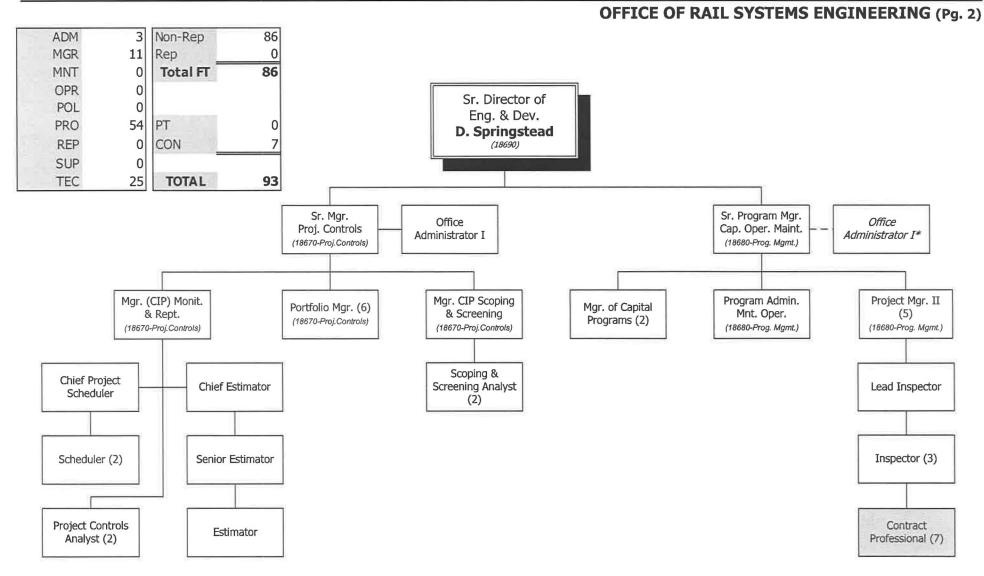
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# Personnel Comparison Report

		FY09	FY10	FY11	FY12	FY13
Classification	Pay Grade	Authorized	Authorized	Authorized	Authorized	Adopted
Non-Represented						
Fire Protection Engineer VI	20 - TBD				1	1
Inpsector	TBD				3	
Inspector	TBD					3
Lead Inspector	TBD				1	1
Sr. Manager Infrastructure Engineering	22 - TBD				1	1
Sr. Manager Systems Engineering	22 - TBD				1	1
Sr. Dir Egineering & Develop	24				1	1
Sr. Dir Maintenance	24		1	1	(accession)	1
Sr. Director Maintenance	24	1				
Dir Engineering & Construction	23		1			
Director of Engineering	23	1				
Sr. Manager Project Controls	23				1	
Manager CIP Scoping and Screening	22					1
Manager of Architecture	22	1	10000	1747.127		
Manager of Civil & Structural Engineering	22	1				
Manager of Electrical & Mechanical	22	1	<u></u>			
Manager of Engineering Services	22	<u>0000</u>		1	1	1
Manager of Roofing Program	22	1				
Manager of Systems Engineering	22	1	1	1	1	1
Mgr Civil & Struc Engineering	22		1	1	1	1
Mgr Elec & Mech Engineering	22		1	1	1	1
Mgr Radio Afc Gate Systems	22		1	1		
Project Manager II	22		<u></u>		5	5

Classification	Pay Grade	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
Sr. Manager Project Controls	22		1000	,21222-1	13 <u>1111</u> 17	1
Sr. Program Manager - Cap. Operations Maintenance	21 - 22	1	1	1	1	1
Chf Specifications	21		1	1	1	1
Chief of Design Policy	21				1. <u>2.2.2.2.</u> 2	1
Chief of Specifications	21	1				10700
Manager Monitoring & Reporting	21					1
Manager Monitoring & Reporting	21				1	
Manager of Asset Management	21					1
Manager of Conf.Mgmt, Space Planning & Landscape Arc	hitecture 21	1				
Portfolio Manager	21					6
Project Controls Analyst	21			<del></del>		2
Scoping and Screening Analyst	21					2
Sr. Radio Communications Engineer	21		1	1		( <u></u> )
Architect VI	20	4				
CAD Manager	20	1				
Chf Vehicle Engineering	20		1			
Chief Estimator	20					1
Chief Project Scheduler	20					1
Civil Engineer VI	20	3	2	2	2	2
Communications Engineer VI	20	2	2	2	2	3
Corrosion Control Engineer VI	20				1	1
Electrical Engineer VI	20	2	2	3	3	3
Electrical Engineer VI	20					2
Engineering CADD Specialist VI	20	1	10000			

Classification	Pay Grade	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
Mechanical Engineer VI	20					1
Mechanical Engineer VI	20	2	2	2	2	2
Mgr CAD	20		1	1	1	1
Program Administrator - Cap Operations Maint.	20	1				
Program Administrator Maint Operations	20		1	1	1	1
Rail Sys Software Engineer VI	20				1	1
Roofing Program Design Architect VI	20	1				12222
SCADA Engineer	20				1	1
Sr. Capital Program Specialist	20				2	2
Structural Engineer VI	20	2	2	1	1	1
Track Engineer	20				1	1
Track Engineer VI	20	1	1	1		
Train Control Engineer VI	20	2	2	2	2	2
Utilities Engineer VI	20	1				
Architect V	19	1	1. <del></del> .			
Civil Engineer V	19		1	1	1	1
Communications Engineer V	19				1	1
Electrical Engineer V	19	1	1	1	1	1
Estimator	19				1	1
Executive Administrator	17 - 19			1	1	1
Scheduler	19				1	2
Senior Estimator	19		0 <del>8-000</del> .0			1
Sr Specifications Writer	19				1	1
Structural Engineer	19	1				

Classification	Pay Grade	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
Structural Engineer V	19		1	1	1	1
Chief, Documentation Control & Configuration Management	18	1				
Gen Foreman Comm Telephone	18		1	1		
Gen Foreman Faregates Comm	18		1	1		
Project Eng Survey Programs	18		1	1	1	1
Specifications Writer	18	1	1	1	1	1
Surveyor VI	18	1				
Architect IV	17	1				
Civil Engineer IV	17	<del>1270</del>	( <b>****</b> )			1
Civil Engineer IV	17		1	1	1	1
Electrical Engineer IV	17	1	1	1	1	1
Horticulturalist	17	1	( <b></b> )			
Roofing Program Arch IV	17	1				
Sr. Maintenance Administrator	17	1				
Sr. Roofing Program Inspector	17	1	(1 <del>00,000</del> )			
Structural Engineer	17	1				
STRUCTURAL ENGINEER IV	17		1	1	1	1
Structural Engineer IV	17	<u>स्वाग्रस</u> ्		<del>5050</del> ).		1
Associate Electrical Engineer	16				()	1
Engineering CADD Specialist	16		1	1	1	1
Foreman Communication	16		2	4		
Foreman Computer Maintenance	16		1	1		
Instrumentation Technician	16					1
Office Administrator I	16					1

Classification	Pay Grade	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
Office Administrator II	16	1	1			
Planner Comm Comptr & Farecoll	16		2	2		0 <del></del>
Senior Configuration Management Specialist	16	1				
Specifications Tech Specialist	16		1	1	1	1
Specifications Technical Specialist	16	1				
Sr. Contract CAD Engineering Specialist	16		1.000 Top		1	1
Roofing Program Inspector/Arch. III	15	2				
Senior Document Control Specialist	15	1				
Technical Writer	15	1				
Config Mgmt Specialist II	14	1				
Office Administrator	14	1		1		
Office Administrator I	14		1		1	2
Senior Engineering Technical Specialist	14	1				
Sr Engineering Technical Spec	14		1	1	1	1
Doc. Control Coordinator	12	1				
Roofing Program Specialist	12	1				
Non-Rep Subtotal		58	45	46	59	86

Classification	Pay Grade	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
Represented						
Secretary (N9)	UR - UR-9		1	1		) <del>29220</del>
Secretary (N8)	UR-8		1	1		
Journeyman ET-Computer Maint	UR		12	12	1	19955
Journeyman ET-Radio Maintenance	UR		38	38		
Represented Subtotal			52	52		
Total Full-Time		58	97	98	59	86
Contract						
Contract Professional	- <u></u>					7
Contract Professional					7	
Total Contract					7	7

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#### **OFFICE RAIL SERVICES**

#### **FUNCTIONS & RESPONSIBILITIES**

The Office of Rail Transportation & Station Services is responsible for the Rail Services Control Center, Mainline Rail Operations, Yard Operations (Avondale, South Yard, and Armour Yard), Dispatch, and Station Services.

Rail Transportation & Station Services is responsible for the safe and efficient operation of all rail car movement within the MARTA rail system. Rail Transportation & Station Services supports 104 miles of mainline track, 3 rail yards, dispatch, 38 stations, and 135 station agents. Rail is also responsible for the Rail Services Control Center in Decatur which is the command center for all of rail operations.

Included in Rail Transportation & Station Services is the Yard Operations staff which wash, store, and inspect rail vehicles and coordinate with Office of Rail Maintenance to ensure the required number of cars is

available for revenue service. The Yard Operations staff also controls all yard movement, including movement in and out of shops, and provides vehicle-testing support for operations and capital projects.

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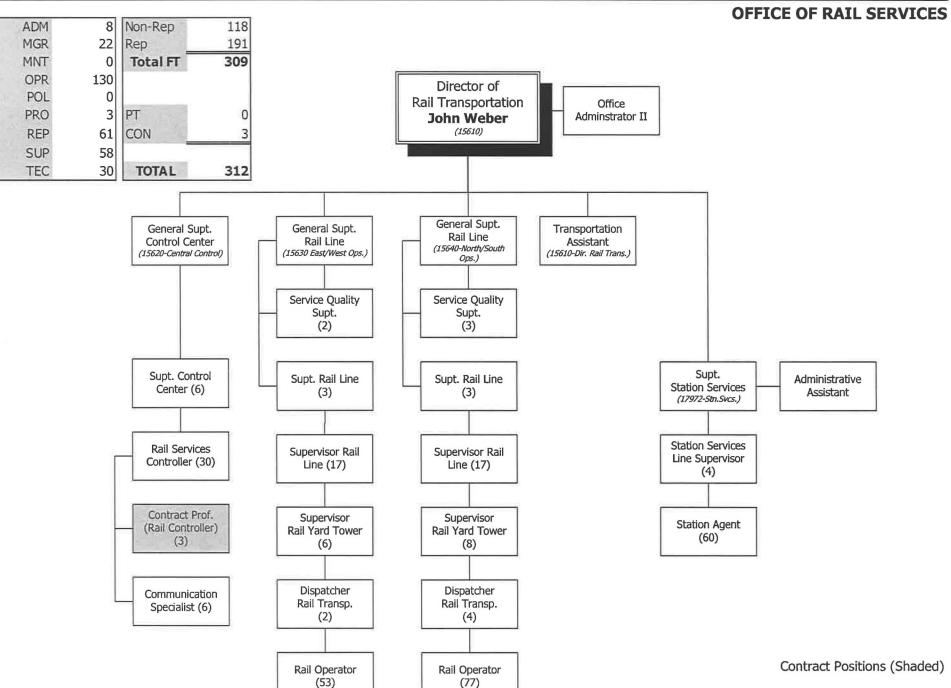
Other responsibilities in Rail Transportation & Station Services include:

- Dispatching scheduled work assignments to represented and nonrepresented personnel to ensure that all work is filled in accordance with the labor agreements
- Providing reports of vehicle performance to assist with failure diagnosis and repairs
- Monitoring and troubleshooting problems within rail cars
- Monitoring, directing, and evaluating the performance of all rail transportation personnel

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	FY09	FY10	FY11	FY12	FY13
Categories of Expense	Expense	Expense	Expense	Expense	Adopted
Salaries & Wages	18,367,203	17,276,771	14,239,256	13,946,609	14,580,354
Overtime	3,034,612	3,087,549	2,727,280	2,668,692	1,580,113
Benefits	8,778,025	8,774,499	8,868,430	8,092,623	8,976,804
Labor Sub-Total	\$30,179,840	<u>\$29,138,819</u>	<u>\$25,834,966</u>	<u>\$24,707,924</u>	<u>\$25,137,271</u>
Contractual Services	2,922	1,949	2,181	377	1,260
Materials & Supplies	72,562	40,658	18,844	31,030	54,504
Other Operating	0	0	0	0	0
Casualty & Liability	1,905,785	1,824,751	1,751,508	1,745,142	1,880,112
Miscellaneous	0	0	750	0	0
Other Non Operating	28,749	12,632	5,215	3,740	28,858
Non Labor Sub-Total	<u>\$2,010,018</u>	<u>\$1,879,990</u>	<u>\$1,778,498</u>	<u>\$1,780,289</u>	<u>\$1,964,734</u>
Office Total	\$32,189,858	\$31,018,809	\$27,613,464	\$26,488,213	\$27,102,005
\$ Change from Prior Year % Change from Prior Year		(\$1,171,049) -3.64%	(\$3,405,345) -10.98%	(\$1,125,251) -4.08%	\$613,792 2.32%

	Authorized Positions by Status						Authorized Positions by Class				
	FY09	FY10	FY11	FY12	FY13		FY09	FY10	FY11	FY12	FY13
						Administrative	7	7	8	8	8
Non-Represented	131	125	118	118	118	Management	16	15	17	17	22
Represented	371	317	187	187	191	Police	0	0	0	0	0
Full-Time Total	<u>502</u>	<u>442</u>	<u>305</u>	<u>305</u>	<u>309</u>	Professional	23	23	2	3	3
						Technical	31	31	31	31	30
Part - Time	0	0	0	0	0	Maintenance	44	0	0	0	0
Contract	23	23	2	3	3	Operator	191	181	126	126	130
				-		Represented	136	136	61	61	61
Clayton	0	0	0	0	0	Supervisory	77	72	62	62	58
						Total	525	465	311	308	312



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		FY09	FY10	FY11	FY12	FY13
Classification	Pay Grade	Authorized	Authorized	Authorized	Authorized	Adopted
Non-Represented						
Dir Rail Transportation	23		1	1	1	1
Director of Rail Transportation	23	1			( <del>****</del> )	-
Gen Supt Control Center	21		1	1	1	1
General Superintendent - Control Center	21	1		. <u></u>		
Gen Supt Rail Line	20		2	2	2	2
Gen Supt Station Svcs	20		1			
General Superintendent - Rail Line	20	2	S <u>acha</u> (			
General Superintendent - Station Services	20	1				-
Service Quality Superintendent	19				(mana)	5
Superintendent - Control Center	19	5				
Supt Control Center	19	1000 (	5	6	6	6
Superintendent - Rail Car Appearance	18	1				
Superintendent - Rail Line	18	4		- <u>2000</u> 0		-
Supt Rail Line	18		4	6	6	6
Rail Service Controller	17	31				
Rail Services Controller	17		31	31	31	30
Superintendent - Station Services	17	1				
Supt Station Services	17		1	1	1	1
Office Administrator II	16	1	1	1	1	
Supv Rail Yard Tower	16	<u>11.212</u> /	18	16	16	14
Supvr Rail Yard Tower	16	18				
Dispatcher-Rail Transportation	15	8	8	6	6	(
Line Supervisor	15	8	8	4	1 <u>111111</u> 7	

Classification	Pay Grade	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
Line Supervisor - Station Services	15		10000		4	4
Supervisor Rail Services	15	39			(*****	
Supv Rail Car Appearance	15	4				
Supv Rail Line	15		38	36	36	34
Communications Specialist	12	6	6	6	6	6
Administrative Assistant	10			1	1	1
Non-Rep Subtotal		131	125	118	118	118
Represented						
Rail Operator	UR		181	126		
Rail Operator	UR	191			126	130
Serviceperson I	UR	44				
Station Agent	UR	135	135	60	60	60
Transportation Assistant	UR	1	1	1	1	1
Represented Subtotal		371	317	187	187	191
Total Full-Time		502	442	305	305	309

Classification	Pay Grade	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
Contract						
Contract - Parking Services Supervisor		3				
Contract Professional					3	3
Contract Professional - Rail Service Controller				2		
Customer Attendants - CAP		20	20			
Capital Contract Professional			3			
Total Contract		23	23	2	3	3

#### FUNCTIONS & RESPONSIBILITIES

The Office of Rail Car Maintenance consists of 355 employees in six primary functional areas: Administration, Light Maintenance, Heavy Maintenance, Reliability Engineering, Rail Car Appearance and Communications/Computer Maintenance.

Light Maintenance is comprised of running repair and scheduled preventive maintenance inspections. Heavy Maintenance is comprised of component repair/overhaul (Backshops), comprehensive scheduled inspections and The Life Cycle Assets Reliability Enhancement (LCARE) program. Reliability Engineering provides electrical and mechanical engineering support and analysis activities to improve vehicle reliability and maintenance processes. Rail Car Appearance provides minor and major interior and exterior cleaning of the Authority's rail car fleet. Rail Car Maintenance activities are performed at Armour Yard, Avondale and South Yard maintenance shops. Communications/Computer Maintenance is comprised of two functional areas; Radio Communications and Computer Maintenance. Radio Communications provides

## **OFFICE OF RAIL CAR MAINTENANCE**

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electrical/electronic maintenance services to ensure critical communication systems works as designed. Computer maintenance focuses on maintaining and correcting hardware issues on the Authority's computer mainframes.

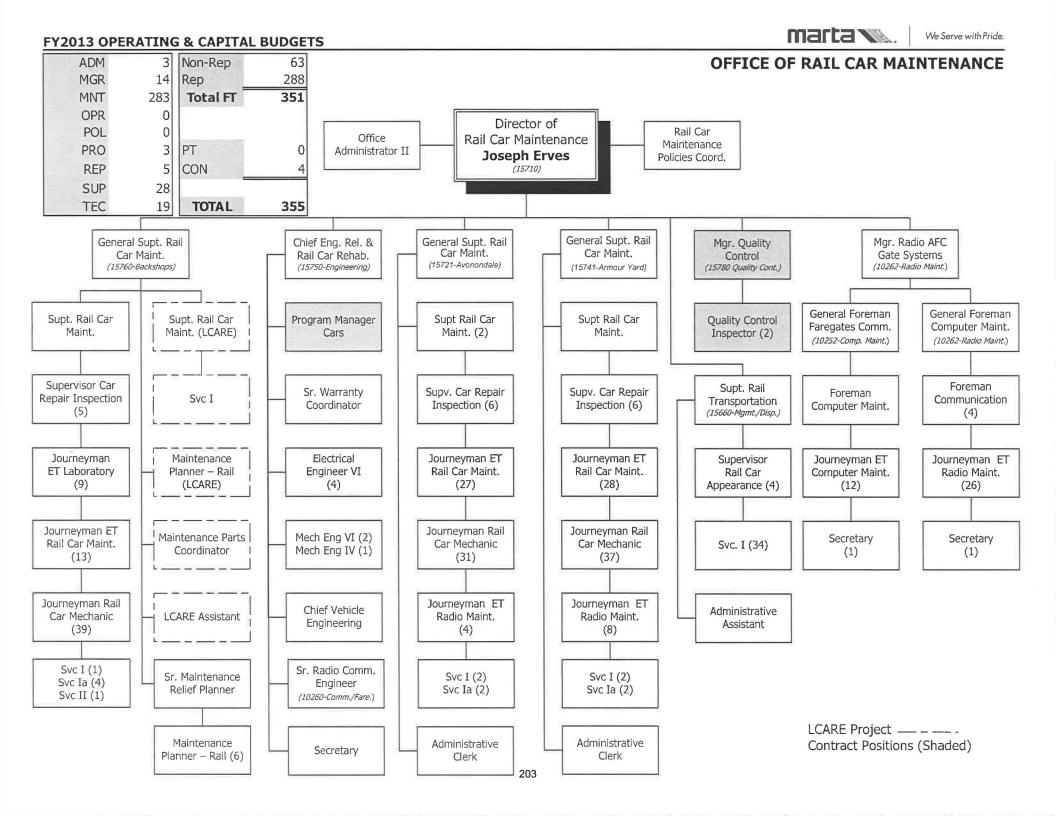
The major function of Rail Car Maintenance is to ensure equipment is safe, reliable in manner that satisfies the Authority's milestones for service delivery and maintenance costs and clean to a level where appearance is visually pleasing. Maintenance programs are directly focused and intended to provide our customers with clean, efficient, reliable vehicles with fully functional operating systems and equipment.

Rail Car Maintenance is responsible for all maintenance and repair of the rail transit fleet through periodic and proactive maintenance plans designed and implemented to improve the operational reliability for the best possible customer experience.

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	FY09	FY10	FY11	FY12	FY13
Categories of Expense	Expense	Expense	Expense	Expense	Adopted
Salaries & Wages	17,500,487	16,093,890	14,965,485	15,567,822	16,516,641
Overtime	1,750,117	1,271,677	1,729,056	1,690,075	536,524
Benefits	8,087,803	8,136,546	8,911,233	8,801,127	9,898,744
Labor Sub-Total	\$27,338,407	\$25,502,113	<u>\$25,605,774</u>	<u>\$26,059,024</u>	<u>\$26,951,909</u>
Contractual Services	4,463,212	5,348,605	2,317,535	2,204,879	1,385,631
Materials & Supplies	7,641,331	6,346,327	4,590,661	4,346,433	4,165,197
Other Operating	147,156	190,359	205,326	178,555	195,000
Casualty & Liability	0	0	0	-2,923	0
Miscellaneous	5,539	2,942	1,544	4,352	2,808
Other Non Operating	26,457	29,632	24,951	24,352	63,270
Non Labor Sub-Total	<u>\$12,283,695</u>	<u>\$11,917,865</u>	<u>\$7,140,017</u>	<u>\$6,755,648</u>	<u>\$5,811,906</u>
Office Total	\$39,622,102	\$37,419,978	\$32,745,791	\$32,814,672	\$32,763,815
\$ Change from Prior Year		(\$2,202,124)	(\$4,674,187)	\$68,881	(\$50,857)
% Change from Prior Year		-5.56%	-12.49%	0.21%	-0.15%

		Authorize	d Position	ns by Stat	us	Authorized Positions by Class					
	FY09	FY10	FY11	FY12	FY13		FY09	FY10	FY11	FY12	FY13
						Administrative	1	1	2	3	3
Non-Represented	62	55	45	63	63	Management	14	11	10	13	14
Represented	293	301	235	288	288	Police	0	0	0	0	0
Full-Time Total	<u>355</u>	356	<u>280</u>	<u>351</u>	<u>351</u>	Professional	1	1	1	3	3
						Technical	17	17	12	17	19
Part - Time	0	0	0	0	0	Maintenance	288	298	232	283	283
Contract	1	1	1	1	4	Operator	0	0	0	0	0
						Represented	5	3	3	5	5
Clayton	0	0	0	0	0	Supervisory	30	26	21	28	28
						Total	356	357	288	352	355



#### **FY09 FY10 FY13 FY11 FY12** Classification Authorized **Pay Grade Authorized Authorized Authorized** Adopted Non-Represented **Dir Rail Maintenance** 1 23 1 1 1 ----Director of Communications & Customer Information 23 1 ----\_\_\_\_ ..... ----**Director of Rail Car Maintenance** 23 1 ..... ..... Chf Eng Reliability & RC Rehab 22 1 1 1 1 -----Chief Eng. Reliability & RC Rehab 22 1 ----\_ Manager - Rail Car Maint. Services & Planning 22 1 \_\_\_\_ ----Manager of Radio & Automated Fare Collection 22 1 ------------..... Mgr Radio AFC Gate Systems 22 1 1 ------------Gen Supt Rail Car Maintenance 21 3 3 3 3 ----Gen. Supt. Rail Car Maint 21 3 ----..... Sr Radio Communication Eng 21 1 ------------------Sr. Radio Communications Engineer 21 1 1 \_\_\_\_ --------Chf Vehicle Engineering 20 1 1 \_\_\_\_ -Chief of Vehicle Engineering 20 1 --------Electrical Eng VI-Rail Car 20 1 ----------------Electrical Engineer VI 20 3 4 4 4 4 Electrical Engineer VI-Rail Car 20 1 ..... ----Mechanical Engineer VI 20 2 1 2 2 1 Superintendent - Rail Car Maint. 5 19 ----------------Supt Rail Car Maint 5 5 5 19 4 ----Admin Rail Maintenance Policies 18 1 \_ \_\_\_\_ --------Gen Foreman Computer Maint 18 1 1 -----\_\_\_\_ ----Gen Foreman Faregates Comm 18 1 1

Classification	Pay Grade	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
			Authonized	Authonized	Addionzed	Adopted
General Foreman	18	2				
Supt Rail Transportation	18		1	1	1	1
Engineer	17	1				
Mechanical Engineer IV	17		1	1	1	1
Sr Maintenance Planner Relief	17		1	1	1	1
Sr. Maintenance Planner	17	1				
Foreman	16	5				
Foreman Communication	16				4	4
Foreman Computer Maintenance	16	-		2 <del>0000</del>	1	1
Maintenance Planner	16	5		-		
Maintenance Planner-Rail	16		5	4	5	7
Office Administrator II	16	1	1	1	1	1
Planner Comm Comptr & Farecoll	16			Salata.	2	
Planner Comm. Comptr & Farecoll	16	2			<u>utulu</u>	
Rail Car Maintenance Policies Coord	16	2 <del>0000</del> 3		1	1	1
Supervisor Car Repair/Inspect	16	23				
Supv Car Repair Inspection	16		22	17	17	17
Sr Warranty Coordinator	15		1	1	1	1
Sr. Warranty Coordinator	15	1				
Supv Rail Car Appearance	15		4	4	4	4
Maintenance Parts Coordinator	14				1	1
Senior Engineering Technical Specialist	14	1		(100000)		
Sr Engineering Technical Spec	14	1. 1.	1	1921-5		
CARE Assistant	11				1	1

Classification	Pay Grade	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
Administrative Assistant	10				1	1
Non-Rep Subtotal		62	55	45	63	63

Classification	Day Grade	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
	Pay Grade	Authonized	Autonzed	Authorized	Autionzed	Adopted
Represented						
Secretary (N9)	UR - UR-9	2	1	1	2	2
Secretary	UR-8	1	and the set			
Admin Clerk	UR		2	2	2	2
Administrative Clerk	UR	2				
Apprentice Electronic Technician	UR	2				
Apprentice ET - Rail Car Maint	UR	5				*****
APPRENTICE ET-RAIL CAR MAINT	UR		5			
Apprentice Mechanic Rail	UR		2			
Capital Apprentice ET - Rail Car Maint	UR	16				
Journeyman ET - Computer Maintenance	UR	12				
Journeyman ET - Laboratory	UR	8				
Journeyman ET - Radio Maintenance	UR	28				
Journeyman ET - Rail Car Maintenance	UR	86			12122	
Journeyman ET - Telephone Maintenance SONET	UR		16			
Journeyman ET-Computer Maint	UR				12	12
Journeyman ET-Laboratory	UR		8	7	9	9
Journeyman ET-Radio Maintenance	UR				38	38
lourneyman ET-Rail Car Maint	UR		86	70	68	68
lourneyman Rail Car Mechanic	UR	114	120	107	107	107
Secretary (N8)	UR				1	1
Service Person 1A	UR	12				
Serviceperson I	UR	4	48	39	40	40
Serviceperson I (A)	UR		12	8	8	8

Classification	Pay Grade	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
Serviceperson II	UR	1	1	1	1	1
Represented Subtotal		293	301	235	288	288
Total Full-Time		355	356	280	351	351
Contract	,					
Program Manager - Cars		1				0,2200
Program Manager Cars			1	1	1	
Manager of Quality Control						1
Program Manager Cars						1
Quality Control Inspector	-					2
Total Contract		1	1	1	1	4

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**OFFICE OF MAINTENANCE OF WAY** 

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#### FY2013 OPERATING & CAPITAL BUDGETS

#### FUNCTIONS & RESPONSIBILITIES

The Office of Maintenance of Way is responsible for managing the maintenance programs for the Authority's automatic train control and signaling system; traction, auxiliary and emergency power systems; track, structures, and right of way; for all Authority owned buildings, rail stations, rail yards, parking facilities, bus garages and real estate. The primary focus of this Office is to provide a safe, reliable and sanitary infrastructure and operating system for the Authority's internal and external customers. The Office of Maintenance of Way is committed to MARTA's strategic priorities and will meet those objectives and standards through the combined efforts of the Director and the following branches.

The Automatic Train Control branch is responsible for maintenance and repairs of the signaling and train control systems that guide rail vehicle movement. The function of this branch is to ensure the safe operation of trains by maintaining track circuits, impedance bonds, switch machines, vital control relays, encroachment detection systems, traffic signals, routing circuits, and automatic speed command systems.

The Electrical Power and Equipment branch is responsible for preventive maintenance and repair of the Authority's traction and auxiliary power systems. The traction power function of this branch is to deliver safe and reliable third rail power (750 dc) to propel the Authority's rail cars and to maintain the wayside emergency trip stations. The auxiliary power function of this branch is to deliver safe and reliable auxiliary power to the Authority's electrical loads, (lighting, elevators, escalators, heating and ventilation) for all rails, bus and support facilities. This branch also performs general building electrical maintenance, and repair and minor installation in bus and rail facilities. The primary focus of this branch is to

provide uninterrupted traction power, well-lighted passenger stations and parking lots, and electrical system integrity.

The Track & Structures branch is comprised of three major units: Track Inspection & Support, Track Maintenance and Structural Engineering, Maintenance & Inspection.

The Track Inspection & Support unit provides track inspection services, scheduling services, Ultrasonic Testing, Geometry Testing, personnel administration services, contract administration services, material management services, predictive maintenance and track vehicle and equipment repair and maintenance services.

The Track Maintenance unit performs the majority of the track maintenance and repair programs, including ballasted track maintenance, direct fixation track maintenance, contact rail maintenance, running rail maintenance and turnout maintenance.

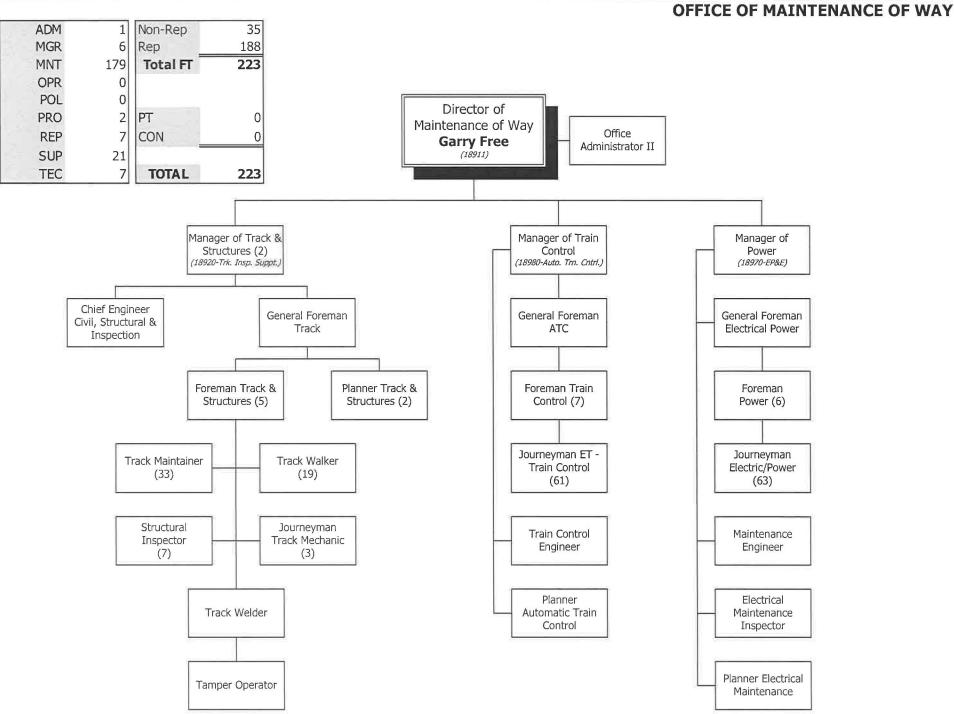
The Structural Engineering, Maintenance and Inspection unit provides structural inspection services, including the inspection of aerial structures, tunnels, right-of-way structures and passenger station structures on a biennial basis to ensure safety, strength and serviceability. Maintenance services include structural component cleaning, structural concrete repair and inspection, expansion joint repair and replacement, drain maintenance, structural bolt maintenance and bearing pad replacement and maintenance. This unit also furnishes conceptual engineering support for special projects and planning studies as requested by various MARTA departments and offices.

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	FY09	FY10	FY11	FY12	FY13
Categories of Expense	Expense	Expense	Expense	Expense	Adopted
Salaries & Wages	10,266,183	10,100,261	9,599,000	10,059,826	10,471,645
Overtime	1,208,923	1,158,857	1,286,377	1,749,592	957,285
Benefits	4,975,917	5,176,001	6,006,314	5,686,939	6,481,329
Labor Sub-Total	<u>\$16,451,023</u>	<u>\$16,435,119</u>	<u>\$16,891,691</u>	<u>\$17,496,357</u>	<u>\$17,910,258</u>
Contractual Services	399,938	416,461	416,001	336,931	1,132,289
Materials & Supplies	1,783,038	1,370,088	1,508,805	1,491,196	1,696,922
Other Operating	0	0	0	14,453,634	16,058,220
Casualty & Liability	0	-2,325	-7,437	0	-72
Miscellaneous	492	35	31	7	462
Other Non Operating	34,589	17,800	16,310	17,694	47,261
Non Labor Sub-Total	\$2,218,057	<u>\$1,802,059</u>	<u>\$1,933,710</u>	\$16,299,462	<u>\$18,935,082</u>
Office Total	\$18,669,080	\$18,237,178	\$18,825,401	\$33,795,819	\$36,845,340
\$ Change from Prior Year		(\$431,902)	\$588,223	\$14,970,418	\$3,049,521
% Change from Prior Year		-2.31%	3.23%	79.52%	9.02%

		Authorize	d Position	is by Stat	us	Authorized Positions by Class					
	FY09	FY10	FY11	FY12	FY13		FY09	FY10	FY11	FY12	FY13
						Administrative	10	2	1	1	1
Non-Represented	92	41	34	34	35	Management	11	6	6	6	6
Represented	435	202	182	188	188	Police	0	0	0	0	0
Full-Time Total	<u>527</u>	<u>243</u>	<u>216</u>	222	223	Professional	10	2	0	2	2
						Technical	14	9	6	6	7
Part - Time	0	0	0	0	0	Maintenance	423	192	175	179	179
Contract	2	0	0	0	0	Operator	0	0	0	0	0
						Represented	12	10	7	7	7
Clayton	0	0	0	0	0	Supervisory	49	22	21	21	21
						Total	529	243	221	222	223

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		FY09	FY10	FY11	FY12	FY13
Classification	Pay Grade	Authorized	Authorized	Authorized	Authorized	Adopted
Non-Represented						
Dir Maintenance of Way	23				1	1
Director of Facilities & Maintenance of Way	23	1				
Director of Maintenance of Way	23		1	1		1222
Assistant Director - Track & Structures	22	1				1,000,0
Manager of Automatic Train Control	22	1				
Manager of Elevators/Escalators	22	1				1
Mgr Train Control	22		1	1	1	1
Chf Eng-Civ Struct & Inspect	21		1	1	1	1
Chief Engineer Civil, Structural & Inspection	21	1				<u></u>
Manager - Electrical Power & Equipment	21	1				
Manager of Track & Structure	21	2				
Mgr Power	21	-	1	1	1	1
Mgr Track & Strct	21		2	2	2	2
Resident Engineer	21	1	1			
Manager - Custodial & Landcaping	20	1				1
Manager of Buildings & Support Equipment	20	1				11 <u>- 11 - 11 - 11 - 11 - 11 - 11 - 11 </u>
Sr. Contract Administrator	20	1				
Building Superintendent	19	1	0			
Gen Foreman Track & Struc II	19				1	1
Maintenance Eng	19		1	1	1	1
Maintenance Engineer	19	1				
Structural Engineer	19	1				
Structural Engineer V	19		1		120112-1	- <u></u>

Classification	Pay Grade	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
Train Control Engineer	19	1	1	1	1	1
•		3	1	1	1	1
Gen Foreman ATC	18		1	1	1	1
Gen Foreman Electrical Power	18		1	1	1	1
General Foreman	18	4				
General Foreman - ATC	18	1				1240
General Foreman - Electrical Power	18	1				
Contract Services Coordinator	16	2				04.000
Electrical Maintenance Inspect	16		1	1	1	1
Electrical Maintenance Inspector	16	1				
Elevator/Escalator Inspector	16	2				
Foreman	16	25				
Foreman - Maintenance/Landscape	16	1				
Foreman - Paint Shop	16	2	( <del></del>	1		
Foreman - Sign Shop	16	1				
Foreman Power	16		6	6	6	6
Foreman Track & Strct	16		7	6	5	5
Foreman Train Control	16		7	7	7	7
Office Administrator II	16	1	1	1	1	1
Planner	16	5				
Planner	16	2				
Planner	16	5			20	
Planner Automatic Train Contr	16		2			
Planner Automatic Train Control	16		2			4
Planner Electrical Maintenance	16		2	1		

Classification	Pay Grade	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
Planner Track & Structures	16		3	2	2	2
Rail Systems/Equipment Inspector	16	2				
Building Maintenance Specialist	12 - 14	3				
Foreman - Custodial Services	12 - 14	14				122221
Contract Services Inspector	10 - 12	3				
Administrative Assistant	10	1	1		-	( <del>5113</del> ))
Non-Rep Subtotal		92	41	34	34	35

Classification	Pay Grade	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
Represented	Tay Orade	/ utilion20u	Additionation	Addionzou	, at non 200	Adopted
Secretary	UR-8	3				12222
Secretary (N8)	UR-8		2			
Secretary/Word Processor	UR-8	1				
Journeyman - Support Equipment	UR	44				
Journeyman Elec Power Elect	UR		63	63	63	63
Journeyman Electric/Power Electrician	UR	48				
Journeyman ET - HVAC	UR	20				
Journeyman ET-Train Control	UR	55	55	55	61	61
Journeyman Track Mechanic	UR	4	4	3	3	3
Rail Station Cleaner	UR	108				
Service Person 1A	UR	47				
Serviceperson V	UR	16				
Serviceperson VII Groundskeeper	UR	9		/		
Structural Inspector	UR	8	8	7	7	7
Tamper Operator	UR				1	1
Track Apprentice	UR	2			<u></u> )*	
Track Maintainer	UR	49	49	35	33	33
Track Walker	UR	21	21	19	19	19
Track Welder	UR				1	1
Represented Subtotal		435	202	182	188	188
Total Full-Time		527	243	216	222	223

Classification	Pay Grade	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
Contract Contract - Parking Services Supervisor		2				
Total Contract		2				

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#### **OFFICE OF FACILITIES**

#### FUNCTIONS AND RESPONSIBILITIES

The Office of Facilities is responsible for managing the maintenance programs for the Authority's facilities management and maintenance, utilities (gas, water electricity), elevator/escalator, landscaping services and custodial services for all Authority owned buildings, rail stations, rail yards, parking facilities, bus garages, and real estate. The primary focus of this Office is to provide a safe, reliable and sanitary infrastructure and operating system for the Authority's internal and external customers.

The Buildings and Support Equipment branch is responsible for the general maintenance, minor construction and repair for MARTA facilities including the bus garages, rail shops, rail stations, roads, parking lots and all associated mechanical, HVAC, water, sewer and fire protection systems.

The Custodial and Landscape Services branch is responsible for the general custodial services, landscape maintenance, manufacture, repair and installation of signage for all Authority owned buildings, rail stations, parking facilities, rail yards, bus garages and real estate.

The Headquarters Maintenance branch is responsible for the general custodial support, signage, landscape, painting and all associated mechanical, elevator, HVAC, water, sewer and fire protection systems in the Headquarters and HQ Annex buildings. This maintenance group maintains a safe and efficient environment for MARTA's business units.

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#### **OFFICE OF FACILITIES**

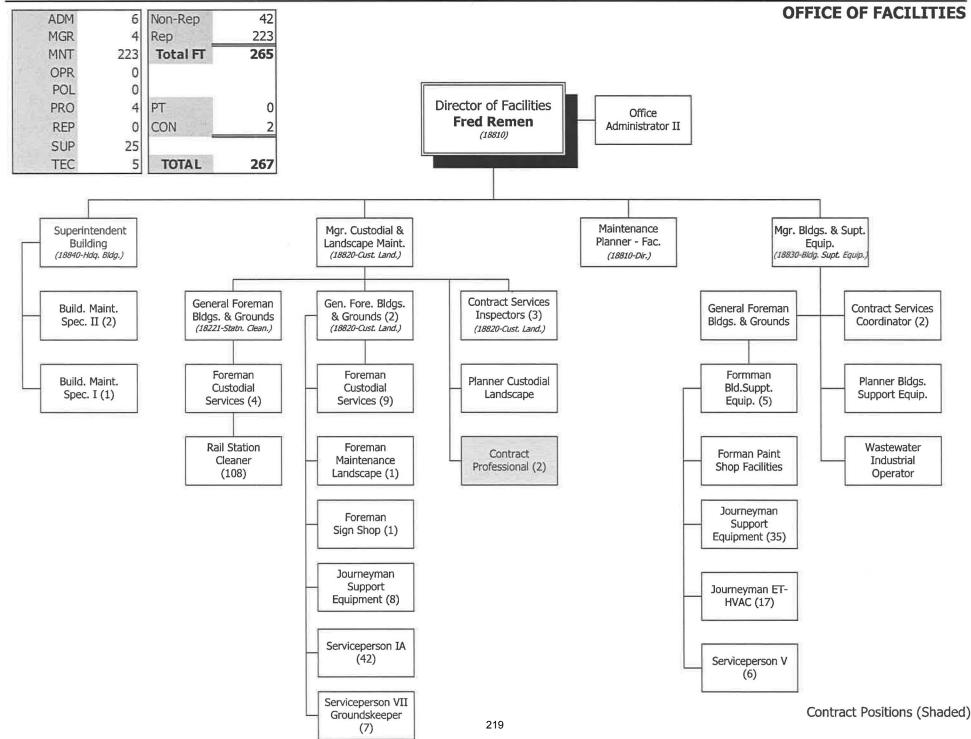
	FY09	FY10	FY11	FY12	FY13
Categories of Expense	Expense	Expense	Expense	Expense	Adopted
Salaries & Wages	10,401,017	10,542,440	10,150,218	9,837,321	10,146,454
Overtime	841,873	845,241	982,359	1,105,523	358,366
Benefits	5,125,388	5,352,690	6,145,021	5,971,894	6,103,539
Labor Sub-Total	<u>\$16,368,278</u>	<u>\$16,740,371</u>	<u>\$17,277,598</u>	<u>\$16,914,738</u>	<u>\$16,608,360</u>
Contractual Services	6,406,114	3,259,468	1,876,250	2,142,218	3,680,247
Materials & Supplies	1,785,915	1,897,872	1,750,056	2,377,841	1,995,053
Other Operating	2,752,444	2,537,583	2,620,237	2,703,916	2,687,996
Casualty & Liability	-515	-11,430	-3,130	0	0
Miscellaneous	0	8	0	0	0
Other Non Operating	8,659	1,659	4,181	1,593	12,030
Non Labor Sub-Total	<u>\$10,952,617</u>	<u>\$7,685,160</u>	<u>\$6,247,594</u>	<u>\$7,225,568</u>	<u>\$8,375,326</u>
Office Total	\$27,320,895	\$24,425,531	\$23,525,192	\$24,140,306	\$24,983,686
\$ Change from Prior Year % Change from Prior Year		(\$2,895,364) -10.60%	(\$900,339) -3.69%	\$615,114 2.61%	\$843,380 3.49%

	Authorized Positions by Status						Authorized Positions by Class				
	FY09	FY10	FY11	FY12	FY13		FY09	FY10	FY11	FY12	FY13
						Administrative	0	6	6	6	6
Non-Represented	0	47	45	41	42	Management	0	5	5	4	4
Represented	0	246	219	223	223	Police	0	0	0	0	0
Full-Time Total	<u>0</u>	<u>293</u>	<u>264</u>	<u>264</u>	<u>265</u>	Professional	0	2	2	4	4
						Technical	0	10	9	4	5
Part - Time	0	0	0	0	0	Maintenance	0	244	219	223	223
Contract	0	2	2	2	2	Operator	0	0	0	0	0
			_		-	Represented	0	2	0	0	0
Clayton	0	0	0	0	0	Supervisory	0	26	25	25	25
						Total	0	295	268	266	267



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## **OFFICE OF FACILITIES**

Classification	Pay Grade	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
Non-Represented	. uj oluuo					
Dir Facilities	23	10000			1	1
Director of Facilities	23		1	1		
Manager of Elevators/Escalators	22		1	1		
Resident Engineer	21		1	1		
Mgr Buildings & Support Equip	20		1	1	1	1
Mgr Custodial Landscape Maint	20		1	1	1	1
Supt Building	19	( <u>1111)</u> )	1	1	1	1
ELEV ESCALATOR SAFE INSPEC II	18		2	4		
Gen Foreman Bldgs & Grounds	18		4	4	4	4
Contract Services Coordinator	16		2	1	1	2
ELEV ESCALATOR SAFE INSPEC I	16		2			
Foreman Buildings Supp Equip	16		5	5	5	5
Foreman Maint Landscape	16		1	1	1	1
Foreman Paint Shop Facilities	16		2	1	1	1
Foreman Sign Shop	16		1	1	1	1
Maintenance Planner Facilities	16				1	1
Office Administrator II	16			1	1	1
Planner Bldgs & Support Equip	16		1	1	1	1
Planner Custodial Landscape	16		2	1	1	1
Wastewater Industrial Operator	16				1	1
Building Maint Spec II	14	( <del></del> )	2	2	2	2
Foreman Custodial Services	14		13	13	13	13
Building Maintenance Spec I	12		1	1	1	1

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# Personnel Comparison Report

## **OFFICE OF FACILITIES**

Classification	Pay Grade	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
Contract Services Inspector	10		3	3	3	3
Non-Rep Subtotal		-	47	45	41	42
Represented						
Secretary (N8)	UR-8		2			
Journeyman ET-HVAC	UR		20	17	17	17
Journeyman Support Equipment	UR		44	38	43	43
Rail Station Cleaner	UR		108	108	108	108
Serviceperson I (a)	UR		47	43	42	42
Serviceperson V	UR		16	6	6	6
Serviceperson VII Groundskeeper	UR		9	7		7
Serviceperson VII Groundskeepr	UR				7	
Represented Subtotal			246	219	223	223
Total Full-Time			293	264	264	265
Contract						
Contract Professional				2	2	
Contract Professional						2
Capital Contract Professional	-		2			
Total Contract			2	2	2	2

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# **OFFICE OF VERTICAL TRANSPORTATION**

#### FUNCTIONS AND RESPONSIBILITIES

The Office of Vertical Transportation is responsible for the management of MARTA's Elevator and Escalator program to include the administration of maintenance and capital rehabilitation contracts. This office has major responsibility for completion of the appropriate activities necessary for the design, preparation, advertisement, and award of elevator and escalator contracts.

Additionally, the Office of Vertical Transportation: ensures contractors comply with contract technical specifications and requirements, as well as with any federal, state, city and local government requirements, ordinances, codes, and all applicable safety requirements; oversees equipment inspections and troubleshooting process of MARTA's elevator and escalator electrical and mechanical equipment problems and tracks installation of repaired or acquired equipment; ensures other MARTA staff members such as Safety and Quality Assurance personnel, Project and Resident Engineers, and Project and Construction Managers are informed of the status of the elevator/escalator facilities on a routine basis; ensures timely 24hr/7-day week emergency response to all elevator/escalator incidents or accidents.

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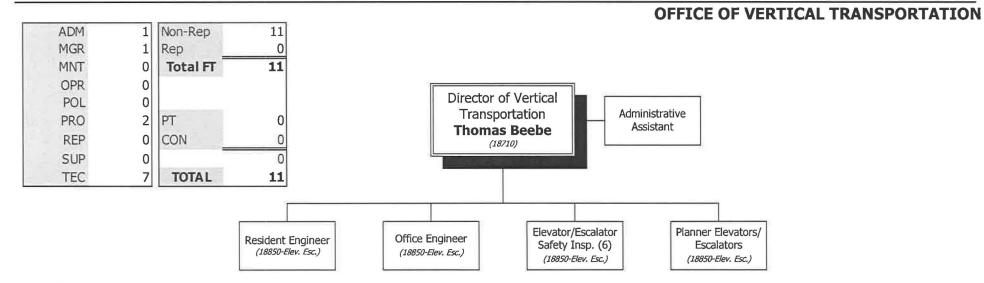
## **OFFICE OF VERTICAL TRANSPORTATION**

	FY09	FY10	FY11	FY12	FY13
Categories of Expense	Expense	Expense	Expense	Expense	Adopted
Salaries & Wages	0	0	0	257,330	772,849
Overtime	0	0	0	4,013	17,547
Benefits	0	0	0	91,723	470,254
Labor Sub-Total	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$353,066</u>	<u>\$1,260,650</u>
Contractual Services	0	4,018,041	5,167,922	5,140,987	5,351,275
Materials & Supplies	0	247	821	1,470	2,001
Other Operating	0	0	0	0	0
Casualty & Liability	0	0	0	0	0
Miscellaneous	0	0	0	0	96
Other Non Operating	0	525	869	10,166	10,296
Non Labor Sub-Total	<u>\$0</u>	<u>\$4,018,813</u>	<u>\$5,169,612</u>	<u>\$5,152,623</u>	<u>\$5,363,668</u>
Office Total	\$0	\$4,018,813	\$5,169,612	\$5,505,689	\$6,624,318
\$ Change from Prior Year		\$4,018,813	\$1,150,799	\$336,077	\$1,118,629
% Change from Prior Year			28.64%	6.50%	20.32%

		Authorize	d Position	ns by State	us		Authorized Positions by Class				
	FY09	FY10	FY11	FY12	FY13		FY09	FY10	FY11	FY12	FY13
						Administrative	0	0	0	1	1
Non-Represented	0	0	0	11	11	Management	0	0	0	1	1
Represented	0	0	0	0	0	Police	0	0	0	0	0
Full-Time Total	<u>0</u>	<u>0</u>	<u>0</u>	<u>11</u>	<u>11</u>	Professional	0	0	0	2	2
						Technical	0	0	0	7	7
Part - Time	0	0	0	0	0	Maintenance	0	0	0	0	0
Contract	0	0	0	0	0	Operator	0	0	0	0	0
	-	•	•	-	-	Represented	0	0	0	0	0
Clayton	0	0	0	0	0	Supervisory	0	0	0	0	0
						Total	0	0	0	11	11

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# **OFFICE OF VERTICAL TRANSPORTATION**

Classification	Pay Grade	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
Non-Represented						
Office Engineer	TBD				1	1
Planner Elevators & Escalators	TBD		2002		1	1
Dir Vertical Transportation	22				1	1
Resident Engineer	21	( <del></del> ))		( <u>1111)</u>	1	1
ELEV ESCALATOR SAFE INSPEC II	18				6	6
Administrative Assistant	10	(			1	1
Non-Rep Subtotal		:			11	11
Total Full-Time					11	11

# **DEPARTMENT OF POLICE SERVICES**

This Department includes the following Offices:

Department of Police Services
Office of AGM of Police Services

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# **DEPARTMENT OF POLICE SERVICES**

#### FY2013 GOALS AND OBJECTIVES

The goals and objectives of the Department of Police include the following:

- Maintain or decrease the FY13 Part 1 Crime Rate Goal of 3.11%.
- Continue Target Hardening Operational Response (THOR) operations.
- Increase enforcement of loitering/truancy/nuisance behavior throughout the system.
- Specialized Patrol Units (SPU) will increase patrol on bus routes and rail.
- Start the installation of Mobil CCTV's on buses and complete the planning process to add video analytics to the CCTV system.
- Implement System Security Policies (SSI).
- Complete the implementation of the P-25 digital upgrades.
- Complete requirements of TSA (Transportation Security Administration)
- Complete recommendations identified by the GDOT (Georgia Department of Transportation) System Security Audit.

• Complete the implementation of bar coding property and evidence.

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- Increase the Department's recruiting goals to hire a diverse (Caucasian, Asian, & Hispanic) number of officers.
- Successfully complete the recertification process for the Commission on Accreditation for Law Enforcement Agencies (CALEA).
- Successfully complete the recertification process for the Georgia Association of Chiefs of Police (GACP).
- Establish a Community Emergency Response Team (CERT Program) which is mandated by TSA.
- Continue to rollout new initiatives for the "See Something, Say Something" Campaign.
- Rollout "Not on My Shift" Program (a counterterrorism awareness program for all employees).
- Implement a paperless report system for police reports.
- Continue WMD (Weapons of Mass Destruction) table top and full scale exercises as mandated by the Department of Homeland Security.

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# FY2013 Key Performance Indicators

	Police KPIs		and the second	
КРІ	Definition	FY12 Target	FY12 Actual	FY13 Target
Part I Crime Rate	Number of Part I Crimes (4 types violent and 4 types of property crimes) per 1M passenger boarding	= 3.11</td <td>3.37</td> <td><!--= 3.11</td--></td>	3.37	= 3.11</td
Security Cameras Availability	Percent of properly operating security cameras	>/= 98%	99.37%	>/= 98%
Attendance Non-represented	% non-represented employee hours worked of all non- represented employee hours scheduled for work	>/= 96%	93.49%	>/= 96%
Budget Variance	Budget variance on overall expenses	= 0%</td <td>-4.58%</td> <td><!--= 0%</td--></td>	-4.58%	= 0%</td
Labor Budget Variance	Budget variance on labor related expenses	= 0%</td <td>-4.45%</td> <td><!--= 0%</td--></td>	-4.45%	= 0%</td
Non-labor Budget Variance	Budget variance on non-labor related expenses	= 0%</td <td>-20.37%</td> <td><!--= 0%</td--></td>	-20.37%	= 0%</td
Overtime Budget Variance	Budget variance on overtime expenses	= 0%</td <td>25.1%</td> <td><!--= 0%</td--></td>	25.1%	= 0%</td

# **DEPARTMENT OF POLICE SERVICES**

## FY2012 ACCOMPLISHMENTS

#### **Emergency Preparedness Unit (EPU):**

- Implemented facility security upgrades at Headquarters, Annex Building, and several bus facilities.
- Expanded the security public awareness campaigns both internally and to the general public through various social and traditional media venues. Implementation of the "Not on My Shift" and Phase II of the "See Something, Say Something" Campaigns.
- Developed system security policies (SSI) and submitted to the Legal Department for review.
- Advance to Mobile CCTV on buses and trains to include Video Analytic programs to enhance security capabilities. The RFP for Vehicle Security Cameras was awarded on April 9, 2012, and a kick-off meeting was held April 20, 2012. The Video Analytic Planning & Design Team started the planning and design stages of the project

Crime and Police Visibility:

- Police continued to deploy additional officers for increased visibility in stations, on trains, in parking decks, and on buses. As well as distribute personal property flyers throughout the system to include bus loops.
- Continued Target Hardening Operational Response (THOR) operations throughout system. Police conducted at least twenty-five THOR operations and were conducted biweekly.
- Increased enforcement of nuisance behavior and quality of life issued throughout the MARTA system.

• Deployed the Special Operations Response Team (SORT) and the K-9 Unit to support field operations and continue THOR campaigns for increased visibility.

#### Specialized Patrol Units (SPU):

- Increased patrol on buses and trains utilizing plain clothes and uniformed officers. **Deployed SPU to troubled routes and trains for increased visibility.**
- Increased Bus Marshals Program by covering additional bus routes. Deployed uniformed Bus Marshals on buses which provided expanded bus on-going coverage to troubled routes.
- Re-established MARTA Police Motorcycle Unit with a total of five motorcycle officers being assigned to the unit for quicker response to calls.

#### Department Training:

- Registered for Upcoming Transportation Safety Institute Training: Bus Hijackings, Rail Hijackings, Improvised Explosive Devices (IED), and Threat Management in Public Transportation.
- Implemented the new Georgia POST standards for officers hired after January 2012.
- Spring range Train officers with handgun skills and qualification. **Training was completed May 18, 2012.**
- Fall range Train officers in low light firearms skills. **Training** was completed October 14, 2011.

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# **DEPARTMENT OF POLICE SERVICES**

#### **Communication Center:**

 P-25 digital upgrade will provide interoperability with digital radio communications between MARTA and other local and federal public safety agencies. The P-25 flash radio upgrades were completed in December 2011.

#### **Property and Evidence:**

• Completed Phase 1 of The Bar Coding Project for the Property and Evidence Unit. Phase II, which is the paperless portion of the project, is a work-in-process by the IT Department.

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## **DEPARTMENT OF POLICE SERVICES**

	FY09	FY10	FY11	FY12	FY13
Categories of Expense	Expense	Expense	Expense	Expense	Adopted
Salaries & Wages	18,221,024	18,341,716	18,580,381	16,407,455	20,072,374
Overtime	3,926,671	3,788,542	5,317,728	5,652,451	5,959,797
Benefits	11,274,834	12,655,084	14,227,855	12,555,681	13,402,546
Labor Sub-Total	<u>\$33,422,529</u>	<u>\$34,785,342</u>	<u>\$38,125,964</u>	<u>\$34,615,587</u>	<u>\$39,434,718</u>
Contractual Services	199,793	129,690	174,249	91,039	158,500
Materials & Supplies	119,628	70,578	92,895	77,269	98,276
Other Operating	16,415	-3,609	0	0	0
Casualty & Liability	-10,851	-14,193	-5,586	-1,544	0
Miscellaneous	4,583	4,676	4,904	252	6,000
Other Non Operating	22,519	12,530	41,087	27,946	46,900
Non Labor Sub-Total	\$352,087	\$199,672	<u>\$307,549</u>	<u>\$194,962</u>	<u>\$309,676</u>
Department Total	\$33,774,616	\$34,985,014	\$38,433,513	\$34,810,549	\$39,744,394
\$ Change from Prior Year		\$1,210,398	\$3,448,499	(\$3,622,964)	\$4,933,845
% Change from Prior Year		3.58%	9.86%	-9.43%	14.17%

	Aut	horized Po	ositions by	/ Status			Authorized	Positions	s by Class		
	FY09	FY10	FY11	FY12	FY13		FY09	FY10	FY11	FY12	FY13
	2.62			274	070	Administrative	45	45	46	47	47
Non-Represented	369	362	362	376	378	Management	9	9	8	8	8
Represented	1	1	0	0	0	Police	250	249	264	275	277
Full-Time Total	<u>370</u>	363	362	<u>376</u>	<u>378</u>	Professional	3	2	4	5	5
						Technical	0	0	0	0	0
Part - Time	0	0	0	0	0	Maintenance	0	0	0	0	0
Contract	0	0	15	15	17	Operator	0	0	0	0	0
			_	_		Represented	1	1	0	0	0
Capital	0	1	3	2	0	Supervisory	62	58	58	58	58
Clayton	0	0	0	0	0	Total	370	364	380	393	395

378	Non-Rep	47	ADM
0	Rep	8	MGR
378	Total FT	0	MNT
		0	OPR
		277	POL
0	PT	5	PRO
17	CON	0	REP
		58	SUP
395	TOTAL	0	TEC

AGM/Chief of Police and Emergency Management **Wanda Dunham** (19200)



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# **DEPARTMENT OF POLICE**

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## **OFFICE OF AGM POLICE SERVICES**

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## **FUNCTIONS & RESPONSIBILITIES**

The Office of the AGM of Police Services is responsible for providing police services to MARTA patrons and all related facilities as well as providing protection and security for all Authority assets. The operation of the Office of the AGM of Police Services is based on accepted law enforcement standards. The Office applies these standards to the needs of the Authority, its patrons, and the community in general, while enforcing the rules of the Authority. This is consistent with the mission and purpose of MARTA. The Office of the AGM of Police Services is committed to MARTA's goal of being a customer focused organization that concentrates on the needs and expectations of existing and potential riders. Using both sworn and non-sworn personnel, the Office provides the Authority, its customers, and its employees with a full-service police agency dedicated to reducing crime and improving the perception of

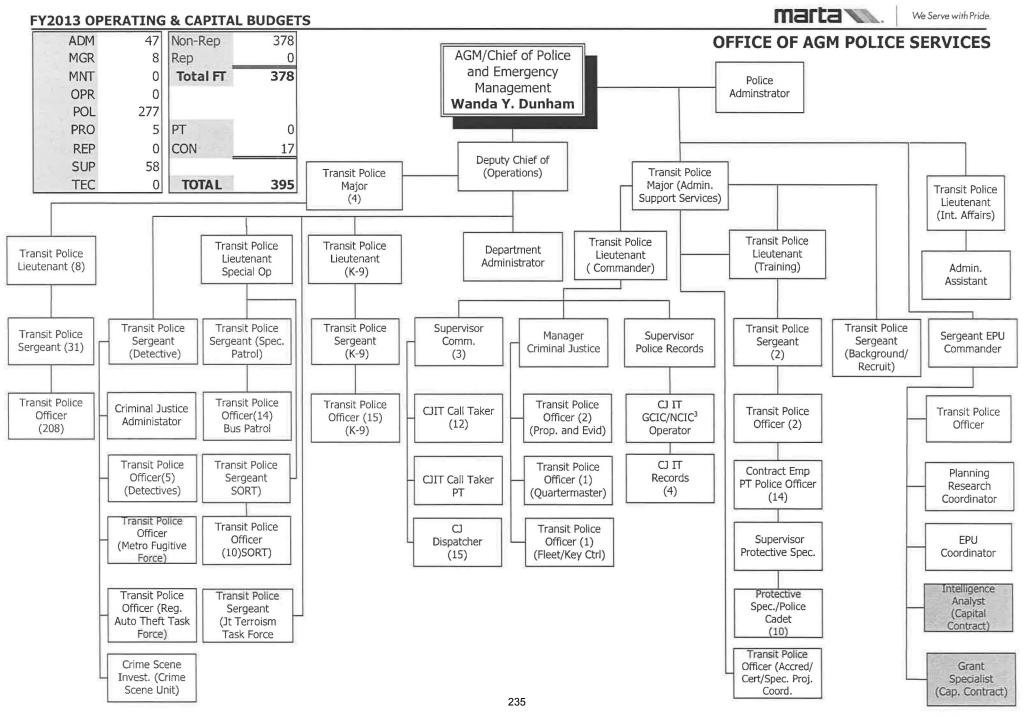
crime on the system, and continuing to target and harden the system against acts of terror both foreign and domestic, thereby maintaining current riders and attracting new riders to the system.

As an integral part of its policing and security related functions, the Department of Police Services also has the primary emergency management responsibility for the Authority. By taking an all hazards approach to preparedness, the AGM for Police Services utilizes a systemic focus on prevention, mitigation, response and recovery. Emergency management is a continuing program designed to minimize 21<sup>st</sup> century risks and vulnerabilities, and to strategically increase the resiliency of the Authority.

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	FY09	FY10	FY11	FY12	FY13
Categories of Expense	Expense	Expense	Expense	Expense	Adopted
Salaries & Wages	18,221,024	18,341,716	18,580,381	19,721,445	20,072,374
Overtime	3,926,671	3,788,542	5,317,728	6,926,387	5,959,797
Benefits	11,274,834	12,655,084	14,227,855	15,213,318	13,402,546
Labor Sub-Total	\$33,422,529	<u>\$34,785,342</u>	\$38,125,964	<u>\$41,861,150</u>	<u>\$39,434,718</u>
Contractual Services	199,793	129,690	174,249	126,361	158,500
Materials & Supplies	119,628	70,578	92,895	94,656	98,276
Other Operating	16,415	-3,609	0	0	0
Casualty & Liability	-10,851	-14,193	-5,586	-12,549	0
Miscellaneous	4,583	4,676	4,904	1,303	6,000
Other Non Operating	22,519	12,530	41,087	36,812	46,900
Non Labor Sub-Total	<u>\$352,087</u>	<u>\$199,672</u>	<u>\$307,549</u>	<u>\$246,583</u>	<u>\$309,676</u>
Office Total	\$33,774,616	\$34,985,014	\$38,433,513	\$42,107,733	\$39,744,394
\$ Change from Prior Year		\$1,210,398	\$3,448,499	\$3,674,220	(\$2,363,339)
% Change from Prior Year		3.58%	9.86%	9.56%	-5.61%

		Authorize	d Position	ns by Stat	us		Authorized Positions by Class				
	FY09	FY10	FY11	FY12	FY13		FY09	FY10	FY11	FY12	FY13
						Administrative	45	45	46	47	47
Non-Represented	369	362	362	376	378	Management	9	9	8	8	8
Represented	1	1	0	0	0	Police	250	249	264	275	277
<u>Full-Time Total</u>	<u>370</u>	<u>363</u>	362	376	<u>378</u>	Professional	3	2	4	5	5
						Technical	0	0	0	0	0
Part - Time	0	0	0	0	0	Maintenance	0	0	0	0	0
Contract	0	1	18	17	17	Operator	0	0	0	0	0
						Represented	1	1	0	0	0
Clayton	0	0	0	0	0	Supervisory	62	58	58	58	58
						Total	370	364	380	393	395



Contract Positions (shaded)

Classification	Pay Grade	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
Non-Represented						
AGM Chf Police & Emerg Mgmt	С				1	1
AGM Police Services	С	1000	1	1		
Protective Spec Police Cadet	09 - 9		9	10	10	10
Transit Police Officer	0008P - 8P	250	72	72	84	31
Assistant Chief of Police	23	2				
Deputy Chief of Operations	23		2	1	1	1
Transit Police Major	00020 - 20	5	5	5	5	5
Manager - Criminal Justice	19	1				
Mgr Criminal Justice Comm/recd	19		1	1	1	1
Department Administrator	17	1	1	1	1	1
Police Administrator	17	1	1	1	1	1
Crime Scene Investigator	16				1	1
Emergency Prep Unit Coord	16	1				
Emergency Prep Unit Coordinator	16				1	1
Planning Research Development Coordinator	16		1	1	1	1
Supervisor Communications	15	3				
Supervisor Police Records	15	1				
Supv Communications	15		3	3	3	3
Supv Police Records	15		1	1	1	1
Transit Police Officer Special	13P		50	50	50	50
Transit Police Officer Sr	12P		127	127	127	182
CJ - Dispatcher	12	15				
CJIT - GCIC NCIC Operator	12	1				

Classification	Pay Grade	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
CJIT GCIC NCIC Operator	12		1	1	1	1
CJIT-Police Dispatcher	12	10000	15	15	15	15
Criminal Justice Administra	12		1	1	1	1
Criminal Justice Administrator	12	1				
Supervisor Protective Specialist	12	1				
Supv Protective Specialists	12		1	1	1	1
Transit Police Lieutenant	0011P - 11P	15	13	13	13	13
Police Quartermaster	11	1				
Transit Police Sergeant	0010P - 10P	42	40	40	40	40
Administrative Assistant	10	1				
Administrative Assistant	10	1	1	1	1	1
CJIT - Call Taker	00010 - 10	12				
CJIT - Records	10	4				
CJIT-Call Taker	10	- <del>Designed</del> es	12	12	12	12
Criminal Justice Info Tech Rec	10		4	4	4	4
Protective Specialist / Police Cadet	09	8				
CJIT- Property & Evidence Technician	00010	1				
AGM of Police Services	0000C	1				
Non-Rep Subtotal		369	362	362	376	378
Represented						
Security Guard	UR	1	1			
Represented Subtotal		1	1			

Classification	Pay Grade	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
Total Full-Time		370	363	362	376	378
Contract						
Contract EMP PT Police Officer	NR125			15	14	14
Contract Professional	NR125			3	2	
Contract EMP PT (Call-Taker)	10				1	1
Contract Professional						2
Capital Contract Professional	-		1			
Total Contract			1	18	17	17

## **DEPARTMENT OF SAFETY & QUALITY ASSURANCE**

This Department includes the following Offices:

# **Department of Safety & Quality Assurance**

- Office of AGM of Safety & QA
- Office of Safety
- Office of Quality Assurance & Configuration Management

# **DEPARTMENT OF SAFETY & QUALITY ASSURANCE**

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## FY2013 GOALS AND OBJECTIVES

- Promote safety culture throughout the Authority to provide a safe environment for MARTA employees, passengers, and the general public.
- Train Configuration Management staff on the new configuration management software.
- Complete the re-organization of the Configuration Management branch.
- Establish a Configuration Management boilerplate for use in the development of projects, programs, and contracts.
- Continue safety certification and quality assurance of the Train Control Systems Upgrade and Fire Protection Upgrade projects
- Continue partnership with Print Shop regarding legacy Project Manuals not currently uploaded into the Configuration Management Data Base.
- Complete Record Storage activity involving the archival of over 150 storage boxes
- Enhance Bus/Rail receiving inspection of life/safety and critical components by partnering with the CP&M stores personnel.
- Provide test documentation in support of system safety certification.
- Develop and update Quality Assurance, Configuration Management, and Test procedures.
- Review Quality Assurance, Configuration Management, and Test program plans.
- Conduct 12 internal quality audits.
- Partner with Bus Maintenance in facilitating a 5S program.
- Continue stringent Quality Assurance oversight over the Train Control SCADA Upgrade (TCSU) project.
- Complete the refinement of the APTA Reverse Engineering effort and distribute all legitimate findings to the appropriate stakeholders.
- Fill Quality Assurance vacancies and improve the Quality Assurance coverage of Capital Contract Oversight
- Develop and implement a Quality Assurance Engineer syllabus.

- Complete and implement an Authority-wide Hazard Management Program.
- Revise the Joint Health and Safety Committee Administrative Guidelines.
- Implement the Construction Safety Management Program Plan.
- Implement the Fire/Life Safety Management Program Plan.
- Develop, implement, and manage a comprehensive DSQA corrective action database, perform trend analysis and data reporting.
- Establish a comprehensive Environmental Inspection Program Plan, which integrates the principles of hazard management in all environmental compliance programs.
- Implement a program for analyzing and categorizing accidents/incidents and grading as preventable/non-preventable.
- Partner with Operations to identify strategies to reduce accident/incident rates through hazard management, training and safety awareness programs.
- Develop handbooks for System Safety Programs positions
- Implement Respiratory Fit-Test and Training program
- Review and sustain MARTA's Emergency Response Spill plans
- Review and revise MARTA System Safety Program Plan
- Review and revise MARTA Distraction Avoidance Policy
- Review and revise MARTA Accident/incident Investigation Management Procedure
- Facilitate internal and external audits and reviews
- Execute MARTA Safety Award Program for safe operator recognition
- Facilitate ISO 14001 Certification of the MARTA Armour Yard Rail Car Facility
- Continue to develop an Environmental Management System (EMS) authority-wide
- Ensure regulatory compliance with the Georgia Department of Transportation Program Standard for Rail Safety and Security Oversight

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#### FY2013 Key Performance Indicators

#### Safety & Quality Assurance KPIs KPI Definition FY12 Target FY13 Target FY12 Actual The number of NTD reportable injuries on MARTA system per Infrastructure NTD Reportable </= 0.26 0.22 </= 0.26 100,000 rail unlinked boardings **Injury Rate** A score of compliance as it relates to internal and external **Regulatory Compliance Rate** >/= 3.004.00 >/= 3.00 inspections, audits, and testing **Employee Lost Time Accidents** Employee accident rate for accidents resulting in a loss of 7 </= 5.50 </= 5.50 5.48 or more calendar days per 100 employees per 100 Employees **Employee Injuries per 100** Number of employee accidents per 100 employees </= 15.50 15.59 </= 15.00Employees % non-represented employee hours worked of all non-**Attendance Non-represented** >/= 96% 94.04% >/= 96% represented employee hours scheduled for work **Budget Variance** Budget variance on overall expenses </= 0% -21.80% </= 0% Budget variance on labor related expenses Labor Budget Variance </= 0% -20.14% </= 0% **Non-labor Budget Variance** Budget variance on non-labor related expenses </= 0% -39.04% </= 0%

# **DEPARTMENT OF SAFETY & QUALITY ASSURANCE**

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# **DEPARTMENT OF SAFETY & QUALITY ASSURANCE**

#### FY2012 ACCOMPLISHMENTS

- Promote safety culture throughout the Authority to provide a safe environment for MARTA employees, passengers, and the public.
- Full implementation of Safety 1st program
- Launched MARTA Safety Campaign, both internally and externally
- Formalize and implement Authority-wide Hazard Management Plan to minimize risk associated with public transportation.
- Hazard Management Procedure in final draft
- Training with system safety staff and operations supervisors in hazard identification and hazard analysis
- Linked Safety 1st program to hazard management
- Facilitate external audits conducted by the Federal Transit Administration, the Georgia Department of Transportation, the American Public Transportation Association, and other external audits as necessary to comply with state and federal mandates.
- APTA Bus Safety Audit conducted in September, 2011
- APTA Rail Safety Audit Reverse Engineering of Open Corrective Action Items conducted in January 2012.
- No state or federal audits this fiscal year
- Facilitate and manage the Joint Health and Safety Committee and the Safety Hazard Notification and Escalation Process (Safety 1st) to enhance MARTA's hazard management and improve employee morale.
- Safety 1st fully implemented with 98% of all employees receiving training
- Joint Health and Safety Committee fully implemented
- Develop and facilitate the Fire Life Safety Committee for new construction and projects to insure that safety criteria is designed and built into all projects.
- Formal Fire/Life Safety Committee established and implemented
- Fire/Life Safety Committee Charter completed.
- Fire/Life Safety Program Plan in final draft
- Quarterly meetings
- Suspend, when necessary, unsafe and unreliable operations and activities in order to protect passengers, employees, property, facilities, and the public

- Safety Hold Procedure developed and fully implemented
- Unsafe equipment removed from service as necessary
- Represent the Authority to federal, state and industry agencies, including but not limited to the Federal Transit Administration, the National Transportation Safety Board, the Georgia Department of Transportation, and the American Public Transportation Association to insure the Authority is cognizant and current with rules and regulations, best practices, and industry trends.
- Regular interaction with the Federal Transit Administration and the Georgia Department of Transportation
- Active member of the Federal Transit Administration's Transit Advisory Committee for Rail (TRACS). Participated in developing two reports for the Administrator in FY 2012
- Member of the National Safety Council
- Member of the National Fire Protection Association
- Member of WTS
- Participation in the Federal Transit Administration Sate of Good Repair Roundtable
- Participation in the Department of Homeland Security/Federal Transit Administration Security Roundtable
- Active member of the APTA Rail Safety Committee
- Participation with Bombardier to participate in the Federal Transit Administration grant program to demo new wayside protection technology
- Participation with MARTA Police Department in developing a COOP plan
- Monitor work of MARTA employees, consultants, contractors, and subcontractors with regard to safety and quality, to ensure compliance with established standards and contracts.
- Established Construction Safety Plan
- Periodic work site inspection program
- Quality assurance oversight of contract execution
- · First item inspection
- Safety certification and verification activities; testing efforts to manage acceptance testing in accordance with the MARTA Testing Program Plan; thereby providing the certifying agent with the necessary test documentation. This process is ongoing and continual.
- Internal safety and security audits, 5 completed in FY 2012

# **DEPARTMENT OF SAFETY & QUALITY ASSURANCE**

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- Internal quality assurance audits, 12 completed in FY 2012
- Stringent oversight of both safety and quality assurance of TCSU capital project
- Developed and implemented MARTA Quality Assurance Policy
- In partnership with stores personnel, the process has been modified to limit the QA inspections to life safety, or system critical items.
- Ensure compliance with configuration management and document control procedures.
- Configuration management hardware and software procurement approved by the Board in May 2012 and IT has begun the procurement process. Anticipate Board approval June 11, 2012 for software procurement.
- Configuration Manage Plan completed
- Develop and implement rules compliance testing program to verify safety culture of the authority.
- Participation with Rail Operations in development of rules compliance program – on-going.
- Develop and facilitate Safety Award Program for the authority to enhance employee morale and offer recognition for safe behavior.

- Standard Operating Procedure developed to guide the Safety Recognition Award Program; collaborating with all stakeholders
- Collection of data to verify number of years operators have worked without a preventable accident.
- Awards ceremony planned at end of June, 2012
- Develop and implement the Environmental Management Program. Also, achieve MARTA's ISO 14001 Certification for specific facilities.
- Core team completed FTA sponsored EMS training
- Policy and Procedures developed
- Completed Gap analysis
- FTA Audit Simulation scheduled June 21-22, 2012
- Training at Armour Yard complete
- Communication plan executed
- Expect ISO 14001 Certification at the Armour Rail Car Maintenance Facility by March, 2013Development of training programs to support new initiatives

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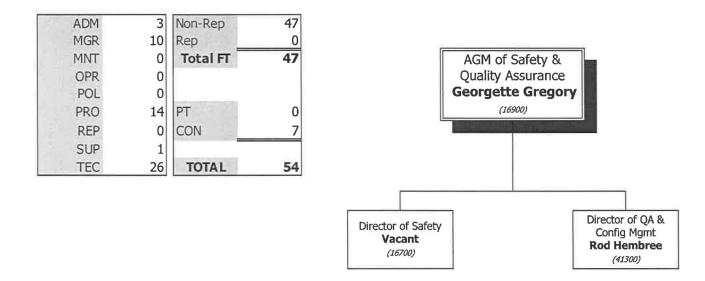
# **DEPARTMENT OF SAFETY & QUALITY ASSURANCE**

Categories of Expense	FY09	FY10	FY11	FY12	FY13 Adopted
categories of expense	Expense	Expense	Expense	Expense	Adopted
Salaries & Wages	2,290,843	2,219,529	2,521,149	2,581,656	4,003,420
Overtime	7,019	9,652	12,217	11,348	0
Benefits	1,019,159	990,641	1,376,861	1,178,049	2,129,507
Labor Sub-Total	<u>\$3,317,021</u>	<u>\$3,219,822</u>	\$3,910,227	\$3,771,053	<u>\$6,132,927</u>
Contractual Services	28,106	17,219	-938	23,937	186,396
Materials & Supplies	2,914	5,664	9,333	26,989	8,450
Other Operating	0	0	0	0	0
Casualty & Liability	0	0	0	0	0
Miscellaneous	0	0	0	0	0
Other Non Operating	23,029	16,394	27,623	19,404	279,325
Non Labor Sub-Total	<u>\$54,049</u>	\$39,277	<u>\$36,018</u>	<u>\$70,330</u>	\$474,171
Department Total	\$3,371,070	\$3,259,099	\$3,946,245	\$3,841,383	\$6,607,098
\$ Change from Prior Year		(\$111,971)	\$687,146	(\$104,862)	\$2,765,715
% Change from Prior Year		-3.32%	21.08%	-2.66%	72.00%

Authorized Positions by Status					Authorized Positions by Class						
	FY09	FY10	FY11	FY12	FY13		FY09	FY10	FY11	FY12	FY13
	25	17	20		47	Administrative	3	3	3	4	3
Non-Represented	35	43	39	44	47	Management	9	10	9	9	10
Represented	0	0	0	0	0	Police	0	0	0	0	0
Full-Time Total	35	<u>43</u>	<u>39</u>	44	<u>47</u>	Professional	13	10	9	9	14
						Technical	17	22	22	25	26
Part - Time	1	0	1	0	0	Maintenance	0	0	0	0	0
Contract	0	0	0	0	7	Operator	0	0	0	0	0
Contraction of the second seco						Represented	0	0	0	0	0
Capital	7	3	4	4	0	Supervisory	1	1	1	1	1
Clayton	0	0	0	0	0	Total	43	46	44	48	54



**DEPARTMENT OF SAFETY & QUALITY ASSURANCE** 



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# **OFFICE OF AGM OF SAFETY & QA**

## **FUNCTIONS & RESPONSIBILITIES**

Oversee the macro-functions of the Office of Safety and the Office of Quality Assurance. Assess the Authority's safety concerns and manage plans to remediate the items via the aforementioned offices. Oversees audits, assessments, hazard management, inspections, investigations, observations, and evaluations to determine whether activities and programs comply with applicable codes, standards, specifications, guidelines, etc., and reporting the same.

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# OFFICE OF AGM SAFETY & QA

Categories of Expense	FY09 Expense	FY10 Expense	FY11 Expense	FY12 Expense	FY13 Adopted
Salaries & Wages	73,152	74,935	223,718	347,101	214,792
Overtime	0	0	0	0	0
Benefits	12,943	17,157	74,983	134,159	129,444
Labor Sub-Total	\$86,095	<u>\$92,092</u>	<u>\$298,701</u>	<u>\$481,260</u>	<u>\$344,236</u>
Contractual Services	0	11,257	-11,257	43,305	170,000
Materials & Supplies	0	2,028	5,570	24,912	2,500
Other Operating	0	0	0	0	0
Casualty & Liability	0	0	0	0	0
Miscellaneous	0	0	0	0	0
Other Non Operating	2,294	1,811	713	14,516	214,134
Non Labor Sub-Total	<u>\$2,294</u>	<u>\$15,096</u>	<u>(\$4,974)</u>	<u>\$82,733</u>	\$386,634
Office Total	\$88,389	\$107,188	\$293,727	\$563,993	\$730,870
\$ Change from Prior Year		\$18,799	\$186,539	\$270,266	\$166,877
% Change from Prior Year		21.27%	174.03%	92.01%	29.59%

	Authorized Positions by Status						Authorized Positions by Class				
	FY09	FY10	FY11	FY12	FY13		FY09	FY10	FY11	FY12	FY13
						Administrative	0	0	1	0	1
Non-Represented	0	0	2	0	2	Management	0	0	1	0	1
Represented	0	0	0	0	0	Police	0	0	0	0	0
Full-Time Total	<u>0</u>	<u>0</u>	2	<u>0</u>	2	Professional	0	0	0	0	0
						Technical	0	0	0	0	0
Part - Time	0	0	0	0	0	Maintenance	0	0	0	0	0
Contract	0	0	0	0	0	Operator	0	0	0	0	0
						Represented	0	0	0	0	0
Clayton	0	0	0	0	0	Supervisory	0	0	0	0	0
						Total	0	0	2	0	2



# **OFFICE OF AGM OF SAFETY & QUALITY ASSURANCE**

ADM	1	Non-Rep	2
MGR	1	Rep	0
MNT	0	Total FT	2
OPR	0		
POL	0	-	
PRO	0	PT	0
REP	0	CON	0
SUP	0		
TEC	0	TOTAL	2



# OFFICE OF AGM SAFETY & QA

Classification	Pay Grade	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
Non-Represented						
AGM Safety & QA	С			1		1
Department Administrator	17			1		1
Non-Rep Subtotal				2		2
Total Full-Time				2		2

## **OFFICE OF SAFETY**

#### **FUNCTIONS & RESPONSIBILITIES**

The Office of Safety strives to promote safety, efficiency, effectiveness, and accountability in the Authority. This is accomplished through audits, assessments, hazard management, inspections, investigations, observations, and evaluations to determine whether activities and programs comply with applicable codes, standards, specifications, guidelines, etc., and reporting the same. The Office of Safety provides data collection, objective analysis, and recommendations through the performance of:

- audits, assessments, inspections, investigations, observations, and evaluations;
- preliminary, interim, and final reporting;
- stakeholder meetings

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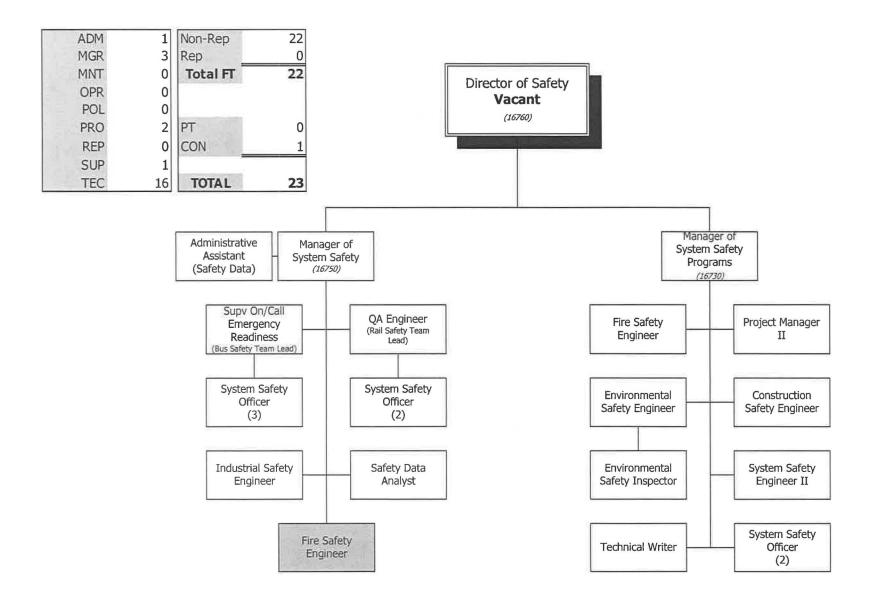
## **OFFICE OF SAFETY**

	FY09	FY10	FY11	FY12	FY13
Categories of Expense	Expense	Expense	Expense	Expense	Adopted
Salaries & Wages	985,996	1,175,403	1,190,146	1,147,308	1,660,070
Overtime	7,019	9,652	9,381	6,000	0
Benefits	399,552	488,116	583,150	559,169	951,170
Labor Sub-Total	<b>\$1,392,567</b>	<u>\$1,673,171</u>	<u>\$1,782,677</u>	\$1,712,477	\$2,611,240
Contractual Services	28,106	3,997	9,739	1,407	0
Materials & Supplies	1,901	3,382	1,942	2,511	4,600
Other Operating	0	0	0	0	0
Casualty & Liability	0	0	0	0	0
Miscellaneous	0	0	0	0	0
Other Non Operating	13,934	10,189	20,285	14,686	55,611
Non Labor Sub-Total	<u>\$43,941</u>	<u>\$17,568</u>	<u>\$31,966</u>	<u>\$18,604</u>	<u>\$60,211</u>
Office Total	\$1,436,508	\$1,690,739	\$1,814,643	\$1,731,081	\$2,671,451
\$ Change from Prior Year		\$254,231	\$123,904	(\$83,562)	\$940,370
% Change from Prior Year		17.70%	7.33%	-4.60%	54.32%

	Authorized Positions by Status						Authorized Positions by Class				
	FY09	FY10	FY11	FY12	FY13		FY09	FY10	FY11	FY12	FY13
						Administrative	2	2	1	2	1
Non-Represented	14	21	17	22	22	Management	4	4	2	3	3
Represented	0	0	0	0	0	Police	0	0	0	0	0
Full-Time Total	<u>14</u>	<u>21</u>	<u>17</u>	22	<u>22</u>	Professional	6	2	2	2	2
						Technical	7	13	13	15	16
Part - Time	1	0	1	0	0	Maintenance	0	0	0	0	0
Contract	5	1	1	1	1	Operator	0	0	0	0	0
						Represented	0	0	0	0	0
Clayton	0	0	0	0	0	Supervisory	1	1	1	1	1
						Total	20	22	19	23	23

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**OFFICE OF SAFETY** 

# **Personnel Comparison Report**

Classification	Pay Grade	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
Non-Represented	ruy orduo					
AGM INFRASTRUCTURE	С		1			
AGM Safety & QA	С			( the second sec	1	
Assistant General Manager of Infrastructure	С	1	20000			and the second s
Executive Director of Safety	24		1			
Executive Director of Safety & Quality Assurance	24	1		7.000.000	12222	
Director of Safety	23		2	3 <b>- 11 - 1</b> - 1	3 <del>37537</del> 3	1
Project Manager II	22		2 <u></u>		1	1
Manager of System Safety Programs	21	1			2 <u>00040</u> (*	120.00
Manager System Safety Accident/Incident & Investigation (A)	21	1	ा <del>रत्वस्त्</del> र ।	Theorem	30000	
Mgr Sys Safety Acct/Inc Invest	21		1	1	1	1
Mgr System Safety Programs	21		1	1	1	1
System Safety Engineer	20	- <del>472.731</del>	1	1	0.000	S <del>30.11</del> 1
Construction Safety Engineer	19	1	1	1	1	1
Environmental Safety Engineer	19	1	1	1	1	1
Fire Safety Engineer	19		- <del>1-1-1-</del> 2		A <del>-31-3</del> 3	1
Industrial Safety Engineer	19	1	1	1	1	1
QA Engineer	19		1	1	1	1
Quality Assurance Engineer	19	1			0000	
Safety Data Analyst	16 - 19		1	1	1	1
Supervisor On Call/Emergency Readiness	19	1	-		<u>16775</u>	
Supv On-Call Emerg Readiness	19		1	1	1	1
System Safety Auditor	19		1	1		
Safety Officer	18	3				

OFFICE	OF	SAFETY

Classification	Pay Grade	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
System Safety Engineer II	18			(100	1	1
System Safety Officer	18		5	5	7	7
Technical Writer	15 - 18		1	s <del>alara</del> S	1	1
Department Administrator	17	1	1	3 <del>21103</del> 8.	1	
Environmental Safety Inspector	17		1	1	1	1
Office Administrator II	16	1	1	1	(administ)	
Administrative Assistant	10			2 <u>01000</u> 3	1	1
Non-Rep Subtotal		14	21	17	22	22
Total Full-Time	3	14	21	17	22	22
Part-Time						
Technical Writer PT	NR125	( <del>atan</del> )		1	1 <del></del>	
Technical Writer	10	1				
Total Part-Time	-	1	****	1		ANOM
Contract		·				
Contract Professional			2000 - 100 -		1999 (March 1997)	1
Contract Professional	- <del>10000</del> 0	2	1	3.000000		
Fire Safety Engineer		1		1 <del></del> 1	1 <del>8888</del> 0	
Fire Safety Engineer			1	1	1	
Technical Specialist		1				
Total Contract		4	1	1	1	1

# marta 🔪 **OFFICE OF QA & CONFIGURATION MGMT**

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#### **FUNCTIONS & RESPONSIBILITIES**

The Configuration Management Branch is responsible for the control, distribution and storage of all documentations for the Department of By assisting Facilities, Maintenance, and Operations Operations. departments, Configuration Management would create and update documents for infrastructure, rolling stock and systems components. This will be accomplished through consultant staff and funded by the capital program. All updated configured final documents are to be filed electronically on existing "Curator" computer system which is managed by the Configuration Management Branch.

The Quality Assurance and Test Branch will directly support the

operations and project goals by developing, implementing, maintaining and monitoring Quality Assurance and Testing Program Plans. The Quality Assurance Program Plan ensures that assemblies, structures, systems of vehicles, equipment and facilities are designed, engineered, manufactured, installed and maintained in accordance with specified contractual, industrial and government requirements.

Quality Assurance reviews/audits Operations and Infrastructure Maintenance groups' Standard Operating Procedures, processes and practices. One-third (5 of 14) of the QA staff will support quality assurance for Operations and their preventive maintenance programs,

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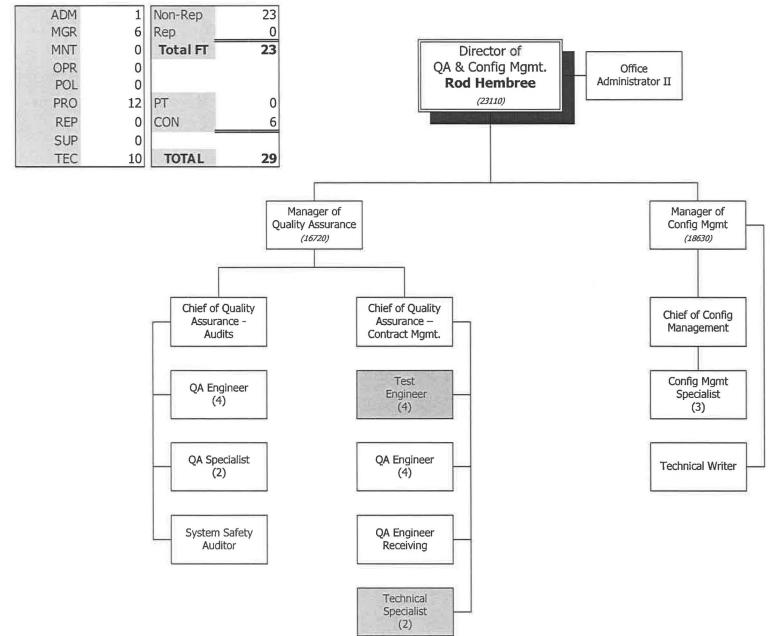
**OFFICE OF QA & CONFIGURATION MGMT** 

Categories of Expense	FY09 Expense	FY10 Expense	FY11 Expense	FY12 Expense	FY13 Adopted	
Salaries & Wages	1,231,695	969,191	1,107,285	1,611,101	2,128,558	
Overtime	0	0	2,836	10,314	0	
Benefits	606,664	485,368	718,728	734,124	1,048,893	
Labor Sub-Total	\$1,838,359	<u>\$1,454,559</u>	<u>\$1,828,849</u>	<u>\$2,355,539</u>	<u>\$3,177,451</u>	
Contractual Services	0	1,965	580	7,020	16,396	
Materials & Supplies	1,013	254	1,821	2,918	1,350	
Other Operating	0	0	0	272	0	
Casualty & Liability	0	0	0	0	0	
Miscellaneous	0	0	0	0	0	
Other Non Operating	6,801	4,394	6,625	3,180	9,580	
Non Labor Sub-Total	<u>\$7,814</u>	\$6,613	<u>\$9,026</u>	<u>\$13,390</u>	<u>\$27,326</u>	
Office Total	\$1,846,173	\$1,461,172	\$1,837,875	\$2,368,929	\$3,204,777	
\$ Change from Prior Year % Change from Prior Year		(\$385,001) -20.85%	\$376,703 25.78%	\$531,054 28.90%	\$835,848 35.28%	

	Authorized Positions by Status						Authorized Positions by Class					
	FY09	FY10	FY11	FY12	FY13		FY09	FY10	FY11	FY12	FY13	
			1490221			Administrative	0	1	1	2	1	
Non-Represented	13	22	20	22	23	Management	3	6	6	6	6	
Represented	0	0	0	0	0	Police	0	0	0	0	0	
Full-Time Total	<u>13</u>	<u>22</u>	<u>20</u>	22	<u>23</u>	Professional	2	8	7	7	12	
						Technical	10	9	9	10	10	
Part - Time	0	0	0	0	0	Maintenance	0	0	0	0	0	
Contract	2	2	3	3	6	Operator	0	0	0	0	0	
				-		Represented	0	0	0	0	0	
Clayton	0	0	0	0	0	Supervisory	0	0	0	0	0	
						Total	15	24	23	25	29	

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**OFFICE OF QA & CONFIGURATION MGMT** 



Contract Positions (Shaded)

# **OFFICE OF QA & CONFIGURATION MGMT**

Classification	Pay Grade	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
Non-Represented						
Document Management Specialist	12 - TBD		1	1	1	
Director of QA & Configuration Mgmt	23		1	1	1	1
Director of Quality Assurance & Configuration Management	23	1				
Manager of Quality Assurance	21 - 22	1	1	1	1	1
Manager of Config Mgt Sp PIng Land Ar	21		1	1		
Manager of Test & Inspection	21	1				
Mgr Configuration Mgmt	21				1	1
Chief of Quality Assurance - Audits	20		1	1	1	1
Chief of Quality Assurance - Contract Management	20		1	1		
Chief of Quality Assurance - Contract Mgmt	20				1	1
QA Engineer	19					2
QA Engineer	19		6	6	6	6
QA Engineer Receiving	19		1	1	1	1
QA Personnel	19		1			
Quality Assurance Engineer	19	8				
System Safety Auditor	19				1	1
Chf Config Mgmt	18					1
Chf Doc Control Config Mgmt	18		1	1	1	
Technical Writer	15 - 18		1	1	1	1
Config Mgmt Specialist	16			2212		3
Office Administrator II	16				1	1
QA Specialist	16		2	2	2	2
Quality Assurance Specialist	16	2			2005	

# **OFFICE OF QA & CONFIGURATION MGMT**

Classification	Pay Grade	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
Sr Config Mgmt Specialist	16		1	1	1	
Sr Documentation Control Spec	15		1	1	1	
Config Mgmt Specialist II	14		1	1	1	
Technical Specialist	12		1			
Non-Rep Subtotal		13	22	20	22	23
Total Full-Time		13	22	20	22	23
<u>Contract</u>						
Contract Professional						6
Technical Specialist				1	1	0
Test Engineer		2	2	2	2	
Total Contract		2	2	3	3	6

### **DIVISION OF BUSINESS SUPPORT SERVICES**

This Division includes the following Departments:

- Department of Business Support Services
- Department of Finance
- Department of Contracts & Procurement
- Department of Human Resources
- Department of Technology
- Department of Planning
- Department of Communications & External Affairs

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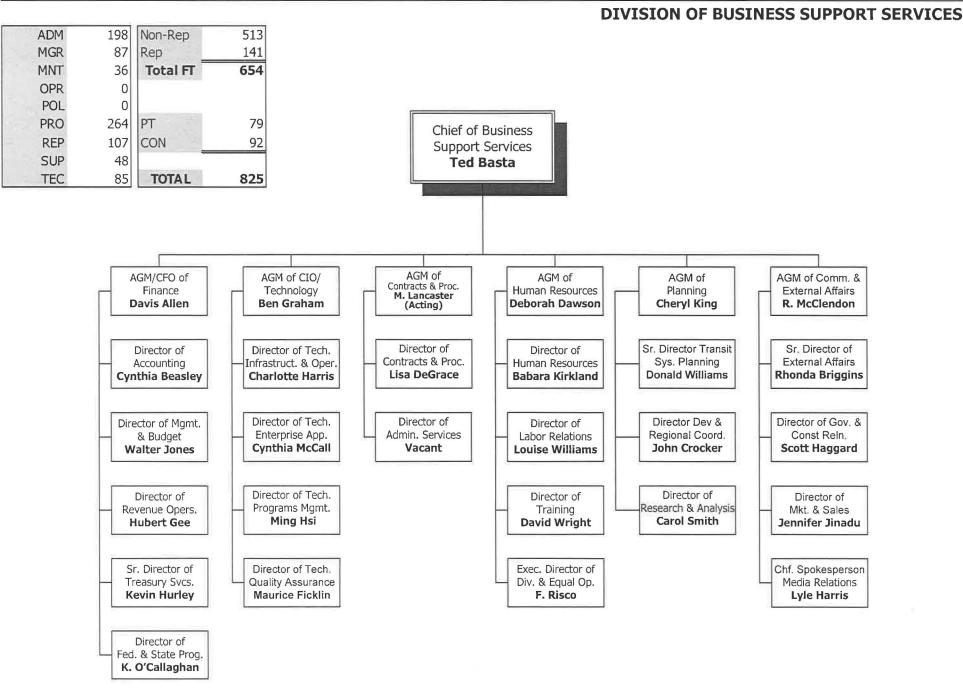
# **DIVISION OF BUSINESS SUPPORT SERVICES**

5	FY09	FY10	FY11	FY12	FY13
Categories of Expense	Expense	Expense	Expense	Expense	Adopted
Salaries & Wages	35,779,222	36,041,104	34,158,998	37,580,354	45,705,848
Overtime	873,636	751,400	670,764	734,133	760,951
Benefits	16,067,101	16,964,154	18,160,876	18,826,719	24,352,897
Labor Sub-Total	<u>\$52,719,959</u>	\$53,756,658	<u>\$52,990,638</u>	<u>\$57,141,206</u>	<u>\$70,819,696</u>
Contractual Services	4,562,395	7,070,909	11,544,618	11,315,463	14,772,776
Materials & Supplies	1,175,089	965,042	762,316	2,233,437	1,114,578
Other Operating	1,632,108	1,620,809	1,778,760	1,623,564	2,070,611
Casualty & Liability	0	0	0	0	0
Miscellaneous	460,765	413,838	570,838	620,081	582,842
Other Non Operating	1,043,504	744,527	804,467	1,236,160	2,010,038
Non Labor Sub-Total	<u>\$8,873,861</u>	<u>\$10,815,125</u>	<u>\$15,460,999</u>	<u>\$17,028,705</u>	<u>\$20,550,845</u>
Division Total	\$61,593,820	\$64,571,783	\$68,451,637	\$74,169,911	\$91,370,541
\$ Change from Prior Year		\$2,977,963	\$3,879,854	\$5,718,274	\$17,200,630
% Change from Prior Year		4.83%	6.01%	8.35%	23.19%

	Authorized Positions by Status						Authorized Positions by Class				
	FY09	FY10	FY11	FY12	FY13		FY09	FY10	FY11	FY12	FY13
an er a						Administrative	262	256	205	198	198
Non-Represented	497	564	504	517	513	Management	86	88	81	83	87
Represented	132	143	127	143	141	Police	0	0	0	0	C
Full-Time Total	<u>629</u>	<u>707</u>	<u>631</u>	<u>660</u>	<u>654</u>	Professional	265	244	208	241	264
Part - Time	96	95	79	79	79	Technical	55	115	98	89	85
are mile						Maintenance	14	25	24	38	36
Contract	142	121	64	69	92	Operator	0	0	0	0	C
Clayton	5	0	0	0	0	Represented	129	130	105	107	107
ciaycon	-	-	÷		-	Supervisory	61	65	53	52	48
						Total	872	923	791	808	825

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# **DEPARTMENT OF BUSINESS SUPPORT SERVICES**

This Department includes the following Offices:

# Department of Business Support Services Office of Business Support Services

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# **DEPARTMENT OF BUSINESS SUPPORT SERVICES**

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# FY2013 Key Performance Indicators

Business Support Services KPIs								
КРІ	Definition	FY12 Target	FY12 Actual	FY13 Target				
Attendance Non-represented	% non-represented employee hours worked of all non- represented employee hours scheduled for work	>/= 96%	95.45%	>/= 96%				
Budget Variance	Budget variance on overall expenses	= 0%</th <th>-62.50%</th> <th><!--= 0%</th--></th>	-62.50%	= 0%</th				
Labor Budget Variance	Budget variance on labor related expenses	= 0%</th <th>-21.90%</th> <th><!--= 0%</th--></th>	-21.90%	= 0%</th				
Non-labor Budget Variance	Budget variance on non-labor related expenses	= 0%</th <th>-84.30%</th> <th><!--= 0%</th--></th>	-84.30%	= 0%</th				
Overtime Budget Variance	Budget variance on overtime expenses	= 0%</th <th>-2.40%</th> <th><!--= 0%</th--></th>	-2.40%	= 0%</th				

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# **DEPARTMENT OF BUSINESS SUPPORT SERVICES**

	FY09	FY10	FY11	FY12	FY13
Categories of Expense	Expense	Expense	Expense	Expense	Adopted
Salaries & Wages	561,050	469,581	411,892	454,549	426,000
Overtime	9,137	1,538	912	0	0
Benefits	171,566	159,165	130,733	126,151	256,729
Labor Sub-Total	<u>\$741,753</u>	<u>\$630,284</u>	<u>\$543,537</u>	<u>\$580,700</u>	<u>\$682,729</u>
Contractual Services	358	7,042	38,795	203,060	0
Materials & Supplies	90	0	0	0	120
Other Operating	0	0	0	0	0
Casualty & Liability	0	0	0	0	0
Miscellaneous	0	0	0	0	0
Other Non Operating	7,875	355	30,306	86,697	523,107
Non Labor Sub-Total	<u>\$8,323</u>	<u>\$7,397</u>	<u>\$69,101</u>	<u>\$289,757</u>	<u>\$523,227</u>
Department Total	\$750,076	\$637,681	\$612,638	\$870,457	\$1,205,956
\$ Change from Prior Year		(\$112,395)	(\$25,043)	\$257,819	\$335,499
% Change from Prior Year		-14.98%	-3.93%	42.08%	38.54%

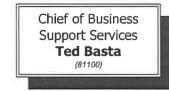
	Authorized Positions by Status						Authorized	<b>Positions</b>	s by Class		
	FY09	FY09 FY10 FY11 FY12 FY13					FY09	FY10	FY11	FY12	FY13
	_					Administrative	1	2	1	1	1
Non-Represented	7	8	7	5	4	Management	4	4	3	2	2
Represented	0	0	0	0	0	Police	0	0	0	0	0
Full-Time Total	<u>7</u>	<u>8</u>	<u>Z</u>	<u>5</u>	<u>4</u>	Professional	2	1	1	1	1
						Technical	0	0	1	0	0
Part - Time	0	0	0	0	0	Maintenance	0	0	0	0	0
Contract	0	0	0	0	0	Operator	0	0	0	0	0
						Represented	0	0	0	0	0
Clayton	0	0	0	0	0	Supervisory	0	1	1	1	0
						Total	7	8	8	5	4

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# DEPARTMENT OF BUSINESS SUPPORT SERVICES

4	Non-Rep	1	ADM
0	Rep	2	MGR
4	Total FT	0	MNT
		0	OPR
		0	POL
0	PT	1	PRO
0	CON	0	REP
		0	SUP
4	TOTAL	0	TEC



# marta 🔊 **OFFICE OF BUSINESS SUPPORT SERVICES**

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#### **FUNCTIONS & RESPONSIBILITIES**

The Office of the Chief of Business Support Services is responsible for the oversight and direction of the Division of Business Support Services which provides general business management and administrative support to the authority in the following areas:

- Department of Finance which provides fiscal management of the authority's financial resources. Oversight of this department includes accounting, development and execution of the annual budget, revenue operations, treasury services, and grant programs.
- Department of Information Technology which is responsible for providing efficient, reliable, cost-effective, and responsive technology services, and dedicated support to all technology users throughout MARTA.
- Department of Contracts & Procurement serves as the central procurement arm of the Authority and manages the Authority's inventory of parts and consumables, provides contract administration, and related contract records management functions.

- Department of Human Resources which serves the authority by seeking to attract, develop, motivate, and retain a diverse team of highly skilled employees who are accountable for recognizing and responding to our customers needs while promoting organizational and individual achievement. The Department of Human Resources includes the offices of Human Resources and Organizational Development, Labor Relations, Training, and DEO.
- Department of Planning oversees programs that develop service planning and scheduling, environmental analysis, real estate management, regional service coordination. Planning also includes transit research and analysis which is responsible for conducting quantitative and qualitative studies on issues that affect all aspects of the transit experience.
- Department of Communications & External Affairs which serves as the public face of MARTA and coordinates all internal and external communications, community and jurisdictional relations, marketing, media relations, and customer services.

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**OFFICE OF BUSINESS SUPPORT SERVICES** 

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	FY09	FY10	FY11	FY12	FY13
Categories of Expense	Expense	Expense	Expense	Expense	Adopted
Salaries & Wages	561,050	469,581	411,892	454,549	426,000
Overtime	9,137	1,538	912	0	0
Benefits	171,566	159,165	130,733	126,151	256,729
Labor Sub-Total	<u>\$741,753</u>	<u>\$630,284</u>	<u>\$543,537</u>	<u>\$580,700</u>	<u>\$682,729</u>
Contractual Services	358	7,042	38,795	203,060	0
Materials & Supplies	90	0	0	0	120
Other Operating	0	0	0	0	0
Casualty & Liability	0	0	0	0	0
Miscellaneous	0	0	0	0	0
Other Non Operating	7,875	355	30,306	86,697	523,107
Non Labor Sub-Total	<u>\$8,323</u>	<u>\$7,397</u>	<u>\$69,101</u>	<u>\$289,757</u>	<u>\$523,227</u>
Office Total	\$750,076	\$637,681	\$612,638	\$870,457	\$1,205,956
\$ Change from Prior Year		(\$112,395)	(\$25,043)	\$257,819	\$335,499
% Change from Prior Year		-14.98%	-3.93%	42.08%	38.54%

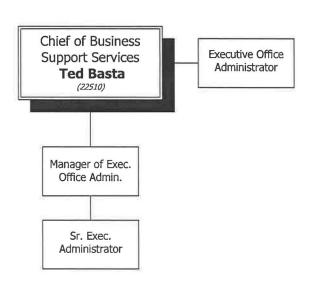
		Authorize	d Position	ns by Stat	us		Authorized Positions by Class				
	FY09	FY10	FY11	FY12	FY13		FY09	FY10	FY11	FY12	FY13
						Administrative	1	2	1	1	1
Non-Represented	8	7	7	5	4	Management	5	3	3	2	2
Represented	0	0	0	0	0	Police	0	0	0	0	0
Full-Time Total	<u>8</u>	Z	Z	<u>5</u>	<u>4</u>	Professional	2	1	1	1	1
						Technical	0	0	1	0	0
Part - Time	0	0	0	0	0	Maintenance	0	0	0	0	0
Contract	0	0	0	0	0	Operator	0	0	0	0	0
				-		Represented	0	0	0	0	0
Clayton	0	0	0	0	0	Supervisory	0	1	1	1	0
						Total	8	7	8	5	4



**OFFICE OF BUSINESS SUPPORT SERVICES** 

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ADM	1	Non-Rep	4
MGR	2	Rep	0
MNT	0	Total FT	4
OPR	0		
POL	0		
PRO	1	PT	0
REP	0	CON	0
SUP	0		
TEC	0	TOTAL	4



### **OFFICE OF BUSINESS SUPPORT SERVICES**

Classification	Pay Grade	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
Non-Represented	Tuy oludo					
Chief of Business Support Services	А	1	1	1	1	1
Chief of Staff	23	1	1	1.000	2 <u></u>	
Director of Business Analysis & Assessment	23	1			300003	
Director of Employee Availability	23	1				
Manager	21	1				
Manager of Executive Office Administration	21		1	1	1	1
Executive Administrator	17 - 19	<u></u>	1		1	1
Mgr Internal Communications	19	1010		1		( <u>2000</u> )
Senior Executive Administrator	19	2	1	1	1	1
Supv External Affairs	19		1	1	1	
Executive Office Administrator	18		1	1		
Business Analyst	17		S <b>T-12</b>	1	3 <del>8.000</del> 5	
Department Administrator	17	1	( <del></del> )			
Non-Rep Subtotal		8	7	7	5	4
Total Full-Time	3	8	7	7	5	4

# **DEPARTMENT OF FINANCE**

This Department includes the following Offices:

# **Department of Finance**

- Office of AGM of Finance/ CFO
- Office of Accounting
- Office of Management & Budget
- Office of Revenue Operations
- Office of Treasury Services
- Office of Federal and State Programs

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# **DEPARTMENT OF FINANCE**

### FY2013 GOALS AND OBJECTIVES

- Improve stability by reducing turn-over
- Improve communication to workforce
- Increase workforce development
- Increase use of technology to streamline financial operations
- Improve morale of employees
- Improve work environment for employees
- Improve financial viability by reducing costs, increasing revenue sources and maintaining reserves
- Develop and publish fiscal year Operating and Capital Budget Book
- Facilitate monthly Senior Staff/EMT organizational performance reviews
- Maintain and update Balanced Scorecard toolset
- Conducted various Performance Optimization and Efficiency studies
- Increase responsiveness to special events
- Continued improvement grant closeout performance
- Refine capital budget process for efficiency and incorporation of project control initiatives series 2000A and 2000B Bonds. Conduct analysis for more cost effective options.

- Examine potential options to replace letters of credit for
- Adhere to the FY13 FY16 Financial Plan that was agreed upon with the Board
- Facilitate the initiation of new Banking and Merchant Services contracts. Separate the current contract into two independent contracts and implement the replacement by the expiration on March 31, 2014.
- Monitor and limit counterparty risk associated with potential bank credit downgrades in relation to the Basis Swap, forward delivery agreements and other financial transactions.
- Continue to outperform portfolio earnings benchmarks
- Monitor remediated LILO transactions in the event that further closure opportunities present themselves. Further closure would eliminate potential future exposure to financial downturns.

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# **DEPARTMENT OF FINANCE**

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# FY2013 Key Performance Indicator

Finance KPIs									
KPI	Definition	FY12 Target	FY12 Actual	FY13 Target					
Attendance Non-represented	% non-represented employee hours worked of all non- represented employee hours scheduled for work	>/= 96%	95.25%	>/= 96%					
Attendance Represented	% represented employee hours worked of all non- represented employee hours scheduled for work	>/= 90%	83.18%	>/= 90%					
<b>Budget Variance</b>	Budget variance on overall expenses	= 0%</td <td>-8.78%</td> <td><!--= 0%</td--></td>	-8.78%	= 0%</td					
Labor Budget Variance	Budget variance on labor related expenses	= 0%</td <td>-18.77%</td> <td><!--= 0%</td--></td>	-18.77%	= 0%</td					
Non-labor Budget Variance	Budget variance on non-labor related expenses	= 0%</td <td>-38.43%</td> <td><!--= 0%</td--></td>	-38.43%	= 0%</td					
Overtime Budget Variance	Budget variance on overtime expenses	= 0%</td <td>-39.03%</td> <td><!--= 0%</td--></td>	-39.03%	= 0%</td					

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### **DEPARTMENT OF FINANCE**

#### **FY2012 ACCOMPLISHMENTS**

- Improved stability by reducing turn-over
- Improved communication to workforce & Improved workforce development
- Increased use of technology to streamline financial operations
- Improved morale of employees & Improved work environment for employees
- Improved financial viability by reducing costs, increasing revenue sources and maintaining reserves
- Involved APTA in the benchmarking process and obtained peer agencies support for benchmarking purposes on a continual basis
- Developed and published fiscal year Operating and Capital Budget Book
- Facilitated monthly Senior Staff/CEO Team organizational performance reviews
- Maintained and updated Balanced Scorecard toolset
- Conducted various Performance Optimization and Efficiency studies
- Provided financial planning and support effort for expansion studies and for Regional Transit Committee activities
- Maximized the receipt of federal and state grants assistance to MARTA and continued to maintain MARTA's eligibility to receive federal and state assistance; remain in compliance with regulations of all grants
- Successfully executed preventive maintenance grant funds from FHWA, due to expiring regional appropriations
- Increased leveraging of our assets to generate revenue

- Completed the fiscal year 2012 external Financial Audit, Single Audit, NTD Report, MARTOC Report (5 sections) and Comprehensive Annual Financial Report (CAFR)
- Increased responsiveness to special events
- Improved grant closeout performance
- Refined capital budget process for efficiency and incorporation of project control initiatives
- Finalized the development of the 30 year capital and operating model
- Continued the mitigation of fuel price risk fluctuations by incorporating additional hedge transactions into the fuel hedge program.
- Examined potential options to replace current commercial paper program with products that do not require a credit facility if analysis dictates replace 2000A and B credit facility
- Reviewed potential refund of series 2003A bonds and execute refunding if viable
- Executed Remediate final two LILO transactions with a low cost solution
- Properly recorded all financial transactions related to the issuance of the 2003 Bond Refunding and Commercial Papers
- Properly recorded all financial transactions related to the close-out of the LILO transactions
- Properly recorded all financial transactions relating to the termination of the LILO transactions
- Completed update of Cost Allocation Plan (CAP) and FTA review

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### **DEPARTMENT OF FINANCE**

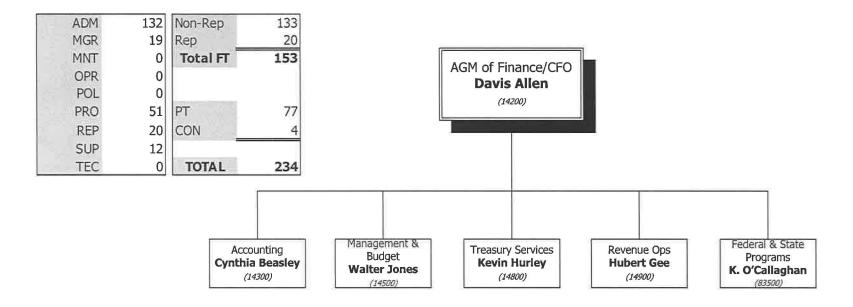
Categories of Expense	FY09 Expense	FY10 Expense	FY11 Expense	FY12 Expense	FY13 Adopted
Salaries & Wages	9,430,004	9,173,435	8,259,965	8,460,629	9,390,667
Overtime	184,819	167,278	218,460	219,085	394,672
Benefits	4,574,313	4,664,998	4,917,556	4,897,499	5,350,924
Labor Sub-Total	<u>\$14,189,136</u>	<u>\$14,005,711</u>	<u>\$13,395,981</u>	<u>\$13,577,213</u>	<u>\$15,136,263</u>
Contractual Services	552,457	472,584	423,625	340,448	432,857
Materials & Supplies	192,527	123,260	73,170	1,564,835	88,818
Other Operating	0	0	0	0	0
Casualty & Liability	0	0	0	0	0
Miscellaneous	407	0	9,767	15	72
Other Non Operating	266,594	159,520	113,634	98,612	257,720
Non Labor Sub-Total	<u>\$1,011,985</u>	<u>\$755,364</u>	<u>\$620,196</u>	\$2,003,910	<u>\$779,467</u>
Department Total	\$15,201,121	\$14,761,075	\$14,016,177	\$15,581,123	\$15,915,730
\$ Change from Prior Year		(\$440,046)	(\$744,898)	\$1,564,946	\$334,607
% Change from Prior Year		-2.89%	-5.05%	11.17%	2.15%

	Aut	horized Po	ositions by	<b>/ Status</b>			Authorized	Positions	s by Class		
	FY09	FY10	FY11	FY12	FY13		FY09	FY10	FY11	FY12	FY13
					100	Administrative	166	158	134	132	132
Non-Represented	153	147	133	132	133	Management	19	19	20	19	19
Represented	22	22	20	20	20	Police	0	0	0	0	0
Full-Time Total	<u>175</u>	<u>169</u>	<u>153</u>	<u>152</u>	<u>153</u>	Professional	51	50	41	46	51
						Technical	0	0	0	0	0
Part - Time	90	87	77	77	77	Maintenance	0	0	0	0	0
Contract	18	18	1	2	4	Operator	0	0	0	0	0
						Represented	29	29	20	20	20
Clayton	0	0	0	0	0	Supervisory	18	18	16	14	12
						Total	283	274	235	231	234

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### **DEPARTMENT OF FINANCE**



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### **OFFICE OF AGM FINANCE CFO**

#### FUNCTIONS AND RESPONSIBILITIES

The Office of the Assistant General Manager of Finance supervises the Authority's financial activities, and is responsible for the strategic direction, financial viability and daily management of the Department of Finance. The Department of Finance encompasses the Offices of Accounting, Management & Budget, Treasury Services, Revenue Operations, and Grant Programs.

The Office of Accounting serves as the primary source of financial and management information for the Authority. The Office prepares the monthly financial results and variance to budget for presentation to the Board of Directors and MARTA Senior Management. The Office processes bi-weekly payroll, disbursements, cash receipts and appropriate accounting allocation between operating, capital and grants. The Office maintains historical accounting records and oversees the annual external financial audit.

The Office of Management & Budget administers and develops the Authority's Annual Operating and Capital Budgets; monitors the Authority's expenditures on an ongoing basis; develops the Authority's Five-Year Financial Plan; manages strategic plan & Key Performance Indicators (KPI); provides support to the Authority in the areas of business and financial analysis and manages the Authority's Efficiency Improvement Program mandated by the Board of Directors. This Office also assists management in developing and monitoring strategies and performance measures to align operational, tactical and strategic processes with MARTA's strategic direction. The objective of this Office is to provide managerial & financial advising services that enables the Authority the optimize performance and productivity, while simultaneously containing or reducing cost.

The primary responsibilities of the Office of Treasury & Capital Programs are to provide support to the Authority in the areas of business and financial analysis; ensure maximum investment yield; and capital budget development. The Financial Planning & Analysis branch provides programming, management, and management of the Authority's Capital Improvement Planning program. The Cash Management branch provides services to ensure maximum investment yield on the Authority's idle cash. This includes the receipt, investment, and disbursement of funds; preparation of short and long-range cash-flow plans; and development and maintenance of business relationships with banking and investment institutions that support Authority programs

The primary responsibilities of the Office of Revenue Operations are to centrally manage the Authority's revenue collected and processed from all ticket vending machines, bus fareboxes, parking lots, ridestores, media encoding, and media sales. Also, the Office is responsible for all revenue settlement and clearinghouse duties to ensure that all transactions and revenue are accurately reported and apportioned according to regional agreements. The Office consists of eight branches: Revenue Administration, Maintenance oversight of ticket-vending machines/bus processing equipment, Revenue Collection, Revenue Processing, Media Encoding, Media Sales, Parking Services, Revenue Settlement and Clearinghouse.

The Office of Grant Programs coordinates the Authority's Federal and State funding programs, seeking to create, maintains and build relationships with federal and state funding agencies to have a positive impact on the financing, development and operations of MARTA.

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## **OFFICE OF AGM FINANCE CFO**

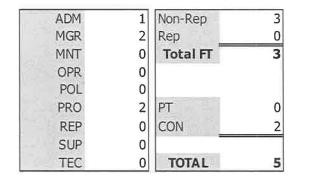
	FY09	FY10	FY11	FY12	FY13
Categories of Expense	Expense	Expense	Expense	Expense	Adopted
Salaries & Wages	294,606	278,912	305,567	485,280	491,156
Overtime	0	0	0	2,471	0
Benefits	100,930	105,125	125,829	176,611	199,239
Labor Sub-Total	<u>\$395,536</u>	\$384,037	<u>\$431,396</u>	<u>\$664,362</u>	<u>\$690,395</u>
Contractual Services	625	0	0	4,950	0
Materials & Supplies	4,439	2,577	1,887	2,385	2,000
Other Operating	0	0	0	0	0
Casualty & Liability	0	0	0	0	0
Miscellaneous	0	0	0	0	0
Other Non Operating	178,576	145,185	112,105	111,623	199,305
Non Labor Sub-Total	<u>\$183,640</u>	<u>\$147,762</u>	<u>\$113,992</u>	<u>\$118,958</u>	<u>\$201,305</u>
Office Total	\$579,176	\$531,799	\$545,388	\$783,320	\$891,700
\$ Change from Prior Year % Change from Prior Year		(\$47,377) -8.18%	\$13,589 2.56%	\$237,932 43.63%	\$108,380 13.84%

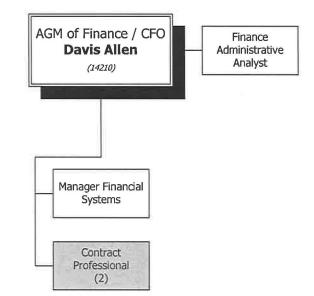
		Authorize	d Position	ns by Stat	us	Authorized Positions by Class			lass		
	FY09	FY10	FY11	FY12	FY13		FY09	FY10	FY11	FY12	FY13
						Administrative	1	1	1	1	1
Non-Represented	2	2	3	3	3	Management	1	1	2	2	2
Represented	0	0	0	0	0	Police	0	0	0	0	0
Full-Time Total	<u>2</u>	<u>2</u>	<u>3</u>	<u>3</u>	<u>3</u>	Professional	1	1	1	1	2
						Technical	0	0	0	0	0
Part - Time	0	0	0	0	0	Maintenance	0	0	0	0	0
Contract	1	1	1	1	2	Operator	0	0	0	0	0
						Represented	0	0	0	0	0
Clayton	0	0	0	0	0	Supervisory	0	0	0	0	0
						Total	3	3	4	4	5

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# **OFFICE OF AGM FINANCE CFO**

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# **OFFICE OF AGM FINANCE CFO**

Classification	Pay Grade	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
Non-Represented	i dy orddo	, autorizou	/			
AGM Finance	С		1	1	1	1
Assistant General Manager - Finance (CFO)	С	1				
Manager Financial Systems	22	<del></del>		1		
Mgr Financial Systems	22				1	1
Finance Administrative Analyst	18	1	1	1	1	1
Non-Rep Subtotal		2	2	3	3	3
Total Full-Time		2	2	3	3	3
Contract						
Contract - Parking Services Supervisor		1				
Contract Professional		()		1	1	2
Capital Contract Professional	-		1			
Total Contract		1	1	1	1	2

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### **OFFICE OF ACCOUNTING**

#### FUNCTIONS AND RESPONSIBILITIES

The Office of Accounting serves as the primary source of financial and management information for the Authority. This office develops and implements accounting system policies and procedures; directs the Authority's accounting functions including union and non-union payroll, general disbursements, revenues, cash, receivables, construction, real estate, contracts, federal grants, fixed assets and property control, inventories, cost allocations, insurance program, special projects, etc.; develops and implements policies and procedures to support these functions; and anticipates future needs from an accounting and reporting standpoint for the Authority. The Office of Accounting maintains historical accounting records and data; tracks disbursements and receipts of funds; and prepares reports, analyses, and trends. The Office oversees the annual external financial audit; prepares year-end audited financial statements and prepares the comprehensive annual financial report (CAFR).

Specific responsibilities include: preparation of the monthly financial results and variance to budget for presentation to the Board of Directors and MARTA Senior Management; processing of biweekly payroll; processing of disbursements and cash receipts; and appropriate accounting allocation between operating, capital, and grants.

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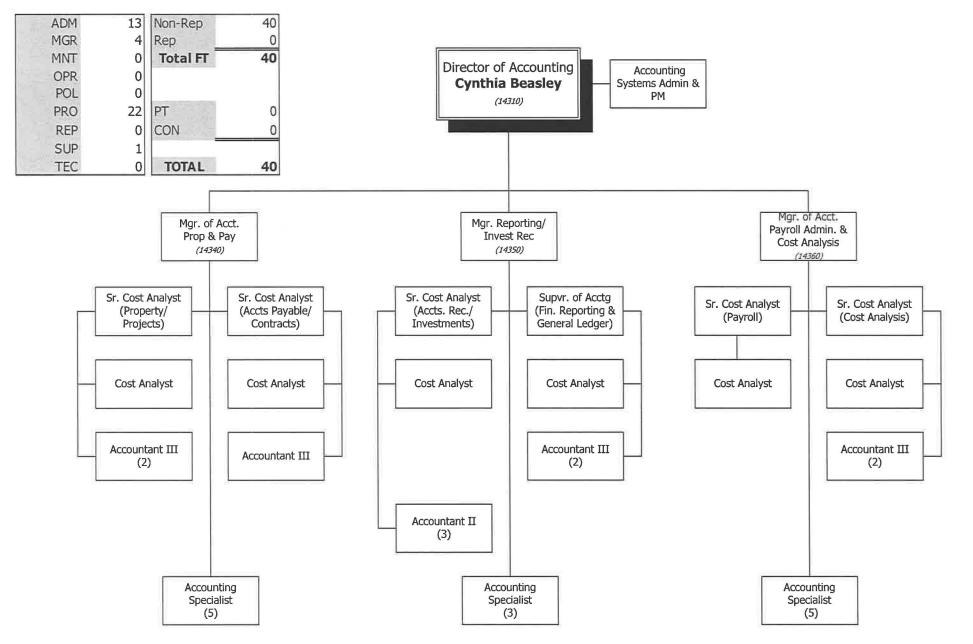
# **OFFICE OF ACCOUNTING**

Categories of Expense	FY09 Expense	FY10 Expense	FY11 Expense	FY12 Expense	FY13 Adopted
Salaries & Wages	2,346,775	2,284,877	2,282,476	2,347,878	2,429,193
Overtime	9,687	18,534	23,191	22,210	123,069
Benefits	1,045,346	1,090,390	1,236,250	1,263,899	1,495,490
Labor Sub-Total	<u>\$3,401,808</u>	<u>\$3,393,801</u>	<u>\$3,541,917</u>	<u>\$3,633,987</u>	<u>\$4,047,752</u>
Contractual Services	10,241	1,419	0	490	2,724
Materials & Supplies	5,938	5,492	4,821	6,418	4,840
Other Operating	0	0	0	0	0
Casualty & Liability	0	0	0	0	0
Miscellaneous	382	0	44	15	36
Other Non Operating	10,677	4,283	8,735	11,174	10,899
Non Labor Sub-Total	<u>\$27,238</u>	<u>\$11,194</u>	<u>\$13,600</u>	<u>\$18,097</u>	<u>\$18,499</u>
Office Total	\$3,429,046	\$3,404,995	\$3,555,517	\$3,652,084	\$4,066,251
\$ Change from Prior Year % Change from Prior Year		(\$24,051) -0.70%	<b>\$150,522</b> 4.42%	\$96,567 2.72%	\$414,167 11.34%

		Authorize	d Position	ns by Stat	us	Authorized Positions by Class					
	FY09	FY10	FY11	FY12	FY13		FY09	FY10	FY11	FY12	FY13
						Administrative	16	15	14	13	13
Non-Represented	43	41	39	39	40	Management	4	4	4	4	4
Represented	0	0	0	0	0	Police	0	0	0	0	0
Full-Time Total	<u>43</u>	<u>41</u>	<u>39</u>	<u>39</u>	<u>40</u>	Professional	19	18	16	19	22
						Technical	0	0	0	0	0
Part - Time	0	0	0	0	0	Maintenance	0	0	0	0	0
Contract	2	2	0	0	0	Operator	0	0	0	0	0
			-	-		Represented	0	0	0	0	0
Clayton	0	0	0	0	0	Supervisory	6	6	5	3	1
						Total	45	43	39	39	40

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**OFFICE OF ACCOUNTING** 



280

### **OFFICE OF ACCOUNTING**

		E)/00	EV/40	EV/4.4	EV(40	E)///0
Classification	Pay Grade	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
Non-Represented						
Accounting Specialist I	9		2	2		
Dir Accounting	23		1	1	1	1
Director of Accounting	23	1				And the second s
Manager of Accounting	21	3				
Mgr Accounting	21	(	3	3	3	3
Accounting Sys Adm & Proj Mgr	20		1	1	1	1
Acct Systems Admin & PM	20	1		()		
Sr Cost Analyst	20			1	3	5
Supervisor of Accounting	19	6				
Supv Accounting	19	( <del>1111</del> )	6	5	3	1
Cost Analyst	18			1	2	6
Accountant	15 - 17	16			( <del>*****</del> *)	
Accountant III	17	( <del>1448</del> )	13	12	10	7
Accountant II	15	10000	2	1	3	3
Accounting Specialist	09 - 13	16				
Accounting Specialist III	13		8	8	8	8
Accounting Specialist II	11		5	4	5	5
Non-Rep Subtotal		43	41	39	39	40
Total Full-Time		43	41	39	39	40

# **OFFICE OF ACCOUNTING**

Classification	Pay Grade	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
Contract						
Capital Accountant		2				
Contract Professional/Exempt Straight			2			
Total Contract		2	2			

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### **OFFICE OF MANAGEMENT & BUDGET**

#### FUNCTIONS AND RESPONSIBILITIES

The primary responsibilities of the Office of Management & Budget are to administer and develop the Authority's Annual Operating and Capital Budgets; monitor the Authority's expenditures on an ongoing basis; develop the Authority's Five-Year Financial Plan; monitor performance measurement activities; provide support to the Authority in the areas of business and financial analysis, and manage the Authority's Efficiency Improvement Program mandated by the Board of Directors. The objective of this office is to provide managerial and financial advising services, which enable the Authority to optimize performance and productivity, while simultaneously containing or reducing cost. Such efforts enable the attainment of the Authority's strategic goals.

Organizational assessment studies, industry comparative studies, efficiency studies, efficiency-improvement strategies, evaluation of the implementation processes, managerial advisory services, and budgetary reallocation and facilitation of the budgetary process represent the type of analytical services that the office provides.

The Office consists of two branches: the Budget branch and the Strategic Performance branch.

The Budget branch operates as "budgetary consultants" to the Authority. This branch develops the Authority's Operating & Capital Budgets and publishes a Recommended and an Adopted budget book each year. This requires adhering to various milestones, analyzing significant budgetary increases/decreases per expense category per office, assessing resource reallocation necessities and providing recommendations. On a monthly basis, in conjunction with the department of Human Resources, position control is reconciled at the office level; variance analyses are performed; and department/office meetings are conducted for analyses and verification. The branch works to identify solutions for organizational concerns, manages personnel authorization and requisition control, provides financial analysis to assure the best use of MARTA's financial resources, assesses the efficient use of our employees, monitors the functional components of the Authority, and determine how each function operates internally and cross-functionally.

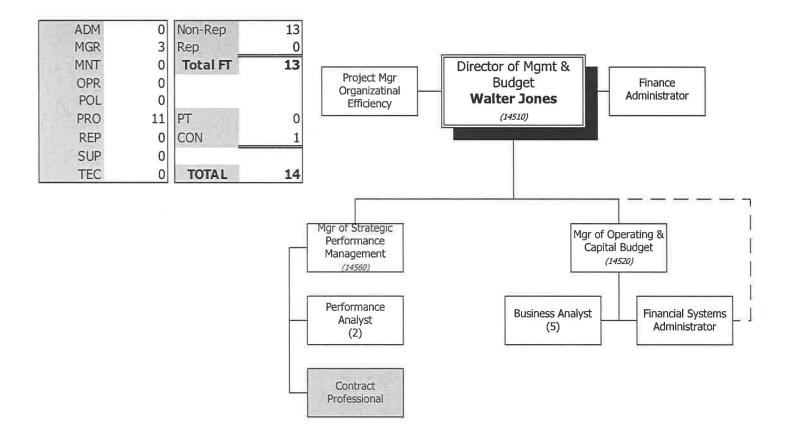
Strategic Performance Management branch facilitates the collection, analysis and submission of mandatory NTD data and the development and implementation of MARTA's performance management process. It provides timely, accurate and actionable business intelligence that enables the Authority's senior management to effectively and efficiently improve performance in line with MARTA's strategic direction. This includes performance metrics tracking in line with Authority-wide annual Strategic Business Plan, particularly via Data Warehouse/Balanced Scorecard toolset; development of industry-wide benchmarking process for comparative and best practices research of performance tracking and improvement; and studies to optimize performance and improve efficiency of business processes system-wide at standing and ad hoc requests by senior management. The performance and efficiency optimization studies include those based on six sigma methodology. The program supports MARTA's commitment to fulfill Strategic Priority "Ensure transparency and accountability to the Public" by facilitating the deployment and maintaining of Strategic KPI data on Itsmarta.com website.

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	FY09	FY10	FY11	FY12	FY13
Categories of Expense	Expense	Expense	Expense	Expense	Adopted
Salaries & Wages	961,592	1,014,409	821,460	737,434	1,071,669
Overtime	750	2,958	0	0	0
Benefits	436,489	466,208	445,932	391,908	612,481
Labor Sub-Total	<u>\$1,398,831</u>	<u>\$1,483,575</u>	<u>\$1,267,392</u>	<u>\$1,129,342</u>	\$1,684,150
Contractual Services	41,731	5,935	0	0	0
Materials & Supplies	10,753	5,410	2,443	3,807	8,692
Other Operating	0	0	0	0	0
Casualty & Liability	0	0	0	0	0
Miscellaneous	0	0	0	0	0
Other Non Operating	3,454	918	1,118	3,766	3,084
Non Labor Sub-Total	<u>\$55,938</u>	<u>\$12,263</u>	<u>\$3,561</u>	<u>\$7,573</u>	<u>\$11,776</u>
Office Total	\$1,454,769	\$1,495,838	\$1,270,953	\$1,136,915	\$1,695,926
\$ Change from Prior Year		\$41,069	(\$224,885)	(\$134,038)	\$559,011
% Change from Prior Year		2.82%	-15.03%	-10.55%	49.17%

	Authorized Positions by Status					Authorized Positions by Class					
	FY09	FY10	FY11	FY12	FY13		FY09	FY10	FY11	FY12	FY13
						Administrative	0	0	0	0	0
Non-Represented	15	15	13	13	13	Management	3	3	3	3	3
Represented	0	0	0	0	0	Police	0	0	0	0	0
Full-Time Total	<u>15</u>	<u>15</u>	<u>13</u>	<u>13</u>	<u>13</u>	Professional	14	14	10	10	11
						Technical	0	0	0	0	0
Part - Time	0	0	0	0	0	Maintenance	0	0	0	0	0
Contract	2	2	0	0	1	Operator	0	0	0	0	0
	-		-		_	Represented	0	0	0	0	0
Clayton	0	0	0	0	0	Supervisory	0	0	0	0	0
						Total	17	17	14	13	14

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Classification	Pay Grade	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
Non-Represented	, uj eluue					
Dir Financial Mgmt & Budget	23		1	1	1	1
Director of Management & Budget	23	1				
Manager - Operating & Capital Budgets	22	1				1.0000
Mgr Operating & Capital Budget	22		1	1	1	1
Manager Strategic Perfomance Management	20 - 21	1			s <del>one</del> t	
Mgr Strategic Performance	21		1	1	1	1
Financial Systems Admin	20		1	1	1	1
Financial Systems Administrator	20	1				
Project Manager - Organizational Efficiency	20	1				
Project Mgr Org Efficiency	20		1	1	1	1
Business Analyst	19	5		-		
Business Analyst III	19		4	4	4	4
Senior Strategic Planner	19	1	1			
Strategic Planner Sr	19		1			
Performance Analyst	18			2	2	2
TranStat Analyst	18	2			· <u></u> ·	
Transtat Analyst Opns Perform	18	()	1	0.000		
Transtat Analyst Org Performan	18		1			
Business Analyst II	17				1	1
Strategic Planner II	17	1				
Finance Administrator	16	1	1	1	1	1
Business Analyst I	15	(	1	1		
Strategic Planner I	15		1		1. <u>1. 1. 1. 1.</u> 1.	1

Classification	Pay Grade	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
Non-Rep Subtotal		15	15	13	13	13
Total Full-Time		15	15	13	13	13
Contract						
Contract - Parking Services Supervisor	<del></del>	2				
Contract Professional			( <u></u> )		<u></u>	1
Capital Contract Professional			2			
Total Contract		2	2			1

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### **OFFICE OF REVENUE OPERATIONS**

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#### FUNCTIONS AND RESPONSIBILITIES

The primary responsibilities of the Office of Revenue Operations are to centrally manage the Authority's revenue collected and processed from all ticket vending machines, bus fareboxes, parking lots, ridestores, media encoding, and media sales. Also the office is responsible for all revenue settlement and clearinghouse duties to ensure that all transactions and revenue are accurately reported and apportioned according to regional agreements. The Office consists of eight Branches: Revenue Administration, Maintenance oversight of ticket-vending machines/bus processing equipment, Revenue Collection, Revenue Processing, Media Encoding, Media Sales, Parking Services, Revenue Settlement, Aging and clearinghouse.

The Revenue Administration Branch oversees the reconciliation of actual coin and currency counts processed by the Revenue Processing Unit and by monitoring, auditing, and controlling transactional fraud and system access rules. These activities include identifying, preventing, investigating, resolving, and reporting discrepancies, unusual occurrences and variances. Total revenue monitored is approximately \$103.5 million annually. This Branch is also responsible for the management of the design, implementation, and operation of the Authority's fare collection system, encoding fare media and the administration of revenue contracts. The Ticket Vending/Bus processing equipment maintenance oversight Branch oversees equipment reported as out of service to prevent abuse and fraudulent transactions.

The mission of MARTA's Revenue Settlement and Clearinghouse is to ensure that fare payment transactions and revenue are accurately reported and apportioned according to Breeze Regional Agreements. All Regional Partner autoloads are investigated and resolved. The money settlement amounts are distributed to the Regional Partner transit agencies on a monthly basis. The office reconciles credit/debit settlement reports from the bank against the Breeze Vending Machine credit/debit sales reports and investigates transaction discrepancies. Responsibilities also include the review and investigation of Breeze customer inquiries requesting credit restore and limited cash refunds. Collections on Accounts Receivables are coordinated for each area producing the invoice and monthly reporting of the Aging of collections is reported. The Revenue collections Branch is responsible for securing the collection of approximately \$57 million from bus fareboxes and Ticket Vending machines. This Branch also works with other departments to handle special events and to assist patrons throughout the system.

The Revenue Processing Branch is responsible for securing the processing and banking of approximately \$57 million from bus fareboxes, parking lots, and Ticket Vending machines. This Branch is also responsible for supplying change of approximately \$9 million for the Ticket Vending machines. This Branch also works with other departments to handle special events and to assist patrons throughout the system.

The Media Encoding Branch is the central point of distribution and control for all fare media, including regional partners. Responsibilities include managing the fare media inventory, receiving and processing all bulk fare media orders, including initializing, encoding, quality assurance, printing, packaging, delivering, and tracking the receipt of each order.

The Media Sales Branch is responsible for Breeze MARTA's Ridestores and the sale of fare media at two locations within the rail system. The Ridestores are located at the Five Points and Airport rail stations. This Branch is also responsible for the distribution of MARTA fare media to non-profit government agencies, MARTA Partnerships programs, universities, MARTA Employees and at selected conventions held at the Georgia World Congress Center. In addition the Media Sales Branch manages and oversees Web ticketing for group and individual sales. This area is also responsible for the securing and collecting of approximately \$24 million annually.

The Parking Services Branch plans and administers the processes involved in operating the Authority's parking facilities, the collection and security of approximately \$3 million in revenue from long-term parking lots. The Sandy Springs and North Springs stations are the central cashiering facilities for parking only. These locations handle two of MARTA's largest parking decks in the system.

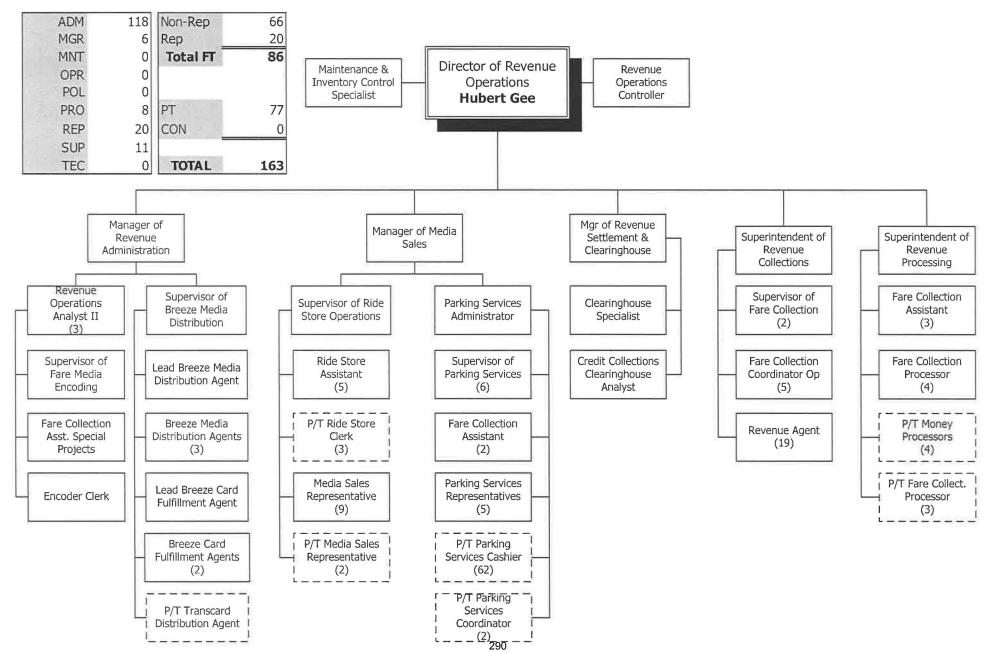
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	FY09	FY10	FY11	FY12	FY13
Categories of Expense	Expense	Expense	Expense	Expense	Adopted
Salaries & Wages	5,051,630	4,899,549	4,260,275	4,087,030	4,411,745
Overtime	174,382	145,786	195,269	194,404	271,603
Benefits	2,631,386	2,654,149	2,756,032	2,659,319	2,484,773
Labor Sub-Total	<u>\$7,857,398</u>	<u>\$7,699,484</u>	<u>\$7,211,576</u>	<u>\$6,940,753</u>	<u>\$7,168,121</u>
Contractual Services	498,696	464,017	424,485	335,008	429,633
Materials & Supplies	165,457	107,117	61,154	1,546,462	69,856
Other Operating	0	0	0	0	0
Casualty & Liability	0	0	0	0	0
Miscellaneous	25	0	34	0	36
Other Non Operating	64,496	2,832	-11,732	-31,998	33,512
Non Labor Sub-Total	<u>\$728,674</u>	<u>\$573,966</u>	<u>\$473,941</u>	<u>\$1,849,472</u>	<u>\$533,037</u>
Office Total	\$8,586,072	\$8,273,450	\$7,685,517	\$8,790,225	\$7,701,158
\$ Change from Prior Year % Change from Prior Year		(\$312,622) -3.64%	(\$587,933) -7.11%	\$1,104,708 14.37%	(\$1,089,067) -12.39%

	Authorized Positions by Status						Authorized Positions by Class					
	FY09	FY10	FY11	FY12	FY13		FY09	FY10	FY11	FY12	FY13	
						Administrative	148	141	118	118	118	
Non-Represented	84	80	66	66	66	Management	7	7	7	6	6	
Represented	22	22	20	20	20	Police	0	0	0	0	0	
Full-Time Total	<u>106</u>	<u>102</u>	<u>86</u>	<u>86</u>	<u>86</u>	Professional	13	13	7	8	8	
						Technical	0	0	0	0	0	
Part - Time	90	87	77	77	77	Maintenance	0	0	0	0	0	
Contract	13	13	0	0	0	Operator	0	0	0	0	0	
			-	•	-	Represented	29	29	20	20	20	
Clayton	0	0	0	0	0	Supervisory	12	12	11	11	11	
						Total	209	202	166	163	163	

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Classification	Pay Grade	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
Non-Represented	,					
Breeze Fulfillment Agent-Lead	9	1				
Fare Collect Asst Sp Proj	9	. <u>1999</u>	1	1	1	1
Fare Collection Asst	9		7	5	5	5
Fare Collection Asst/Spec Project	9	1		-	0 <u>0000</u> 2	
Ld Breeze Card Fulfillment Agt	9	<u>10.20</u> 3	1	1	1	1
Ridestore Assistant	09 - 9	10	10	5	5	5
Breeze Card Fulfillment Agent	8		2	2	2	2
Breeze Fulfillment Agent	8	2				-
Media Sales Rep	7		11	9	9	9
Fare Collection Processor	06 - 6	4	4	4	4	4
Parking Services Rep	6		5	5	5	5
Parking Services Representative	6	5		7.5.5 <u>7</u> 2		
Dir Revenue Operations	23		1	1	1	1
Director of Revenue Operations	23	1			1.11.1.1	
Manager of Rev.Settlement & Clearinghouse	20	1				
Mgr Rev Settlemt & Clearinghse	20		1	1	1	1
Manager of Media Sales	19	1				
Manager of Revenue Administration	19	1				
Mgr Media Sales	19		1	1	1	1
Mgr Revenue Administration	19		1	1	1	1
Revenue Operations Analyst III	18	1	1			( <del>1</del>
Clearinghouse Analyst	17	1				
Revenue Operations Controller	17	1	1	1	1	1

Classification	Pay Grade	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
Superintendent of Maintenance/Park	17	1				
Superintendent of Revenue Collection	17	1				10000
Superintendent of Revenue Processing	17	1				
Supt Revenue Collections	17		1	1	1	1
Supt Revenue Maintenance	17		1	1	( <u>1122</u> )	1 <u>1110</u>
Supt Revenue Processing	17		1	1	1	1
Credit Collec Clearhse Analyst	16		1	1	1	1
Credit/Coll. Clear. Analyst	16	1	( <u>1111</u> )			1 <u>4.1.011</u>
Leadership Development Analyst	16		1		0	
Maintenance & Inventory Control Specialist	16				1	1
Parking Services Administrator	16	1	1	1	1	1
Revenue Admin Special Services	16		1		0	
Revenue Administrator	16	1	-		×	
Revenue Administrator of Special Services	16	1				
Revenue Operations Analyst II	16	4	4	3	3	3
Supervisor of Media Encoding	16	1	3 <del></del> 5			
Supervisor of Ridestore Operations	16	1				
Supv Breeze Media Dist Ride St	16		1	1	1	1
Supv Fare Media Encoding	16		1	1	1	1
Supv Ridestore Operations	16	1	1	1	1	1
Fare Collection Coordinator	15	5				
Fare Collection Coordinator Op	15		5	5	5	5
Inventory Control Specialist	15	1				
Revenue Operations Coordinator	15	1				

Classification	Pay Grade	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
Supervisor - Fare Collection	15	3		ومعيدته		
Supv Fare Collection Operation	15		3	2	2	2
Ld Breeze Media Dist Agent	14		1	1	1	1
Lead Breeze Media Distribution Agent	14	1			9 <b>-11</b> -1	-
Breeze Media Distribution Agent	13	3				
Breeze Media Distribution Agt	13		3	3	3	3
Clearinghouse Specialist	13	1	1	1	1	1
Supervisor - Parking Services	10	6				
Supv Parking Services	10		6	6	6	6
Fare Collection Assistant	09	8				
Media Sales Representative	07	11	tana ar 2000 Anna an 2000 Anna an 2000	0	1.00000	270.00
Non-Rep Subtotal		84	80	66	66	66
Represented						
Encoder Clerk	UR	1	1	1	1	1
Revenue Agent	UR	21	21	19	19	19
Represented Subtotal		22	22	20	20	20
Total Full-Time		106	102	86	86	86

Classification	Pay Grade	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
	Fay Grade	Authonizeu	Authonzeu	Authonizeu	Authonizeu	Adopted
Part-Time						
Fare Collection Asst Rev Pt			1		( <u>1111</u> )	
Fare Collection Processor - P/T		4				10.00
Fare Collection Processor PT	Server 1		4	3	3	3
Lead Pt Transcard Dist Agent	200010		1		2000 C	-
Media Sales Rep PT		7575	2	2	2	2
Media Sales Representative P/T		2		<del>DARA</del> S		
Money Processor - P/T		5				
Money Processor PT	1	<del>7</del>	4	4	4	4
P/T Fare Collection Assistant		3				
P/T TransCard Distribution Agent	<u></u>	2				
Parking Services Cashier - P/T	1002	62				
Parking Services Cashier PT			62	62	62	62
Parking Services Coordinator - P/T		2				
Parking Svcs Coordinator PT			2	2	2	2
Pt Transcard Distrib Agent	<del></del>		1	1	1	1
Ridestore Clerk P/T		3				( <del></del> )
Ridestore Clerk PT			3	3	3	3
Revenue Agent - P/T	5.55	7	(Verstander)	THE REAL PROPERTY.	2005)	
Revenue Agent PT			7			
Total Part-Time	-	90	87	77	77	77

Classification	Pay Grade	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
Contract						
Contract - Parking Cashier		11				
Contract - Parking Services Supervisor		1				
Contract - TransCard Agent - Lead		1				
Contract Emp Pt	2002	12.000	11			
Contract Professional			1			
Capital Contract Professional			1	1.000	3 <del>41644</del>	
Total Contract		13	13			

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### **OFFICE OF TREASURY**

#### FUNCTIONS AND RESPONSIBILITIES

The primary responsibilities of the Office of Treasury & Capital Programs are to provide support to the Authority in the areas of cash management, business and financial analysis; ensure maximum investment yield; capital budget development and grant and debt program execution and management. The Office of Treasury and Capital Programs consists of two branches and one office: Financial Planning & Analysis branch, Cash Management branch and the Office of Federal & State Programs.

The Financial Planning & Analysis branch provides programming, management, administration and oversight of federal and state grants to include regional solicitation and designated recipient efforts; and analysis and forecasting of revenue. Another core function contained within this branch is the financial management of the Authority's Capital Improvement Planning Program. This branch also performs capital budget development and financial management, programming of funds, budgeting and tracking system development, planning, and preservation programs. In addition, the branch maintains and utilizes financial computer models to: develop and support short, intermediate and long-range planning; perform variance and financial analysis; and produce ad hoc and periodic management reports.

The branch also develops, recommends and executes capital and operating debt and funding strategies. These strategies include the Authority's bond and commercial paper programs, structured program or any other financial instruments to optimize the Authority's financial position.

The Cash Management branch provides services to ensure maximum investment yield on the Authority's idle cash. This includes the receipt, investment, and disbursement of funds; preparation of short and longrange cash-flow plans; and development and maintenance of business relationships with banking and investment institutions that support Authority programs. This branch controls all disbursements, executes wire transfers, and ECHO-draws; develops and monitors cash management policies and procedures to ensure that cash is available when needed, and tracks short-term investments of available cash as compared to Authority benchmarks.

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### **OFFICE OF TREASURY**

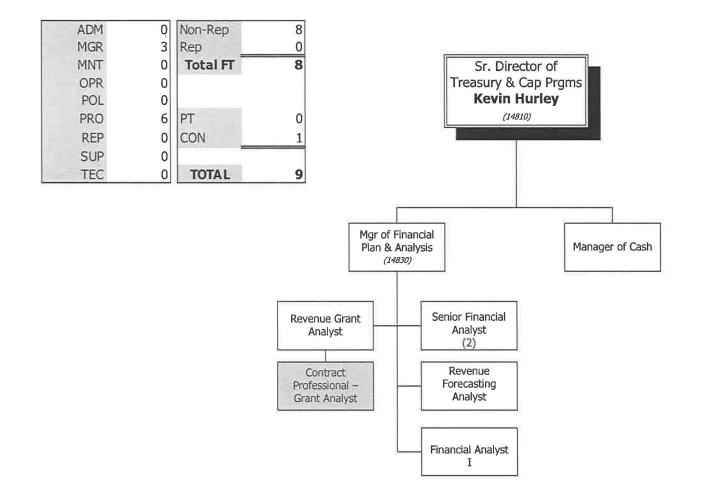
Categories of Expense	FY09 Expense	FY10 Expense	FY11 Expense	FY12 Expense	FY13 Adopted
Salaries & Wages	599,913	539,071	461,568	591,363	749,998
Overtime	0	0	0	0	0
Benefits	286,734	277,018	291,198	314,422	416,169
Labor Sub-Total	<u>\$886,647</u>	\$816,089	<u>\$752,766</u>	\$905,785	<u>\$1,166,167</u>
Contractual Services	0	1,113	-860	0	0
Materials & Supplies	5,312	2,055	2,661	3,453	2,730
Other Operating	0	0	0	0	0
Casualty & Liability	0	0	0	0	0
Miscellaneous	0	0	0	0	0
Other Non Operating	377	-207	119	127	960
Non Labor Sub-Total	<u>\$5,689</u>	<u>\$2,961</u>	<u>\$1,920</u>	\$3,580	<u>\$3,690</u>
Office Total	\$892,336	\$819,050	\$754,686	\$909,365	\$1,169,857
\$ Change from Prior Year		(\$73,286)	(\$64,364)	\$154,679	\$260,492
% Change from Prior Year		-8.21%	-7.86%	20.50%	28.65%

	Authorized Positions by Status						Authorized Positions by Class					
	FY09	FY10	FY11	FY12	FY13		FY09	FY10	FY11	FY12	FY13	
						Administrative	1	1	1	0	0	
Non-Represented	7	7	9	8	8	Management	3	3	3	3	3	
Represented	0	0	0	0	0	Police	0	0	0	0	0	
Full-Time Total	<u>Z</u>	<u>Z</u>	<u>9</u>	<u>8</u>	<u>8</u>	Professional	3	3	5	6	6	
						Technical	0	0	0	0	0	
Part - Time	0	0	0	0	0	Maintenance	0	0	0	0	0	
Contract	0	0	0	1	1	Operator	0	0	0	0	0	
						Represented	0	0	0	0	0	
Clayton	0	0	0	0	0	Supervisory	0	0	0	0	0	
						Total	7	7	9	9	9	

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### **OFFICE OF TREASURY**



### **OFFICE OF TREASURY**

Classification	Pay Grade	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
Non-Represented						
Sr Dir Treas Cap Prg Treasurer	24	·	1	1	1	1
Sr. Director of Treasury and Capital Programs	24	1		3 <del></del>	( <del>****</del> *)	
Manager of Financial Planning & Analysis	22	1			( <b>1111</b> )	
Mgr Financial Plan Analysis	22	9222020	1	1	1	1
Cash Manager	20	1			100000	0.0001
Mgr Cash	20	( <del>DADE</del> )	1	1	1	1
Revenue Forecasting Analyst	20	1	1	1	1	1
Senior Financial Analyst	20	1				्यसम्बद्ध
Sr Financial Analyst	20		1	1	2	2
Revenue Grant Analyst	19	100000	12000	1	1	1
Contract Grant Analyst	18			1	A <b>RTER</b> ().	
Financial Analyst	16 - 18	1				
Financial Analyst II	18	<u>2007</u>	1	1	(1 <del>112)/112</del> 9	
Financial Analyst I	16	20022			1	1
Office Administrator	14	1	1		300000	
Office Administrator I	14		1	1		
Non-Rep Subtotal		7	7	9	8	8
Total Full-Time		7	7	9	8	8
Contract						
Contract Professional	18				1	1
Total Contract					1	1

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### **OFFICE OF FEDERAL & STATE PROGRAMS**

#### FUNCTIONS AND RESPONSIBILITIES

The Office of Grant Programs coordinates the Authority's Federal Transit Administration (FTA) and State grant funding programs, and acts as the primary single point-of-contact with the FTA regarding grant and program management requirements. The Office seeks to create, maintain and build relationships with federal and state funding agencies to have a positive impact on the financing, development and operations of MARTA.

The Grant Programs Office, in conjunction with the Financial Planning and Analysis branch of the Office of Treasury Services, coordinates the development/submittal of grant applications and grant amendments to U.S. and state government funding agencies, primarily the FTA and Georgia DOT. In support of MARTA's role as Designated Recipient of FTA JARC and New Freedom funds for the Atlanta Region, the Office also jointly administers sub-grant agreements, which pass-through federal funds to sub-recipient entities.

Pursuant to its role as the day-to-day liaison with FTA Region IV, the Office is responsible for coordinating Authority requests and obtaining

FTA concurrence on various Federal program-related matters, as required. In addition, the Office coordinates the Authority's interaction and response to external FTA program oversight reviews on a periodic basis. The Office also coordinates the overall preparation and submittal of the Authority's annual National Transit Database (NTD) Report to the FTA.

The Office, in conjunction with the Office of Government and Constituent Relations, develops the Authority's annual Congressional Appropriations request package as well as project requests as may be submitted under the multi-year Surface Transportation Authorization bill.

The Office monitors and tracks Federal transportation program policy and regulatory developments, and advises senior management of potential impacts to MARTA. In conjunction with the Office of Government Relations, the Office assists in representing the Authority's interests before respective national transit industry policy groups.

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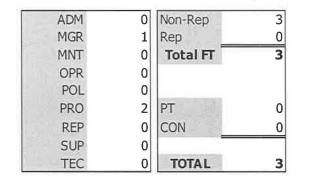
**OFFICE OF FEDERAL & STATE PROGRAMS** 

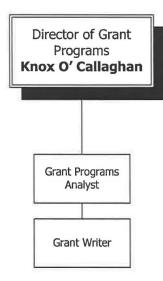
	FY09	FY10	FY11	FY12	FY13
Categories of Expense	Expense	Expense	Expense	Expense	Adopted
Salaries & Wages	175,488	156,617	128,619	211,644	236,906
Overtime	0	0	0	0	0
Benefits	73,428	72,108	62,315	91,340	142,772
Labor Sub-Total	<u>\$248,916</u>	<u>\$228,725</u>	<u>\$190,934</u>	<u>\$302,984</u>	<u>\$379,678</u>
Contractual Services	1,164	100	0	0	500
Materials & Supplies	628	609	204	2,310	700
Other Operating	0	0	0	0	0
Casualty & Liability	0	0	0	0	0
Miscellaneous	0	0	9,689	0	0
Other Non Operating	9,014	6,509	3,289	3,920	9,960
Non Labor Sub-Total	<u>\$10,806</u>	<u>\$7,218</u>	<u>\$13,182</u>	<u>\$6,230</u>	<u>\$11,160</u>
Office Total	\$259,722	\$235,943	\$204,116	\$309,214	\$390,838
\$ Change from Prior Year		(\$23,779)	(\$31,827)	\$105,098	\$81,624
% Change from Prior Year		-9.16%	-13.49%	51.49%	26.40%

Authorized Positions by Status							Authorized Positions by Class					
	FY09	FY10	FY11	FY12	FY13		FY09	FY10	FY11	FY12	FY13	
						Administrative	0	0	0	0	0	
Non-Represented	2	2	3	3	3	Management	1	1	1	1	1	
Represented	0	0	0	0	0	Police	0	0	0	0	0	
Full-Time Total	<u>2</u>	2	<u>3</u>	<u>3</u>	<u>3</u>	Professional	1	1	2	2	2	
						Technical	0	0	0	0	0	
Part - Time	0	0	0	0	0	Maintenance	0	0	0	0	0	
Contract	0	0	0	0	0	Operator	0	0	0	0	0	
	-	•	-	•	-	Represented	0	0	0	0	0	
Clayton	0	0	0	0	0	Supervisory	0	0	0	0	0	
						Total	2	2	3	3	3	

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### **OFFICE OF FEDERAL & STATE PROGRAMS**





### **OFFICE OF FEDERAL & STATE PROGRAMS**

Classification	Pay Grade	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
Non-Represented						
Dir Grant Programs	23		1	1	1	1
Director of Grants Management	22	1				
Grant Program Analyst	19				1	1
Grant Programs Analyst*	19	0 <del></del> 6		1		
Grant Writer	16	1	1	1	1	1
Non-Rep Subtotal		2	2	3	3	3
Total Full-Time	8	2	2	3	3	3

### **DEPARTMENT OF CONTRACTS & PROCUREMENT**

This Department includes the following Offices:

## **Department of Contracts & Procurement**

- Office of AGM of Contracts & Procurement
- Office of Contracts & Procurement
- Office of Administrative Services

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### **DEPARTMENT OF CONTRACTS & PROCUREMENT**

#### **FY2013 GOALS AND OBJECTIVES**

The goals and objectives for the Department of Contracts and Procurement are as follows: Maintain 97% inventory accuracy level on cyclic counts and external audit. Sell/Dispose of \$ 1.2 million in obsolete Material. Develop a sustainability purchasing program. Review alternative procurement methodologies for inventory reduction.

Review supply chain options for implementation of inventory reduction programs (including vendor managed inventory, kitting, and destocking). Analyze the feasibility of automating the Records Accession process in conjunction with Technology, upgrade the Reprographic Services Workflow process/software.

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# **DEPARTMENT OF CONTRACTS & PROCUREMENT**

### FY2013 Key Performance Indicators

	Contracts & Procurement KPIs			
KPI	Definition	FY12 Target	FY12 Actual	FY13 Target
Average Inventory Service Level	Percent of Stock Issues out of the number of all requested stock items	>/= 95.00%	96.04%	>/= 95%
Attendance Non-represented	% non-represented employee hours worked of all non- represented employee hours scheduled for work	>/= 96%	97.59%	>/= 96%
Attendance Represented	% represented employee hours worked of all non- represented employee hours scheduled for work	>/= 90%	85.52%	>/= 90%
Budget Variance	Budget variance on overall expenses	= 0%</td <td>-1.28%</td> <td><!--= 0%</td--></td>	-1.28%	= 0%</td
Labor Budget Variance	Budget variance on labor related expenses	= 0%</td <td>0.89%</td> <td><!--= 0%</td--></td>	0.89%	= 0%</td
Non-labor Budget Variance	Budget variance on non-labor related expenses	= 0%</td <td>-15.14%</td> <td><!--= 0%</td--></td>	-15.14%	= 0%</td
Overtime Budget Variance	Budget variance on overtime expenses	= 0%</td <td>-12.71%</td> <td><!--= 0%</td--></td>	-12.71%	= 0%</td

### **DEPARTMENT OF CONTRACTS & PROCUREMENT**

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#### FY2012 ACCOMPLISHMENTS

To support the operational needs of the Authority and in furtherance of the Capital Program, the Department of Contracts & Procurement completed the following activities in FY2012:

- Issued 49 Invitations for Bids, Requests for Price Proposals, and Procurements under GSA or State Schedules (value in excess of \$100,000 per solicitation).
- Issued 5 Requests for Proposals (value in excess of \$100,000 per solicitation).
- Issued 52 Requests for Quotations and Letters of Agreement (value between \$5,000 and \$99,999 per solicitation).
- Engaged in post-award administration of all contracts resulting from the above solicitations and multi-year contracts awarded in prior years.
- Disposed of/sold \$1,428,086 in obsolete inventory.
- Completed a program to identify all obsolete inventory for a onetime write-off at the end of the fiscal year. The amount written off was \$6,314,144.16.
- Reduced the Authority's inventory investment by \$2.5 million through a combination of disposing/selling obsolete material and enhanced inventory management techniques and policies.
- Supported the Atlanta Streetcar Project through the acquisition of streetcar vehicles, traction power substations, branding services and design-build services, and the subsequent administration of the resulting contracts.

- Managed support services for the Authority including reprographics, wireless communication, furniture and moving services.
- Managed the purchasing card (P Card) program that had 11,559 transactions totaling \$2,342,869.
- Achieved an inventory record accuracy of 99.47%.
- Achieved an inventory service level of 96%.
- Completed 1,125 micro and small purchases totaling \$7,645,576 supporting all Departments.
- Completed 9,937 stock purchases totaling \$19,871,361 in support of Maintenance and Revenue operations
- Completed 190,680 stock issues to Maintenance organizations.
- Created and initiated a comprehensive rebuild tracking program to support Bus Maintenance's rebuild reliability program.
- Created and initiated an Oracle responsibility to support Maintenance planning and made it available to all Maintenance kiosks on the work floor.

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### **DEPARTMENT OF CONTRACTS & PROCUREMENT**

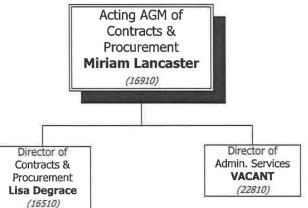
	FY09	FY10	FY11	FY12	FY13
Categories of Expense	Expense	Expense	Expense	Expense	Adopted
Salaries & Wages	5,237,702	6,204,933	5,756,265	6,094,115	6,724,965
Overtime	98,796	128,910	107,655	100,955	115,650
Benefits	2,253,421	2,774,045	2,995,131	3,019,364	4,001,129
Labor Sub-Total	<u>\$7,589,919</u>	<u>\$9,107,888</u>	<u>\$8,859,051</u>	<u>\$9,214,434</u>	<u>\$10,841,744</u>
Contractual Services	165,442	100,654	123,967	223,393	202,518
Materials & Supplies	392,164	377,694	341,958	291,153	452,374
Other Operating	0	251,757	254,139	308,422	341,912
Casualty & Liability	0	0	0	0	0
Miscellaneous	130,050	120,378	124,173	99,938	103,257
Other Non Operating	38,760	29,117	47,022	65,235	115,897
Non Labor Sub-Total	<u>\$726,416</u>	<u>\$879,600</u>	\$891,259	<u>\$988,141</u>	<u>\$1,215,958</u>
Department Total	\$8,316,335	\$9,987,488	\$9,750,310	\$10,202,575	\$12,057,702
\$ Change from Prior Year		\$1,671,153	(\$237,178)	\$452,265	\$1,855,127
% Change from Prior Year		20.09%	-2.37%	4.64%	18.18%

	Aut	horized Po	ositions by	/ Status			Authorized	<b>Positions</b>	by Class		
	FY09	FY10	FY11	FY12	FY13		FY09	FY10	FY11	FY12	FY13
				60		Administrative	14	17	14	10	10
Non-Represented	41	55	54	63	63	Management	9	10	9	9	9
Represented	66	66	58	58	58	Police	0	0	0	0	0
Full-Time Total	<u>107</u>	<u>121</u>	<u>112</u>	<u>121</u>	<u>121</u>	Professional	13	17	19	38	38
						Technical	0	6	6	1	1
Part - Time	2	0	0	0	0	Maintenance	4	4	3	3	3
Contract	1	3	2	2	2	Operator	0	0	0	0	0
						Represented	64	62	55	55	55
Clayton	2	0	0	0	0	Supervisory	8	8	8	7	7
						Total	112	124	117	123	123

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 DEPARTMENT OF CONTRACTS & PROCUREMENT

#### 10 63 ADM Non-Rep MGR 9 Rep 58 121 3 Total FT MNT OPR 0 0 POL 38 PRO 55 REP PT 0 SUP 7 CON 2 123 TEC TOTAL 1



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### **OFFICE OF AGM CONTRACTS & PROCUREMENT**

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#### **FUNCTIONS & RESPONSIBILITIES**

The Office of the AGM of Contracts and Procurement is responsible for managing the procurement of all goods and services for the Authority and administering the resulting contracts between the Authority and third parties. The office is also responsible for the management of administrative functions such as reprographics, wireless communications, furniture, mail and postal services and records management.

Other offices in the Department of Contracts and Procurement are the following:

- Office of Contracts and Procurement & Materials
- Office of Administrative Services

The Office of Contracts & Procurement and Materials serves as the central procurement arm of the Authority, provides contract administration, contract records management, and manages the Authority's inventory of parts and consumables.

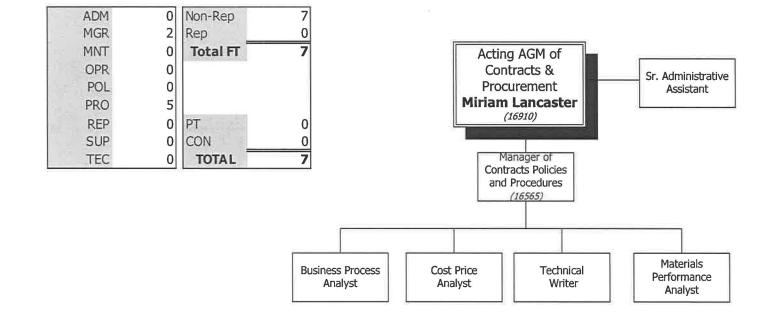
The office of Administrative Services is responsible the distribution os Authority-wide policies and procedures, record management, reprographic services, and wireless communications.

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	FY09	FY10	FY11	FY12	FY13
Categories of Expense	Expense	Expense	Expense	Expense	Adopted
Salaries & Wages	63,080	289,862	324,831	392,801	543,990
Overtime	0	3,804	5,457	29	0
Benefits	26,555	69,795	109,198	156,856	327,835
Labor Sub-Total	<u>\$89,635</u>	<u>\$363,461</u>	<u>\$439,486</u>	<u>\$549,686</u>	<u>\$871,825</u>
Contractual Services	41,361	0	43,586	83,820	95,005
Materials & Supplies	0	254	243	3,505	7,361
Other Operating	0	0	0	0	0
Casualty & Liability	0	0	0	0	0
Miscellaneous	0	0	0	0	18,132
Other Non Operating	0	6,741	15,876	51,570	86,779
Non Labor Sub-Total	<u>\$41,361</u>	<u>\$6,995</u>	<u>\$59,705</u>	<u>\$138,895</u>	<u>\$207,277</u>
Office Total	\$130,996	\$370,456	\$499,191	\$688,581	\$1,079,102
\$ Change from Prior Year		\$239,460	\$128,735	\$189,390	\$390,521
% Change from Prior Year		182.80%	34.75%	37.94%	56.71%

		Authorize	d Position	ns by Stat	us		Authorized Positions by Class					
	FY09	FY10	FY11	FY12	FY13		FY09	FY10	FY11	FY12	FY13	
						Administrative	0	0	1	0	0	
Non-Represented	1	1	3	6	7	Management	1	1	1	2	2	
Represented	0	0	0	0	0	Police	0	0	0	0	0	
Full-Time Total	1	<u>1</u>	<u>3</u>	<u>6</u>	Z	Professional	0	0	1	4	5	
						Technical	0	0	0	0	0	
Part - Time	0	0	0	0	0	Maintenance	0	0	0	0	0	
Contract	0	0	0	0	0	Operator	0	0	0	0	0	
				-		Represented	0	0	0	0	0	
Clayton	0	0	0	0	0	Supervisory	0	0	0	0	0	
						Total	1	1	3	6	7	

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Classification	Pay Grade	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
Non-Represented						
AGM CONTRACTS & PROCUREMENT	С		1	1	1	1
AGM of Contracts & Procurement	С	1	( <b>1646</b> )			
Mgr Contracts Pol & Proc	22			<u></u>	1	1
Business Process Analyst	19		( <del></del> )	1	1	1
Cost Price Analyst	19		2 <b>4444</b> 2		1	1
Technical Writer	18				1	1
Materials Performance Analyst	15					1
Sr. Administrative Assistant	12				1	1
Administrative Assistant	10	<u></u>		1		-
Non-Rep Subtotal		1	1	3	6	7
Total Full-Time		1	1	3	6	7

### **OFFICE OF CONTRACTS & PROCUREMENT**

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#### **FUNCTIONS & RESPONSIBILITIES**

The Office of Contracts & Procurement and Materials serves as the central procurement arm of the Authority, provides contract administration, contract records management, and manages the Authority's inventory of parts and consumables. Additionally, the office provides cellular communications. The Office has the responsibility for contract development, procurement and related administrative functions, all in accordance with applicable federal and state requirements.

The Office has responsibility for storeroom operations and inventory provisioning and replenishment of parts and consumables. It is responsible for both traditional-type requirements for goods, supplies, and services, as well as for the most advanced contract types, such as those for transit-oriented development, fast track, architectural and engineering, turnkey-design, and design/build.

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	FY09	FY10	FY11	FY12	FY13
Categories of Expense	Expense	Expense	Expense	Expense	Adopted
Salaries & Wages	4,111,994	4,767,286	4,366,501	4,687,951	5,092,251
Overtime	85,641	109,215	90,524	89,038	110,104
Benefits	1,800,724	2,192,490	2,352,999	2,402,253	3,086,159
Labor Sub-Total	<u>\$5,998,359</u>	<u>\$7,068,991</u>	<u>\$6,810,024</u>	<u>\$7,179,242</u>	<u>\$8,288,514</u>
Contractual Services	3,499	8,844	-3,146	67,998	0
Materials & Supplies	42,288	37,668	38,096	32,314	49,959
Other Operating	0	0	0	0	0
Casualty & Liability	0	0	0	0	0
Miscellaneous	27,870	31,373	24,375	21,466	0
Other Non Operating	13,755	6,317	6,196	1,617	11,817
Non Labor Sub-Total	<u>\$87,412</u>	<u>\$84,202</u>	<u>\$65,521</u>	<u>\$123,395</u>	<u>\$61,776</u>
Office Total	\$6,085,771	\$7,153,193	\$6,875,545	\$7,302,637	\$8,350,290
\$ Change from Prior Year		\$1,067,422	(\$277,648)	\$427,092	\$1,047,653
% Change from Prior Year		17.54%	-3.88%	6.21%	14.35%

		Authorize	d Position	ns by Stat	us	Authorize			orized Positions by Class		
	FY09	FY10	FY11	FY12	FY13		FY09	FY10	FY11	FY12	FY13
						Administrative	9	12	8	6	6
Non-Represented	33	41	35	37	45	Management	6	5	4	4	5
Represented	55	55	49	49	49	Police	0	0	0	0	0
<u>Full-Time Total</u>	<u>88</u>	<u>96</u>	<u>84</u>	<u>86</u>	<u>94</u>	Professional	12	14	13	22	29
						Technical	0	5	5	0	0
Part - Time	0	0	0	0	0	Maintenance	0	0	0	0	0
Contract	0	0	0	0	0	Operator	0	0	0	0	0
		-	-	•	-	Represented	57	55	49	49	49
Clayton	2	0	0	0	0	Supervisory	6	5	5	5	5
						Total	90	96	86	86	94

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**OFFICE OF CONTRACTS & PROCUREMENT** 45 ADM 6 Non-Rep MGR 5 49 Rep 94 **Total FT** MNT 0 0 OPR Director of Contracts 0 POL Office & Procurement 29 PRO Administrator II Lisa Degrace REP 0 49 PT (16510) 0 SUP 5 CON 94 0 TEC TOTAL Sr. Administrative Manager of Manager of Manager of Manager of Assistant Contracts Contracts Contracts Purchasing (16530)(16560) (16580) (16540) Supervisor - Bus Supervisor - Rail Lead Contract Program Lead Contract Senior Buyer Stores (3) Stores (2) Specialist Admin. Specialist (2) (16520)(16520) JOC Contract Contract Material/Inventory Lead Material Contract Lead Material Specialist III (3) Specialist III Control Planner Controller (5) Specialist III Controller (5) (4) (3)(2) Contract Contracts Contract Purchasing Agent Material Material Specialist II (4) Specialist II (3) Specialist II (3) Controller (20) Controller (19) III (2) Contracts Record Contracts Contract Administrator Specialist I Specialist I (2)

		FY09	FY10	FY11	FY12	FY13
Classification	Pay Grade	Authorized	Authorized	Authorized	Authorized	Adopted
Non-Represented						
Lead Contract Specialist	TBD				1	2
Dir Contracts Proc Materials	23		1	1	1	1
Director of Contracts & Procurement	23	1				
Manager of Contracts	22	1				
Mgr AE Contracts	22		1	1000000		
Mgr Contracts	22	(	1	2	2	
Mgr of Contracts	22					3
Resident Engineer	21		1	1		
AE Contracts Engineer VI	20	5	1	1	( <b></b> )	
Chf Capital Contracts	20	72222	1			
Manager of Contract Administration	20	1				
Manager of Materials	20	1		-	1.000 - C	
Manager of Purchasing	20	1				
Mgr Purchasing	20		1	1	1	1
Program Administrator JOC	20	(. <b></b> )	1	1	1	1
Project Manager	20	1		1		
Business Process Analyst	19		1			
Contract Specialist III	19				7	10
Contracts Administrator Senior	19	2				
Contracts Administrator Sr	19		2	1		
Sr Buyer	16 - 19		2	2	2	2
Sr Contract Specialist	19		4	6		
Sr Contrt Spec Prgm Contrt Mgt	19	·	1	1		

Classification	Pay Grade	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
Sr. Contract Specialist	19	5				122122
Contract Specialist Progam Mgmt	18		1	1	() <del></del>	
Project Engineer	18		2	2		
Administrator - Warranties	17		1		10000	
Contract Specialist II	17				7	10
Contract Administrator	16	1			(10000)	
Field Inspector	16		1	1		
Office Administrator II	16	1	1	1	1	1
Purchase Card Administrator	16	1			(	
Senior Buyer	16	2		State 1		
Supervisor - Bus & Rail Stores	16	5			1.000	
Supervisor - Inventory Control	16	1			(4444)	
Supv Bus & Rail Stores	16		5	5	5	5
Assistant Purchase Card Administrator	15	1	. <del></del> .			
Asst Purchase Card Admin	15		1			
Contract Specialist I	15				2	3
Material Inventory Control PIn	15		3	2	2	2
Material/Inventory Control Planner	15	3				
Materials Performance Analyst	15	1	1	1	1	
Purchasing Agent	11 - 14	2				
Purchasing Agent III	14	10.000 B	2	2	2	2
Sr. Administrative Assistant	12				1	1
	11		1	1		
Contracts Record Administrator	11				1	1

Classification	Pay Grade	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
Financial Information Spec	11		1	1		
Administrative Assistant	10	1	3	1		
Records Analyst	08	1		****		
Non-Rep Subtotal		33	41	35	37	45
<u>Represented</u>						
Material Controller	UR	45	45	39	39	39
Material Controller - Lead	UR	10				
Material Controller Lead	UR		10	10	10	10
Represented Subtotal		55	55	49	49	49
Total Full-Time		88	96	84	86	94
Contract						
Material Controller	UR	1			(7005)	
Material Controller - Lead	UR	1				
Total Contract		2				

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### **OFFICE OF ADMINISTRATIVE SERVICES**

#### **FUNCTIONS & RESPONSIBILITIES**

The Office of Administrative Services' primary responsibility is to provide the Authority with specialized support services to assist MARTA staff in the execution of their duties. Services provided include coordination of Authority-wide Policies and Procedures and Records Management in accordance with the State of Georgia Records and Open Records Acts, Reprographic Services, Furniture and Facilities Administration, Mail and Postal Services, Executive Meeting Services, and Cellular Communications.

The programs provided by the Office of Administrative Services support the Authority's missions and goals and seeks constantly to provide quality, cost-effective service to our internal customers.

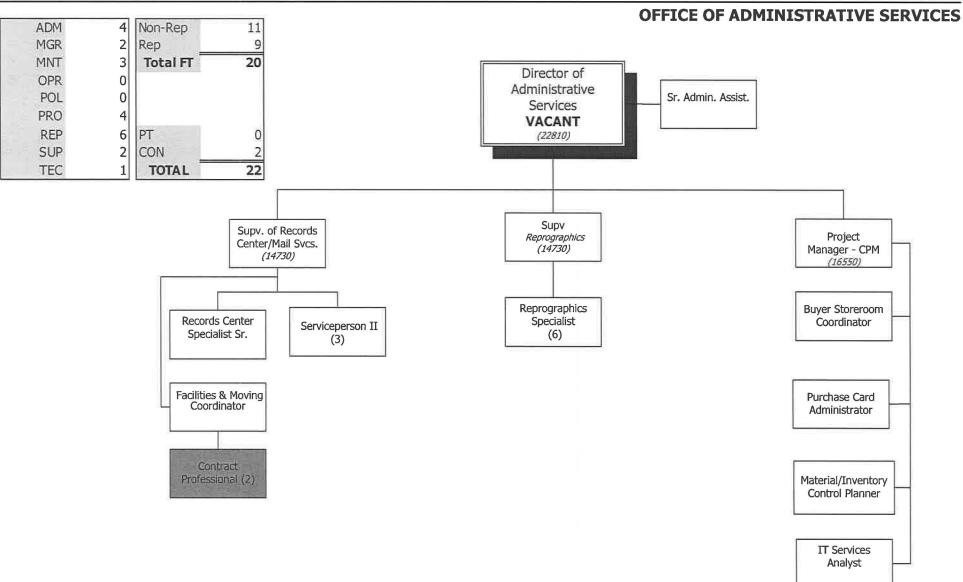
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### **OFFICE OF ADMINISTRATIVE SERVICES**

	FY09	FY10	FY11	FY12	FY13
Categories of Expense	Expense	Expense	Expense	Expense	Adopted
Salaries & Wages	1,062,628	1,147,785	1,064,933	1,013,363	1,088,724
Overtime	13,155	15,891	11,674	11,888	5,546
Benefits	426,142	511,760	532,934	460,255	587,135
Labor Sub-Total	<u>\$1,501,925</u>	<u>\$1,675,436</u>	<u>\$1,609,541</u>	<u>\$1,485,506</u>	<u>\$1,681,405</u>
Contractual Services	120,582	91,810	83,527	71,575	107,513
Materials & Supplies	349,876	339,772	303,619	255,334	395,054
Other Operating	0	251,757	254,139	308,422	341,912
Casualty & Liability	0	0	0	0	0
Miscellaneous	102,180	89,005	99,798	78,472	85,125
Other Non Operating	25,005	16,059	24,950	12,048	17,301
Non Labor Sub-Total	<u>\$597,643</u>	<u>\$788,403</u>	<u>\$766,033</u>	<u>\$725,851</u>	<u>\$946,905</u>
Office Total	\$2,099,568	\$2,463,839	\$2,375,574	\$2,211,357	\$2,628,310
\$ Change from Prior Year		\$364,271	(\$88,265)	(\$164,217)	\$416,953
% Change from Prior Year		17.35%	-3.58%	-6.91%	18.86%

	Authorized Positions by Status					Authorized Positions by Class					
	FY09	FY10	FY11	FY12	FY13		FY09	FY10	FY11	FY12	FY13
		51.50				Administrative	6	5	5	4	4
Non-Represented	10	13	16	20	11	Management	3	4	4	3	2
Represented	11	11	9	9	9	Police	0	0	0	0	0
<u>Full-Time Total</u>	<u>21</u>	<u>24</u>	25	<u>29</u>	<u>20</u>	Professional	2	3	5	12	4
						Technical	0	1	1	1	1
Part - Time	2	0	0	0	0	Maintenance	4	4	3	3	3
Contract	1	3	2	2	2	Operator	0	0	0	0	0
					_	Represented	7	7	6	6	6
Clayton	0	0	0	0	0	Supervisory	2	3	3	2	2
						Total	24	27	28	31	22

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### **OFFICE OF ADMINISTRATIVE SERVICES**

Classification	Pay Grade	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
	Fay Glade	Authonized	Authonizeu	Admonzed	Additionized	Adopted
Non-Represented Lead Contract Specialist	TBD				1	1.000
Dir Administrative Services	23		1	1	1	1
Director of Administrative Services	23	1		,		
Mgr of Contracts	20				1	100.000
Manager - Fleet Mgmt. Services	20	1	1.0000			
Manager of Support Services	20	1	· · · · · · · · · · · · · · · · · · ·			
Mgr Contract Administration	20		1	1		
Mgr Support Svcs	20	· (2000)	1	1		
Project Manager- CPM	20		1	1	1	1
Contract Specialist III	19				3	
Contracts Administrator Sr	19			1		
IT Contracts Administrator	18			1		
Contract Specialist II	17				3	
Buyer Storeroom Coordinator	16				1	1
Contracts Administrator I	16		1	1		
IT Services Analyst	16		1	1	1	1
Purchase Card Administrator	16		1	1	1	1
Supervisor of Records Center/Mail Services	16	1		Jane		417.54
Supervisor of Reprographics	16	1				
Supv Inventory Control	16		1	1	()	
Supv Records Center Mail Svcs	16	0	1	1	1	1
Supv Reprographics	16	( <del></del>	1	1	1	1
Contract Specialist I	15				1	

## **OFFICE OF ADMINISTRATIVE SERVICES**

Classification	Pay Grade	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
Material Inventory Control PIn	15			1	1	1
Fleet Management Analyst	14	1				
Facilities & Moving Coord	12	<del></del>	1	1	1	1
Facilities & Moving Coordinator	12	1				12000
Sr. Administrative Assistant	12				1	1
	10			1		
Fleet Management Coordinator	10	1		<u></u>	<u>10.875</u> 2	10000
Records Center Specialist	09 - 10	2	1			
Records Center Specialist Sr	10		1	1	1	1
Non-Rep Subtotal		10	13	16	20	11
Represented						
Reprographics Spec I	UR		3	2	2	2
Reprographics Spec II	UR		1	1	1	1
Reprographics Spec III	UR		3	3	3	3
Reprographics Specialist	UR	7				-
Serviceperson II	UR	4	4	3	3	3
Represented Subtotal		11	11	9	9	9
Total Full-Time		21	24	25	29	20
Part-Time						
Contract Emp/Paraprofessional		2				
Total Part-Time		2				

## **OFFICE OF ADMINISTRATIVE SERVICES**

Classification	Pay Grade	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
Contract						
Contract - Parking Services Supervisor		1				
Contract Emp Admin Support			2	1. <del>7.7.7.7</del> .1.	1	1
Contract Emp Professional				1		
Contract Professional		10000		1	1	1
Capital Contract Professional			1	( <del>1990)</del> .		
Total Contract		1	3	2	2	2

### **DEPARTMENT OF HUMAN RESOURCES**

This Department includes the following Offices:

## **Department of Human Resources**

- Office of AGM of Human Resources
- Office of Human Resources
- Office of Labor Relations
- Office of Training
- Office of Diversity & Equal Opportunity

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### **DEPARTMENT OF HUMAN RESOURCES**

### FY2013 GOALS AND OBJECTIVES

The Department of Human Resources includes the Office of Human Resources, Training, Diversity and Equal Opportunity, and Labor Relations. The department's primary goal for FY2013 is to continue to serve as a partner to all other MARTA departments by supporting the Authority's strategic priorities in the most effective and efficient manner possible. Key objectives of the Departments of Human Resources include enhancing the organization's overall effectiveness through development

of the MARTA work force. Our department's internal customer focused approach in the planning and implementation of various MARTA Human Resource programs provides the tools necessary to support Authority's internal operations. Ultimately, we are committed to improve HR's strategic alliances by becoming more engaged in MARTA's overall strategic goals and objectives and to provide better coordination and communication between departments/office.

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## FY2013 Key Performance Indicators

	Human Resources KPIs			
KPI	Definition	FY12 Target	FY12 Actual	FY13 Target
Critical Fill Rate	Percent of filled positions required for MARTA's core business units	>/= 96%	74.47%	>/= 96%
Voluntary Turnover Rate	Percent of MARTA employees vacating their positions voluntarily	= 0.62%</td <td>0.24%</td> <td><!--= 0.62%</td--></td>	0.24%	= 0.62%</td
Monthly Training Attendance	The number of training participants in a given month that attend training	>/= 293	752	>/= 293
Training Capacity Utilization Rate	Percent of available training slots utilized in a given month	>/= 80%	110%	>/= 80%
Monthly Training Expense Ratio	Training expenses as a percentage of payroll	> 2.14%	1.19%	> 2.14%
Attendance Non-represented	% non-represented employee hours worked of all non- represented employee hours scheduled for work	>/= 96%	93.47%	>/= 96%
Attendance Represented	% represented employee hours worked of all non- represented employee hours scheduled for work	>/= 90%	91.66%	>/= 90%
Budget Variance	Budget variance on overall expenses	= 0%</td <td>-11.09%</td> <td><!--= 0%</td--></td>	-11.09%	= 0%</td
Labor Budget Variance	Budget variance on labor related expenses	= 0%</td <td>-12.64%</td> <td><!--= 0%</td--></td>	-12.64%	= 0%</td
Non-labor Budget Variance	Budget variance on non-labor related expenses	= 0%</td <td>3.21%</td> <td><!--= 0%</td--></td>	3.21%	= 0%</td
Overtime Budget Variance	Budget variance on overtime expenses	= 0%</td <td>-63.59%</td> <td><!--= 0%</td--></td>	-63.59%	= 0%</td

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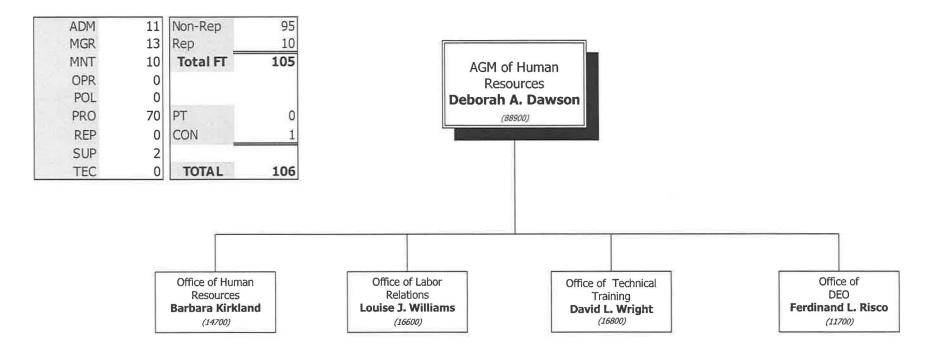
### **DEPARTMENT OF HUMAN RESOURCES**

	FY09	FY10	FY11	FY12	FY13
Categories of Expense	Expense	Expense	Expense	Expense	Adopted
Salaries & Wages	6,573,623	6,125,015	5,661,134	6,185,391	6,340,042
Overtime	71,548	48,748	44,070	34,572	47,148
Benefits	3,202,157	3,143,086	3,320,129	3,413,217	3,805,850
Labor Sub-Total	<u>\$9,847,328</u>	<u>\$9,316,849</u>	<u>\$9,025,333</u>	<u>\$9,633,180</u>	<u>\$10,193,039</u>
Contractual Services	103,242	288,292	138,972	207,726	117,658
Materials & Supplies	54,024	22,768	22,375	30,999	46,052
Other Operating	0	0	0	0	0
Casualty & Liability	0	0	0	0	0
Miscellaneous	68,069	49,835	58,941	61,221	49,793
Other Non Operating	565,205	418,566	479,856	758,293	813,659
Non Labor Sub-Total	<b>\$790,540</b>	<u>\$779,461</u>	<u>\$700,144</u>	<u>\$1,058,239</u>	<u>\$1,027,162</u>
Department Total	\$10,637,868	\$10,096,310	\$9,725,477	\$10,691,419	\$11,220,201
\$ Change from Prior Year		(\$541,558)	(\$370,833)	\$965,942	\$528,782
% Change from Prior Year		-5.09%	-3.67%	9.93%	4.95%

	Aut	horized Po	sitions by	<b>Status</b>			Authorized	Position	s by Class		
	FY09	FY10	FY11	FY12	FY13		FY09	FY10	FY11	FY12	FY13
						Administrative	14	14	11	11	11
Non-Represented	101	100	93	94	95	Management	17	16	14	13	13
Represented	0	0	0	12	10	Police	0	0	0	0	0
Full-Time Total	<u>101</u>	<u>100</u>	<u>93</u>	<u>106</u>	<u>105</u>	Professional	87	83	68	70	70
						Technical	0	0	0	0	0
Part - Time	0	1	0	0	0	Maintenance	0	0	0	12	10
Contract	19	14	2	2	1	Operator	0	0	0	0	0
						Represented	0	0	0	0	0
Clayton	0	0	0	0	0	Supervisory	2	2	2	2	2
						Total	120	115	96	108	106

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**DEPARTMENT OF HUMAN RESOURCES** 



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### **OFFICE OF AGM HUMAN RESOURCES**

### FUNCTIONS AND RESPONSIBILITIES

The Office of the Assistant General Manager of Human Resources/Labor Relations/Training/DEO is a member of the Executive Management Team, responsible for leading and influencing the strategic development and implementation of comprehensive, Authority-wide Human Resources programs.

The Office of the AGM is responsible for designing, planning, developing, implementing and administering effective programs and services through

the offices of HR, Labor Relations, Training and DEO. Such programs and services are targeted to the best meet the needs of the Authority with emphasis on sustainability and change.

The Office of The AGM of Human Resources works closely with other members of the Executive Team to build partnerships and identify strategies to best support the day-to-day operations and overall growth.

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	FY09	FY10	FY11	FY12	FY13
Categories of Expense	Expense	Expense	Expense	Expense	Adopted
Salaries & Wages	111,183	220,250	219,758	213,453	225,502
Overtime	0	0	0	0	0
Benefits	43,065	89,740	94,026	94,107	135,899
Labor Sub-Total	<u>\$154,248</u>	\$309,990	\$313,784	<u>\$307,560</u>	\$361,401
Contractual Services	0	0	0	0	0
Materials & Supplies	0	0	0	0	0
Other Operating	0	0	0	0	0
Casualty & Liability	0	0	0	0	0
Miscellaneous	0	0	0	0	0
Other Non Operating	0	0	79,090	37,500	99,999
Non Labor Sub-Total	<u>\$0</u>	<u>\$0</u>	<u>\$79,090</u>	\$37,500	<u>\$99,999</u>
Office Total	\$154,248	\$309,990	\$392,874	\$345,060	\$461,400
\$ Change from Prior Year		\$155,742	\$82,884	(\$47,814)	\$116,340
% Change from Prior Year		<b>100.97%</b>	26.74%	-12.17%	33.72%

		Authorize	d Position	ns by Stat	us		Authorized Positions by Class				
	FY09	FY10	FY11	FY12	FY13		FY09	FY10	FY11	FY12	FY13
						Administrative	0	1	1	1	1
Non-Represented	1	2	2	2	2	Management	1	1	1	1	1
Represented	0	0	0	0	0	Police	0	0	0	0	0
Full-Time Total	<u>1</u>	2	<u>2</u>	2	2	Professional	0	0	0	0	0
						Technical	0	0	0	0	0
Part - Time	0	0	0	0	0	Maintenance	0	0	0	0	0
Contract	0	0	0	0	0	Operator	0	0	0	0	0
		-				Represented	0	0	0	0	0
Clayton	0	0	0	0	0	Supervisory	0	0	0	0	0
						Total	1	2	3	2	2

ADM	1	Non-Rep	2
MGR	1	Rep	0
MNT	0	Total FT	2
OPR	0		
POL	0		
PRO	0	PT	0
REP	0	CON	0
SUP	0		
TEC	0	TOTAL	2



### **OFFICE OF AGM HUMAN RESOURCES**

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Classification	Pay Grade	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
Non-Represented						
AGM Human Resources	С		1	1	1	1
AGM of Human Resources	С	1				
Department Administrator	17		1	1	1	1
Non-Rep Subtotal		1	2	2	2	2
Total Full-Time		1	2	2	2	2

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### **OFFICE OF HUMAN RESOURCES**

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### FUNCTIONS AND RESPONSIBILITIES

The Office of Human Resource partners with other operational and strategic business units within MARTA to assure the achievement of organizational goals and objectives. A primary responsibility of this office is to enhance the organization's effectiveness through the development of MARTA's human resources. We provide oversight that ensures the office's vision is actualized - "Providing tools and support to inspire MARTA employees toward excellence". The HR Office is comprised of the Branches: Compensation & Benefits, Recruiting, Human Resources Information (HRIS) and Retirement Benefits.

The Office of Human Resources is the primary source to attract, develop, motivate, and retain a diverse team of highly skilled employees who are accountable for recognizing and responding to our customers needs while

promoting organizational and individual achievement. Our office designs and administers flexible, cost-effective benefit programs that can be individually tailored and are instrumental in attracting and retaining a talented and diverse workforce.

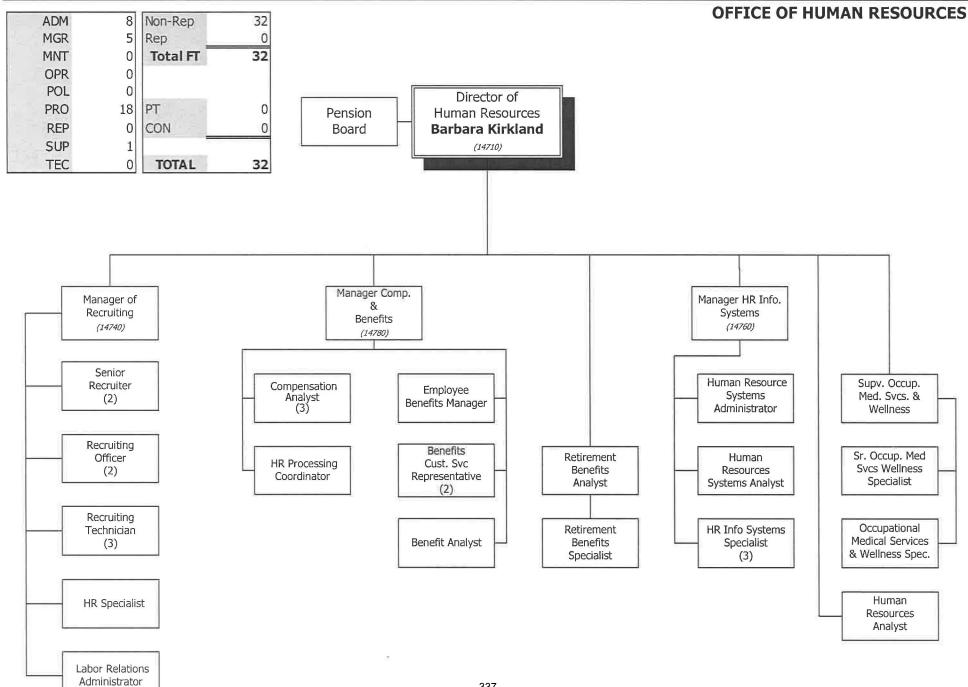
The Office of Human Resources plays a critical role in the organization, which is demonstrated by its ability to effectively balance the needs of both employees and the organization. HR provides the following comprehensive services: recruitment, salary administration, HRIS and employee records, tuition reimbursement, employee recognition, pension administration, job evaluations, market analysis, occupational medical services, administration of the Employee Assistance Program, etc.

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	FY09	FY10	FY11	FY12	FY13
Categories of Expense	Expense	Expense	Expense	Expense	Adopted
Salaries & Wages	2,353,616	2,199,839	1,960,235	1,989,311	1,887,749
Overtime	3,670	1,070	391	30	0
Benefits	1,254,754	1,183,277	1,240,665	1,250,063	1,137,652
Labor Sub-Total	<u>\$3,612,040</u>	<u>\$3,384,186</u>	<u>\$3,201,291</u>	\$3,239,404	\$3,025,401
Contractual Services	69,097	222,587	60,416	155,374	67,672
Materials & Supplies	19,095	11,227	12,835	14,394	17,522
Other Operating	0	0	0	0	0
Casualty & Liability	0	0	0	0	0
Miscellaneous	67,976	49,835	58,397	61,221	49,793
Other Non Operating	341,239	346,361	291,824	364,056	340,035
Non Labor Sub-Total	<u>\$497,407</u>	<u>\$630,010</u>	<u>\$423,472</u>	<u>\$595,045</u>	<u>\$475,022</u>
Office Total	\$4,109,447	\$4,014,196	\$3,624,763	\$3,834,449	\$3,500,423
\$ Change from Prior Year % Change from Prior Year		(\$95,251) -2.32%	(\$389,433) -9.70%	\$209,686 5.78%	(\$334,026) -8.71%

		Authorize	d Position	ns by Stat	us		Authorized Positions by Class				
	FY09	FY10	FY11	FY12	FY13		FY09	FY10	FY11	FY12	FY13
						Administrative	10	10	8	8	8
Non-Represented	36	38	31	31	32	Management	6	6	5	5	5
Represented	0	0	0	0	0	Police	0	0	0	0	0
Full-Time Total	<u>36</u>	<u>38</u>	<u>31</u>	<u>31</u>	<u>32</u>	Professional	24	22	17	17	18
						Technical	0	0	0	0	0
Part - Time	0	1	0	0	0	Maintenance	0	0	0	0	0
Contract	5	0	0	0	0	Operator	0	0	0	0	0
		-				Represented	0	0	0	0	0
Clayton	0	0	0	0	0	Supervisory	1	1	1	1	1
						Total	41	39	31	31	32





		FY09	FY10	FY11	FY12	FY13
Classification	Pay Grade	Authorized	Authorized	Authorized	Authorized	Adopted
Non-Represented						
Human Resources Assistant	9	(1 <del>4444</del> )	1			
Director of Human Resources	23	1	1	1	1	1
Manager of Compensation & Benefits	22	1				
Mgr Compensation & Benefits	22		1	1	1	1
Employee Benefits Manager	21	1				
Manager of Recruiting	21	1				
Mgr Employ Rel Well Org Dev	21	1	1			
Mgr Employee Benefits	21		1	1	1	1
Mgr Recruiting	21		1	1	1	1
Human Resources System Administrator	20	1				
Human Resources Systems Admin	20		1	1	1	1
Manager of Human Resources Information Systems	20	1				
Mgr Human Resources Info Sys	20		1	1	1	1
Supv. of Occupational Medical Services & Wellness	18 - 19	1			1000	
Supv Occup Med Svcs Wellness	18	0 <del>0.000</del> .3	1	1	1	1
Benefit Analyst	17	1				
Compensation Analyst	17	3				
Compensation Analyst III	17	() (TATA)	3	3	3	3
Employee Relations Prog Admin	17	( TOBE)	1			
Employee Relations Program Administrator	17	1		( <u></u> )		10000
Employee Relations Specialist	17	1				
Employee Relations Specialist (ADR)	17	() <del></del> - (,	1			
Human Resources Analyst	17				1	1

Classification	Pay Grade	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
Human Resources Systems Analyst	17		( <del></del> )		1	1
Org Learning Specialist III	17	<del>11023</del> 2	1			
Organizational Learning Specialist II	17	1	15 <del>14 16 14 1</del> 6		2022	
Senior Recruiter	17	2				
Sr Recruiter	17		2	2	2	2
Labor Realtions Administrator	16		1	1	1	1
Office Administrator II	16	1				
Recruiting Officer	16	3	8 <del></del> -		-	
Recruiting Officer II	16		2	1	1	2
Retirement Benefits Analyst	16	1				
Retirement Beneftis Analyst	16		1	1	1	1
Sr Occup Med Svcs Well Spec	16	1	1	1	1	1
Benefits Analyst	15		1	1	1	1
Hr Information Systems Analyst	15		1	1		
Human Resources Proc Coord	15		1	1	1	1
Human Resources Processing Coordinator	15	1				5. <u></u> 7
Information Systems Analyst	15	1				
Emp Rel Wellness & Wk Dev Coor	14		1	1		
Employee Relations Workforce Development Coord.	14	1				
Occupational Med Ser Well Spec	14		1	1	1	1
Occupational Medical Services & Wellness Specialist	14	1				
Retirement Benefits Specialist	14	1	1	1	1	1
Benefits Customer Service Representative	13	2				0.00
Benefits-Customer Svc Rep	13		2	2	2	2

Classification	Pay Grade	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
Compensation Specialist	12	1				
HR Info System Specialist II	12		3	3	3	3
Recruiting Technician	12	3				
Recruiting Technician II	12		2	2	2	2
Administrative Assistant	10	1	1			
Human Resources Specialist	10		1	1	1	1
Information Systems Specialist	10	1				
Recruiting Technician I	10		1	1	1	1
Non-Rep Subtotal		36	38	31	31	32
Total Full-Time		36	38	31	31	32
Part-Time Contract Professional Part-time	-		1		-	
Total Part-Time			1		-	****
Contract						
Contract - Parking Services Supervisor		2				
Contract Admin. Support	( and a lot of the lot	2		1		
Contract BTP Support		1				
Total Contract		5				



### **OFFICE OF LABOR RELATIONS**

### **FUNCTIONS & RESPONSIBILITIES**

The Office of Labor Relations administers the labor agreements with the Amalgamated Transit Union, Local 732, for the Authority. Maintaining a primary focus on promoting a healthy labor/management climate, the Office of Labor Relations is responsible for ensuring adherence to the terms of the collective bargaining agreement; planning, development and oversight of implementation of all labor relations programs at MARTA and oversight and implementation of short and long-range strategies to support the goals, objectives and strategic plans of the Authority and its departments.

The Office of Labor Relations has direct oversight and management of the establishment of a labor strategy and spearheads all activities related to labor negotiations; assists Authority management on matters relative to labor activities, contract interpretation/administration; monitors the administration of discipline codes and work rules; coordinates the processing of grievances; represents the Authority in arbitrations; oversees all other aspects of labor/management relations; and works for the continued improvement of labor relations throughout the Authority.

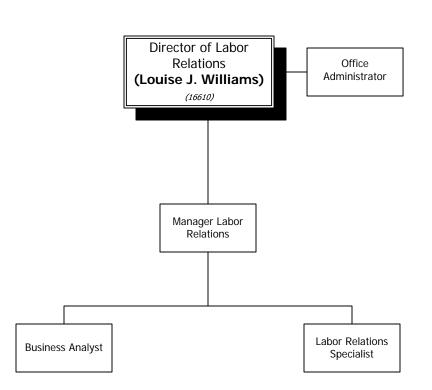
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### **OFFICE OF LABOR RELATIONS**

	FY09	FY10	FY11	FY12	FY13
Categories of Expense	Expense	Expense	Expense	Expense	Adopted
Salaries & Wages	357,577	332,131	303,883	168,953	372,672
Overtime	0	0	0	0	0
Benefits	167,848	164,109	182,265	114,805	224,591
Labor Sub-Total	<u>\$525,425</u>	\$496,240	<u>\$486,148</u>	<u>\$283,758</u>	<u>\$597,263</u>
Contractual Services	7,568	40,242	46,357	23,932	25,000
Materials & Supplies	1,299	450	177	319	451
Other Operating	0	0	0	0	0
Casualty & Liability	0	0	0	0	0
Miscellaneous	0	0	0	0	0
Other Non Operating	2,337	100	1,245	875	288
Non Labor Sub-Total	<u>\$11,204</u>	<u>\$40,792</u>	<u>\$47,779</u>	<u>\$25,126</u>	<u>\$25,739</u>
Office Total	\$536,629	\$537,032	\$533,927	\$308,884	\$623,002
\$ Change from Prior Year		\$403	(\$3,105)	(\$225,043)	\$314,118
% Change from Prior Year		0.08%	-0.58%	-42.15%	101.69%

	Authorized Positions by Status						Authorized Positions by Class				
	FY09	FY10	FY11	FY12	FY13		FY09	FY10	FY11	FY12	FY13
						Administrative	1	1	1	1	1
Non-Represented	4	4	4	5	5	Management	2	3	3	2	2
Represented	0	0	0	0	0	Police	0	0	0	0	0
Full-Time Total	<u>4</u>	<u>4</u>	<u>4</u>	<u>5</u>	<u>5</u>	Professional	1	0	0	2	2
						Technical	0	0	0	0	0
Part - Time	0	0	0	0	0	Maintenance	0	0	0	0	0
Contract	0	0	0	0	0	Operator	0	0	0	0	0
			-	-	-	Represented	0	0	0	0	0
Clayton	0	0	0	0	0	Supervisory	0	0	0	0	0
						Total	4	4	4	5	5

ADM	1	Non-Rep	5
MGR	2	Rep	0
MNT	0	Total FT	5
OPR	0		
POL	0		
PRO	2	PT	0
REP	0	CON	0
SUP	0		
TEC	0	TOTAL	5



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**OFFICE OF LABOR RELATIONS** 

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## **OFFICE OF LABOR RELATIONS**

Classification	Pay Grade	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
Non-Represented	•					
Dir Labor Relations	23		1	1	1	1
Director of Labor Relations	23	1				
Dir Employee Availability Prog	21	-	1			
Manager of Employee Availability	21			1		1921
Vanager of Labor Relations	20	1				
Mgr Labor Relations	20	10000	1	1	1	1
Sr Labor Relations Specialist	19				1	1
_abor Relations Administrator	16	1			<u></u>	
Business Analyst	15				1	1
Office Administrator	14	1				
Office Administrator I	14		1	1	1	1
Non-Rep Subtotal		4	4	4	5	5
Total Full-Time		4	4	4	5	5

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### **OFFICE OF TRAINING**

### FUNCTIONS AND RESPONSIBILITIES

The Office of Training partners with other operational and strategic business units within MARTA to assure the achievement of organizational goals and objectives. The primary responsibility of this office is to enhance the organization's effectiveness through the development of MARTA's workforce via effective training and business unit development programs. To maximize delivered training with minimal dollars, various training strategies and methods are utilized. The Office assesses Authority learning

needs and aligns workforce development strategies to utilize the most cost effective delivery method consistent with accepted pedagogy. External training resources are applied where internal development and delivery is not economical. Where appropriate, internal resources are allocated to effectively deliver instructor lead classroom and synchronous web based training, web based self-directed instruction, individual employee coaching and business unit organizational development.

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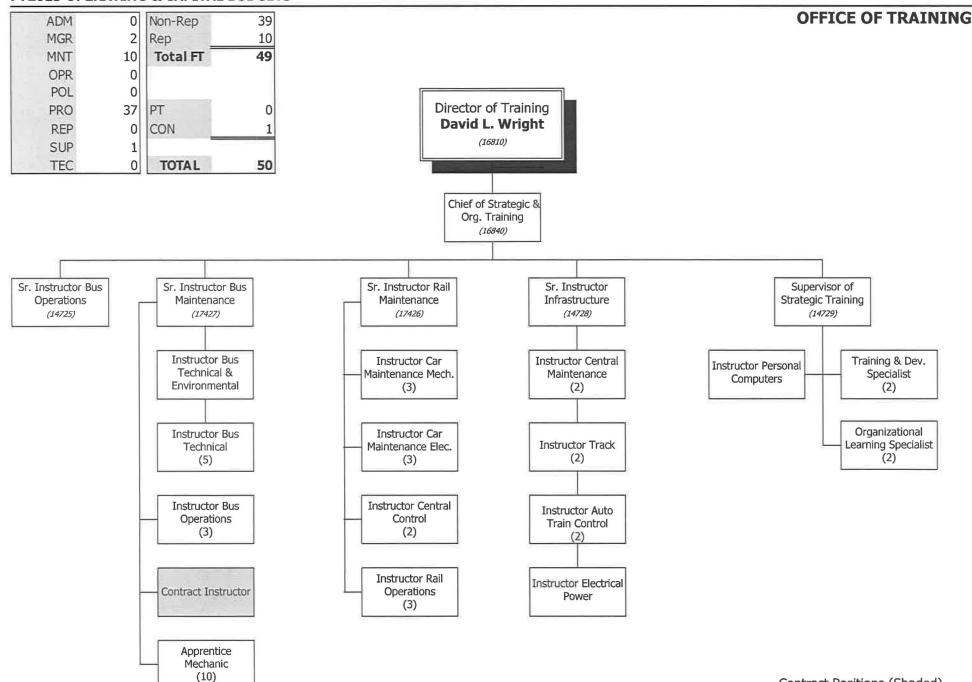
## **OFFICE OF TRAINING**

	FY09	FY10	FY11	FY12	FY13
Categories of Expense	Expense	Expense	Expense	Expense	Adopted
Salaries & Wages	2,705,270	2,492,580	2,318,776	2,799,415	2,754,201
Overtime	67,746	47,678	43,679	34,429	47,148
Benefits	1,301,376	1,276,545	1,367,583	1,477,214	1,644,842
Labor Sub-Total	<u>\$4,074,392</u>	<u>\$3,816,803</u>	<u>\$3,730,038</u>	<u>\$4,311,058</u>	\$4,446,191
Contractual Services	472	-472	1,765	330	0
Materials & Supplies	23,468	3,062	5,343	8,954	20,716
Other Operating	0	0	0	0	0
Casualty & Liability	0	0	0	0	0
Miscellaneous	93	0	0	0	0
Other Non Operating	177,175	31,586	77,741	282,688	332,401
Non Labor Sub-Total	\$201,208	\$34,176	<u>\$84,849</u>	<u>\$291,972</u>	<u>\$353,117</u>
Office Total	\$4,275,600	\$3,850,979	\$3,814,887	\$4,603,030	\$4,799,308
\$ Change from Prior Year		(\$424,621)	(\$36,092)	\$788,143	\$196,278
% Change from Prior Year		-9.93%	-0.94%	20.66%	4.26%

	Authorized Positions by Status					Authorized Positions by Class					
	FY09	FY10	FY11	FY12	FY13		FY09	FY10	FY11	FY12	FY13
						Administrative	2	1	0	0	0
Non-Represented	42	40	39	39	39	Management	4	3	2	2	2
Represented	0	0	0	12	10	Police	0	0	0	0	0
<u>Full-Time Total</u>	<u>42</u>	<u>40</u>	<u>39</u>	<u>51</u>	<u>49</u>	Professional	49	49	38	38	37
						Technical	0	0	0	0	0
Part - Time	0	0	0	0	0	Maintenance	0	0	0	12	10
Contract	14	14	2	2	1	Operator	0	0	0	0	0
						Represented	0	0	0	0	0
Clayton	0	0	0	0	0	Supervisory	1	1	1	1	1
						Total	56	54	41	53	50

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## **OFFICE OF TRAINING**

Classification	Pay Grade	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY1: Adopted
Non-Represented	, ay orado					
Director of Training	23	1	1	1	1	1
Chief of Maintenance Training	21	1			1	1.000 A
Chief of Strategic & Organizational Training	21	1	1	1	1	1
Chief of Technical Training	21		1			
Chief of Transportation Training	20	1				
Supervisor of Strategic Training	19	1	1	1	1	
Senior Instructor Bus Maintenance	18	1	1	1	1	
Senior Instructor Bus Operations	18	1	1	1	1	
Senior Instructor Infrastructure	18	1	1	1	1	,
Senior Instructor Rail Maintenance	18	1	1	1	1	
Org Learning Specialist III	17		1	2	2	:
Organizational Learning Specialist II	17	1				
Instructor	16	21				
Instructor Auto Train Control	16		2	2	2	:
Instructor Bus Operations	16	3	3	3	3	:
Instructor Bus Tech Environ	16		1	1	1	
Instructor Bus Technical	16		5	5	5	
Instructor Car Maint Elect	16		3	3	3	:
Instructor Car Maint Mech	16		3	3	3	:
Instructor Central Control	16	2	2	2	2	:
Instructor Central Maintenance	16		2	2	2	1
Instructor Electrical Power	16	1	1	1	1	
Instructor Personal Computers	16	1	1	1	1	

## **OFFICE OF TRAINING**

Classification	Pay Grade	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
Instructor Rail Operations	16		3	3	3	3
Instructor Track	16		2	2	2	2
Training & Development Spec	15		2	2	2	2
Training & Development Specialist	15	2				
Office Administrator	14	1				
Office Administrator I	14		1			
Training Administrator	12	1			1. <u></u> 1	
Non-Rep Subtotal		42	40	39	39	39
Represented						
Apprentice ET - Rail Car Maint	UR				2	
APPRENTICE MECHANIC	UR				10	10
Represented Subtotal		(			12	10
Total Full-Time		42	40	39	51	49
Contract						
Capital Contract Instructional Designer	TBD	4	4	1	1	(*****)
Contract Instructor	00000	7	7	1	1	1
Capital Contract DHS/TSA Security Instructor		2	2			1
Contract BTP Support		1	1			
Total Contract		14	14	2	2	1

## **OFFICE OF DIVERSTIY & EQUAL OPPORTUNITY**

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### FUNCTIONS AND RESPONSIBILITIES

The Office of Diversity & Equal Opportunity is charged with the development, implementation, coordination, and monitoring of all equal opportunity, affirmative action, conflict resolution and civil rights programs required by Board policies and Federal regulations. This includes, but is not limited to, the following:

- Equal Employment Opportunity
- Affirmative Action
- Americans With Disabilities Act (ADA)
- Title VI of the Civil Rights Act of 1964
- Title VII of the Civil Rights Act of 1964
- Environmental Justice
- Small and Socio-Economically Disadvantaged Business Program
- Cultural Diversity
- Alternative Dispute Resolution

The Office of Diversity & Equal Opportunity serves as an advocate of the Authority's commitment to the promotion of a work environment that recognizes and values the diverse social profile of the MARTA service area. As such, the office ensures the equitable representation and

advancement of protected group members at all levels of employment, the utilization of small, socially and economically disadvantaged businesses in contracts and procurements, the equitable distribution of transit service and benefits, as well as the non-discriminatory impact of Authority decisions and activities.

These objectives are accomplished through a multiplicity of means. First, all Authority employment decisions, practices, and procedures are reviewed to ensure that they are fair and equitable. Second, the maximization of small, socially and economically disadvantaged business enterprises is done through goal setting, monitoring of participation commitments, outreach efforts, and DBE certifications. Third, Title VI and Environmental Justice programs are designed and implemented to review, monitor, and ensure that there is a consistently equitable distribution of transit services and benefits. Finally, strategically targeted outreach efforts are designed to solicit and gauge community input to facilitate the examination of all facts and ensure the non-discriminatory impact of the Authority's decisions and activities.

The Mystery Customer Program Unit (MCPU) analyzes daily, monthly and quarterly mystery shopper reports to ensure agency compliance with ADA (Americans with Disabilities Act) requirements and to track key customer service performance.

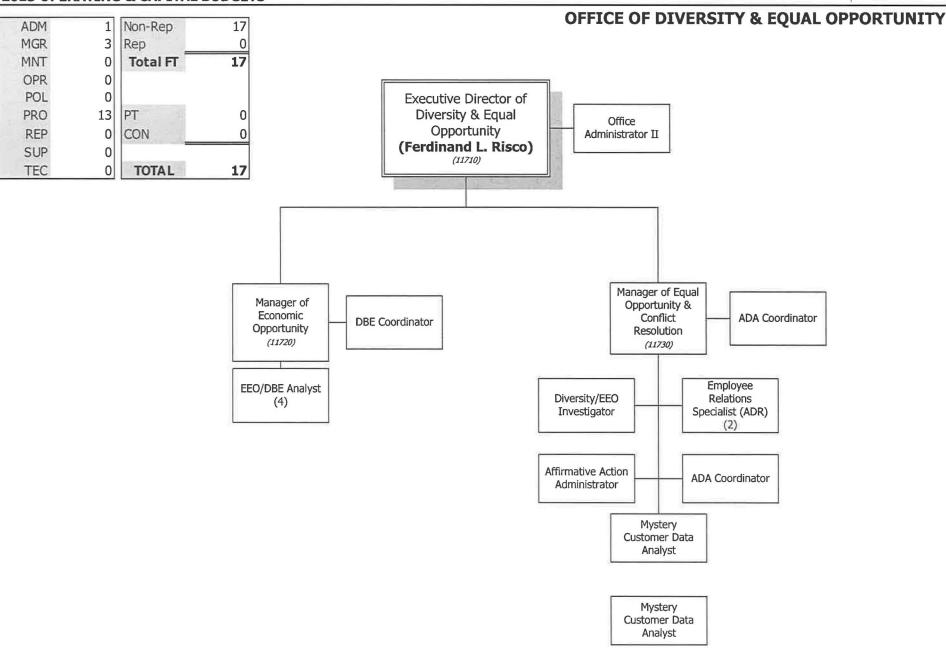
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### **FY2013 OPERATING & CAPITAL BUDGETS**

<b>OFFICE OF</b>	DIVERSITY	& EOUAL	<b>OPPORTUNITY</b>

	FY09	FY10	FY11	FY12	FY13
Categories of Expense	Expense	Expense	Expense	Expense	Adopted
Salaries & Wages	1,045,977	880,215	858,482	1,014,259	1,099,918
Overtime	132	0	0	113	0
Benefits	435,114	429,415	435,590	477,028	662,866
Labor Sub-Total	<u>\$1,481,223</u>	<u>\$1,309,630</u>	<u>\$1,294,072</u>	<u>\$1,491,400</u>	<u>\$1,762,784</u>
Contractual Services	26,105	25,935	30,434	28,090	24,986
Materials & Supplies	10,162	8,029	4,020	7,332	7,363
Other Operating	0	0	0	0	0
Casualty & Liability	0	0	0	0	0
Miscellaneous	0	0	544	0	0
Other Non Operating	44,454	40,519	29,956	73,174	40,936
Non Labor Sub-Total	<u>\$80,721</u>	<u>\$74,483</u>	<u>\$64,954</u>	<u>\$108,596</u>	<u>\$73,285</u>
Office Total	\$1,561,944	\$1,384,113	\$1,359,026	\$1,599,996	\$1,836,069
\$ Change from Prior Year		(\$177,831)	(\$25,087)	\$240,970	\$236,073
% Change from Prior Year		-11.39%	-1.81%	17.73%	14.75%

	Authorized Positions by Status					Authorized Positions by Class					
	FY09	FY10	FY11	FY12	FY13		FY09	FY10	FY11	FY12	FY13
						Administrative	1	1	1	1	1
Non-Represented	17	16	17	17	17	Management	3	3	3	3	3
Represented	0	0	0	0	0	Police	0	0	0	0	0
Full-Time Total	17	<u>16</u>	<u>17</u>	<u>17</u>	<u>17</u>	Professional	13	12	13	13	13
						Technical	0	0	0	0	0
Part - Time	0	0	0	0	0	Maintenance	0	0	0	0	0
Contract	0	0	0	0	0	Operator	0	0	0	0	0
001111000		-			-	Represented	0	0	0	0	0
Clayton	0	0	0	0	0	Supervisory	0	0	0	0	0
						Total	17	16	17	17	17



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## **OFFICE OF DIVERSITY & EQUAL OPPORTUNITY**

Classification	Pay Grade	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
Non-Represented						
Exec Director of Diversity & Equal Opportunity	24		1	1	1	1
Executive Director of Diversity & Equal Opportunity	24	1				
Manager of Equal Opportunity & Conflict Resolution	21	1	1	1	1	1
Manager Equal Opportunity	20	1				3 <del>-3-5</del> -6
Manager of Economic Opportunity	20		1	1	1	1
Affirm Act Administrator	19		1	1	1	1
Affirmative Action Administrator	19	1				
Equity Administrator	19	1	1	1	1	1
Contract Compliance Specialist	18	1				
Diversity EEO Investigator	17				1	1
Diversity/EEO Investigator	17	1	1	1		
EEO DBE Analyst	17				4	4
EEO/DBE Analyst	17	4	4	4	1922	
Employee Relations Specialist	17	1				
Employee Relations Specialist (ADR)	17		1	2	2	2
Mystery Customer Project Analy	17		1	1	1	1
Mystery Customer Project Analyst	17	1				
Office Administrator II	16	1	1	1	1	1
ADA Coordinator	15	1	1	1	1	1
DBE Coordinator	15	1	1	1	1	1
Mystery Customer Data Analyst	15	1	1	1	1	1
Non-Rep Subtotal		17	16	17	17	17

# **OFFICE OF DIVERSITY & EQUAL OPPORTUNITY**

Classification	Pay Grade	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
Total Full-Time	-	17	16	17	17	17

## **DEPARTMENT OF TECHNOLOGY**

This Department includes the following Offices:

## **Department of Technology**

- Office of AGM of Technology
- Office of Technology Infrastructure & Operations
- Office of Technology Enterprise Applications
- Office of Technology Programs Management
- Office of Technology Quality Assurance

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### **DEPARTMENT OF TECHNOLOGY**

## FY2013 GOALS AND OBJECTIVES

### Technology Goal#1

To provide and maintain sufficient technology software and hardware assets to support current business needs

#### Technology Objectives

- 1. Develop and maintain an Asset Management Life Cycle Plan
- 2. Minimize Service Interruption
- 3. Leverage ITSM tools for Configuration and Change Management
- 4. Transform the existing NOC to Operations Monitoring Center

### Technology Goal#2

To protect and secure Technology Asset from internal and external threats

### Technology Objectives

- 1. Implement and Rollout Authority security Program
- 2. Adopt and Enforce the Information Security Policy
- 3. Establish Information Security Standards and Integrate with Project Implementation Life Cycle
- 4. Monitor and Control Security to meet Compliance

### Technology Goal#3

To provide Innovative New Technology to grow with the business units needs

### **Technology** Objectives

- 1. Develop a new data center strategy
- 2. Develop a new infrastructure strategy
- 3. Develop a new telephony strategy
- 4. Develop an integrated infrastructure strategy
- 5. Innovate with Emerging Technology

### Technology Goal#4

Improve Customer Service

### **Technology Objectives**

- 1. Provide Customer Uninterrupted Services
- 2. Enhance Customer Experience
- 3. Create a single media for seamless transfer across regional transit

4. Build a Partnership with the internal business units and the regional partners to improve business processes

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### Technology Goal#5

Provide an easier process for internal and external stakeholder to do business with Technology

### **Technology** Objectives

- 1. Brand the technology image as the best in the region
- 2. Create partnership program with our customers
- 3. Align BA process with PM process and the Authority process

### Technology Goal#6

Recruit and Retain highly skilled IT Professionals

#### **Technology Objectives**

- 1. Develop a high performance technology workforce that is motivated, compensated and committed to service excellence
- 2. Establish a work environment that respects each other's diversity and different communication styles
- 3. Establish a balanced work life program
- 4. Publish a workforce training program

### Technology Goal#7

Provide cost-effective and competitive technology services

### **Technology Objectives**

- 1. Prepare a plan to support regional reciprocal agreements for technology services
- 2. Maintain Financial Funding
- 3. Better Procurement Strategy and Plan
- 4. Develop a plan for public and private partnerships
- 5. Propose best cost-benefit solutions

### Technology Goal#8

Develop a partnership with the Stakeholders in the region to improve business processes by leveraging technology

### **Technology Objectives**

1. To provide Technology services to regional partners

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## **DEPARTMENT OF TECHNOLOGY**

### FY2013 Key Performance Indicators

Technology KPIs							
КРІ	Definition	FY12 Target	FY12 Actual	FY13 Target			
Attendance Non-represented	% non-represented employee hours worked of all non- represented employee hours scheduled for work	>/= 96%	97.12%	>/= 96%			
Attendance Represented	% represented employee hours worked of all non- represented employee hours scheduled for work	>/= 90%	90.12%	>/= 90%			
Budget Variance	Budget variance on overall expenses	= 0%</td <td>-29.47%</td> <td><!--= 0%</td--></td>	-29.47%	= 0%</td			
Labor Budget Variance	Budget variance on labor related expenses	= 0%</td <td>-39.70%</td> <td><!--= 0%</td--></td>	-39.70%	= 0%</td			
Non-labor Budget Variance	Budget variance on non-labor related expenses	= 0%</td <td>-21.18%</td> <td><!--= 0%</td--></td>	-21.18%	= 0%</td			
Overtime Budget Variance	Budget variance on overtime expenses	= 0%</td <td>292.46%</td> <td><!--= 0%</td--></td>	292.46%	= 0%</td			

## **DEPARTMENT OF TECHNOLOGY**

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### **FY2012 ACCOMPLISHMENTS**

#### Finance:

- Implemented Phase 1 of Oracle iRecruitment; deployed on December 5, 2012 and currently being used by Human Resources.
- Completed Union Agreement related changes in the Oracle e-business suite.
- Completed Phase 1 of the 2011 year end legislative required patches for Oracle e-business suite.
- Complete the upgrade of the Oracle e-business database infrastructure and migrated the BTP and FASuite databases to the new infrastructure.
- Completed the Phase 3 Software Patching for the Oracle Payroll system.
- Completed Operator Activity Report for Budget Department; demoed to AGM Finance on 12/13.

### AFC/Breeze

- Removed magnetics from fare gates and implemented a Closed System.
- Complete FY12 MARTA and Gwinnett County Transit (GCT) Fare increase changes on Breeze Vending Machines and Ticket Office Machines, Web Ticketing and the Interactive Voice Recorder systems.
- Moved the Web Ticketing Individual Sales function to a new server to improve quality of customer access.
- Completed upgrade of the AFC central system software to Nextfare version 6.0; upgraded TOMS, and completed Phase of the QSA Assessment for the AFC system to achieve Payment Card Industry (PCI) compliance.
- Completed development of a tool that allows Customer Service to search Breeze Web Sales by order number.
- Completed update of the Cobb Fare Table to include Cobb Paratransit to MARTA.
- Completed addition of Stored Value to the Paratransit purchase page of the Web Ticketing Individual Sales website. This modification will provide more flexibility for paratransit customers in purchasing fares online.
- Completed the coding and development of the University PASS (UPASS) Web interface

### **Rail Operations**

- Completed the testing and upgrading of all (38) Train Control Room (TCR) routers during the TCR Network Upgrade deployment.
- Completed Private Branch Exchange (PBX) upgrade at HQ and Rail Services Control Center (RSCC).
- Completed testing of Front End Processor (FEP) software and placed in service for Ethernet network communications to Remote Terminal Units (RTUs) in the Train Control Rooms.
- Installed PA interface device at Candler Park Station.
- Installed POTS line at Indian Creek Precinct.
- Oversaw the pull and termination of fiber between the Canterbury TCR and Canterbury bungalow and assisted with the installation and physical connectivity of network equipment at both locations to stabilize train control connectivity for Rail Services Control Center (RSCC).
- Configured, installed, & tested Model 3750 network switch for Canterbury & N. Druid Hills for Rail Services Control Center (RSCC).
- Completed work to enable physical connection for expansion of the network between the Disaster Recovery (DR) data center and the North Druid Hills TCR.
- Completed West Line Auxiliary Remote Terminal Units (RTU) conversion for Rail Services Control Center (RSCC).
- Completed Auxiliary Remote Terminal Unit (RTU) conversion of the South Line and four sites on the East Line.
- Completed Auxiliary RTU conversion for all station on the South East Line and 4 stations on the North Line. These conversions are to upgrade specific communications equipment at the stations to maintain state of good repair.
- Completed installation of new fare gates at the Lenox and the Dome stations. These gates will alleviate bottle necks and improve safety conditions at these stations.
- Deployed 44 network switches at 22 wayside locations and configured 20 Cisco Catalyst switches for upcoming deployment in the Wayside/Midspan locations during the first week in April 2012.

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## **DEPARTMENT OF TECHNOLOGY**

#### **Bus Operations**

- Completed testing of the Bus Data Control Unit (DCU) software upgrade for MARTA Fixed Route.
- Completed the SOW for the Trapeze Suite upgrade to version 11 and completed the migration of the Trapeze databases to FalconStor SAN in testing environment in preparation for the Trapeze Full Suite Upgrade.
- Completed site survey and hardware configuration for increasing wireless coverage at the Perry Garage Bus Depot.
- Completed December 2011 data updates to Trapeze, AVL and GIS systems.
- Completed Development of Badge Renumbering Application for Teledriver. This application facilitates better management of the bus operator workforce.

#### <u>Planning</u>

• Implemented 5 custom Route Performance Ranking reports for the Office of Planning.

#### **Police**

- Completed the upgrade of the PAMET application to the latest supported version.
- Completed the installation of the Audio and Video surveillance equipment for the Police Interrogation room at Wachovia.
- Completed the technical configuration requirements for CCTV Onboard vehicle cameras.
- Upgraded the CCTV System from version 4.6 to 4.8 on 3/14/2012.
- Successfully integrated adaptive CCTV software solution. The adaptive software solution will allow for event monitoring and alarms

#### **Safety**

- Implemented a custom On-Call Weekly Status report for the Office of Safety. This report allows quick visibility of weekly activities and deliverables for the Safety Accident/Incident Investigation Program.
- Developed and deployed custom reports for verification of attendance hours for all cost centers.

#### **Authority-Wide**

- Deployed version 2.1.3.1 of the MARTA iPhone app to include realtime bus tracking. Re-designed and deployed the App on new iOS platform. The redesign allows greater compatibility with new iPhones for a better user experience when using the App.
- Created several showcase banners, splash pages and master pages on itsmarta.com including Thanksgiving banner, Clifton Corridor, Potential Bid Opportunities page and Title VI information.
- Deployed several SharePoint site customizations and updates including EMIS/Board Paperless update, Train Control System Upgrade (TCSU) SharePoint customization and Atlanta Streetcar Vehicle Procurement SharePoint customization.
- Completed the upgrade of the SharePoint Infrastructure. The Infrastructure upgrade is required so that the current SharePoint content can be migrated to SharePoint 2010 enabling improved and enhanced collaboration tools.
- Completed the development and deployment of a SharePoint site for Budget Planning.
- Completed updates to the Balanced Scorecard Portal and published monthly data.
- Completed the interim upgrade of the C-Cure system to System 40 and increased licenses from 500 to 1,000. These additional licenses were necessary in order to enable planned additional security access to restroom doors and gates to have badge access.
- Completed repairs to re-establish connectivity for MARTA parking decks emergency Call Box systems. This upgrade included converting the existing analog system to a VOIP network communication system platform. The following upgrades took place: PCC 5/16, Garson & City Center 5/22, and Medical Center 5/23.
- Completed the Call Box repairs to re-establish connectivity for MARTA parking decks emergency call box systems.
- Completed testing, verification, labeling of copper spares for selected Fire protection locations across the Authority. This is an integral part of a project whose objective is to implement individual Fire Alarm Control panels with self-diagnostics and reporting at 105 facilities.

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## **DEPARTMENT OF TECHNOLOGY**

- Completed the Citrix NetScaler installation at Candler Park and Headquarters datacenters. This installation facilitates load balancing of systems between the two data centers and is aimed at improving performance of the data centers.
- Completed the processing of: 923 Payroll employee checks average per month, 3,880 Direct Deposit paycheck advices average per month, 2,299 Risk Management checks and 1,010 Accounts Payable Checks average per month.
- Completed Installation of Utility Manager Pro software. This software allows the Authority to perform billing data analysis.
- Completed upgrade of Cisco Works to version 4.0. This upgrade is for state of good repair for the software that manages specific vendor equipment on the network.

- Successfully deployed the Network Access Control (NAC) client agent on all PC devices in MARTA HQ. This software implements a layer of security that controls what devices are allowed to connect to the MARTA network.
- Announced the roll out of Archer/RSA Policy Management and Procedure Management on May 10, 2012. This application provides a consistent, efficient and sustainable approach to managing the lifecycle of technology policies and procedures.
- Completed the Desktop Inventory Audit.
- Three (3) Technology Compliance team members successfully completed Certified Information Systems Auditor (CISA) training and received Certificates.

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## **DEPARTMENT OF TECHNOLOGY**

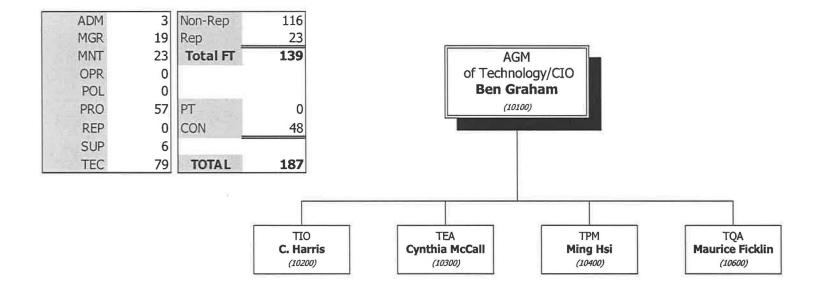
	FY09	FY10	FY11	FY12	FY13
Categories of Expense	Expense	Expense	Expense	Expense	Adopted
Salaries & Wages	6,155,106	6,065,050	6,753,541	9,044,644	14,144,674
Overtime	278,135	210,404	192,201	259,661	67,247
Benefits	2,391,481	2,479,462	2,902,345	3,637,281	6,210,510
Labor Sub-Total	<u>\$8,824,722</u>	<u>\$8,754,916</u>	<u>\$9,848,087</u>	<u>\$12,941,586</u>	<u>\$20,422,431</u>
Contractual Services	3,320,529	5,811,338	10,198,095	9,704,789	13,211,671
Materials & Supplies	443,210	376,906	241,379	283,356	460,734
Other Operating	1,632,031	1,368,935	1,524,621	1,315,029	1,728,699
Casualty & Liability	0	0	0	0	0
Miscellaneous	0	0	0	0	0
Other Non Operating	69,963	65,526	72,402	119,392	86,928
Non Labor Sub-Total	<u>\$5,465,733</u>	<u>\$7,622,705</u>	<u>\$12,036,497</u>	<u>\$11,422,566</u>	<u>\$15,488,032</u>
Department Total	\$14,290,455	\$16,377,621	\$21,884,584	\$24,364,152	\$35,910,463
\$ Change from Prior Year		\$2,087,166	\$5,506,963	\$2,479,568	\$11,546,311
% Change from Prior Year		14.61%	33.62%	11.33%	47.39%

	Aut	horized Po	ositions by	<b>Status</b>			Authorized	Positions	s by Class		
	FY09	FY10	FY11	FY12	FY13		FY09	FY10	FY11	FY12	FY13
						Administrative	3	3	3	3	3
Non-Represented	79	139	120	121	116	Management	10	12	13	18	20
Represented	10	21	21	23	23	Police	0	0	0	0	0
Full-Time Total	<u>89</u>	<u>160</u>	<u>141</u>	<u>144</u>	<u>139</u>	Professional	58	38	38	35	55
						Technical	51	105	87	84	80
Part - Time	0	0	0	0	0	Maintenance	10	21	21	23	23
Contract	46	26	26	26	48	Operator	0	0	0	0	0
						Represented	0	0	0	0	0
Clayton	0	0	0	0	0	Supervisory	3	7	5	7	6
						Total	135	186	167	170	187

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## DEPARTMENT OF TECHNOLOGY

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## **OFFICE OF AGM TECHNOLOGY CIO**

#### FUNCTIONS AND RESPONSIBILITIES

The Assistant General Manager/CIO leads the Department of Technology, which is responsible for providing efficient, reliable, cost-effective, and responsive technology services and dedicated support to all technology users throughout MARTA. The Assistant General Manager/CIO is responsible for the investment, implementation, operation and maintenance of all technology hardware, software, networks and services.

The Assistant General Manager/CIO of Technology manages four offices:

- Office of the AGM of Technology/CIO
- Office of Technology Infrastructure & Operations
- Office of Technology Enterprise Applications
- Office of Technology Programs Management
- Office of Technology Quality Assurance

In addition to managing these offices and branches, the Assistant General Manager/CIO's responsibilities also include setting strategies, policies and procedures for Technology and overall management and direction of the Authority's technology investments which contribute to MARTA's success through:

- Ensuring proper management control over the technology, fiscal and human resources of MARTA.
- Providing cost-effective, efficient, manageable, and maintainable support for MARTA critical enterprise operations.
- Upgrading and/or replacing MARTA's business and technology architecture, including hardware, software, and applications infrastructures.
- Directing and leadership of technology associated management groups including Technology Working Group (TWG), Source Evaluation Committee (SEC), and Technology Steering Committees (TSC).
- Ensuring sound and responsible business, financial and project practices for telecommunications, technology assets, fiscal and operating budgets and development of projects for technology and its customers.
- Successful implementation of new technology programs currently underway at MARTA including the Automated Fare Collection System (Breeze), Automatic Vehicle Locator system, Business Transformation Program, etc.

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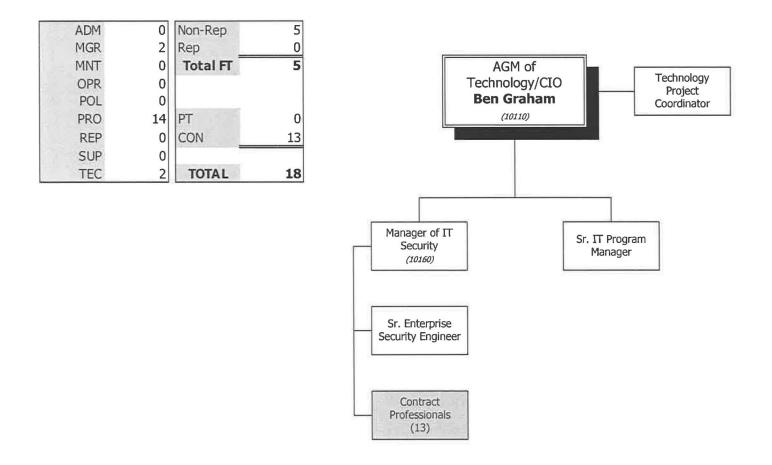
## **OFFICE OF AGM TECHNOLOGY CIO**

	FY09	FY10	FY11	FY12	FY13
Categories of Expense	Expense	Expense	Expense	Expense	Adopted
Salaries & Wages	244,240	216,630	199,284	155,167	1,731,836
Overtime	0	0	0	0	0
Benefits	87,096	87,664	91,867	59,595	403,247
Labor Sub-Total	<u>\$331,336</u>	<u>\$304,294</u>	<u>\$291,151</u>	\$214,762	<u>\$2,135,083</u>
Contractual Services	12,409	-13,107	196,037	105,511	41,302
Materials & Supplies	63,445	39,023	16,896	16,742	30,401
Other Operating	495	571	33	570	672
Casualty & Liability	0	0	0	0	0
Miscellaneous	0	0	0	0	0
Other Non Operating	39,947	30,539	18,415	36,459	30,276
Non Labor Sub-Total	<u>\$116,296</u>	<u>\$57,026</u>	<u>\$231,381</u>	<u>\$159,282</u>	<u>\$102,651</u>
Office Total	\$447,632	\$361,320	\$522,532	\$374,044	\$2,237,734
\$ Change from Prior Year % Change from Prior Year		(\$86,312) -19.28%	\$161,212 44.62%	(\$148,488) -28.42%	\$1,863,690 498.25%

		Authorize	d Position	ns by Stat		Authorized Positions by Class					
	FY09	FY10	FY11	FY12	FY13		FY09	FY10	FY11	FY12	FY13
						Administrative	0	0	0	0	0
Non-Represented	3	4	3	3	5	Management	2	3	2	2	2
Represented	0	0	0	0	0	Police	0	0	0	0	0
Full-Time Total	<u>3</u>	<u>4</u>	<u>3</u>	<u>3</u>	<u>5</u>	Professional	1	0	0	0	14
						Technical	0	1	1	1	2
Part - Time	0	0	0	0	0	Maintenance	0	0	0	0	0
Contract	0	0	0	0	13	Operator	0	0	0	0	0
	-	-	-	•		Represented	0	0	0	0	0
Clayton	0	0	0	0	0	Supervisory	0	0	0	0	0
						Total	3	4	3	3	18

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**OFFICE OF AGM TECHNOLOGY CIO** 



## **OFFICE OF AGM TECHNOLOGY CIO**

Classification	Pay Grade	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
Non-Represented						
AGM Technology	С	1	1	1	1	1
Director of Technology Quality Assurance	23		1	1		
Manager IT Security	22	न अन्यत			1	
Manager of IT Security	22					1
Sr. Technology Quality Assurance Manager	22	1	1			
Sr. Enterprise Security Engineer	20			100000.2		1
Sr. IT Program Manager	20					1
Technology Project Coordinator	17		1	1	1	1
Technology Project Coordinator	17	1				
Non-Rep Subtotal		3	4	3	3	5
Total Full-Time		3	4	3	3	5
Contract						
Contract Professional	( <b>1</b> - <b>1</b>	****				13
Total Contract						13

## **OFFICE OF TECH INFRASTRUCTURE & OPS**

#### FUNCTIONS AND RESPONSIBILITIES

The Office of Technology Infrastructure & Operations is responsible for providing computing support for mainframe and enterprise client/server environments, technology data center processing services and maintenance and support of all technology systems. This office supports Authority-Wide business units in providing distributed desktop support, data network connectivity support, system operations support and telephony services support. This office operates and maintains an integrated Technology infrastructure that enables MARTA to operate effectively and efficiently in current and emerging business environments. Infrastructure plans, deploys and supports the rollout of network and server infrastructure, desktops, printers and associated software and controls the overall usage of technology tools throughout the Authority.

This department accomplishes these functions through the Technology Systems Support, Client Technologies, Enterprise Network Operations, and Telephony Operations branches.

The **Technology Systems Support and Client Technologies** branch responsibilities include:

- Providing mainframe payroll and human resources Tier I support.
- Tier I support of enterprise systems to include system monitoring for both the server farm environments and the enterprise network environment.
- 24x7x365 Technology Services Desk for distributed desk top support and fielding/escalation of all technology related production support areas.
- Managing 100+ Kiosks for Service Agents, Bus and Rail Maintenance, Bus, Rail and Mobility Operations.
- Monitoring Enterprise Backup of Critical Data and Managing Tape Storage and Rotation
- Data Center and Disaster Recovery Center Operations.

The **Technology Telephony Operations** branch supports and maintains Authority-Wide Telephony equipments in the following areas:

- Rail Station Communications
- Rail Station Public Address (PA)
- Rail Station Patrons Assist Phones
- Authority-Wide Back Office Phones
- Wayside Phones
- PBX Systems
- Voice Recording Systems
- Call Center Telephony Systems

#### The Enterprise Network Operations branch responsibilities include:

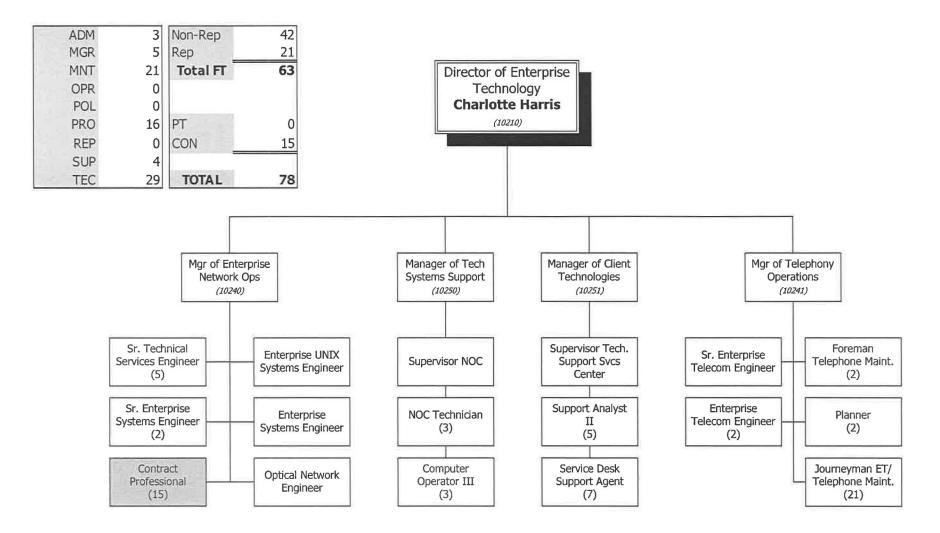
- Providing Authority-wide Tier II support (diagnosing and resolving production support issues) for enterprise server and data network.
- Managing and maintaining MARTA's core technology infrastructure, which includes Windows server systems, UNIX server systems, distributed printing components, and enterprise LAN/WAN components.
- Management of Authority-Wide data transport system (SONET).
- Facilitating Authority-wide network access, to include the deployment and management of networking components.
- Deployment and management of enterprise disaster recovery and storage area networking systems.
- Deployment and management of enterprise anti-virus systems.
- Support and Maintenance of the Enterprise Email and BlackBerry Services
- Providing support to the Police Emergency Response Systems, Incident Tracking Systems and Close-Circuit TV Systems
- Support and Maintenance of the Printing Services for the Authority.

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	FY09	FY10	FY11	FY12	FY13
Categories of Expense	Expense	Expense	Expense	Expense	Adopted
Salaries & Wages	2,911,983	2,434,935	3,006,952	4,123,318	4,826,004
Overtime	261,212	203,309	183,382	253,975	67,247
Benefits	1,108,652	979,582	1,277,983	1,656,237	2,324,047
Labor Sub-Total	<u>\$4,281,847</u>	<u>\$3,617,826</u>	<u>\$4,468,317</u>	<u>\$6,033,530</u>	<u>\$7,217,298</u>
Contractual Services	2,174,842	3,318,853	6,509,446	7,191,815	10,402,217
Materials & Supplies	368,334	313,298	209,021	255,081	410,944
Other Operating	1,276,262	1,290,721	1,472,897	1,314,459	1,726,658
Casualty & Liability	0	0	0	0	0
Miscellaneous	0	0	0	0	0
Other Non Operating	10,827	14,785	14,221	21,984	12,071
Non Labor Sub-Total	\$3,830,265	<u>\$4,937,657</u>	<u>\$8,205,585</u>	<u>\$8,783,339</u>	<u>\$12,551,890</u>
Office Total	\$8,112,112	\$8,555,483	\$12,673,902	\$14,816,869	\$19,769,188
\$ Change from Prior Year		\$443,371	\$4,118,419	\$2,142,967	\$4,952,319
% Change from Prior Year		5.47%	48.14%	16.91%	33.42%

	Authorized Positions by Status						Authorized Positions by Class					
	FY09	FY10	FY11	FY12	FY13		FY09	FY10	FY11	FY12	FY13	
						Administrative	3	3	3	3	3	
Non-Represented	32	55	49	49	42	Management	3	3	3	5	5	
Represented	10	21	21	23	21	Police	0	0	0	0	0	
Full-Time Total	<u>42</u>	<u>76</u>	<u>70</u>	<u>72</u>	<u>63</u>	Professional	30	17	17	12	16	
						Technical	13	36	32	34	29	
Part - Time	0	0	0	0	0	Maintenance	10	21	21	23	21	
Contract	20	11	11	11	15	Operator	0	0	0	0	0	
						Represented	0	0	0	0	0	
Clayton	0	0	0	0	0	Supervisory	3	7	5	6	4	
						Total	62	87	81	83	78	

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Classification	Pay Grade	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
Non-Represented	Tuy orduo					
Dir Enterprise Technology	23				1	1
Dir Tech Infra & Operations	23		1	1		
Director of Technology Infrastructure & Operations	23	1				
Manager of Enterprise Network Operations	22	1				
Manager of Technology Systems Support	22	1	-			
Manager Telephony Operations	22				1	1
Mgr Enterprise Network Ops	22		1	1	1	1
Mgr Tech Systems Support	22		1	1	1	1
Manager Client Technologies	21				1	1
Sr Enterprise Systems Engineer	20		3	3	2	2
Sr Technical Services Engineer	20		15	13	9	5
Sr. Enterprise Security Engineer	20		1	1	1	2 <del></del> (
Sr. Technical Services Engineer	20	1				
Technical Services Engineer	18 - 20	4				
Senior Enterprise Telecom Engineer	19				1	1
Supervisor Technology Support Services Center	19	1			<u>1,231</u> 2	
Supv Tech Support Svcs Centr	19		1	1	1	1
Enterprise Network Engineer	18		1			( <del></del>
Enterprise Systems Engineer	18		1	1	1	1
Enterprise Telecom Engineer	18		2	2	2	2
Enterprise Telecommunications Engineer	18	2				
Enterprise Unix Sys Engineer	18		1	1	1	1
Enterprise UNIX Systems Engineer	18	1				

Classification	Pay Grade	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
Network Operations Center Supervisor	18	1	متدير		22227	6 <u>0000</u> 0
Optical Network Engineer	18		1	1	1	1
Supv Network Operations Center	18		1	1	1	1
Foreman	16	1				
Foreman Fare Gate Maintenance	16		4	2	2	
Foreman Telephone Maintenance	16		1	1	2	2
Network Operations Center Tech	16		3	3	3	3
Network Operations Center Technician	16	3				
Planner Comm Comptr & Farecoll	16		1	1	2	2
Planner Comm. Comptr & Farecoll	16	1			<u> </u>	
Support Analyst	15	5				
Support Analyst II	15		5	5	5	5
Service Desk Analyst	12	6	6	6		
Service Desk Support Agent	12		2	1	7	7
Computer Operator	09 - 10	3				
Computer Operator III	10		3	3	3	3
Non-Rep Subtotal		32	55	49	49	42
Represented						
Journeyman ET - Telephone Maintenance	UR	10				
Journeyman ET-Telephone Maint	UR		21	21	23	21
Represented Subtotal		10	21	21	23	21
Total Full-Time		42	76	70	72	63

Classification	Pay Grade	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
Contract						
Capital Accountant		15				
Contract - Parking Services Supervisor		5				
Contract Professional					6	-
Contract Professional				22.20	5	15
Contract Professional/Exempt Straight			<del></del>	5		
Contract Professional/Exempt Straight			6	6		
Capital Contract Professional	-		5			
Total Contract		20	11	11	11	15

## **OFFICE OF TECH ENTERPRISE APPLICATIONS**

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#### FUNCTIONS AND RESPONSIBILITIES

The Office of Technology Enterprise Applications is responsible for development and implementation of new applications and the maintenance and modifications of existing applications for all of the Authority. This office is also responsible for providing technology stewardship for MARTA enterprise technology applications. This office accomplishes these functions and responsibilities through the ITS Applications, Business Applications, Client Server Applications, Database Applications and Automated Fare Collection (Breeze) Program Management branches.

The ITS Applications branch is responsible for providing advanced applications development and maintenance across the MARTA enterprise. Office responsibilities include:

- Internet, Intranet and Universal Web Portal architecture, development and maintenance
- Application daily operation and maintenance for the Automated Fare Collection and the Bus Automated Vehicle Locator systems
- Application daily operation and maintenance for the Regional Trip Planning and Scheduling systems
- Geographical Information Systems data collection, system development, and user support

The Client Server Applications branch is responsible for providing applications development, maintenance, and centralized data management as a corporate resource across the MARTA enterprise. Office responsibilities include:

- Business Intelligence, Data Warehouse and Balanced Scorecard Development and Support
- Supporting major systems in production, including Train Control System, Police Management Information System and Document Management

The Business Application branch is responsible for planning, designing, developing or acquiring, implementing and supporting new and advanced business applications in MARTA's technology environment. Office responsibilities:

- Coordinating systems requirements with executives and clients
- Implementing and maintaining the Business Transformation Program which includes Automated Dispatch, Enterprise Resource Planning and Enterprise Asset Management systems
- Making continual enhancements in business applications to support legislative changes, audit requests and business user requests
- Implement new business solutions through purchase of off the shelf software or development of applications

The Breeze Program Office focuses on what is required to Operate, Support, Monitor, and Improve the Breeze System

- Supports MARTA and Regional Automated Fare Collection (AFC) Program
- Serves as liaison for all Regional Partners (Cobb Community Transit, Clayton County Transit, Gwinnett County Transit and GRTA) on Breeze Program
- Collects and performs analysis on user requests and manages implementation of the solutions
- Assists with vendor management and coordination with the assigned contract administrators for Breeze Program

The Database Administration Office maintains operational support for the authority wide databases and data warehouses.

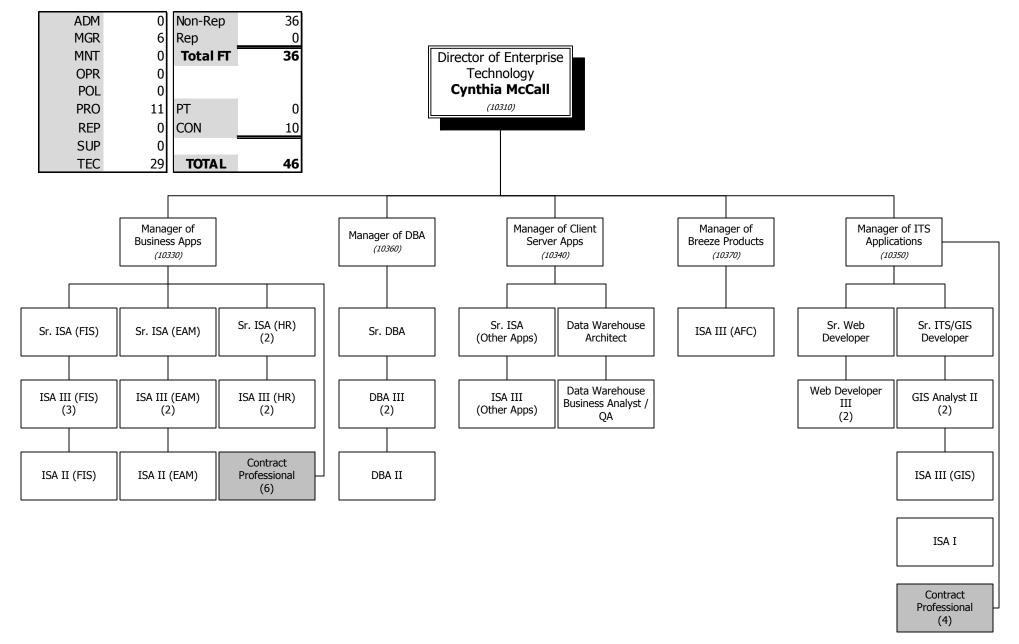
- Vendor Management for relational databases and associated applications
- Database architecture, development, administration, and management of all data repositories

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	FY09	FY10	FY11	FY12	FY13
Categories of Expense	Expense	Expense	Expense	Expense	Adopted
Salaries & Wages	2,252,512	2,048,491	2,113,740	2,698,617	3,963,972
Overtime	0	55	2,996	2,311	0
Benefits	936,597	938,592	997,974	1,230,764	1,824,324
Labor Sub-Total	\$3,189,109	<u>\$2,987,138</u>	<u>\$3,114,710</u>	<u>\$3,931,692</u>	<u>\$5,788,296</u>
Contractual Services	1,091,510	2,180,947	3,343,649	2,290,403	2,608,278
Materials & Supplies	3,443	3,346	4,572	1,501	3,251
Other Operating	0	2,026	0	0	0
Casualty & Liability	0	0	0	0	0
Miscellaneous	0	0	0	0	0
Other Non Operating	9,170	10,875	18,900	22,251	12,321
Non Labor Sub-Total	\$1,104,123	<u>\$2,197,194</u>	<u>\$3,367,121</u>	\$2,314,155	<u>\$2,623,850</u>
Office Total	\$4,293,232	\$5,184,332	\$6,481,831	\$6,245,847	\$8,412,146
\$ Change from Prior Year		\$891,100	\$1,297,499	(\$235,984)	\$2,166,299
% Change from Prior Year		20.76%	25.03%	-3.64%	34.68%

	Authorized Positions by Status						Autho	rized Posi	Authorized Positions by Class					
	FY09	FY10	FY11	FY12	FY13		FY09	FY10	FY11	FY12	FY13			
						Administrative	0	0	0	0	0			
Non-Represented	37	42	39	37	36	Management	3	3	4	5	6			
Represented	0	0	0	0	0	Police	0	0	0	0	0			
Full-Time Total	<u>37</u>	<u>42</u>	<u>39</u>	<u>37</u>	<u>36</u>	Professional	21	13	12	12	11			
						Technical	33	36	33	30	29			
Part - Time	0	0	0	0	0	Maintenance	0	0	0	0	0			
Contract	20	10	10	10	10	Operator	0	0	0	0	0			
						Represented	0	0	0	0	0			
Clayton	0	0	0	0	0	Supervisory	0	0	0	0	0			
						Total	57	52	49	47	46			





Classification	Pay Grade	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
Non-Represented	Tuy orado					
Dir Enterprise Applications	23		1	1		
Dir Enterprise Technology	23				1	1
Director of Technology Enterprise Applications	23	1				
Manager Client Server Application	22					1
Manager Client Server Application	22				1	
Manager DBA	22				1	1
Manager of Business Applications	22	1				
Manager of ITS Application	22	1				
Mgr Business Applications	22		1	1	1	1
Mgr ITS Applications	22		1	1	1	1
Breeze Product Manager	21			1		Contraction for
MGR Breeze Products	21				1	1
Data Warehouse Architect	20	1	1	1	1	1
Information Systems Analyst Sr	20		4	4		
Sr Information Systems Analyst	20				5	5
Sr ITS GIS Developer	20				1	1
Sr Technical Services Engineer	20			2		<u></u>
Sr Web Developer	20		1	1	1	1
Sr. Database Administrator	20	1	2	2	1	1
Sr. Information Systems Analyst	20	4				
Sr. ITS/GIS Developer	20	1	1	1		
Sr. Web Developer	20	1				
Database Administrator	19	4			-	

Classification	Pay Grade	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
Database Administrator III	19		5	3	2	2
Information Sys Analyst III	19		12	11	9	
Information Systems Analyst	18 - 19	13				
Information Systems Analyst III	19					10
Web Developer	18 - 19	5		(	10.00A	
Web Developer III	19		2	1	2	2
Breeze Business Process Consultant	18		1			
Data Base Administrator	18	1				
Data Warehouse Business Analyst QA	18	1	1	1	1	1
Database Administrator II	18		2	1	1	1
GIS Analyst	18	2	2	2	2	
GIS Analyst II	18					2
Information Systems Analyst II	18			1	2	2
Web Developer II	18		2	2	1	
Breeze Business Analyst	17		1	1		
Information Systems Analyst I	16				1	1
Oracle HR Payroll Technical Writer	16		2	1	1	
Non-Rep Subtotal		37	42	39	37	36
Total Full-Time		37	42	39	37	36

Classification	Pay Grade	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
Contract						
Capital Accountant		20				
Contract Professional						10
Contract Professional					10	
Contract Professional/Exempt Straight			10	10		12-11-2
Total Contract		20	10	10	10	10

## **OFFICE OF TECHNOLOGY PROGRAMS MANAGEMENT**

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#### FUNCTIONS AND RESPONSIBILITIES

The Technology Programs Management office is responsible for program, project, budget and contractual oversight for the Department and for analyzing and researching new transit technologies and programs.

The Program Management branch develops business requirements, justifications and senior management approval for new business initiatives and tracks the schedule and budgets of existing projects.

- Project management including responsibility for matrix management of the implementation teams for technology projects, serving as the contracting representative for all technology contracts support and coordination of Authority needs, resolving conflicts that impact project schedule and cost.
- Implementing a project tracking tool which provides a common methodology across technology projects.
- Maintain a Technology Scorecard for monitoring project and technology performance.
- This branch assigns, prioritizes, and monitors technology projects. In addition, the branch tracks achievement of goals and objectives for divisional reporting.
- Manages customer liaison activities between Technology and the business units of the Authority.

The Transit System Enhancement (TSE) branch surveys MARTA staff, management and the transit industry regarding system improvements and upgrades, and makes recommendations to the CEO team. The TSE branch also initiates Intelligent Transportation Systems (ITS) projects and acts as project champion until they become fully operational. The branch will manage the remaining tasks of the Breeze Card Fare Collection Program and other initiatives including:

- Close out of Rail Station Modifications for Breeze Card Program.
- Close out of the Cash Handling Facility Renovation.
- Leadership of Breeze Card Marketing, Operations, Finance, Planning, Technology, Engineering and Customer Service Teams.
- Implementation of Regional Trip Itinerary Planning System.
- Management of Fare Collection Equipment Contractor.

- Upgrade of the Parking System to Smart Card Technology.
- On-Going Participation with Regional Partners Regarding Technology and ITS Projects including Regional 511.
- Processes and monitors the primary functions related to preparing, processing and successful execution of purchasing hardware, software and services for Technology.

The Technology Business Management (TBM) branch is responsible for managing contract and financial administration, maintenance of technology related policies and procedures and administration of Technology professional services. This branch is accountable for performance reporting, contract administration, resource administration (staffing, training, labor relations) and budget administration including the analysis of financial condition and communication to Authority Executive staff.

The Technology Business Management branch responsibilities include the following:

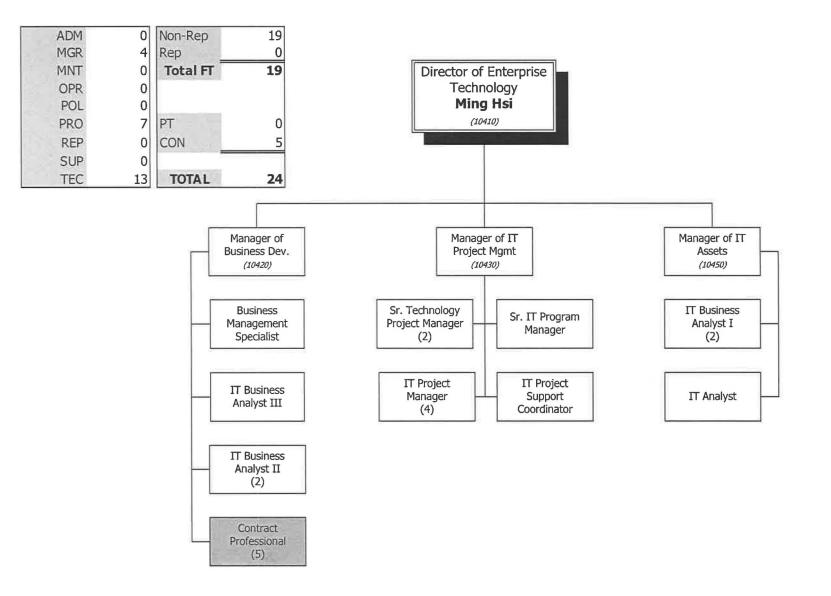
- Manages Technology Programs responsible for providing, financial administration, telecommunications and technology assets management.
- Oversees & helps department managers manage their capital and operating budgets.
- Assists department management in analyzing all vendor contracts for Technology and advises on best practices.
- Assists departmental management in preparing and completing business cases.
- Monitors cell phone and pager use in the Authority.
- Administers contracts with all vendors.
- Prepares and updates policies and procedures. Monitors, authenticates and prepares responses for all internal and external audit activities.
- Develops various business presentations and reviews procedures and guidelines for financial planning.
- Analyzes the financial condition of Technology and communicates the results to executive decision makers.

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	FY09	FY10	FY11	FY12	FY13
Categories of Expense	Expense	Expense	Expense	Expense	Adopted
Salaries & Wages	677,767	1,294,932	1,366,727	2,016,288	2,173,538
Overtime	16,923	7,040	5,823	3,375	0
Benefits	209,372	433,462	491,028	651,761	941,403
Labor Sub-Total	<u>\$904,062</u>	<u>\$1,735,434</u>	<u>\$1,863,578</u>	<u>\$2,671,424</u>	<u>\$3,114,941</u>
Contractual Services	41,768	324,645	148,963	117,060	0
Materials & Supplies	7,896	18,980	8,950	6,369	14,638
Other Operating	355,274	75,617	51,691	0	1,369
Casualty & Liability	0	0	0	0	0
Miscellaneous	0	0	0	0	0
Other Non Operating	10,019	9,327	20,866	38,698	32,260
Non Labor Sub-Total	<u>\$414,957</u>	<u>\$428,569</u>	<u>\$230,470</u>	<u>\$162,127</u>	<u>\$48,267</u>
Office Total	\$1,319,019	\$2,164,003	\$2,094,048	\$2,833,551	\$3,163,208
\$ Change from Prior Year		\$844,984	(\$69,955)	\$739,503	\$329,657
% Change from Prior Year		64.06%	-3.23%	35.31%	11.63%

		Authorize	d Position	ns by Stat	us		Authorized Positions by Class					
	FY09	FY10	FY11	FY12	FY13		FY09	FY10	FY11	FY12	FY13	
				1.		Administrative	0	0	0	0	0	
Non-Represented	7	38	29	30	19	Management	2	3	4	5	4	
Represented	0	0	0	0	0	Police	0	0	0	0	0	
<u>Full-Time Total</u>	Z	<u>38</u>	<u>29</u>	<u>30</u>	<u>19</u>	Professional	6	8	9	11	7	
						Technical	5	32	21	19	13	
Part - Time	0	0	0	0	0	Maintenance	0	0	0	0	0	
Contract	6	5	5	5	5	Operator	0	0	0	0	0	
					-	Represented	0	0	0	0	0	
Clayton	0	0	0	0	0	Supervisory	0	0	0	0	0	
						Total	13	43	34	35	24	

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Classification	Pay Grade	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
Non-Represented						
IT Asset Manager	20 - TBD			1	1	
IT Compliance Coordinator	18 - TBD			1	1	
IT Project Support Coordinator	15 - TBD			1	1	1
Manager of IT Assets	TBD					1
Manager of IT Compliance	22 - TBD			1	1	
Dir Enterprise Technology	23				1	1
Dir Tech Enter Plng & Mgmt	23		1	1		
Director Technology Enterprise Planning & Management	23	1				
Manager IT Project Management	22				1	
Manager IT Project Management	22					1
Manager of Technology Business & Development	22	1				
Manager of Technology Business Development	22		1			
Mgr Tech Business Development	22				1	1
IT Auditor	21			1	1	
Mgr IT Quality Assurance	21		1	1	1	
Senior Technology Project Manager	20		2	2	2	2
Sr. Enterprise Network Engineer	20		1	1	1	
Sr. IT Program Manager	20				1	1
Business Analyst III	19		3	1		
Configuration Management Analyst	19		1	1	1	
IT Business Analyst III	19			1747.774	1	1
IT Quality Assurance Engineer	19		4	3	3	
ITS Project Manager	19	1	1			

Classification	Pay Grade	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
Sr. Project Management Analyst	19		1	(222152)	Section 1	
Business Management Specialist	18		1	1	1	1
IT Analyst	18		1	1	1	1
IT Contracts Administrator	18		2	1	1	
IT Project Manager	18	2	10	6	4	4
IT Quality Assurance Analyst	18		2	1	1	
Technology Analyst	18	1	1			
Business Analyst II	17		2	2	1 <del></del> -	
IT Business Analyst II	17				2	2
IT Services Analyst	16	1				
Business Analyst I	15		3	2		
IT Business Analyst I	15				2	2
Non-Rep Subtotal		7	38	29	30	19
Total Full-Time		7	38	29	30	19
Contract						
Contract Professional/Exempt Straight	17	5				
Breeze Card Manager-Contract		1				
Contract Professional	-					5
Contract Professional	100000		1.000 (March 10)	5	5	
Contract Professional/Exempt Straight			5			
Total Contract		6	5	5	5	5

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## **OFFICE OF TECH QUALITY ASSURANCE**

#### FUNCTIONS AND RESPONSIBILITIES

The Office of Technology Control Quality Compliance (CQC) is responsible and involved in the development of all new products and services delivered by the Technology Department for the entire Authority. This office supports the early quality involvement in all Technology projects, which allows this department to effect the development of assured quality outcomes. The goal of early intervention is to "do it right the first time." In other words avoid rework. Furthermore, early involvement affords Technology CQC the opportunity to identify and recommend process improvements. Technology CQC develops test plans and conducts tests on the finished product before it is released to the Aurhtority's business owners. This office develops and tracks metrics (measures) and follows up to assure the quality of new product releases. Technology CQC also develops test plans and conducts tests on the finished product before it is released to the business customers. The alternative is to move software and hardware products directly from development into production. The results of this alternative would be more customer complaints, lost productivity, more hardware failures and higher maintenance costs. A worldwide best practice is to maintain and deliver quality assurance functions for all hardware and software implementations.

Technology CQC manages the Breeze Fare Gates' Preventative Maintenance function that implements a comprehensive enterprise-wide process to perform effective preventative maintenance on all Breeze Fare Gates, while administering the required resources and processes to ensure Fare Gate availability, perform other designated duties, and to produce performance reports for management.

Finally Technology CQC fulfills Technology Department Compliance through proper processes, documentation, and writing of proper process and procedures, and technology audit.

The **Technology Quality Assurance** branch responsibilities include:

- Improve the quality of Technology products and services by reducing waste and rework while improving customer satisfaction
- Provide safe and secure services and a total quality customer experience
- Responsible for quality assurance methodology for all capital projects and operational initiatives

- Ascertain and monitor a collection of Quality Metrics to promote continuous Technology improvement
- To establish and enforce security processes and procedures that prevent IT security breaches
- To support and monitor new and updated technology projects through phase gate and change management processes
- Responsible for monthly quality control on all Breeze fare gates
- Perform corrective maintenance on all non-Breeze AFC rail station equipment as required
- Manage all Breeze tickets and vendor via FA Suites and Altiris
- Enter tickets into the Altiris system
- Close Maximus and Altiris tickets
- Monitor and reconcile Cubic reports
- Maintain inventory of non-Breeze equipment replacement parts
- ITIL Change Management

The **Technology Compliance** branch supports and maintains Authority-Wide Technology Compliance through the following:

- Assure that MARTA Technology engagements, investigations, responses receive management concurrence and are made on schedule
- Protect the Authority's Technology Assets through compliance with audit and regulatory recommendations and requirements
- To minimize risks to Technology's operations and infrastructure through effective risk management
- To establish governance and compliance through the development, maintenance and control of technology policies and procedures
- To centralize and control Technology documentation, standards, repository and scheduling
- To initiate and monitor audit compliance reports to over 9 separate audit entities, including internal, external, GASB51, IRS1099, PCI, MARTOC, Safety, etc.
- Risk metrics as defined in the Risk Management plan for PCI for Technology External Audit

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**FY13** 

0

16,396

1,350

9,580

0

0

0

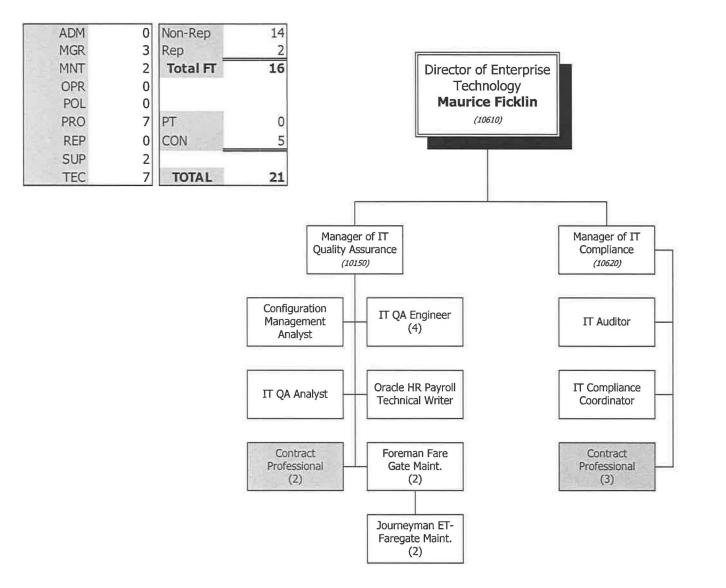
#### **OFFICE OF QA & CONFIGURATION MGMT FY09 FY10 FY11 FY12** Adopted Expense **Categories of Expense** Expense Expense Expense 969,191 1,107,285 1,611,101 2,128,558 1,231,695 Salaries & Wages 2,836 10,314 Overtime 0 0 734,124 1,048,893 606,664 485,368 718,728 Benefits \$1,838,359 \$1,454,559 \$1,828,849 \$2,355,539 \$3,177,451 Labor Sub-Total 0 580 7,020 1,965 **Contractual Services** 1,013 1,821 2,918 254 Materials & Supplies 0 0 272 0 Other Operating 0 0 0 0 Casualty & Liability 0 0 0 0 Miscellaneous 6,801 4,394 6,625 3,180 Other Non Operating \$9,026 \$27,326 \$7,814 \$6,613 \$13,390 Non Labor Sub-Total

\$1,837,875 \$2,368,929 \$3,204,777 \$1,846,173 \$1,461,172 Office Total (\$385,001) \$376,703 \$531,054 \$835,848 \$ Change from Prior Year -20.85% 25.78% 28.90% 35.28% % Change from Prior Year

	Authorized Positions by Status						Authorized Positions by Class					
	FY09	FY10	FY11	FY12	FY13		FY09	FY10	FY11	FY12	FY13	
						Administrative	0	1	1	2	1	
Non-Represented	13	22	20	22	23	Management	3	6	6	6	6	
Represented	0	0	0	0	0	Police	0	0	0	0	0	
Full-Time Total	<u>13</u>	22	<u>20</u>	22	<u>23</u>	Professional	2	8	7	7	12	
						Technical	10	9	9	10	10	
Part - Time	0	0	0	0	0	Maintenance	0	0	0	0	0	
Contract	2	2	3	3	6	Operator	0	0	0	0	0	
						Represented	0	0	0	0	0	
Clayton	0	0	0	0	0	Supervisory	0	0	0	0	0	
						Total	15	24	23	25	29	

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## **OFFICE OF TECHNOLOGY QUALITY ASSURANCE**



## **OFFICE OF TECH QUALITY ASSURANCE**

		FY09	FY10	FY11	FY12	FY13
Classification	Pay Grade	Authorized	Authorized	Authorized	Authorized	Adopted
Non-Represented						
Dir Enterprise Technology	23	<u>19929</u> 7			1	1
Manager of IT Compliance	22					1
Manger IT Quality Assurance	21					1
Configuration Management Analyst	19					1
IT Auditor	19					1
IT Quality Assurance Engineer	19					4
IT Compliance Coordinator	18			<del></del>		1
IT Quality Assurance Analyst	18					1
Foreman Fare Gate Maintenance	16					2
Oracle HR Payroll Technical Writer	16					1
Non-Rep Subtotal					1	14
Represented						
Journeyman ET-Faregate Maintenance	UR					2
Represented Subtotal						2
Total Full-Time					1	16
Contract						
Contract Professional						5
Total Contract						5

## **DEPARTMENT OF PLANNING**

This Department includes the following Offices:

## **Department of Planning**

- Office of AGM of Planning
- Office of Development & Regional Coordination
  Office of Research & Analysis
- Office of Transit System Planning

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#### FY2013 OPERATING & CAPITAL BUDGETS

## DEPARTMENT OF PLANNING

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#### FY2013 GOALS AND OBJECTIVES

The Department of the Planning conducts a wide variety of programs and activities that support a variety of departments throughout the Authority as well as diversity of external constituencies. As of the start of FY 13 (July 1, 2012) The Department of planning now is composed of the following Divisions:

- Transit System Planning (TSP)
- Development and Regional Service Coordination (DRC)
- Research and Analysis (R&A)

FY 2013 requires that we do more with less and do so as efficiently as possible. The Special Projects GIS and Service Planning and scheduling staffs are working with IT devise a plan that will avoid any disruption in our work tasks related to the upgrades of our GIS and Trapeze software packages. We have successfully completed the profiles for each one of our 38 stations and are in the process of posting this information on our website to encourage interest in TOD/Joint Development at our stations to booster revenues to help fill the budget gap. Our goal is to put forward five TOD sites for development in the next 24 months. Our retail Concessions program continues to move forward with the potential award of a contract for snack vending and the potential award of a contract to provide ATM machines possible in the next month or so and plans for the second phase of more extensive retail offerings in our stations by next year.

The TSP staff continues to actively advance our Corridor Expansion studies through the process with both the Clifton and I-20 East corridors with the Board approving Locally Preferred Alternatives (LPAs) in both corridors and the start of the environmental clearance process. Staff has successfully worked with the Atlanta Beltline to gain a Tier I Record of Decision (ROD)/environmental clearance for that project. Staffs from both TSP and DRC are supporting the region's efforts to develop a strategy for transit investment in the wake of the failure of the 2012 Transportation Improvement Act (TIA) sales tax referendum. We continue to support the City of Atlanta's (COA) effort to build the first phase of the Atlanta streetcar project with a \$47 Million dollar TIGER grant. The R&A staff

continues to provide support to the entire Authority in the reporting of our statistics to the National Transit Data (NTD) Base and the undertaking of regularly scheduled outreach and research with our customers and special research efforts related to the work of the Authority.

#### Division of Transit System Planning (TSP)

- Continue to facilitate/coordinate MARTA review and input to the post referendum strategy development;
- Continue to support MARTA's Planning Department involvement in the Atlanta Streetcar efforts;
- Initiate Clifton Corridor and I-20 East NEPA Environmental Clearance DEIS Project Phase;
- Initiate GA 400/North Line AA Study;
- Initiate West Line Corridor Re-evaluation Study;
- Prepare and complete Title VI Analyses for the Atlanta Streetcar, Beltline and any service changes;
- Develop Route Diagnostics & Performance Profiles for presentation to the Board of Directors
- Develop and present Service Assessments
- Develop Service Improvement Options

#### **Division of Development and Regional Coordination**

- Facilitate the undertaking of Five TOD sites for development/redevelopment in the next 24 months
- Work with ARC and our regional partners, continue to facilitate the implementation of grants and other efforts for the last mile/first mile connectivity to our system;
- Complete the development of a *Developers Corner* page for the MARTA website. The page would include helpful information for developers and others on all of our station sites;
- Continue to plan and implement the advancement of the retail Concessions program into Phase II specialty retail food and beverage;

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## **DEPARTMENT OF PLANNING**

- Conduct a monthly update for the Board on our TOD/joint development and expansion program efforts and policies;
- Present and facilitate Board adoption of a revised vision for the Lindbergh TOD;
- Implement improved MARTA input to the review of the Development of Regional Impact (DRI's);

#### Division of Research and Analysis (R&A)

- Supply all information required for federal and state reporting, ensuring quality data collection, analysis and reporting, in a timely manner.
- Provide quality information to R and A stakeholders to support the evaluation of Service and Finance through closely monitoring systems and fiscal trends.

Provide R and A employees with the tools needed to successfully complete their jobs, including training, leadership and technological advances that support the whole employee, while pursuing opportunities to serve the industry by involvement in local and national industry initiatives.

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- Ensure the viability of MARTA's operational and financial systems by monitoring the system health of the AVL/APC and Breeze systems to guarantee the quality of system data used to provide valuable information to executive management and monitor the sustainability and useful life of the technology.
- Serve the Goals of the Authority by providing internal consulting to various Departments within MARTA by offering skill sets that include market research, process improvement, and product development for revenue generation and improved customer satisfaction

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## **DEPARTMENT OF PLANNING**

# FY2013 Key Performance Indicators

	Planning KPIs											
КРІ	Definition	FY12 Target	FY12 Actual	FY13 Target								
Attendance Non-represented	% non-represented employee hours worked of all non- represented employee hours scheduled for work	>/= 96%	96.11%	>/= 96%								
Attendance Represented	% represented employee hours worked of all non- represented employee hours scheduled for work	>/= 90%	90.93%	>/= 90%								
Budget Variance	Budget variance on overall expenses	= 0%</th <th>32.09%</th> <th><!--= 0%</th--></th>	32.09%	= 0%</th								
Labor Budget Variance	Budget variance on labor related expenses	= 0%</th <th>52.55%</th> <th><!--= 0%</th--></th>	52.55%	= 0%</th								
Non-labor Budget Variance	Budget variance on non-labor related expenses	= 0%</th <th>-24.98%</th> <th><!--= 0%</th--></th>	-24.98%	= 0%</th								

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**DEPARTMENT OF PLANNING** 

#### FY2012 ACCOMPLISHMENTS

- Provided all FY12 monthly Passenger-Revenue Models and successfully revised first seven months' Models to reflect more accurate Bus-to-Bus transfers. Distributed all required monthly data for Strategic Performance, Executive Management Team, and Board Business Management Committee, in a timely manner.
- Created a much more useful and diverse Quality of Service report. Expanded executive summary to be used as a stand-alone report. Changed the entire appearance of the report.
- Modified the Quality of Service survey to improve the way information is gathered.
- All NTD and Title VI reports provided to R & A stakeholders for federal reporting in a timely manner.
- Prepared FY12 detailed projections of modal passenger revenue, ridership, and service levels for Budget and Strategic Performance tracking of monthly KPIs. For the months of October through May in FY12, actual passenger revenue has been less than 0.1% different than the projected figure. Provided baseline FY13 passenger revenue and ridership figures for Budget development.
- Presented Passenger Environment Study results to stakeholders, in their own environment, showing how the information was captured and calculated for a better understating of the results and established monthly distribution of the PES report and quarterly meetings to present results and request input.
- Monthly On-Time Performance Report was upgraded and enhanced to provide stakeholders relevant and in-depth information including prioritization of low performing routes by Garage and day-type.
- Rail On-Time Performance and Customer Wait Time Experience Reports were generated and shared with Rail Operations to identify areas of improvement and major issues during Single-Tracking and Special Events extra service.

- Maintained a high percentage of bilingual Surveyor staff during FY12. Improved retention rate and morale among surveyors.
   Participated with HR on Job Fare in the recruitment of quality staff.
- Reduced overtime costs by strategically training and redistributing "Surveyors" work assignments.
- Provided project oriented and professional development training to the staff.
- Created and maintained records that validated SPSS/IBM issues. Participated in Health Check Analysis and provided extensive records and information regarding the software malfunctions.
- Spearheaded procurement of new software to improve data collection process.
- Hand-held Technology (Think Pad/RSM Software) is in full-use by Traffic Checkers for systemwide manual data collection, analysis and report generation including validation of NTD manual counts vs. APC counts.
- Conducted Traffic Checker administration for FY'12 with no labor/contract related dispute or intervention. Provided technical training and informational sessions to enhance knowledge and skills for the represented group of Traffic Checkers.
- Director has taken the leadership role in APTA committees and TCRP projects.
- Developed psychographic descriptions of customers using various Rail stations, in effort to assist Marketing and Station Concessions programs in targeting customers.
- Provided Rail system trip entry/exit data to AECOM for FTA project to identify Good Practice Example for transit agency and MPO on-board survey deployment.
- There was an increase in FY12 in requests for assistance in Research Studies, Data Collection, Benchmarking / Best Practices, Focus Groups, and Statistical Analysis.

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## **DEPARTMENT OF PLANNING**

- R&A produced a substantial amount of work for the departments of Planning, Bus, Rail, Finance, GM office, AVL stakeholders, HR, DEO, External Affair / Government Relations, Payroll, Police, among others.
- Assisted internal stakeholders with specific requests such as use of Wheelchair usage by stop, Special Events Stop activity, Late Night

- Rail ridership, Parking usage, Bus Fleet Distribution, Operator's Log-On Reports by Garage, and Bus Load Factor analysis.
- Collected quarterly ridership data to and from Cobb, Gwinnett and GRTA Service into MARTA system. Reported FY12 quarterly activity to stakeholders for regional study and planning.

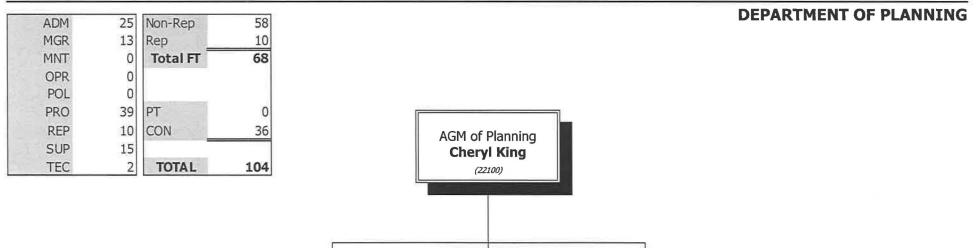
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## **DEPARTMENT OF PLANNING**

	FY09	FY10	FY11	FY12	FY13
Categories of Expense	Expense	Expense	Expense	Expense	Adopted
Salaries & Wages	4,045,199	3,969,173	3,825,459	3,344,325	5,201,342
Overtime	88,659	57,835	70,435	69,917	85,870
Benefits	1,723,847	1,827,182	1,931,670	1,602,354	2,667,848
Labor Sub-Total	<u>\$5,857,705</u>	<u>\$5,854,190</u>	<u>\$5,827,564</u>	<u>\$5,016,596</u>	<u>\$7,955,059</u>
Contractual Services	212,610	234,006	209,045	208,234	220,588
Materials & Supplies	27,063	17,208	18,289	21,872	18,693
Other Operating	0	48	0	0	0
Casualty & Liability	0	0	0	0	0
Miscellaneous	2,822	10	0	0	3,840
Other Non Operating	58,883	36,600	36,462	44,873	127,967
Non Labor Sub-Total	<u>\$301,378</u>	<u>\$287,872</u>	<u>\$263,796</u>	\$274,979	\$371,088
Department Total	\$6,159,083	\$6,142,062	\$6,091,360	\$5,291,575	\$8,326,147
\$ Change from Prior Year		(\$17,021)	(\$50,702)	(\$799,785)	\$3,034,572
% Change from Prior Year		-0.28%	-0.83%	-13.13%	57.35%

	Aut	horized Po	sitions by	/ Status			Authorized	Positions	s by Class		
	FY09	FY10	FY11	FY12	FY13		FY09	FY10	FY11	FY12	FY13
	50	64		50	50	Administrative	40	37	25	25	25
Non-Represented	59	61	55	58	58	Management	15	15	13	13	14
Represented	8	8	8	10	10	Police	0	0	0	0	0
Full-Time Total	<u>67</u>	<u>69</u>	<u>63</u>	<u>68</u>	<u>68</u>	Professional	39	42	31	39	38
						Technical	2	2	2	2	2
Part - Time	0	3	0	0	0	Maintenance	0	0	0	0	0
Contract	2	2	0	0	36	Operator	0	0	0	0	0
						Represented	8	11	8	10	10
Capital	54	55	31	36	0	Supervisory	22	22	15	15	15
Clayton	3	0	0	0	0	Total	126	129	97	104	104
						N					



Office of Transit

System Planning

**Donald Williams** 

(22700)

Office of Res. &

Analysis

**Carol Smith** 

(22300)

Office of Dev.

and Reg. Coord.

John T. Crocker

(22200)

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#### **FUNCTIONS & RESPONSIBILITES**

The Office of the Assistant General Manager of Planning oversees a wide variety of programs and activities that involve diverse constituencies, planning for the expansion of transit in various corridors, service planning and scheduling, environmental analysis, transit oriented development, real estate acquisition and management, regional service coordination and research and analysis.

Other offices in the department of Planning are the following:

- Transit System Planning
- Development and Regional Service Coordination
- Research and Analysis

The **Office of Transit System Planning** directs the Authority's Transit Planning initiatives, and is responsible for immediate, short-range and long-range planning of bus and rail services, developing various system strategies that lead to policy and creating a pro-transit environment within the community. This office overseas MARTA's long range system planning; expansion plans for key service corridors; coordinates all Authority regional and planning initiatives which include identifying and structuring new and revised service to growing markets; and identifies new bus and rail technologies while overseeing the Unified Planning Work Program (UPWP) that is reported to the ARC and FTA.

The **Office of Development and Regional Coordination** is responsible for directing the Authority's joint development activities, managing all real estate holdings, developing and managing the

Authority's concession program, providing support to the Regional Transit Committee and managing relationships with other transit operators and agencies within the Atlanta region. Transit Oriented Development (TOD) staff is involved in developing transit oriented development policies and quidelines. The office directs the Authority's joint development initiative by assessing the potential of property for development and directing the eventual development of this property in order to increase transit ridership and generate new revenue. This office manages the Authority's real estate holdings; including acquisition, evaluation, relocation, and disposition of properties. It also promotes the development of private property around MARTA rail stations and manages the Authority's lease portfolio. The Retail Concessions Planning branch manages and develops the Authority's retail concession program. Regional Service Coordination staff directs the Authority's service coordination activities with partner transit operators and planning agencies as well as providing advice and consultation on special projects that arise from time to time within the region. This office works with the Office of Transit Systems Planning to oversee and coordinate all regional and planning initiatives for the Authority.

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**OFFICE OF AGM PLANNING** 

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The **Office of Research & Analysis (R&A)** is comprised of the units of Transit Research, Transit Analysis, and Service Monitoring. The Office is responsible for conducting quantitative and qualitative studies on issues that affect all aspects of the transit experience. R&A also collects and analyzes passenger and revenue data to assess system service levels and performance. Additionally, R&A is responsible for supporting system sustainability by validating automated systems.

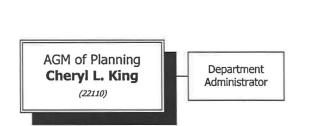
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### **OFFICE OF AGM PLANNING**

Categories of Expense	FY09	FY10	FY11	FY12	FY13 Adopted
	Expense	Expense	Expense	Expense	Adopted
Salaries & Wages	340,250	439,162	339,755	205,882	205,056
Overtime	0	0	0	0	0
Benefits	114,863	150,685	131,188	73,738	123,577
Labor Sub-Total	<u>\$455,113</u>	<u>\$589,847</u>	<u>\$470,943</u>	<u>\$279,620</u>	<u>\$328,633</u>
Contractual Services	0	0	81,861	1,500	0
Materials & Supplies	6,577	4,433	4,811	8,510	3,237
Other Operating	0	48	0	0	0
Casualty & Liability	0	0	0	0	0
Miscellaneous	2,822	0	0	0	3,840
Other Non Operating	13,519	7,113	4,804	12,922	9,117
Non Labor Sub-Total	<u>\$22,918</u>	<u>\$11,594</u>	<u>\$91,476</u>	<u>\$22,932</u>	<u>\$16,194</u>
Office Total	\$478,031	\$601,441	\$562,419	\$302,552	\$344,827
\$ Change from Prior Year		\$123,410	(\$39,022)	(\$259,867)	\$42,275
% Change from Prior Year		25.82%	-6.49%	-46.21%	13.97%

	Authorized Positions by Status						Authorized Positions by Class				
	FY09	FY10	FY11	FY12	FY13		FY09	FY10	FY11	FY12	FY13
						Administrative	1	1	1	1	1
Non-Represented	2	2	2	2	2	Management	1	1	1	1	1
Represented	0	0	0	0	0	Police	0	0	0	0	0
Full-Time Total	2	2	<u>2</u>	2	2	Professional	0	0	0	0	0
						Technical	0	0	0	0	0
Part - Time	0	0	0	0	0	Maintenance	0	0	0	0	0
Contract	0	0	0	0	0	Operator	0	0	0	0	0
						Represented	0	0	0	0	0
Clayton	0	0	0	0	0	Supervisory	0	0	0	0	0
						Total	2	2	2	2	2

ADM	1	Non-Rep	2
MGR	1	Rep	0
MNT	o	Total FT	2
OPR	0		
POL	0		
PRO	0	PT	0
REP	0	CON	0
SUP	0		
TEC	0	TOTAL	2



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### **OFFICE OF THE AGM OF PLANNING**

### **OFFICE OF AGM PLANNING**

Classification	Pay Grade	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
Non-Represented						
AGM of Planning	С	1				
AGM Planning	С		1	1	1	1
Department Administrator	17	1	1	1	1	1
Non-Rep Subtotal		2	2	2	2	2
Total Full-Time		2	2	2	2	2

### **OFFICE OF DEV & REGIONAL COORDINATION**

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#### **FUNCTIONS & RESPONSIBILITIES**

The Office of Development and Regional Coordination is responsible for all transit-oriented development, real estate activities, concession programs and regional service coordination activities. These responsibilities are divided among four branches; the Joint Development branch, the Real Estate branch, the Concessions branch and Regional Coordination branch.

The Joint Development Branch is responsible for all activities related to the Authority's transit-oriented joint development program.

This includes:

- Assessing properties for joint development potential
- Overseeing the implementation and dissemination of MARTA's Transit Oriented Development Guidelines
- Overseeing the development of joint development projects

The Real Estate branch is responsible for working with Engineering to certify parcels for acquisition, appraisal and establishment of Just

Compensation, property acquisition, project management, clearance and demolition, relocation claims, relocation appeals, property disposition to private parties, property transfers to public agencies and working with adjacent property owners on non-MARTA transit-oriented developments to encourage ridership.

The Concessions branch is responsible for the development of proposals and management of existing contracts for concessions on MARTA properties.

The Regional Coordination branch is responsible for establishing, managing and coordinating with external transit operators in the Atlanta region and other agencies involved with delivery of services within Atlanta. Additionally, this staff provides the in-kind technical support to the Regional Transit Committee (RTC) of the Atlanta Regional Commission as part of MARTA's partnership and full participation as a member of the RTC. This branch also supports the efforts of the Office of Transit Systems Planning as it relates to development of long-term projects and development of the Long Range Transportation Plan (RTP) and Transportation Improvement Plan (TIP).

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	FY09	FY10	FY11	FY12	FY13
Categories of Expense	Expense	Expense	Expense	Expense	Adopted
Salaries & Wages	639,358	489,349	625,930	863,618	923,385
Overtime	0	0	0	0	0
Benefits	269,981	229,789	270,411	363,737	556,478
Labor Sub-Total	<u>\$909,339</u>	<u>\$719,138</u>	<u>\$896,341</u>	<u>\$1,227,355</u>	<u>\$1,479,863</u>
Contractual Services	209,409	206,142	127,184	206,761	220,112
Materials & Supplies	4,862	1,758	3,988	4,643	5,187
Other Operating	0	0	0	0	0
Casualty & Liability	0	0	0	0	0
Miscellaneous	0	0	0	0	0
Other Non Operating	12,506	2,114	5,553	5,436	87,508
Non Labor Sub-Total	<u>\$226,777</u>	<u>\$210,014</u>	<u>\$136,725</u>	<u>\$216,840</u>	\$312,807
Office Total	\$1,136,116	\$929,152	\$1,033,066	\$1,444,195	\$1,792,670
\$ Change from Prior Year		(\$206,964)	\$103,914	\$411,129	\$348,475
% Change from Prior Year		-18.22%	11.18%	39.80%	24.13%

	Authorized Positions by Status						Authorized Positions by Class				
	FY09	FY10	FY11	FY12	FY13		FY09	FY10	FY11	FY12	FY13
						Administrative	1	1	0	0	0
Non-Represented	12	12	12	12	12	Management	6	6	5	5	5
Represented	0	0	0	0	0	Police	0	0	0	0	0
<u>Full-Time Total</u>	12	<u>12</u>	<u>12</u>	<u>12</u>	<u>12</u>	Professional	11	11	7	7	7
						Technical	0	0	0	0	0
Part - Time	0	0	0	0	0	Maintenance	0	0	0	0	0
Contract	6	6	0	0	0	Operator	0	0	0	0	0
						Represented	0	0	0	0	0
Clayton	0	0	0	0	0	Supervisory	0	0	0	0	0
						Total	18	18	12	12	12

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Lease & Finance Specialist

**ROW** Specialist

ADM

MGR

MNT OPR

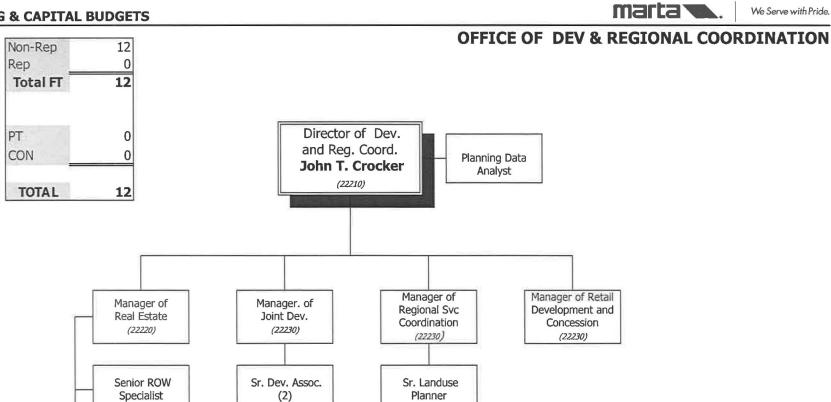
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### **OFFICE OF DEV & REGIONAL COORDINATION**

Classification	Pay Grade	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
Non-Represented						
Dir Developmt & Regional Coord	23				1	1
Dir Transit Oriented Dev	23		1			
Director of Regional Service Coordination & Special Projects	23	1				
Director of Transit Oriented Development	23	1				
Dir Regional Services Coord	22		1	1		
Manager of Retail Development and Concessions	22		1	1	1	1
Manager of Joint Development	21	1				
Manager of Real Estate	21	1				
Mgr Joint Development	21		1	1	1	1
Mgr Real Estate	21		1	1	1	1
Manager of Regional Service Coordination	20	1				
Mgr Regional Services Coord	20		1	1	1	1
Chief Appraiser	19	1				
Lease & Finance Specialist	19	1	1	1	1	1
Senior Development Associate	19	2				
Senior Right of Way Specialist	19	1				
Sr Development Associate	19		2	2	2	2
Sr Landuse Planner	19			1	1	1
Sr Right Of Way Specialist	19		1	1	1	1
Planning Data Analyst	16				1	1
Right of Way Specialist	16	1	1	1	1	1
Data Analyst*	15			1		
Office Administrator	14	1				

#### **OFFICE OF DEV & REGIONAL COORDINATION**

Classification	Pay Grade	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
Office Administrator I	14		1			
Non-Rep Subtotal		12	12	12	12	12
Total Full-Time		12	12	12	12	12
<u>Contract</u>						
Asset Manager		3	3			
Real Estate Finance Specialist		3	3			
Total Contract		6	6	1.04R	****	

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### **OFFICE OF TRANSIST SYSTEM PLANNING**

#### **FUNCTIONS & RESPONSIBILITIES**

**The Office of Transit System Planning (TSP)** is responsible for the planning, design, scheduling and monitoring of all bus and rail service. This includes development of service plans as required for the Authority's operating budget, intermediate service initiatives, and long range expansion projects. TSP is responsible for the planning due diligence of the Authority's expansion program and participating in other projects sponsored by the regional planning partners. TSP is the primary touch point for the Authority's engagement in the regional transportation planning process to develop the Regional Transportation Plan (RTP) and Transportation Improvement Program (TIP) and for facilitating the Authority's submittal of activities and accomplishments for the development of regional Unified Planning Work Program (UPWP). These responsibilities are accomplished within three office branches;

- Regional Planning & Analysis (RPA) Branch
- Service Planning & Scheduling (SPS) Branch
- Special Projects & Analysis (SPA) Branch

**Regional Planning & Analysis** represents the Authority with Regional, State, Federal and Local Agencies and participates in studies and projects throughout the region to increase support of and expansion of transit initiatives and priorities. This branch also conducts Long-range Planning to include guiding system expansion projects through the Federal Funding process, ridership modeling and identifying future locations for capital expansion projects (fixed-guideway, bus-rapid transit). This branch also reviews environmental impact, historical and archaeological studies as required by State and Federal laws. It directs the development of project environmental documentation in compliance with the National Environmental Policy Act and coordinates such documents for appropriate federal and state agency approvals. **Service Planning & Scheduling** is responsible for designing, monitoring, and evaluating bus and rail service. The branch proactively develops service plans with community input, maintains MARTA'S Service Standards that are approved annually by the MARTA Board of Directors and coordinates with local public/private agencies with bus and shuttle services (Transportation Management Associates and Community Improvement Districts). This branch is also responsible for the scheduling of all bus and rail service in coordination with Operations and Maintenance to ensure safe, efficient and cost effective transportation for our riders.

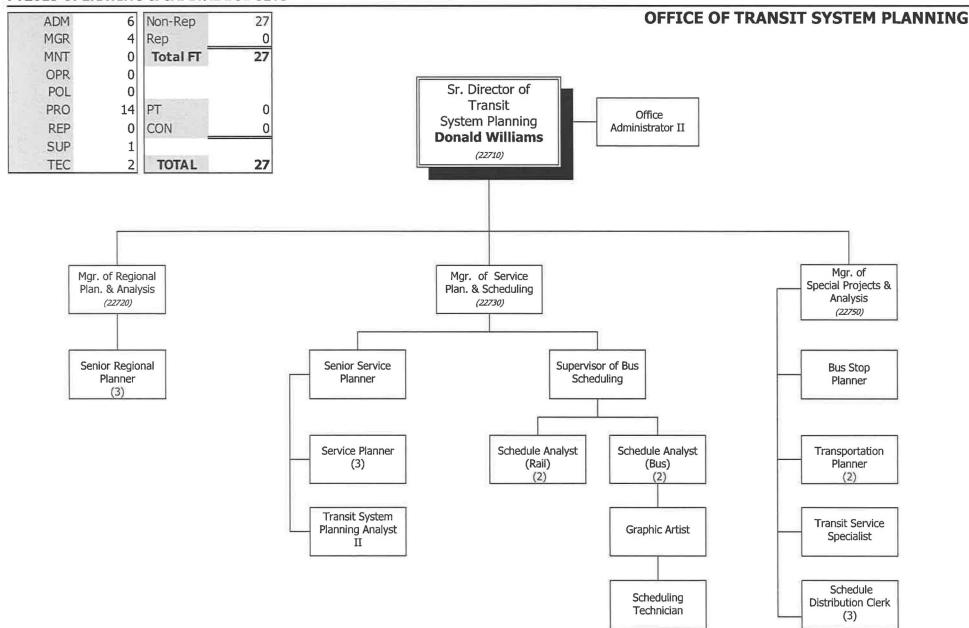
**Special Projects & Analysis (SPA)** is responsible for GIS mapping and analysis, bus stop management, and print distribution. These duties include developing GIS data, mapping and analysis, maintaining the bus stop inventory, keeping bus stops in a state of good repair, and stocking printed schedule information at transit stations and bus stops. Many of SPA's activities provide support to staff in other branches of TSP and groups in other departments, including Marketing, Facilities Maintenance, and Customer Service.

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	FY09	FY10	FY11	FY12	FY13
Categories of Expense	Expense	Expense	Expense	Expense	Adopted
Salaries & Wages	1,684,797	1,675,447	1,491,249	1,512,588	1,640,944
Overtime	1,018	3,070	4,205	2,653	0
Benefits	784,440	858,089	860,127	829,103	988,915
Labor Sub-Total	<u>\$2,470,255</u>	<u>\$2,536,606</u>	<u>\$2,355,581</u>	<u>\$2,344,344</u>	<u>\$2,629,859</u>
Contractual Services	3,201	0	0	375	476
Materials & Supplies	11,672	9,450	8,200	9,829	6,940
Other Operating	0	0	0	0	0
Casualty & Liability	0	0	0	0	0
Miscellaneous	0	10	0	0	0
Other Non Operating	7,613	5,960	9,014	12,708	14,735
Non Labor Sub-Total	<u>\$22,486</u>	<u>\$15,420</u>	<u>\$17,214</u>	<u>\$22,912</u>	<u>\$22,151</u>
Office Total	\$2,492,741	\$2,552,026	\$2,372,795	\$2,367,256	\$2,652,010
\$ Change from Prior Year		\$59,285	(\$179,231)	(\$5,539)	\$284,754
% Change from Prior Year		2.38%	-7.02%	-0.23%	12.03%

	Authorized Positions by Status						Authorized Positions by Class				
	FY09	FY10	FY11	FY12	FY13		FY09	FY10	FY11	FY12	FY13
						Administrative	7	7	6	6	6
Non-Represented	28	28	26	27	27	Management	5	5	4	4	4
Represented	0	0	0	0	0	Police	0	0	0	0	0
Full-Time Total	<u>28</u>	<u>28</u>	<u>26</u>	27	27	Professional	18	18	13	14	14
						Technical	2	2	2	2	2
Part - Time	0	0	0	0	0	Maintenance	0	0	0	0	0
Contract	6	6	0	0	0	Operator	0	0	0	0	0
						Represented	0	0	0	0	0
Clayton	0	0	0	0	0	Supervisory	2	2	1	1	1
						Total	34	34	26	27	27

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Classification	Pay Grade	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
	Pay Grade	Authonzeu	Authonzeu	Authonzeu	Authonzeu	Adopted
Non-Represented						
Sr Dir Transit System Planning	24		1	1	1	1
Sr. Director of Transit System Planing	24	1				
Manager of Service Planning & Scheduling	21	1				1.000
Mgr Svc Planning & Scheduling	21	10010	1	1	1	1
Manager of Planning Initiatives	20	1				
Manager of Regional Planning & Analysis	20	1	****			3000
Manager of Special Projects & Analysis	20	1				
Mgr Planning Initiatives	20		1			
Mgr Regional Planning & Analys	20		1	1	1	1
Mgr Special Projects & Analysi	20		1	1	1	1
Senior Regional Planner	19	1				
Senior Service Planner	19	1				-
Sr Regional Planner	19		1	2	2	3
Sr Service Planner	19		1	1	1	1
Supervisor of Bus Scheduling	19	1				
Supv Bus Scheduling	19		1	1	1	1
Supervisor of Rail Scheduling	18	1	1. <u>11.11.1</u>			
Supv Rail Scheduling	18		1			
Regional Planner III	17		1	1	1	
Service Planner III	17				1	2
Transit System Planner II	17	2	2	2		
Transit System Plng Analyst II	17					1
Transportation Planner III	17				2	2

Classification	Pay Grade	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
Bus Stop Planner	16	1	1	1	1	1
Office Administrator II	16				1	1
Schedule Analyst III	16	3	3	2	2	4
Transit System Planning Analyst	16	1				
Transit System PIng Analyst	16		1	1	1	
Regional Planner	15	1				
Service Planner	15	3				
Service Planner II	15		3	2	2	1
Graphic Artist	14	1	1	1	1	1
Office Administrator	14	1				
Office Administrator I	14		1	1		
Schedule Analyst II	14	2	2	2	2	
Scheduling Technician	09	1	1	1	1	1
Transit Service Specialist	09	1	1	1	1	1
Schedule Distribution Clerk	06	2	2	3	3	3
Non-Rep Subtotal		28	28	26	27	27
Total Full-Time		28	28	26	27	27

Classification	Pay Grade	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
Contract						
Contract - Graphic Artist		1		2000		9 <u>01103</u>
Contract - Parking Services Supervisor		2	12222			
Contract - Schedule Distribution Clerk		2	( <del>1)</del> (			
Contract Emp Admin Support			2			-2222
Graphic Artist			1		10000	1.000
Transit Corridor Project Manager		1	1			
Capital Contract Professional			2	1		12122
Total Contract		6	6	<b>2014</b>		

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### **OFFICE OF RESEARCH & ANALYSIS**

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#### **FUNCTIONS & RESPONSIBILITIES**

The Office of Research & Analysis (R&A) is comprised of the units of Transit Research, Transit Analysis, and Service Monitoring. The Office is responsible for conducting quantitative and qualitative studies on issues that affect all aspects of the transit experience. R&A also collects and analyzes passenger and revenue data to assess system service levels and performance. Additionally, R&A is responsible for supporting system sustainability by validating automated systems.

Since 1985, the Transit Research Unit has captured system usage, customer demographics, and feedback, while tracking industry standards data for the evaluation of service delivery. Transit Research provides actionable information to assist in decision-making and effective stewardship of resources. The Quality of Service, System-wide Factors, and Breeze Fare Collection System studies provide continuous assessment of internal performance and external environmental factors. The unit also conducts a number of ad hoc studies to assess the impact of dynamic agents such as car ownership, high gas prices, and sensitivity to environmental concerns. Transit Research assists other MARTA departments in discerning best practices in the transit industry by conducting peer studies on various timely subjects.

The primary function of the Transit Analysis Unit is to collect data and perform calculations on a monthly basis in support of mandated reporting to the Federal Transit Administration's National Transit Database. This includes the production of statistics on the quantity of service that MARTA provides to its customers based on miles and hours. The quantity of service MARTA's customers consume, measured by passenger trips and revenue, is also produced by Transit Analysis. These statistics help determine MARTA's federal funding, and support various performance measures required by the strategic plan. Transit Analysis is tasked with analyzing historical data in order to forecast future MARTA passenger revenue and ridership for budget purposes. These analyses may include the evaluation of proposed changes in the fare structure and service levels. Transit Analysis also tracks trends in the data produced by the Bus Radio / Automatic Vehicle Location / Automatic Passenger Counter system and by the Breeze Automatic Fare Collection system, for the purpose of system health monitoring and sustainability. The unit also

performs standard and ad hoc analyses of these systems' data for the purpose of responding to internal and external data requests.

The Service Monitoring Unit collects, analyzes and reports systemwide MARTA bus/rail ridership data, bus and rail on time performance, system parking, and reciprocal data and supports system sustainability and validation efforts. National Transit Database (NTD) and service level data are collected, analyzed and reported thru Title VI Assessment and On Time Performance reports. Service Monitoring utilizes both manually collected data and output from Intelligent Transportation System technology – TrapezeITS AVL/APC and Breeze Systems. Additionally, Service Monitoring uses handheld technology and RSM software to collect and analyze ridership and service level data. Rail line-load and load factor analysis, tracking impact of mark-up changes and new initiative such as BRT and Street Car Project, Service Monitoring is tasked with special/adhoc studies including establishing ridership methodologies and new processes for ridership reporting.

#### FY2012 ACCOMPLISHMENTS

- <u>National Transit Database Reporting</u>: Successfully completed NTD external audit of processes and entry of all required Service Consumed (ridership) and Service Supplied (miles and hours) data, ahead of schedule, as well as addressed all resulting "issues" for FY 2011 annual reporting.
- Budget Development: Prepared FY 12 Detailed Projections of modal passenger revenue, ridership, and service levels for Budget, Planning, and Strategic Performance tracking of monthly KPIs. For the months of October through May in FY 12, actual passenger revenue has been less than 0.1% different than the projected figure.
- System Sustainability: Continually monitor data received from the Breeze/AFC system and the AVL/APC system to ensure individual system health. Validated improvement in Rail data reliability after October 2011 "closing" of Rail system (difference between Rail system entries and exits shrank from 10% to 1%; amount of Rail

### **OFFICE OF RESEARCH & ANALYSIS**

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data usable for Passenger Miles Traveled calculations increased from 77% to 86%).

- <u>Special Projects:</u> Conducted several special projects that supported federal mandates and customer service improvements, including, the testing of Real-Time Bus Arrival information.
- <u>Title VI Assessment Reporting:</u> Provided Title VI Assessment ridership analysis and reports for each mark-up in FY'12. Provided supplemental reports: Ridership by Trip, by Stop and System to Planning.
- Systemwide Factors: Completed Monthly reports for the Systemwide Factors Study. The project provides information related to customer travel patterns, transfer activity, and fare payment. These reports allow the Transit Analysis unit to estimate ridership by fare payment method which contributes to future Federal funding.
- AVA Bus Announcement Validation: Created, associated, and validated all designated ADA bus announcements in compliance with ADA and FTA guidelines, as well as, developed standard operating procedures for maintaining and sustaining the bus announcements for the AVA system.

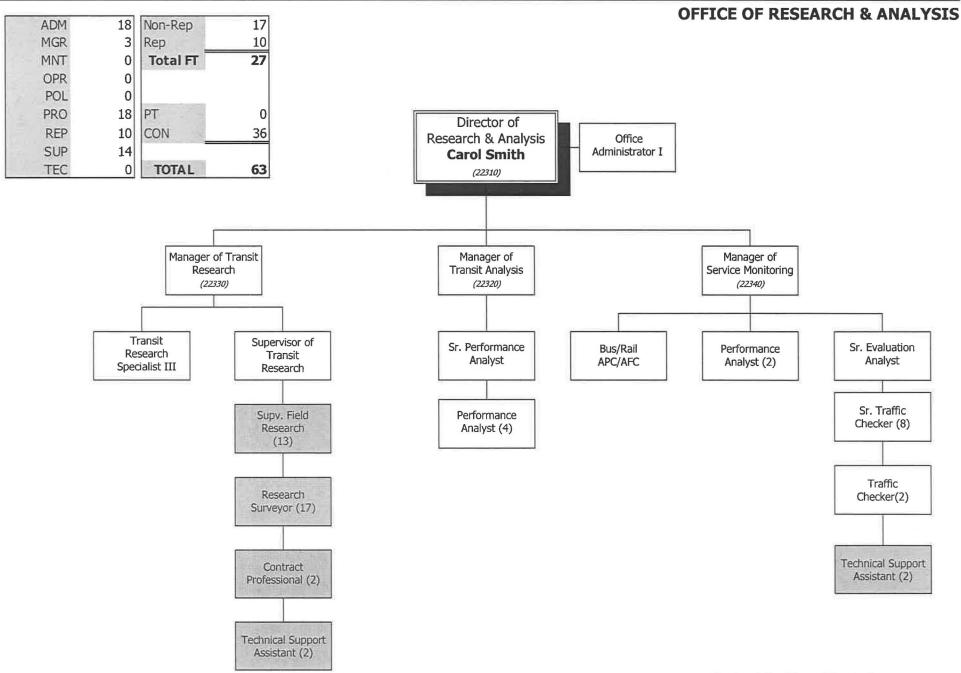
- Rail Announcement Validation: Developed and Implemented Rail Announcements Validation project. Coordinates and manages scheduling of announcement on Rail. Validated operators guidelines and procedures for mandatory announcements made by the PA or operators to communicate with customers while operating MARTA Trains.
- Quality of Service Survey: The survey provides a tracking instrument to examine change in customer perception with MARTA service as well as customer demographics. Data was collected among General, Reduced-Fare, and Mobility riders between September 2010 and June 2011.
- Passenger Environment Survey (PES): The PES inspects all MARTA transit environments: rail cars, rail stations, fixed-route buses, and Mobility vans. The PES measures 142 service indicators in four categories: Cleanliness and Appearance, Customer Information, Functioning Equipment, and Operations. Transit vehicles and stations are inspected before service (from 2:00AM to 4:30AM) and in service (from 6:00AM to 9:00PM).

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	FY09	FY10	FY11	FY12	FY13
Categories of Expense	Expense	Expense	Expense	Expense	Adopted
Salaries & Wages	1,380,794	1,365,215	1,368,525	1,414,729	2,431,957
Overtime	87,641	54,765	66,230	82,979	85,870
Benefits	554,563	588,619	669,944	645,399	998,878
Labor Sub-Total	<u>\$2,022,998</u>	<u>\$2,008,599</u>	\$2,104,699	\$2,143,107	<u>\$3,516,705</u>
Contractual Services	0	27,864	0	1,095	0
Materials & Supplies	3,952	1,567	1,290	1,810	3,329
Other Operating	0	0	0	0	0
Casualty & Liability	0	0	0	0	0
Miscellaneous	0	0	0	0	0
Other Non Operating	25,245	21,413	17,091	24,418	16,607
Non Labor Sub-Total	<u>\$29,197</u>	<u>\$50,844</u>	<u>\$18,381</u>	<u>\$27,323</u>	<u>\$19,936</u>
Office Total	\$2,052,195	\$2,059,443	\$2,123,080	\$2,170,430	\$3,536,641
\$ Change from Prior Year		\$7,248	\$63,637	\$47,350	\$1,366,211
% Change from Prior Year		0.35%	3.09%	2.23%	62.95%

	Authorized Positions by Status						Authorized Positions by Class				
	FY09	FY10	FY11	FY12	FY13		FY09	FY10	FY11	FY12	FY13
						Administrative	31	28	18	18	18
Non-Represented	17	19	15	17	17	Management	3	3	3	3	4
Represented	8	8	8	10	10	Police	0	0	0	0	0
Full-Time Total	<u>25</u>	27	<u>23</u>	27	<u>27</u>	Professional	10	13	11	18	17
						Technical	0	0	0	0	0
Part - Time	0	3	0	0	0	Maintenance	0	0	0	0	0
Contract	44	45	31	36	36	Operator	0	0	0	0	0
						Represented	8	11	8	10	10
Clayton	3	0	0	0	0	Supervisory	20	20	14	14	14
						Total	72	75	57	63	63

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Contract Positions (Shaded)

Classification	Day Crada	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13
	Pay Grade	Authorized	Authorized	Authorized	Authorized	Adopted
Non-Represented						
Dir Transit Research Analysis	23		1	1	1	1
Director of Transit Research & Analysis	23	1			(	
Manager of Service Monitoring	21	1				
Manager of Transit Analysis	21	1			<u></u>	
Manager of Transit Research	21	1				1955
Mgr Service Monitoring	21		1	1	1	1
Mgr Transit Analysis	21		1	1	1	1
Mgr Transit Research	21				1	
Mgr Transit Research	21				3 <del></del>	1
Sr. Performance Analyst	19			-	1	2
Evaluation Analyst	18	1			3 <del></del> 0	
Performance Analyst	18	3	6	6	6	6
Sr Evaluation Analyst	18		1	1	1	1
APC/AFC Analyst	16 - 17	2				
Bus/Rail APC AFC Analyst III	17		1	1	1	1
Trans Research Specialist III	17		2	1	1	1
Transit Research Specialist	12 - 17	3				
Supervisor - Transit Research	16	1				
Supv Transit Research	16	2022	1	1	1	1
Trans Research Specialist II	15		1	1	1	
Office Administrator	14	1				
Office Administrator I	14		1	1	1	1
Service Evaluation Specialist	10 - 13	1				

Classification	Pay Grade	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
Service Evaluation Specialist III	13		1		() <del></del> (	
AVL Specialist	12		1		( <u>2222</u> )	
Administrative Assistant	10	1	1	- <del>70.00</del> 0	(	
Non-Rep Subtotal		17	19	15	17	17
Represented						
Sr Traffic Checker	UR		8	8	8	8
Traffic Checker	UR	8			2	2
Represented Subtotal		8	8	8	10	10
Total Full-Time		25	27	23	27	27
Part-Time						
P/T Traffic Checker	9		3		1. <u>and 1. a</u> rt	
Total Part-Time			3			

Classification	Pay Grade	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
Contract						
Technical Support Assistant	TBD				4	
Technical Support Assistant	TBD	<del></del>				4
Contract Professional	12 - 14					2
Contract Professional	14		(*****	1	2	00000
Research Surveyor	1.000	<del></del> .	-			17
Research Surveyor		25	25	17	17	1
Supervisor Field Research	1000	19	19	13	13	-
Supervisor Field Research			19 <del>77-72</del> 1			13
Capital Contract Professional			1			
C-P/T Traffic Checkers	9	3	-	<u></u>		
Fotal Contract		47	45	31	36	36

### **DEPARTMENT OF COMMUNICATIONS & EXTERNAL AFFAIRS**

### This Department includes the following Offices:

### **Department of Communications & External Affairs**

- Office of the AGM of Communications & External Affairs
- Office of External Affairs
- Office of Marketing & Sales
- Office of Government & Constituent Relations
- Office of Media Communications

#### **DEPARTMENT OF COMMUNICATIONS & EXTERNAL AFFAIRS**

#### FY2013 GOALS AND OBJECTIVES

Consistent with the Authority's mission listed below are the goals/objectives we will focus our efforts on for the next fiscal year:

#### GOALS

- Retain existing customers and increase their satisfaction
- Attract and retain new customers
- Improve MARTA's image
- Increase public support of MARTA
- Provide effective, informative and accurate communications
- Increase revenue

#### OBJECTIVES

- Review/revise with the board the Authority's advertising policy to identify increased revenue generation opportunities
- Implement the following campaigns Nuisance Behavior program, Vehicle Security Camera Campaign, See Something Say Something, and MARTA Destination campaign to attract new riders and retain current riders
- Market MARTA as appropriate to increase revenues
- Continue efforts to strengthen relationships with national, state, and local elected officials
- Work with IT to implement a mobile application with bus arrival information for our customers
- Implement programs to generate revenue website advertising, selling MARTA premium items and third party billboard availability on excess MARTA property

- Complete the conversion of the UPASS program to a monthly Breeze card
- Coordinate and implement employee appreciations across the Authority
- Meet KPI targets in the Customer Service Center
- Develop key messaging that is consistent with the Authority's mission and Strategic plan of the MARTA Board; develop an Authority-Wide communications plan
- Increase participation in the Partner Pass Programs
- Increase visibility in the community by MARTA executives through participation on organizational boards
- Facilitate all Authority community meetings and public hearings as required
- Build strategic alliances with public officials, business leaders, and advocacy groups
- Prepare and provide timely communications both internally and externally
- Foster two-way communications between management and employees
- Continue to strengthen relationships with the media by engaging them in understanding our "business"
- Improve tracking and recovery of Lost & Found items
- Engage the community by actively participating in community meetings, special events, establishing organizational memberships and assigning staff to serve as liaisons throughout the service area
- Improve the MARTA experience

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### **DEPARTMENT OF COMMUNICATIONS & EXTERNAL AFFAIRS**

### FY2013 Key Performance Measures

	Communications & External Affairs K	PIs		
KPI	Definition	FY12 Target	FY12 Actual	FY13 Target
Average Call Wait Time	Average call wait time for customer calls (in minutes)	= 1:10</td <td>0:33</td> <td><!--= 0:45</td--></td>	0:33	= 0:45</td
Call Abandonment Rate	Abandonment rate for customer calls	= 10%</td <td>4.48%</td> <td><!--= 6%</td--></td>	4.48%	= 6%</td
Attendance Non- represented	% non-represented employee hours worked of all non- represented employee hours scheduled for work	>/= 96%	93.26%	>/= 96%
Attendance Represented	% represented employee hours worked of all non-represented employee hours scheduled for work	>/= 90%	84.22%	>/= 90%
Budget Variance	Budget variance on overall expenses	= 0%</th <th>-7.18%</th> <th><!--= 0%</th--></th>	-7.18%	= 0%</th
Labor Budget Variance	Budget variance on labor related expenses	= 0%</th <th>-5.81%</th> <th><!--= 0%</th--></th>	-5.81%	= 0%</th
Non-labor Budget Variance	Budget variance on non-labor related expenses	= 0%</th <th>-13.60%</th> <th><!--= 0%</th--></th>	-13.60%	= 0%</th
Overtime Budget Variance	Budget variance on overtime expenses	= 0%</th <th>-31.89%</th> <th><!--= 0%</th--></th>	-31.89%	= 0%</th

### **DEPARTMENT OF COMMUNICATIONS & EXTERNAL AFFAIRS**

#### FY2012 ACCOMPLISHMENTS

Communications & External Affairs continues to perform its regular duties as the Authority's liaison to the community and the public in general. The following represents a high level overview of what was accomplished during the current fiscal year. The accomplishments are shown as a composite not by specific office or function:

- Managed the Authority's advertising contract and the following revenues were generated: Transit- \$5.6mil, Bus Shelter - \$950K, CBS Rail Network - \$300K, Sign-Post - \$205K
- Managed the Sales Programs that generated the following: Partnership Program - \$19.3mil (15.6% increase), UPASS - \$6.3mil (5% increase), K-12 School Program - \$958K (20.8% increase), Visitor Pass \$11K (- \$181K reduction)
- Handled customer calls in the Customer Service Center during the fiscal year – (call volumes: CIC 624K calls and CSC 85K calls)
- Processed 17,332 Reduced Fare and Mobility Breeze Cards
- Managed the Lost & Found function for the Authority 6,032 items lost, 8,750 customer inquiries fielded, 12.12% recovery rate
- Proposed the renovation and consolidation of Headquarters Reduced Fare space with Customer Services to provide a more convenient space for our customers and installed Ticket Office Machines at Headquarters and Five Points to enhance customer service options for Breeze card users
- 10 new non-advertising bus shelters installed per the CBS contract
- Assisted in identifying a new vendor to assume the SignPost contract after Authority was advised SignPost was ceasing operations due to financial challenges. Prepared board materials to present CBS as the new vendor assuming the contract and the contract received board approval
- Organized and implemented the following events: Meet MARTA Days in stations, Customer Appreciation event, ribbon-cutting for Laredo Solar Panels project and groundbreaking for Buckhead North Concourse Pedestrian Bridge. We also participated in several Green events celebrating Earth day
- Planned and executed numerous positive media events including Atlanta Streetcar Groundbreaking, Mega Bus Launch, Roswell pedestrian improvement projects, Charity Club Holiday shop

- Developed MARTAnomics brochure to better explain MARTA's economics to customers
- Devised and implemented the APTA Dump the Pump campaign designed to encourage transit use
- Implemented the following campaigns the High cost of gas and Don't X out Public Transit
- Partnered with the following organizations to extend the MARTA reach and brand: Taste of Atlanta, WNBA Atlanta Dream, Peachtree Road Race, COA Jazz Festival, National Black Arts Festival, High Museum of Art, Sweetwater 420 Fest, 100 Black Men/Atlanta Football Classic, Fiesta Atlanta, Peachtree Latino, Christmas on Peachtree, Americas Mart, and US Road Sports (partial list)
- Assisted in the roll out of the new initiative Web Ticketing that included educating and informing our customers
- Managed the preparation and designed/produced Annual Report. CAFR, MARTOC and MPD Annual Report
- Facilitated and managed the MARTA Experience team engaging them in the review of Authority programs for input: Customer Service Training, Bus Transportation Communications and Meet MARTA Days
- Assisted in the development of the Bus/Mobility Customer Service impact training and worked with the Bus Transportation to update the customer complaint process to improve efficiencies
- Coordinated the reassignment of management and administrative staff to support Authority efforts for major special events New Year's Eve and July 4th
- Implemented all of the Authority's FY13 Public Hearings as required to include public notification, scheduling locations, managing volunteers, and scheduling all outside support as needed
- Coordinated employee appreciation rallies in all bus garages, rail facilities and Headquarters in conjunction with Customer Service Week
- Initiated a new internal communication tool the MARTAstop enewsletter
- Developed and wrote op-eds and other media articles to favorably position the Authority
- Managed and enhanced the Authority's relationship with the commercial Film Industry to generate additional revenues

#### **DEPARTMENT OF COMMUNICATIONS & EXTERNAL AFFAIRS**

- Implemented the Media Monitoring contract to track and improve media impressions
- Coordinated all Authority communications and dissemination as needed to employees and customers
- Established closer relationships with both State House and Senate Leadership
- Managed the Federal and State Lobbying contracts

- Participated in approximately 300 outreach activities to engage and educate customers and the community
- Monitored and participated in the discussions regarding TIA including the Regional Roundtable, the RTC, MACOC First Friday, MAVEN, ARC-Workforce Development
- Staffed the GTA for the Authority; key organizer for the annual GTA Legislative Breakfast

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#### **FY2013 OPERATING & CAPITAL BUDGETS**

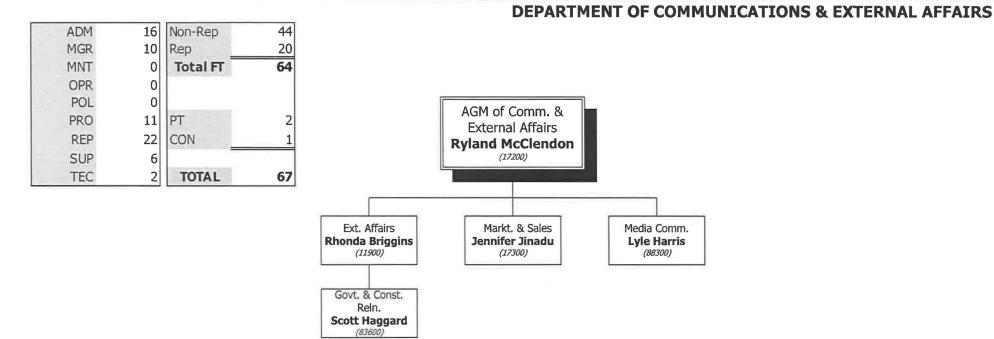
### **DEPARTMENT OF COMMUNICATION & EXT AFFAIRS**

	FY09	FY10	FY11	FY12	FY13
Categories of Expense	Expense	Expense	Expense	Expense	Adopted
Salaries & Wages	3,776,538	4,033,917	3,490,742	3,344,209	3,478,159
Overtime	142,542	136,687	37,031	34,228	50,365
Benefits	1,750,316	1,916,216	1,963,312	1,821,230	2,059,907
Labor Sub-Total	<u>\$5,669,396</u>	<u>\$6,086,820</u>	<u>\$5,491,085</u>	<u>\$5,199,667</u>	<u>\$5,588,431</u>
Contractual Services	207,757	156,993	412,119	426,316	587,484
Materials & Supplies	66,011	47,206	65,145	38,302	47,787
Other Operating	77	69	0	113	0
Casualty & Liability	0	0	0	0	0
Miscellaneous	259,417	243,615	377,957	458,907	425,880
Other Non Operating	36,224	34,843	24,785	52,447	84,760
Non Labor Sub-Total	<u>\$569,486</u>	\$482,726	\$880,006	<u>\$976,085</u>	<u>\$1,145,911</u>
Department Total	\$6,238,882	\$6,569,546	\$6,371,091	\$6,175,752	\$6,734,342
\$ Change from Prior Year		\$330,664	(\$198,455)	(\$195,339)	\$558,590
% Change from Prior Year		5.30%	-3.02%	-3.07%	9.04%

Aut	horized Po	ositions by	<b>Status</b>		Authorized Positions by Class					
FY09	FY10	FY11	FY12	FY13		FY09	FY10	FY11	FY12	FY13
					Administrative	24	25	17	16	16
57	54	42			Management	12	12	9	9	10
26	26	20	20	20	Police	0	0	0	0	0
<u>83</u>	<u>80</u>	<u>62</u>	<u>64</u>	<u>64</u>	Professional	15	13	10	12	11
				1	Technical	2	2	2	2	2
4	4	2	2	2	Maintenance	0	0	0	0	0
2	3	2	1	1	Operator	0	0	0	0	0
					Represented	28	28	22	22	22
0	0	0	0	0	Supervisory	8	7	6	6	6
					Total	89	87	71	67	67
	FY09 57 26 83 4 2	FY09     FY10       57     54       26     26       83     80       4     4       20     3       32     3	FY09         FY10         FY11           57         54         42           26         26         20           83         80         62           4         4         2           6         38         62           23         39         2           24         4         2           38         39         2	57       54       42       44         26       26       20       20         83       80       62       64         4       4       2       2         2       3       2       1	FY09FY10FY11FY12FY1357544244442626202083806264644422223211	FY09FY10FY12FY1357544244Administrative Management Police26202020Police8380626464Professional Technical44222Maintenance93211Operator Represented900000	FY09FY10FY11FY12FY13Administrative245754424444Management122626202020Police08380626464Professional1577722Maintenance08380626464Professional1577711Operator0890000Represented2890000Supervisory8	FY09FY10FY12FY13FY13FY09FY1057544244Administrative24255754424444Management12122626202020Police008380626464Professional15134422Technical224422Maintenance0053211Operator028600082828700087	FY09FY10FY11FY12FY13FY09FY10FY115754424444Administrative2425175754424444Management121292626202020Police0008380626464Professional151310Technical22244222Maintenance00023211Operator0000000Represented282220000876	FY09FY10FY11FY12FY13FY09FY10FY11FY125754424444Administrative242517165626202020Police00008380626464Professional15131012442227Technical22224444464Professional15131012664Professional151310127776464Professional15131012677764776007777777777877777777797777777779777777777977777777797777777779777777777977777777797777777 <t< td=""></t<>

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### **OFFICE OF AGM COMM & EXT AFFAIRS**

#### **FUNCTIONS & RESPONSIBILITIES**

The Department of Communications and External Affairs is responsible for the public face of MARTA and serves as another facet of front line representation of the Authority in the public domain. The AGM's Office is responsible for coordinating and managing the four offices (External Affairs, Government & Constituent Relations, Marketing and Sales, and Media Communications), and one branch (Customer Services) that comprise the department to ensure that MARTA's vision and mission are achieved. To meet those objectives, the office oversees the development and dissemination of timely and consistent messages to internal and external audiences including customers, all levels of government, stakeholders, employees, community, advocacy groups, and the media.

The office serves to enhance the image of the Authority by building customer loyalty, forming strategic alliances, and positioning MARTA as the subject matter expert for public transit. The office is the direct link to the Authority for facilitating the internal and external communications and publications, strategic marketing, customer service initiatives and community and government organization that will strengthen the MARTA brand and public perception.

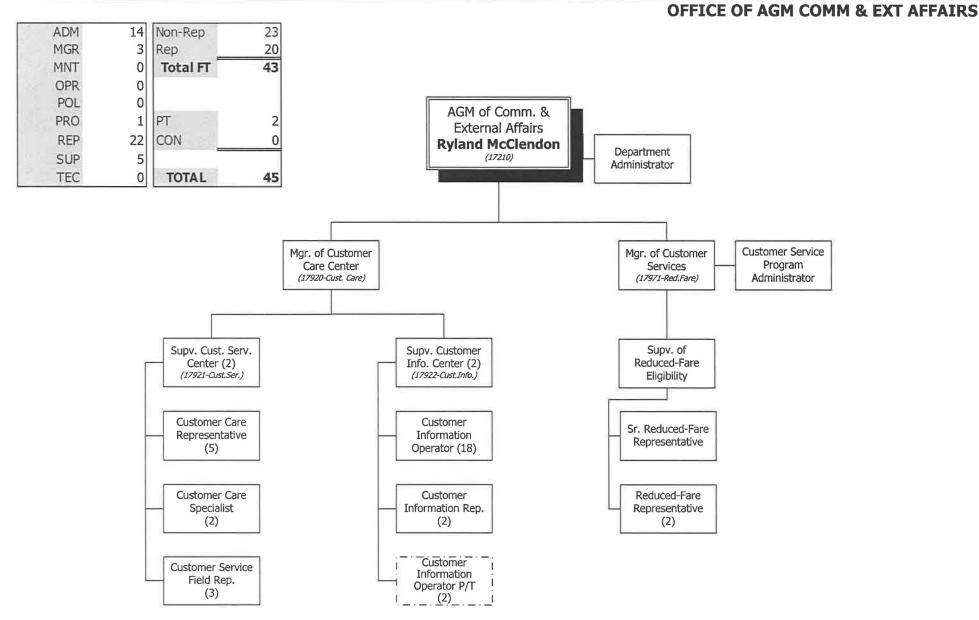
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#### **OFFICE OF AGM COMM & EXT AFFAIRS**

	FY09	FY10	FY11	FY12	FY13
Categories of Expense	Expense	Expense	Expense	Expense	Adopted
Salaries & Wages	2,281,590	2,533,118	2,101,379	1,865,557	1,908,945
Overtime	142,057	136,492	37,031	34,171	50,365
Benefits	1,068,351	1,185,578	1,213,118	1,059,373	1,150,037
Labor Sub-Total	<u>\$3,491,998</u>	<u>\$3,855,188</u>	<u>\$3,351,528</u>	<u>\$2,959,101</u>	<u>\$3,109,346</u>
Contractual Services	110,718	-119	28,782	144,000	218,856
Materials & Supplies	18,915	19,128	10,920	13,760	19,973
Other Operating	0	0	0	113	0
Casualty & Liability	0	0	0	0	0
Miscellaneous	9,943	3,960	3,210	3,450	15,200
Other Non Operating	12,614	16,592	5,567	11,745	23,103
Non Labor Sub-Total	\$152,190	<u>\$39,561</u>	<u>\$48,479</u>	<u>\$173,068</u>	<u>\$277,132</u>
Office Total	\$3,644,188	\$3,894,749	\$3,400,007	\$3,132,169	\$3,386,478
\$ Change from Prior Year		\$250,561	(\$494,742)	(\$267,838)	\$254,309
% Change from Prior Year		6.88%	-12.70%	-7.88%	8.12%

		Authorize	d Position	ns by Stat	Authorized Positions by Status						
	FY09	FY10	FY11	FY12	FY13		FY09	FY10	FY11	FY12	FY13
						Administrative	21	21	15	14	14
Non-Represented	29	29	23	23	23	Management	4	4	3	3	3
Represented	26	26	20	20	20	Police	0	0	0	0	0
Full-Time Total	<u>55</u>	<u>55</u>	<u>43</u>	<u>43</u>	<u>43</u>	Professional	0	0	0	1	1
						Technical	0	0	0	0	0
Part - Time	4	4	2	2	2	Maintenance	0	0	0	0	0
Contract	0	0	0	0	0	Operator	0	0	0	0	0
				-	-	Represented	28	28	22	22	22
Clayton	0	0	0	0	0	Supervisory	6	6	5	5	5
						Total	59	59	50	45	45

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### **OFFICE OF AGM COMM & EXT AFFAIRS**

Classification	Pay Grade	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
Non-Represented						
AGM Communications & External Affairs	С		1	1	1	1
AGM OF COMMUNICATIONS	В	1				2110
Sr Reduced Fare Respresentative	8		1	1	1	1
Reduced Fare Representative	6		2	2	2	2
Director of Customer & Station Services	23	1				
Director of Customer Services	23		1	1.000		
Manager of Cust & Station Services	20	1				
Manager of Customer Care Center	20	1				<u></u>
Mgr Customer & Station Svcs	20				1	1
Mgr Customer Care Center	20		1	1	1	1
Mgr Customer Svcs	20		1	1		
Department Administrator	17	1	1	1	1	1
Customer Svcs Program Admin	16				1	1
Office Administrator II	16	1	1	1		-
Supervisor Customer Information	16	2				
Supervisor Customer Services Center	16	1				
Supervisor of Breeze Card Services	16	1				
Supervisor of Half-Fare Eligibility	16	1		- <del></del> -		5.100 5.775
Supv Reduced Fare Eligibility	16	-	1	1		1
Supv Breeze Card Svcs	16		1			
Supv Customer Info Centr	16		2	2	2	2
Supv Customer Services Center	16		1	2	2	2
Supv Reduced Fare Eligibility	16				1	1

### **OFFICE OF AGM COMM & EXT AFFAIRS**

Classification	Pay Grade	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
Breeze Card Specialist	13	4	4			
Customer Care Field Rep	13				3	3
Customer Care Field Representative	13	4				
Customer Care Rep	13		7	7	5	5
Customer Care Representative	13	7				
Customer Care Specialist	13				2	2
Customer Service Field Rep	13		4	3		-
Half-Fare Representative	06 - 08	3				
Non-Rep Subtotal		29	29	23	23	23
Represented						
Customer Info Representative	UR		2	2	2	2
Customer Information Operator	UR	23	23	18	18	18
Customer Information Representative	UR	2	and the second			
Switchboard Operator	UR	1	1			<del></del>
Represented Subtotal		26	26	20	20	20
Fotal Full-Time		55	55	43	43	43

# **Personnel Comparison Report**

## **OFFICE OF AGM COMM & EXT AFFAIRS**

Classification	Pay Grade	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
Part-Time						
Half-Fare Representative P/T	90902	1	1			
Supv Customer Info Center PT	90902		1			115.214
Supervisor Customer Information Center P/T		1				
Customer Info Operator Pt	00090 - 90		2	2	2	2
Customer Information Operator P/T		2				
Total Part-Time		4	4	2	2	2

# **OFFICE OF EXTERNAL AFFAIRS**

## **FUNCTIONS & RESPONSIBILITIES**

The Office of the Sr. Director of External Affairs encompasses the Community Relations branch and the Government & Constituent Relations Office. This office is the frontline for MARTA's involvement in the community seeking to engage our riders and non-riders in the transit

conversation and charged with facilitating community forums and public hearings. The office is responsible for developing and maintaining positive and effective relations with the community, transit advocacy groups and various levels of government (federal, state and local).

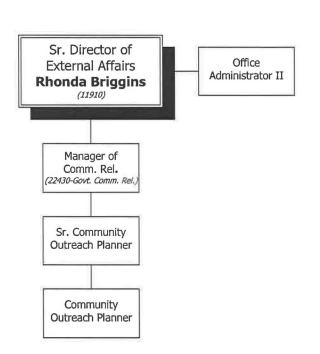
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## **OFFICE OF EXTERNAL AFFAIRS**

	FY09	FY10	FY11	FY12	FY13
Categories of Expense	Expense	Expense	Expense	Expense	Adopted
Salaries & Wages	589,517	481,816	377,706	377,629	370,733
Overtime	0	0	0	0	0
Benefits	279,175	268,598	240,530	237,273	223,422
Labor Sub-Total	<u>\$868,692</u>	<u>\$750,414</u>	<u>\$618,236</u>	<u>\$614,902</u>	\$594,155
Contractual Services	8,720	10,106	143,192	11,750	0
Materials & Supplies	6,195	4,810	7,065	453	4,000
Other Operating	77	69	0	0	0
Casualty & Liability	0	0	0	0	0
Miscellaneous	274	2,302	128	1,100	2,080
Other Non Operating	12,070	4,572	5,502	25,278	31,847
Non Labor Sub-Total	<u>\$27,336</u>	<u>\$21,859</u>	<u>\$155,887</u>	<u>\$38,581</u>	<u>\$37,927</u>
Office Total	\$896,028	\$772,273	\$774,123	\$653,483	\$632,082
\$ Change from Prior Year % Change from Prior Year		(\$123,755) -13.81%	\$1,850 0.24%	(\$120,640) -15.58%	(\$21,401) -3.27%

		Authorize	d Position	ns by Stat	us		Autho	rized Posi	tions by C	lass	
	FY09	FY10	FY11	FY12	FY13		FY09	FY10	FY11	FY12	FY13
						Administrative	1	1	1	1	1
Non-Represented	6	6	5	5	5	Management	2	2	2	2	2
Represented	0	0	0	0	0	Police	0	0	0	0	0
Full-Time Total	<u>6</u>	<u>6</u>	<u>5</u>	<u>5</u>	<u>5</u>	Professional	3	3	2	2	2
						Technical	0	0	0	0	0
Part - Time	0	0	0	0	0	Maintenance	0	0	0	0	0
Contract	0	0	0	0	0	Operator	0	0	0	0	0
		-	-		-	Represented	0	0	0	0	0
Clayton	0	0	0	0	0	Supervisory	0	0	0	0	0
						Total	6	6	5	5	5

ADM	1	Non-Rep	5
MGR	2	Rep	0
MNT	0	Total FT	5
OPR	0		
POL	0		
PRO	2	PT	0
REP	0	CON	0
SUP	0		
TEC	0	TOTAL	5



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**OFFICE OF EXTERNAL AFFAIRS** 

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# Personnel Comparison Report

## **OFFICE OF EXTERNAL AFFAIRS**

Classification	Pay Grade	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
Non-Represented						
Sr. Director of External Affairs	24	1	1	1	1	1
Manager of Community Affairs	20	1				
Mgr Community Relations	20		1	1	1	1
Sr Community Outreach Planner	19	0.000	1	1	1	1
Sr. Community Outreach Planner	19	1	( <del></del>			
Community Outreach Planner	16	2	2	1	1	1
Office Administrator II	16		1	1	1	1
Office Administrator	14	1		20102		7
Non-Rep Subtotal		6	6	5	5	5
Total Full-Time		6	6	5	5	5

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# **OFFICE OF MARKETING & SALES**

### **FUNCTIONS & RESPONSIBILITIES**

The Office of Marketing & Communications is responsible for creating all communication directed towards MARTA's daily riders, devising and implementing strategic marketing initiatives, developing strategic sales plans, as well as identifying opportunities for the Authority to earn nontraditional revenue streams while increasing market share, building customer loyalty and brand awareness.

Our mission is to devise reasonable and effective marketing initiatives and plans that are measured by consumer awareness, a potential increase in ridership within the targeted market or an increase in customer loyalty and brand awareness. All of MARTA's daily customer communication (content, layout/design), which includes: system maps, rail maps, CBS Rail Network and CBS Digital displays, service changes, social media, itsmarta.com, martanet, and breezcard.com are the responsibility of this group. Additionally, the group coordinates the Authority's advertising initiatives, monitors the advertising vendors, forms strategic alliances and supervises special projects as they relate to the end user, the customer.

The Strategic Sales team, which is part of the Business Development group, primarily focuses on increasing group sales revenue and market share within the designated sales channels; Corporations, Government Agencies, Nonprofits (Employer Pass Program), University (UPass Program), School Systems K-12 (Student Pass Program), Conventions and Hospitality (Visitor Pass Program). These programs generate approximately \$26.6 million in annual revenue for the Authority and assist in building business relationships by providing mutually beneficial incentives to the members while contributing to the overall perception and viability of public transit. The Business Development group takes the lead on identifying, conducting due diligence and developing a business case for all non-traditional revenue generating initiatives that will enhance the customers' experience while riding MARTA.

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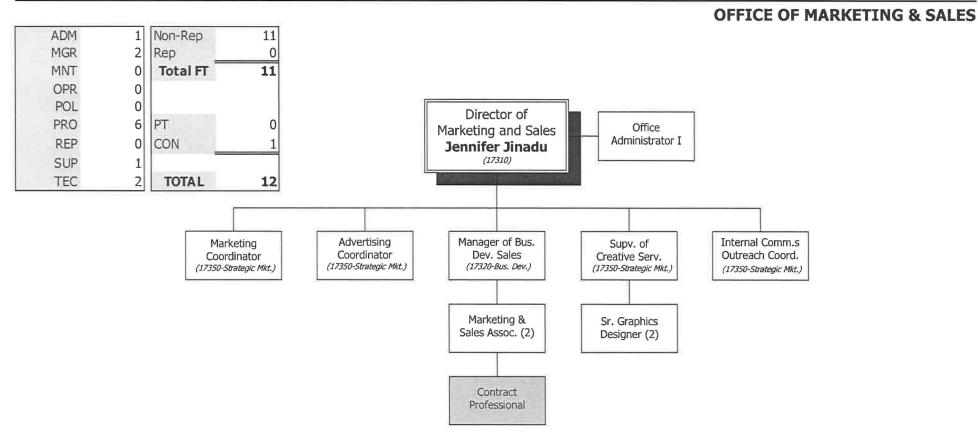
# **OFFICE OF MARKETING & SALES**

	FY09	FY10	FY11	FY12	FY13
Categories of Expense	Expense	Expense	Expense	Expense	Adopted
Salaries & Wages	760,326	708,165	667,134	693,417	757,076
Overtime	485	195	0	57	0
Benefits	365,602	363,435	379,845	376,295	420,435
Labor Sub-Total	<u>\$1,126,413</u>	<u>\$1,071,795</u>	\$1,046,979	<u>\$1,069,769</u>	\$1,177,511
Contractual Services	88,319	147,006	240,145	87,818	184,128
Materials & Supplies	40,198	23,052	46,781	23,766	21,648
Other Operating	0	0	0	0	0
Casualty & Liability	0	0	0	0	0
Miscellaneous	249,200	237,353	374,619	454,357	408,600
Other Non Operating	5,305	4,048	2,896	3,495	6,270
Non Labor Sub-Total	<u>\$383,022</u>	<u>\$411,459</u>	<u>\$664,441</u>	<u>\$569,436</u>	<u>\$620,646</u>
Office Total	\$1,509,435	\$1,483,254	\$1,711,420	\$1,639,205	\$1,798,157
<ul><li>\$ Change from Prior Year</li><li>% Change from Prior Year</li></ul>		(\$26,181) -1.73%	\$228,166 15.38%	(\$72,215) -4.22%	\$158,952 9.70%

		Authorize	d Position	ns by Stat	us		Autho	rized Posi	tions by C	lass	
	FY09	FY10	FY11	FY12	FY13		FY09	FY10	FY11	FY12	FY13
						Administrative	1	1	1	1	1
Non-Represented	14	12	10	11	11	Management	4	3	2	2	2
Represented	0	0	0	0	0	Police	0	0	0	0	0
Full-Time Total	<u>14</u>	<u>12</u>	<u>10</u>	<u>11</u>	<u>11</u>	Professional	8	7	6	6	6
						Technical	2	2	2	2	2
Part - Time	0	0	0	0	0	Maintenance	0	0	0	0	0
Contract	2	2	2	1	1	Operator	0	0	0	0	0
					_	Represented	0	0	0	0	0
Clayton	0	0	0	0	0	Supervisory	1	1	1	1	1
						Total	16	14	12	12	12

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# Personnel Comparison Report

# **OFFICE OF MARKETING & SALES**

Classification	Pay Grade	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
Non-Represented	,					
Director of Marketing & Communications	23	1				
Director of Marketing & Sales	23		1	1	1	1
Manager of Business Development Sales	22	1				
Mgr Business Dev Sales	22		1	1	1	1
Manager of Marketing	20	1	1			
MANAGER OF INTERANL COMMUNICATIONS	19	1				
Senior Marketing & Sales Associate	19	1				
Advertising Coordinator	17	1	1	1	1	1
Internal Comm Outreach Coord	17		1	1	1	1
Internal Communications Outreach Coordinator	17	1				
Marketing & Sales Associate	17	2	2	2	2	2
Supervisor of Creative Services	17	1				
Supv Creative Services	17		1	1	1	1
Marketing Coordinator	16	1	1	1	1	1
Senior Graphics Designer	16	1				
Sr Graphics Designer	16		1	1	2	2
Promotional Specialist	15	1	1			
Office Administrator	14	1				
Office Administrator I	14		1	1	1	1
Non-Rep Subtotal		14	12	10	11	11
Total Full-Time		14	12	10	11	11

# Personnel Comparison Report

# **OFFICE OF MARKETING & SALES**

Classification	Pay Grade	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
Contract						
Contract Graphic Designer	16			1		
Contract - Parking Services Supervisor		1			(	
Contract Emp/Professional		1				
Contract Employee/Professional			1			
Contract Professional		12222		1	1	
Contract Professional				(1 <del></del>		1
Capital Contract Professional	-		1			
Fotal Contract		2	2	2	1	1

# **OFFICE OF GOVERNMENT & CONSTITUENT RELATIONS**

## **FUNCTIONS & RESPONSIBILITIES**

The Office of Government & Constituent Relations is responsible for directing, developing and maintaining positive and effective relations with the various levels of government (federal, state and local) that interface

with or impact the financing, development and operations of the Authority, as well as stakeholders in the community.

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# **OFFICE OF GOVERNMENT & CONSTITUENT RELATIONS**

	FY09	FY10	FY11	FY12	FY13
Categories of Expense	Expense	Expense	Expense	Expense	Adopted
Salaries & Wages	0	121,231	159,466	157,756	161,160
Overtime	0	0	0	0	0
Benefits	0	34,837	55,374	59,165	97,123
Labor Sub-Total	<u>\$0</u>	<u>\$156,068</u>	<u>\$214,840</u>	<u>\$216,921</u>	<u>\$258,283</u>
Contractual Services	0	0	0	179,000	168,500
Materials & Supplies	361	184	75	65	168
Other Operating	0	0	0	0	0
Casualty & Liability	0	0	0	0	0
Miscellaneous	0	0	0	0	0
Other Non Operating	3,170	5,266	6,799	7,915	11,915
Non Labor Sub-Total	<u>\$3,531</u>	<u>\$5,450</u>	<u>\$6,874</u>	<u>\$186,980</u>	<u>\$180,583</u>
Office Total	\$3,531	\$161,518	\$221,714	\$403,901	\$438,866
\$ Change from Prior Year		\$157,987	\$60,196	\$182,187	\$34,965
% Change from Prior Year		4474.28%	37.27%	82.17%	8.66%

		Authorize	d Positior	ns by Stat	us		Autho	rized Posi	tions by C	lass	
	FY09	FY10	FY11	FY12	FY13		FY09	FY10	FY11	FY12	FY13
						Administrative	0	0	0	0	0
Non-Represented	5	3	2	2	2	Management	1	1	1	1	1
Represented	0	0	0	0	0	Police	0	0	0	0	0
Full-Time Total	<u>5</u>	3	<u>2</u>	<u>2</u>	<u>2</u>	Professional	3	2	1	1	1
						Technical	0	0	0	0	0
Part - Time	0	0	0	0	0	Maintenance	0	0	0	0	0
Contract	0	0	0	0	0	Operator	0	0	0	0	0
						Represented	0	0	0	0	0
Clayton	0	0	0	0	0	Supervisory	1	0	0	0	0
						Total	5	3	2	2	2

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**OFFICE OF GOVERNMENT & CONSTITUENT RELATIONS** 

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2	Non-Rep	0	ADM
0	Rep	1	MGR
2	Total FT	0	MNT
		0	OPR
		0	POL
0	PT	1	PRO
0	CON	0	REP
		0	SUP
2	TOTAL	0	TEC



# Personnel Comparison Report

# **OFFICE OF GOVERNMENT & CONSTITUENT RELATIONS**

Classification	Pay Grade	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
Non-Represented						
Director of Government and Constituent Relations	23	1				
Director of Government Relations	23		1	1	1	1
External Affairs Supervisor	19	1				
Community Relations Officer	17	2				2022
Government Affairs Officer	17	10000	2	1	1	1
Governmental Affairs Specialist	17	1		2 <del>.0000</del> -{		
Non-Rep Subtotal		5	3	2	2	2
Total Full-Time		5	3	2	2	2

# **OFFICE OF MEDIA COMMUNICATIONS**

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## **FUNCTIONS & RESPONSIBILITIES**

The Office of Media Relations is responsible for fostering effective and open working relationships with local, national and industry-wide media in order to communicate pertinent information about MARTA; disseminate information regarding emergency situations; and communicate Authority policy positions. Additionally, the Media Relations Office advises senior and executive staff on all matters related to the media, and disseminates timely, credible and accurate information related to the authority's strategies, goals, objectives, operations and image.

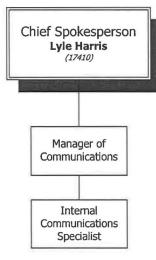
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# **OFFICE OF MEDIA COMMUNICATIONS**

	FY09	FY10	FY11	FY12	FY13
Categories of Expense	Expense	Expense	Expense	Expense	Adopted
Salaries & Wages	145,105	189,587	185,057	249,850	280,245
Overtime	0	0	0	0	0
Benefits	37,188	63,768	74,445	89,124	168,890
Labor Sub-Total	<u>\$182,293</u>	<u>\$253,355</u>	<u>\$259,502</u>	\$338,974	\$449,135
Contractual Services	0	0	0	3,748	16,000
Materials & Supplies	342	32	304	258	1,998
Other Operating	0	0	0	0	0
Casualty & Liability	0	0	0	0	0
Miscellaneous	0	0	0	0	0
Other Non Operating	3,065	4,365	4,021	4,014	11,625
Non Labor Sub-Total	<u>\$3,407</u>	<u>\$4,397</u>	<u>\$4,325</u>	<u>\$8,020</u>	<u>\$29,623</u>
Office Total	\$185,700	\$257,752	\$263,827	\$346,994	\$478,758
\$ Change from Prior Year		\$72,052	\$6,075	\$83,167	\$131,764
% Change from Prior Year		38.80%	2.36%	31.52%	37.97%

	Authorized Positions by Status				Authorized Positions by Class						
	FY09	FY10	FY11	FY12	FY13		FY09	FY10	FY11	FY12	FY13
						Administrative	1	2	0	0	0
Non-Represented	3	4	2	3	3	Management	1	2	1	1	2
Represented	0	0	0	0	0	Police	0	0	0	0	0
Full-Time Total	<u>3</u>	<u>4</u>	2	<u>3</u>	<u>3</u>	Professional	1	1	1	2	1
						Technical	0	0	0	0	0
Part - Time	0	0	0	0	0	Maintenance	0	0	0	0	0
Contract	0	1	0	0	0	Operator	0	0	0	0	0
			-	-		Represented	0	0	0	0	0
Clayton	0	0	0	0	0	Supervisory	0	0	0	0	0
						Total	3	5	2	3	3

ADM	0	Non-Rep	3
MGR	1	Rep	0
MNT	0	Total FT	3
OPR	0		
POL	0		
PRO	2	PT	0
REP	0	CON	0
SUP	0		
TEC	0	TOTAL	3



# **OFFICE OF MEDIA COMMUNICATIONS**

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# Personnel Comparison Report

# **OFFICE OF MEDIA COMMUNICATIONS**

Classification	Pay Grade	FY09 Authorized	FY10 Authorized	FY11 Authorized	FY12 Authorized	FY13 Adopted
Non-Represented						
Chief Spokesperson	24		1	1	1	1
Sr. Director of Communications	24	1				
Manager of Communications	21					1
Manager of Communications	21	(and a		1000	1	
Press Secretary	20	1	1	1		1.000 M
Mgr Internal Communications	19		1			
Internal Comm Specialist	17				1	1
Office Administrator II	16	1	1			
Non-Rep Subtotal		3	4	2	3	3
Total Full-Time		3	4	2	3	3
Contract						
Contract Emp Pt			1			
Total Contract			1			

## **CAPITAL BUDGET**

This section summarizes FY13 capital expenditures and funding, and defines the Authority's capital policies and procedures. The section further defines MARTA's Ten-Year Capital Program and the infrastructure and planning efforts that it supports. In the end, it details the Federal Grants that support the funding of the FY13 CIP and beyond.

This section includes the following:

- Capital Budget Overview
- Capital Infrastructure
- Planning Program Overview
- Capital Sources & Applications of Funds
- Approved Capital Budget Summary
- Approved Projects Ten-year Forecast
- Operating Budget Impact
- Approved Project Detail
- Federal Grant Detail

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## **OVERVIEW**

MARTA's Capital Budget provides for the rehabilitation, replacement, enhancement and expansion of the Authority's infrastructure, facilities, equipment and rolling stock. Additionally, funding is included for the Authority's planning needs and the retirement of bond debt.

## Capital Policy

MARTA is required to adhere to a system of financial accounting that complies with Generally Accepted Accounting Principles (GAAP). Consistent with this requirement, MARTA developed and adopted Procedure 10.3.21, "Fixed Asset Management and Capital Policy." This procedure sets forth definitions of fixed asset and capital policies, the applicability of these policies, and the responsibilities in carrying out these stated policies (included in this section). As defined, the major categories of fixed assets include the following:

- Land
- System and Facility Improvements
- Vehicles (Revenue and Service)
- Operating Equipment
- Office Furnishings and Equipment

## **Definition of Fixed Assets**

MARTA defines fixed assets as property, plant and equipment items that benefit future periods and have a useful life of greater than one year, a minimum cost per unit of \$300, and that have the characteristics of property. They are classified as real or personal, tangible or intangible, and can be new or used. The major characteristics of tangible fixed assets are that they have physical substance, are relatively long-lived, provide measurable future economic benefits, can be inventoried, are actively used in MARTA's operations, and are not held as an investment for resale.

## **Authority Capital Policy**

In addition to adhering to the definition of fixed assets, MARTA's capital policy for property, plant and equipment divides expenditures for fixed assets into two categories: costs at acquisition or construction and costs

incurred during the useful life of an existing asset that increase its efficiency, capacity, useful life or economy.

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- **1.** Costs at acquisition or construction include the initial costs of the property, plant and equipment and any additional charges incurred to prepare them for their intended use.
  - Expenditures to add omitted construction work within a reasonable time (12 months) after an asset has been placed into service may be capitalized and added to the existing asset base unit; however,
  - Expenditures for corrective work resulting from latent defects and inferior construction are not eligible for capitalization but are considered non-operating expenses (according to MARTA Act).
- **2.** Costs incurred during the useful life of an existing asset are those that increase its efficiency, capacity, useful life or economy. Expenditures of this kind are capital and classified as follows:
  - Additions to Asset Base Unit Examples are extensions, enlargements or expansions made to existing assets.
  - Extraordinary Repairs or Major Overhauls to Asset Base Units - Expenditures of this kind normally involve very large amounts, are not recurring in nature, and tend to increase the utility or extend the service life of the asset's existing life. Examples of this kind of repair include the midlife overhaul of the rail cars and station rehabilitation projects.
  - Replacement of Asset Base Unit Components The removal of a major part or component of an existing asset and the substitution of a new component having essentially the same type and performance capacities.
  - **Improvements to Asset Base Units** This includes the removal of an existing asset and the substitution of a different asset having improved or increased overall efficiency and tends to extend useful life of the unit.

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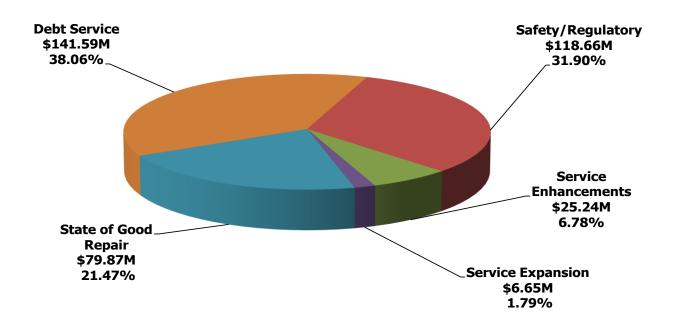
# **CAPITAL BUDGET OVERVIEW**

#### **FY13 Capital Expenditures**

Expenditures within MARTA's Capital Program fall into two categories: Capital Improvement and Debt Service on Bonds and Commercial Paper. The Capital Improvement Program provides for the rehabilitation, replacement, enhancement and expansion of MARTA's infrastructure, facilities, equipment and rolling stock. MARTA is authorized to sell bonds and/or issue tax exempt commercial paper to fund its capital improvement program with the resulting debt service funded from the capital program.

The Capital Improvement Program is detailed in the following sections of this document. MARTA's bond and debt service are discussed in the Financial Summary Section in the front of this book.





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# **CAPITAL BUDGET OVERVIEW**

# FY13 Capital Expenditures Summary Table

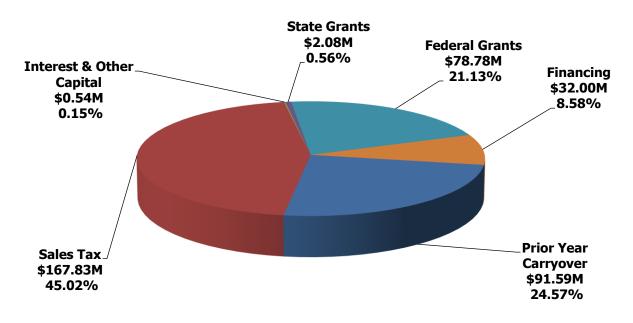
FY13 Capital Expenditures	Federal	State	MARTA	Total
Capital Improvement Projects	\$78,775,000	\$2,080,800	\$149,569,156	230,424,956
State of Good Repair	24,243,020	2,080,800	53,547,009	79,870,829
Regulatory Requirement	1,430,000		26,238,239	27,668,239
Service Enhancement	7,139,151		18,099,763	25,238,914
System Expansion	1,310,285		5,334,997	6,645,282
Safety Critical	44,652,544		46,349,148	91,001,692
Debt Service on Bonds	\$0	\$0	\$141,587,019	\$141,587,019
Total	\$78,775,000	\$2,080,800	\$291,156,175	\$372,011,975

## FY13 Capital Funding

Funding for the FY13 Capital Program is provided from a beginning balance resulting from prior year carryover from the general fund, 50% of the sales tax revenue, bond proceeds, allowable investment income,

and Federal and State grants. Each of these funding sources is discussed in the Financial Summary section in the front of this document.

# **FY13 Capital Revenue** (\$372.82)





**CAPITAL BUDGET OVERVIEW** 

## FY13 Capital Program Revenue Summary Table

	FY11 Funding	FY12 Funding	FY13 Adopted
Capital Program Revenues	Level	Level	Budget
General Fund Beginning Balance	\$177,561,995	\$100,944,366	\$91,587,184
Sales Tax	159,614,587	169,578,246	167,833,500
Interest Income	609,806	342,032	540,800
Federal Grants <sup>1</sup>	43,886,337	42,977,728	78,775,000
Finance/Bonds/Reserves <sup>2</sup>	0	100,000,000	32,000,000
State Grants <sup>1</sup>	307,742	0	2,080,800
Total Revenues (currently known)	\$381,980,467	\$413,842,372	\$372,817,284

<sup>1</sup> Federal Contribution to Capital

<sup>2</sup> The financing source decision will be made at the time that the funds are needed based on current economic conditions and restrictions

A FY13 General Fund Beginning Balance totaling \$91,587,184 will be available to fund the FY13 Capital Program. After recognizing FY13 capital and other general fund revenues and expenditures, a FY13 Ending Balance of \$805,310 is anticipated to be available to fund the Capital Program beyond FY13. The sales tax shown represents only 50% of the total sales tax revenue.



## **Capital Improvement Program**

MARTA launched capital improvement projects that will help preserve its capability for high-quality service delivery over a ten-year range. These essential programs are divided into the following five categories:

#### **Category 1- Safety Critical**

The safety critical program contains projects that ensure MARTA maintains a safe environment for the public and MARTA employees. Below are some important projects under this category:

#### Fire Protection System Upgrade

This project will provide for upgrading the fire detection, suppression and notification systems, located within 105 Authority facilities, to be in compliance with all current governing codes and laws. Each facility will be individually controlled by an intelligent Fire Alarm Control Panel (FACP) with built-in self-diagnostic and reporting capabilities. All FACP's will communicate to a central monitoring station located at the Police Communication Center and a backup station located at the Rail Services Control Center.

#### **Train Control System Upgrade**

This project seeks to acquire technology components and professional services to implement an upgrade to the current Train Control and SCADA Systems. In addition, this project will integrate the various elements of the Train Control into one single platform for ease of use, efficiency and eliminate clutter in the control center. The Train Control & SCADA System Upgrade project will create a single integrated platform that directs the movements of all trains, controls third rail power, and monitors other auxiliary functions.

#### **Integrated Operations Center**

This project will provide for preparing a new space suitable to house Rail Services Control Center, Bus Control Center, Police Communications Center, and an Emergency Operations Center in one integrated facility. This facility will include the control center theater, staff offices, training space, computer equipment and maintenance rooms, and all communications and train control equipment for the new Train Control Systems planned under the upgrade (TCSU) program.

#### Rehab System wide Escalators

This project will provide for replacing or refurbishing up to thirty designated escalators at stations on the Authority's Rail System. New safety devices will be installed to comply with current code requirements and existing controls will be replaced with new remote-monitoring-ready, microprocessor-based controllers which are capable of being connected to a future remote-monitoring system.

#### **Tunnel Lighting**

This project will upgrade lighting throughout MARTA System wide Tunnels. The original installed fixtures of High Pressure Sodium (Yellow/Orange light) will be replaced by fluorescent and LED fixtures to achieve the NFPA 130 required lighting levels for the tunnels. The lighting will improve the egress for emergency evacuation and to assist with track maintenance conditions. Signage within the tunnels will be replaced and updated to meet the NFPA 130 code requirements. All Emergency Exits will have increase lighting for emergency evacuation and renovated if needed. Fire Lines are being remarked with identification along with any doorway within the tunnels.

#### **Voice Com Infrastructure**

The scope of this project is to replace an aging and substandard voice communications system with a system that will utilize IP Telephony, also known as, Voice over Internet Protocol (VoIP) throughout the Authority. MARTA's existing telephone system is two decades old and has passed its life expectancy. The system communicates over outdated infrastructure and contains components that are no longer manufactured.

#### **Replace Running Rail**

This project replaces running rail at 51 curves and performs rail grinding throughout the MARTA system. Additionally, the project consists of replacing switch ties in turnouts and replacing H-10 rail fasteners with F-20RO fasteners at Avondale and South Yards. Renovations of pedestrian and vehicle grade crossings will occur at Avondale Yard. Two of the vehicle crossings will be upgraded to hi-rail access. The under drain system in the Avondale Yard Throat area will be cleaned and inspected.

Contact rails will also be installed at Avondale and South Yards in an effort to reduce gaps and prevent power loss of trains.

#### **Category 2 – Regulatory Requirements**

MARTA's regulatory requirement category focuses on compliance to environmental, safety and security standards mandated by the State of Georgia, FTA, EPA and TSA. The major programs included under this category are:

- **Pollution Prevention Program** which allows MARTA to be in compliance with Clean Water Act regulations.
- **Underground Storage Tank Program** which brings MARTA into compliance with environmental regulations.
- **Safety Program** which allows MARTA to undergo proactive programs and mandated safety projects for compliance issues.
- **Configuration Management** Program which ensures compliance federal and state safety system safety standards regarding configuration management, system modification and documentation control.
- **Life Safety** Program which ensures that fire detection, alarm and suppression systems are in compliance with state and local regulations.
- **Security Program** which keeps MARTA in compliance with Transportation Security Administration national security standards as administered by U.S Department of Homeland Security.

### Category 3 – State of Good Repair

MARTA maintains an extensive infrastructure system which has to be maintained to ensure safety, reliability and service quality and efficiency. The state of good repair category contains numerous projects, a few examples of which are as follows:

#### **Bus Procurement**

This is an on-going program to replace buses per the guidelines established by the Federal Transportation Administration to meet the peak service requirements of the Authority. This program is evaluated on an annual basis and is directly related to the fleet age, fleet composition based on bus type (diesel or CNG) and bus size (30', 35' or 40' or 60') and changing EPA emission standards. Expenditures under this program are deemed critical to the services provided by the Authority and to support the efficient operation of the Authority's bus fleet.

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#### **Hamilton Bus**

This project provides for the capital improvements to the Hamilton Boulevard Bus Operations and Maintenance Facility to improve onsite fueling, bus cleaning, fare collection, staging, and maintenance of buses, design, construction, and start up of a new Industrial Wastewater Treatment Plant (IWTP).

#### **Brady Mobility**

The scope of this project is to relocate Non-Revenue Fleet Vehicle Service from Brady and to construct a new combined Maintenance and Mobility Operations Building that will accommodate office space for maintenance administrative staff, maintenance parts storage, and for the Mobility Operations.

#### Life Cycle Asset Reliability Enhancement Program (L-CARE)

MARTA's dedication to provide reliable train service is demonstrated with the creation of its L-CARE Program. The program directs preventive and predictive actions to be performed before failures occur by rehabilitating and enhancing the various major and subset components of the railcar fleet as programmed by car type.

#### **Bus Midlife Overhaul**

This project provides for replacing engines, transmissions, and renewing entire engine compartment on thirty-foot and forty-foot buses on a scheduled basis. Other components like radiators, alternators, starters, coolant hoses, wiring, cabling will be replaced.

#### Upgrade Aging Equipment Server/Desktop

This project will refresh (upgrade/replace) aging network equipment (hardware, system software, and voice network infrastructure) to improve system availability and reliability levels.

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**CAPITAL BUDGET OVERVIEW** 

#### **Roofing Rehabilitation**

The current project scope is to continuously inspect the 200+ roofs that MARTA has and continuously patch on an ongoing basis.

#### **Elevator Rehabilitation**

The goal of this project is to develop a system-wide elevator modernization program. We will be utilizing available and unplanned maintenance data from the Office of Vertical Transportation, which will be combined with elevator condition inspection and evaluation information from an independent consultant, including code and ADA compliance items, to determine a recommended system-wide rehabilitation/replacement program.

#### Category 4 – System Expansion and Planning

System expansion strives to attract new customers by providing new transit facilities, additional bus routes and rail extensions linking major activity centers. Planning studies are conducted to explore new expansion opportunities. Below are listed some important projects aimed to expand the system:

#### I-20 East High Capacity Transit – South East DeKalb County

This effort involves planning necessary to support FTA concurrence with the Alternatives Analysis (AA) and approval of the baseline alternative, travel demand modeling, the securing of NEPA environmental clearance preparation of a potential New Starts funding application to acquire permission from FTA to enter preliminary engineering (PE) and complete the Final Environmental Impact Statement (FEIS). The project involves a high capacity transit improvement for the I-20 East corridor from the Stonecrest Mall area east into downtown Atlanta.

#### West Line Extension Assessment

This study will re-examine the locally preferred alternative (LPA) to determine the project's viability. During the analysis, ridership projections using the ARC's regional travel demand model, updated socio-economic data and cost information will be used. In August 2003, MARTA completed the Alternatives Analysis (AA) for the I-20 West Line corridor. Subsequently, the MARTA Board approved a Locally Preferred Alternative (LPA) featuring a heavy rail (HRT) extension to the interchange of Martin Luther King, Jr. Dr. and I-285 and a Bus Rapid Transit (BRT) segment along I-20 to Fulton Industrial Blvd.

#### **Clifton Corridor Alternatives Analysis**

This effort includes planning and travel demand modeling to support an FTA accepted Alternatives Analysis (AA) and eventual New Starts funding application. This effort was kicked off in March of 2009 with the start of a corridor wide origin and destination survey that will support a sub-area travel demand model and the analysis needed for the Alternatives Analysis. The project includes a 6.5 mile corridor running from the MARTA Lindbergh station to the MARTA Decatur Station. The sub-area modeling technique has been agreed upon by ARC and is being discussed with FTA.

#### North Line Transit Assessment

The GA 400 corridor, in North Fulton County, has become a regional center for population and employment growth. This study will examine the potential expansion alternatives and select a locally preferred alternative (LPA) for a North Line extension. In February 2003, MARTA initiated the North Line Alternatives Analysis to evaluate potential expansion alternatives and select a locally preferred alternative (LPA) for a North Line extension. During the analysis, ridership projections using the ARC's regional travel demand model, and transit suitability analysis suggested that the study area was not very transit supportive due to a combination of high incomes and low household and employment densities. Over the past several years, the North Line study area has experienced a dramatic increase in growth. Communities along the corridor have started to implement measures to increase density, i.e., transit oriented development.

#### **Category 5 – Service Enhancements**

Service enhancements are designed to provide customers with increased and more efficient service. MARTA commits its resources to the issues that matter the most to its customers: cleanness, security, convenience and on time performance.

#### **Buckhead Station North Entrance**

This project provides for a new entrance to the station with two pedestrian bridges spanning North and South bound GA 400 to connect to existing and future developments. There is a stair/elevator tower on the east side of GA 400. The entrance includes new fare gate array, stairs and elevator. The existing emergency stair and bridge over GA 400 southbound will be removed.

#### **Implement Variable Base Fares**

The Distance Base Fare Collection project is the migration of MARTA from a flat fare structured system to a distance-based or multi-modal fare system. This encompasses bus and rail.

#### **Automated Parking**

The scope of this project is to automate MARTA's (10) ten controlled parking locations by purchasing certified parking equipment and installing "base back" infrastructure necessary for full functionality system-wide, including a centralized monitoring system; and replacing/refurbishing 6 of the (10) ten parking booths.

#### **Data Warehousing Web Portal**

This phase of the project will focus on implementing business intelligence (BI) and performance management (PM) tool that will empower MARTA management with the ability to make faster and more accurate decisions based upon actual enterprise performance data. The project will include the acquisition of software, hardware and professional services that will provide better Scorecard and Performance Management to effectively align strategic metrics with the enterprise goals of the Authority.

#### **Enterprise Data Storage**

This project will upgrade and expand the existing data storage infrastructure located at the MARTA Headquarters and Disaster Recovery Datacenters. The planned upgrades are intended to accommodate the Authority's current and near-future data storage needs. It also will provide for the development of strategies designed to improve storage capacity planning and manage the growth of data.



# CAPITAL IMPROVEMENT PROGRAM INFRASTRUCTURE

This section identifies the infrastructure supported by the FY13 Capital Improvement Program Budget.



#### CAPITAL IMPROVEMENT PROGRAM INFRASTRUCTURE

The infrastructure supported by the FY13 Capital Improvement Program Budget includes facilities (maintenance and administrative support), revenue rolling stock (rail cars, buses and paratransit vans), rail system infrastructure including rail stations and a vast array of tools and equipment. Maintenance of these assets is critical to ensure a high level of service, reliability and optimized operating costs.

### **Support Facilities**

Maintenance and support facilities are located throughout the Metropolitan Atlanta Area. Projects are in place within the Capital Improvement Program to ensure these facilities receive the capital improvements necessary to maintain them in a state of good repair and to serve their functions in the safest and most economical manner possible. The table below provides a summary of MARTA's support facilities.

Facility	Primary Function	Age (years)
Airport Ridestore	Retail media sales	13
Armour Yard	Heavy Rail Vehicle Maintenance	7
Avondale Administration	Rail system administration	33
Avondale Car Maintenance	Rail car heavy maintenance	33
Avondale Central Control	Rail system operations center	33
Avondale Maintenance of Way	Rail system/infrastructure maintenance	33
Avondale Yard	Rail car storage	33
Avondale Zone Center	ATC Administration	33
Brady Bus Garage	Paratransit operations & maintenance	38
Browns Mill Heavy Maintenance	Heavy maintenance & rebuild of bus fleet	36
Candler Center	Record Storage, Police Precinct, Radio Repair	15
Chamblee Yard	Secondary rail car maintenance & inspection	25
College Park Police Precinct	Police precinct & system security	14
Decatur Avenue Radio Shop	Radio repair shop	41
Dunwoody Police Precinct	Police precinct & system security	15
Five Points Police Precinct	Police precinct & system security	18
Five Points Ridestore	Retail media sales	31
Garnett Cash Handling	Fare processing center	30
Georgia Avenue	Systemwide custodial & landscaping services	28
Hamilton Bus Garage	Bus operations, dispatch & maintenance	36
Indian Creek Police Precinct	Police precinct	19
Lakewood Zone Center	Storage	28

	Primary	Age
Facility	Function	(years)
Lindbergh Zone Center	Storage	28
MARTA Headquarters Complex	Authority administration	25
MARTA Headquarters Annex	Police HQ/GEC/Buildings & Grounds/Infrastructure	51
North Springs Central Cashiering	Ridestore and Parking Cashier	12
Perry Boulevard Bus Garage	Bus operations, dispatch & maintenance	16
Sandy Springs Central Cashiering	Ridestore and Parking Cashier	12
South Rail Yard	Rail car maintenance & storage	24
West Lake Zone Center	Storage	32

#### **Revenue Rolling Stock**

MARTA's FY13 bus fleet currently consists of 531 diesel and compressed natural gas (CNG) buses. The split composition is split between 188 diesel and 343 CNG buses. This fleet ranges in age from nearly new to 12 years in age. MARTA's capital planning process provides for the

replacement of buses on a 12-year cycle or 500,000 mile cycle. This cycle helps increase the fleet reliability and reduce long-term maintenance costs. The make-up of MARTA's bus fleet is shown in the table below.

Service		Lift		Eligible for
Date	Manufacturer	Equipped	Quantity	Retirement
9/00	New Flyer, Low Floor, CNG	Yes	33	FY12
9/01	New Flyer, Low Floor, CNG	Yes	86	FY12
1/01	New Flyer, Low Floor, CNG	Yes	8	FY13
9/02	Orion, Low Floor, CNG	Yes	60	FY14
11/02	Orion, Low Floor, Diesel	Yes	10	FY14
4/04	Orion, Low Floor, Diesel	Yes	39	FY16
9/04	Orion, Low Floor, Diesel	Yes	30	FY16
1/05	New Flyer, Low Floor, Diesel	Yes	55	FY16
12/05	New Flyer, Low Floor, Diesel	Yes	54	FY16
2/07	New Flyer, Low Floor, CNG	Yes	55	FY19
3/10	New Flyer, Low Floor, CNG	Yes	101	FY22
	Total		531	

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# CAPITAL INFRASTRUCTURE

### **Rolling Stock Continued**

A paratransit van and small bus fleet consisting of 187 vehicles is also maintained. These vans are programmed for replacement on a four-year

cycle. The make-up of MARTA's paratransit small bus fleets and Sprinter Van are shown in the table below.

Service Date	Manufacturer	Quantity	Eligible for Retirement
2007	GM- Glavel – L-Van	30	FY14
2008	GM- Glavel – L-Van	157	FY15
	Total	187	

## **Rolling Stock Continued**

The Authority's rail car fleet has 338 heavy rail vehicles. These cars were obtained under three procurements and range from new to 33 years in age. A rehabilitation program was completed in FY09 to extend the

maximum useful life of the CQ310 and CQ311 rail cars for an additional 15 years. The CQ312 rail cars are currently an average of nine years old with a life expectancy of 30 years and will not require replacement within immediate future.

Manufacture Date	Contract Model	Manufacturer	Quantity
1979	CQ310	Societe Franco Belge	48
1980	CQ310	Societe Franco Belge	34
1981	CQ310	Societe Franco Belge	20
1981	CQ310	Societe Franco Belge	16
1984	CQ311	Hitachi	6
1985	CQ311	Hitachi	44
1986	CQ311	Hitachi	4
1987	CQ311	Hitachi	42
1988	CQ311	Hitachi	24
2000	CQ312	Breda	12
2001	CQ312	Breda	22
2002	CQ312	Breda	44
2003	CQ312	Breda	10
2004	CQ312	Breda	10
2005	CQ312	Breda	2
		Total	338



## **Rail System Infrastructure**

The current operating rail system consists of 48 miles of double track and 38 passenger stations. The system was originally placed into operation in June 1979 with the latest segments placed into service in December 2000. Capital programs are in place to assure the safety, integrity and maintainability of the rail system encompassing aerial structures,

subway, and the at-grade segments. A map of the rail system is provided in the Appendix of this document. An overview of the rail stations is as follows:

		Revenue	Parking
Rail Station	Line	Service	Capacity
Georgia State	East Line	6/79	0
King Memorial	East Line	6/79	21
Inman Park-Reynoldstown	East Line	6/79	401
Edgewood-Candler Park	East Line	6/79	611
East Lake	East Line	6/79	621
Decatur	East Line	6/79	0
Avondale	East Line	6/79	738
Kensington	East Line	6/93	1,966
Indian Creek	East Line	6/93	2,364
Five Points	West Line	12/79	0
Dome/GWCC/Philips/CNN	West Line	12/79	0
Vine City	West Line	12/79	27
Ashby	West Line	12/79	160
West Lake	West Line	12/79	391
Hamilton E. Holmes (formerly Hightower)	West Line	12/79	1,436
Bankhead	Proctor Creek Line	12/92	12
Civic Center	North Line	12/81	0
North Avenue	North Line	12/81	0
Peachtree Center	North Line	9/82	0
Midtown	North Line	12/82	13
Arts Center	North Line	12/82	29
Lindbergh	North Line	12/84	1,349
Buckhead	North Line	6/96	0

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# CAPITAL INFRASTRUCTURE

		Revenue	Parking
Rail Station	Line	Service	Capacity
Medical Center	North Line	6/96	167
Dunwoody	North Line	6/96	1,165
North Springs	North Line	12/00	2,378
Sandy Springs	North Line	12/00	1,098
Lenox	Northeast Line	12/84	575
Brookhaven-Oglethorpe	Northeast Line	12/84	1,460
Chamblee	Northeast Line	12/87	1,149
Doraville	Northeast Line	12/92	1,257
Garnett	South Line	12/81	0
West End	South Line	9/82	472
Oakland City	South Line	12/84	350
Lakewood-Fort McPherson	South Line	12/84	1,048
East Point	South Line	8/86	927
College Park	South Line	6/88	2,056
Airport	South Line	6/88	0
	TOTAL		24,241



# PLANNING PROGRAM OVERVIEW

## **PLANNING PROGRAM**

This section identifies the Planning Program of the Capital Improvement Program.

## PLANNING PROGRAM OVERVIEW

#### **Planning Program**

MARTA's Planning Program is contained within the Capital Improvement Program and consists of three primary components. The components are Regional Transit Planning, Transit Financial Planning and Short-Range Transit Planning.

#### Regional Transit Planning

This component includes all work done in support of the Atlanta Regional Transportation Planning Program of the Atlanta Regional Commission (ARC). Recent developments include active participation in the recently formed Transit Planning Board that works in coordination with the ARC process. Examples of regional activities include participation in the Transportation Coordination Committee (TCC), clearinghouse reviews and coordination of specific projects within the transit program, and support for the following ARC activities:

- Updating the regional development and regional transportation plan
- Maintaining the transportation planning process
- Assisting in transportation air quality planning
- Participating in suburban transportation and inter-modal studies
- Analyzing sensitive sub-regional issues
- Planning for Transportation System Management Projects
- Developing a congestion management system
- Evaluating MARTA's bicycle access policies and facilities
- Refining transportation demand forecast models
- Preparing transit networks
- Providing technical assistance on transit issues in activities that expand the role of public transit in non-MARTA counties

Long-range planning projects may include:

- Updating data on referendum corridors
- Identifying new corridors for rail and bus system expansion
- Collecting, processing, analyzing and documenting MARTA's National Transit Database (NTD) non-financial operating data
- Activities related to implementing the Clean Air Act Amendments
- Coordinating land use and transportation policies
- Transportation strategic planning and special studies

#### **Transit Financial Planning**

This planning component includes the development of long-range financial and business plans for MARTA's expense and revenue management. In support of these plans there will be an ongoing effort which analyzes the impact of reduced federal funds, alternative fare policies and structures, operational alternatives, and alternative funding sources. Also included will be activities related to obtaining Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU) flexible funding for transit projects, planning and coordination required to refine and enhance MARTA's strategic planning process.

#### Short-Range Transit Planning

This planning component provides for work by MARTA staff to refine and continue to apply the transit planning process to define transit services and operating formats and policies required to meet the public transportation needs of the MARTA service area. As part of this component, information about transit riders and non-riders will be captured and applied to system and service development activities.

Major activities will include the identification and development of service plans and strategies for transit markets with growth potential, refinement of existing service plans based on corridor level service needs and route level alignment studies, and special projects including MARTA's strategic planning activities.

Also included are studies to improve the efficiency and effectiveness of MARTA's operation, to coordinate with ARC and Georgia DOT in fulfilling planning requirements of SAFETEA-LU, and provide technical information and support to regional transit planning. Modifications of service levels and analysis of operating policies and programs are also included.

MARTA also maintains an ongoing monitoring program to determine the impact of the rail transit construction and operational demand. Activities will include evaluating the effectiveness of marketing strategies, developing strategies for changing factors which impact ridership, and evaluating demographic changes and their impact on ridership. Research

## PLANNING PROGRAM OVERVIEW

support from the Georgia Institute of Technology and Georgia State University is also funded by this component.

Strategies to implement MARTA's comprehensive service plan and programs for disabled persons and the development of a customer information system will continue to be established. Other activities include studies relating to management operations, capital requirements, and economic feasibility concerning the improved efficiency and effectiveness of MARTA's transportation system, facilities and equipment. Also included are activities associated with engineering, design and evaluation of transportation facilities; engineering and architectural surveys; and the development of plans and specifications.

#### **Planning Processes**

In addition to specialized planning studies, many cyclical efforts take place within the Planning Program that support the ongoing operations and management of MARTA. These efforts are interrelated and complement the comprehensive planning program. The table below lists the major plans that are developed and maintained by the Authority on a regular basis.

The Authority's Strategic Plan forms the backbone of the planning process and guides the development of all other plans. The development of the other plans identified is an iterative process that involves the balancing of competing demands for limited resources in a manner which best serves the Strategic Plan.

The Business Plan serves as the first step in addressing these competing demands and serves to resolve these issues. The Annual Budget then refines the information developed for the Business Plan.

Plan	Purpose	Update Frequency
Strategic Plan	Overall direction and purpose to the Authority	Every Five Years
Strategic Business Plan	Identifies resource allocations to accomplish Strategic Plan	Annually
Annual Operating & Capital Budgets	Refinement of 1st year of Business Plan, annual road map	Annually
Transportation Improvement Program	Linkage between regional and MARTA transportation plans	Annually
Capital Asset Replacement Plans	Identify asset needs, support Annual Budget & Business Plan	Annually
Regional Transportation Plan	Prioritize regional projects for greatest benefit to the region	Every three years
Source and Application of Funds	Analysis of capital financial capacity and status	As Required



# **CAPITAL SOURCES AND APPLICATIONS OF FUNDS**

## **Sources and Applications of Funds**

The following section describes the capital program sources and applications of funds in the format of a ten-year plan.



# **CAPITAL SOURCES AND APPLICATIONS OF FUNDS**

#### **Sources and Applications of Funds**

The following table describes the capital program sources and applications of funds in the format of a ten-year plan. The information

includes a beginning balance derived from prior year carryover, forecast revenues, forecast Capital Improvement Program expenditures, forecast debt service, and ends with the forecast yearend balance.

# Metropolitan Atlanta Rapid Transit Authority FY13-FY22 Capital Program Sources and Uses of Funds [\$millions]

	FY13	FY14	FY15	FY16	FY17	FY18	FY19	FY20	FY21	FY22	Totals
Beginning Balance	91.6										
Revenues											
Sales Tax	167.8	173.5	179.9	188.7	198.7	203.6	207.7	218.8	230.5	242.7	2,011.8
Federal Funds	78.8	51.7	30.4	14.3	17.2	18.9	12.9	13.0	13.0	23.1	273.3
Other Revenue	2.6	2.7	2.7	2.8	2.9	3.0	3.0	3.1	3.2	3.3	29.3
Debt Issue	32.0	160.0	180.0	192.0	155.0	76.0	95.0	124.0	134.0	84.0	1,232.0
Total Sources of Funds	372.8	388.7	394.3	399.2	374.4	302.4	319.8	359.5	381.5	354.4	
Expenditures											
Capital Program Summary	230.4	243.9	238.2	235.2	198.7	125.2	135.9	162.7	181.5	158.9	1,910.6
Debt Service (Bonds & CP)	141.6	143.6	154.6	163.4	174.7	176.1	183.2	196.1	198.6	194.5	1,726.3
Total Uses of Funds	372.0	387.5	392.8	398.6	373.4	301.3	319.1	358.8	380.1	353.4	



# **APPROVED PROJECTS SUMMARY**

### **CAPITAL PROJECTS SUMMARY**

The following report depicts a summary of the proposed projects by program, with final approval of funds for FY13. The total funds budgeted for capital improvement is \$230,424,956.

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# APPROVED PROJECTS SUMMARY

## Approved Ten-year by Program

## [\$ In Thousands]

	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>	<u>FY16</u>	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>	<u>FY22</u>
System Expansion	6,645	4,861	4,465	3,965	965	965	965	965	965	965
State of Good Repair	79,871	99,697	80,918	72,515	99,809	73,596	73,788	79,804	81,857	89,394
Service Enhancements	25,239	15,430	19,034	16,240	9,105	9,817	17,090	11,098	8,087	9,580
Safety Critical	91,002	94,511	94,440	95,348	56,701	17,291	24,430	49,568	65,913	32,340
Regulatory	27,668	29,359	39,420	47,137	32,143	23,469	19,590	21,240	24,643	26,640
Total Approved Projects	230,425	243,858	238,276	235,204	198,723	125,138	135,863	162,676	181,466	158,919



## Approved Capital Project Ten-Year Plan

The report on the following pages depicts the approved capital projects ten year forecast for years FY13 to FY22.

				(\$ In Thou	sands)					
System Expansion	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>	<u>FY16</u>	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>	<u>FY22</u>
31570 I-20 East Corridor AA/DEIS	1,000	1,596	0	0	0	0	0	0	0	0
31717 Clifton Corridor AA	2,500	0	0	0	0	0	0	0	0	0
31912 I-20 East Project Development	500	2,300	3,500	3,000	0	0	0	0	0	0
31996 Regional Transit Comm Planning	150	150	150	150	150	150	150	150	150	150
31997 Regional Service Plan & Coord	250	315	315	315	315	315	315	315	315	315
32083 West Line Extension Assessment	400	0	0	0	0	0	0	0	0	0
32084 North Line Transit Assessment	1,345	0	0	0	0	0	0	0	0	0
32111 Short Range Planning Projects	500	500	500	500	500	500	500	500	500	500
System Expansion Total	6,645	4,861	4,465	3,965	965	965	965	965	965	965

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				(\$ In Thou	sands)					
State of Good Repair	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>	<u>FY16</u>	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>	<u>FY22</u>
30100 Service Vehicles	276	248	350	327	896	510	456	264	264	0
30560 EDP Equipment & Software	0	0	0	0	0	350	265	842	420	419
30600 Office Equipment	10	15	15	15	15	15	15	15	15	15
30640 Furniture	50	50	50	50	50	50	50	50	50	50
30740 Small Tools & Equipment	500	500	500	500	500	500	500	500	500	500
31078 Unallocated Insurance	35	35	35	35	35	35	35	35	35	35
31248 Parking Lot Repaving	458	304	429	617	657	536	500	500	500	500
31303 Replace Facility Mech Equip	458	304	429	617	657	536	500	500	500	0
31305 Roofing Rehabilitation Program	1,373	911	1,287	1,852	1,970	1,609	1,500	1,500	1,500	0
31449 Upgrade Fare Collection System	2,808	3,005	1,801	1,708	1,708	1,708	1,708	1,708	1,708	1,708
31465 CQ310 & CQ311 Rail Car Rehab	1,774	0	0	165	0	0	0	0	0	0
31591 Overhaul Bus Engines	124	82	116	167	177	145	135	135	135	135
31592 Rehab Bus Transmissions	214	142	201	289	307	251	234	234	234	234
31614 Upgr Aging Equipment - Server	1,561	2,200	2,250	1,550	4,700	3,556	2,509	670	500	5,126
31616 Arts Center Roof Rehab	1,464	789	0	330	317	0	0	0	0	0
31626 Upgr Aging Equipment - Desktop	1,801	1,575	1,061	500	2,500	2,800	2,300	2,100	850	850

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				(\$ In Thou	sands)					
State of Good Repair	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>	<u>FY16</u>	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>	<u>FY22</u>
31643 CNG Facility at Perry Blvd	229	0	0	21	0	0	0	0	0	0
31660 Renovate Pedestrian Bridges	0	0	0	0	0	255	96	2,424	1,267	0
31662 Structural Rehabilitation	787	1,392	357	416	588	30	0	0	0	0
31664 Replace Criticl Station Assets	1,830	1,518	1,716	1,543	1,748	1,145	1,000	1,000	1,000	1,000
31669 Bus Midlife Overhaul	3,723	0	0	346	4,100	4,000	4,000	4,000	4,000	4,000
31672 Hamilton Bus Facility	6,039	8,650	9,176	2,689	4,216	775	0	0	0	0
31683 Auxiliary Power Switch Gear	37	0	0	3	0	0	0	0	0	0
31691 LCARE CQ312 42-Month Cycle	0	461	652	873	998	815	760	760	760	760
31697 Replace Station Mech Equip	0	0	0	0	0	143	566	2,181	52	0
31704 Traction Power Substation (TPSS) & Gap Breaker (GBS) Program	0	0	0	0	0	350	4,000	6,000	6,000	6,000
31724 Renovate Operating Facilities	732	607	1,030	217	327	87	0	0	0	0
31726 LCARE CQ311 42-Month Cycle	1,217	1,038	1,141	368	509	96	0	0	0	0
31728 LCARE Program: CQ312 Overhaul	0	0	0	0	0	0	750	1,250	3,088	7,737
31732 Paint Booth Upgrade & Replace	2,283	841	21	419	339	2	0	0	0	0
31733 HQ Data Center Rehabilitation	822	1,550	875	875	875	875	875	875	875	875
31738 Asset Management Program	696	0	0	65	0	0	0	0	0	0

				(\$ In Thou	ısands)					
State of Good Repair	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>	<u>FY16</u>	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>	<u>FY22</u>
31739 Decatur Tunnel Remediation	183	0	0	17	0	0	0	0	0	0
31748 FY14 Bus Procurement	0	16,214	0	3,989	6,509	0	0	0	0	0
31749 FY15 Bus Procurement	0	0	22,919	0	1,859	1,934	0	0	0	0
31750 FY16 Bus Procurement	0	0	0	26,712	0	0	0	0	0	0
31751 FY17 Bus Procurement	0	0	0	0	26,712	0	0	0	0	0
31752 FY18 Bus Procurement	0	0	0	0	0	26,712	0	0	0	0
31753 FY19 Bus Procurement	0	0	0	0	0	0	26,712	0	0	0
31758 LCARE CQ312 60-Month Cycle	729	483	683	983	1,046	854	797	797	797	797
31759 LCARE CQ312 84-Month Cycle	1,674	1,111	1,570	2,259	2,403	1,963	1,830	1,830	1,830	1,830
31760 LCARE CQ311 60-Month Cycle	0	0	0	0	0	836	797	797	797	797
31761 LCARE CQ311 84-Month Cycle	0	0	0	0	0	0	0	1,784	3,569	3,569
31779 Station Mech Eq Gr 2	0	0	0	0	0	0	0	0	30	335
31811 Girder Grout & Seal	137	192	1,740	60	218	147	0	0	0	0
31812 West Lake TCR Waterproofing and Renovations	67	0	0	6	0	0	0	0	0	0
31813 At-Grade Track Slab Rehab	5,421	1,544	0	884	620	0	0	0	0	0
31832 Procurement of Add'l Fasteners	137	12	0	16	5	0	0	0	0	0

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				(\$ In Thou	sands)					
State of Good Repair	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>	<u>FY16</u>	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>	<u>FY22</u>
31887 FY13 Paratransit Vans	7,640	0	0	710	0	0	0	0	0	0
31888 FY14 Paratransit Vans	0	5,068	0	1,247	2,035	0	0	0	0	0
31918 Service vehicles for Police	581	264	224	264	414	251	232	174	174	0
31926 CQ312 Rail Car Mod Program	0	0	0	0	0	885	65	0	0	0
31927 Elevator Rehabilitation	686	2,531	3,578	4,856	5,006	4,002	1,200	0	0	0
31928 Fasteners at Curves & Spirals	0	0	0	0	0	0	0	976	1,348	6,172
31950 FY20 Paratransit Vans	0	0	0	0	8,200	0	0	0	0	0
31956 Train Wash Replacement	229	2,428	1,716	619	1,114	145	0	1,500	0	0
31958 CQ312 Door & Propulsn Systems	0	0	0	0	0	750	1,750	1,750	2,500	2,500
31969 Lighting Controls Upgrade	1,098	30	0	109	12	0	0	0	0	0
31973 Annex Roof Rehabilitation	138	0	0	13	0	0	0	0	0	0
31974 FY20 Bus Procurement	0	0	0	0	0	0	0	26,712	0	0
31978 Structural Assess & Correct 2	0	0	0	0	0	750	750	750	750	750
31979 W Lk Drain & Holmes E Abut Reh	536	193	0	97	77	0	0	0	0	0
31991 Oracle Applications Compl Upgr	1,331	1,350	600	500	600	1,350	600	500	600	1,350
32002 Transit State of Good Repair	110	8,390	0	0	0	1	1,500	1,500	1,500	0

(\$ In Thousands)										
State of Good Repair	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>	<u>FY16</u>	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>	<u>FY22</u>
32060 TPSS SS1 Equipment Rplcment	1,157	1,068	0	370	429	0	0	0	0	0
32061 Repalce Bus Maintenance Equipment	801	197	0	123	79	0	0	0	0	0
32063 Brady Mobility Facility	12,810	11,230	3,861	3,953	4,821	326	0	0	0	0
32067 Browns Mill Systems Renovation	32	3,187	802	787	1,344	68	0	0	0	0
32068 Laredo Systems Renovation	59	941	3,089	362	628	261	0	0	0	0
32069 Perry Systems Renovation	50	880	2,960	256	593	250	0	0	0	0
32070 Hamilton Systems Renovation	897	4,006	17	1,069	1,610	1	0	0	0	0
32071 EDP UPS Replacemnts & Upgrades	0	0	0	0	0	765	564	520	520	0
32076 Printshop Equipment Lease	97	97	97	97	57	0	0	0	0	0
32077 Trapeze Full Suite Upgrade	2,276	1,633	0	0	0	0	0	0	0	0
32078 SharePoint 2010 Upgrade	1,800	1,794	0	0	0	0	2,800	0	0	0
32081 AFC Smart Card Reader Upgrade	1,686	4,277	0	0	0	0	0	0	0	0
32091 Bus Wash Systems Replacement	915	0	0	85	0	0	0	0	0	0
32096 Lighting Fixtures Upgrade	0	0	0	0	0	500	500	500	500	500

				(\$ In Thou	sands)					
State of Good Repair	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>	<u>FY16</u>	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>	<u>FY22</u>
32099 Cyclone Blower Systems Installation	924	124	0	116	50	0	0	0	0	0
32101 FoxPro Replacement	583	80	0	0	0	100	0	0	0	100
32105 Scoping and Screening of Future CIP Projects	915	1,528	2,225	3,132	3,545	3,021	2,918	3,006	3,096	3,189
32106 Project Delivery/Project Controls Improvement Initiative	1,743	1,979	3,191	1,149	1,053	269	0	0	0	0
32107 Maintenance of Way - Rail Work Cars	1,129	0	0	105	0	0	0	0	0	0
G0610 Enterprise Wireless LAN Systems Upgrade	0	0	0	0	0	1,788	2,084	0	0	2,500
G0614 Project Portfolio Management (PPM) Tool Upgrade	0	0	0	0	0	0	435	0	0	0
G0615 SharePoint Departmental Special Projects	0	649	989	1,012	0	0	300	0	0	0
G0619 Technology Asset Management Lifecycle System	0	0	0	0	0	500	500	250	0	0
G0812 FY21 Bus Procurement	0	0	0	0	0	0	0	0	26,712	0
G0813 FY22 Bus Procurement	0	0	0	0	0	0	0	0	0	26,712
G1003 Avondale Vehicle Maintenance Facility	0	0	0	0	0	500	2,500	3,500	3,500	0
G1005 Rail Car Wheel Profile Detector	0	0	0	0	0	1,000	0	0	0	0

				(\$ In Thou	sands)					
State of Good Repair	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>	<u>FY16</u>	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>	<u>FY22</u>
G1006 Propulsion Bench Test Equipment	0	0	0	0	0	750	250	0	0	0
G1007 As-Built Drawings; Phase 1	0	0	0	0	0	500	1,200	1,200	300	0
G1031 Sandy Springs Parking Deck Rehabilitation	0	0	0	0	0	400	300	750	450	0
G1035 Track Subgrade Remediation	0	0	0	0	0	240	451	3,467	433	0
G1045 FY15 Paratransit Vans	0	0	7,164	0	581	605	0	0	0	0
G1046 FY21 Paratransit Vans	0	0	0	0	0	0	0	0	8,200	0
G1047 FY22 Paratransit Vans	0	0	0	0	0	0	0	0	0	8,350
State of Good Repair Total	79,871	99,697	80,918	72,515	99,809	73,596	73,788	79,804	81,857	89,394

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(\$ In Thousands)										
Service Enhancements	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>	<u>FY16</u>	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>	<u>FY22</u>
31490 TOD General Planning	825	825	825	825	825	825	825	825	825	825
31589 Bus Shelters and Benches	200	200	200	200	200	200	200	200	200	200
31603 Data Warehousing Web Portal	858	858	953	950	878	800	825	950	950	950
31624 ERP/EAM System	1,705	1,450	2,100	1,900	2,000	2,200	2,100	2,000	2,000	1,800
31686 Stonecrest Parking	18	0	0	2	0	0	0	0	0	0
31715 MARTAnet Upgrade - MARTANet Transition to SharePoint	0	0	0	0	0	0	1,326	0	1,589	0
31734 Rail Supervisor Booths	0	0	0	0	0	350	2,283	73	0	0
31741 Environmental Greening Init.	200	250	250	250	250	500	250	250	250	250
31960 Implement Variable-Based Fares	500	500	7,750	5,000	0	0	0	0	0	0
31963 Rail Station Concessions	500	700	400	0	0	0	0	0	0	0
31964 Travel Training	331	30	0	38	12	0	0	0	0	0
31967 Laredo Facility Solar Canopies	27	0	0	3	0	0	0	0	0	0
31992 Enterprise Appls Security Mgmt	978	978	0	0	500	2,000	0	0	0	3,000
31993 Auto Parking Control System	981	2,900	856	0	0	0	0	0	0	0
32000 Video Analytics	750	2,300	4,500	1,050	0	0	0	0	0	0
32001 Clean Fuel Bus Technology Test	915	0	0	85	0	0	0	0	0	0

	(\$ In Thousands)										
Service Enhancements	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>	<u>FY16</u>	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>	<u>FY22</u>	
32079 Vendor Managed Inventory	1,121	0	0	0	0	0	0	0	0	0	
32086 Mobile Command Veh Procurement	700	0	0	0	0	0	0	0	0	0	
32100 Enterprise Data Storage Upgrade	1,750	900	1,000	1,350	1,500	1,000	1,350	4,000	1,000	1,350	
32103 NRV Fuel Focus Installation	326	0	0	30	0	0	0	0	0	0	
32104 Station Access Program	150	150	150	150	150	150	150	150	150	150	
32112 eProcurement Planning Project	50	50	50	50	50	50	50	50	50	0	
F0143 Buckhead Station Nrth Entrance	12,353	3,339	0	1,969	1,340	0	0	0	0	0	
G0608 Email Archive Retreival Tool	0	0	0	0	0	0	1,156	0	0	0	
G0609 Enterprise Content/Document Management	0	0	0	0	0	0	2,556	746	0	0	
G0616 Smart Device Applications Development	0	0	0	0	0	0	732	0	0	0	
G0617 Technology Contract Management	0	0	0	0	0	0	350	0	0	0	
G0618 Technology Testing Center of Excellence	0	0	0	2,388	1,400	0	0	0	400	0	
G0620 Unified Intrusion Detection and Prevention Systems	0	0	0	0	0	1,025	1,386	426	673	1,054	

	(\$ In Thousands)									
Service Enhancements	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>	<u>FY16</u>	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>	<u>FY22</u>
G0621 Virtualized Desktop Environment	0	0	0	0	0	645	1,201	1,428	0	0
G1004 Armour Yard Vehicle Maintenance Facility Ventilati	0	0	0	0	0	70	0	0	0	0
G1008 Station Heaters and Fans for Station Agents	0	0	0	0	0	0	350	0	0	0
G1009 Electrical Sub-Metering for Transit Facilities	0	0	0	0	0	2	0	0	0	0
Service Enhancements Total	25,239	15,430	19,034	16,240	9,105	9,817	17,090	11,098	8,087	9,580

(\$ In Thousands)										
Safety Critical	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>	<u>FY16</u>	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>	<u>FY22</u>
30540 Security Related Equipment	250	250	200	200	200	200	200	200	200	0
31462 Bus Radio Upgrade	23	0	0	2	0	0	0	0	0	0
31583 Facilities Security	750	750	750	750	750	750	750	750	750	750
31646 Loops/Interlocking T/C Ph 1	0	0	0	0	0	50	50	0	0	0
31651 Replace UPS Systems	183	121	0	47	49	0	0	0	0	0
31684 Voice Com Infrastructure	4,010	5,377	6,500	4,500	1,850	850	3,500	3,500	3,500	850
31689 Wayside Encroachment Detection	0	0	0	0	0	0	0	742	1,706	2,100
31690 Loops/Interlockings Phs 2 & 3	4,575	3,734	2,574	1,344	1,707	217	0	0	0	0
31698 Fire Protection Systems Upgrade	9,630	10,145	13,997	6,160	5,207	1,181	0	0	0	0
31701 Track Switch Steel and X-Ties	0	0	0	0	0	0	3,000	6,533	6,727	8,714
31703 Train Control Systems Upgrade	28,699	23,004	30,927	43,641	11,742	2,610	0	0	15,599	0
31705 Emergency Trip Sts Gr 2: South	1,601	334	0	231	134	0	0	0	0	0
31707 Tunnel Lighting	1,373	1,518	2,145	3,001	3,283	2,475	100	0	0	0
31810 CN915 & CE530 Girder	96	0	0	9	0	0	0	0	0	0
31820 Bridge Fatigue Retro	0	0	0	0	0	0	0	400	50	1,741
31833 Rpl Running Rail & Yrd Sw Ties	6,405	4,639	5,445	1,736	2,304	460	0	0	0	0

	(\$ In Thousands)										
Safety Critical	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>	<u>FY16</u>	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>	<u>FY22</u>	
31840 AF Track Circuit Modules	3,203	2,125	1,716	820	992	145	0	0	0	0	
31853 ETS Gr 4: North	0	0	0	0	0	0	0	0	0	803	
31869 Tunnel Fan Motor Control Center (MCC) Replacement Program	0	0	0	0	0	0	450	1,500	2,000	2,000	
31893 Upgr Aging Equipment - Network	1,117	1,479	2,179	4,479	2,123	3,572	2,192	4,464	1,479	1,479	
31900 Homeland Sec Access Controls	500	600	1,000	500	500	500	100	0	0	0	
31932 ATC - Wayside - Signals	46	0	0	4	0	0	0	0	0	0	
31936 CCTV System Expansion	3,050	7,200	4,450	0	0	0	0	0	0	0	
31939 Security Training & Awareness	1,000	500	0	0	0	0	0	0	0	0	
31959 Door Safety Interlock	696	0	0	65	0	0	0	0	0	0	
31968 RSCC Stabilization	789	364	405	635	179	34	0	0	0	0	
31970 Integrated Operations Center	11,171	2,428	0	1,635	975	0	0	0	0	0	
31977 Rehab Tunnel Ventilation Fans	1,278	3,175	4,094	1,910	1,607	346	0	0	0	0	
31980 Doraville Structural Rehab	599	958	0	291	384	0	0	0	0	0	
31983 Digital T/C Pilot at Bankhead	0	0	0	0	0	200	25	0	0	0	
31986 Bus Radio Replacement	0	0	4,290	5,000	348	362	0	0	0	0	
31987 Future Radio Infrastructure	0	0	0	0	0	200	200	13,874	18,698	6,877	

	(\$ In Thousands)										
Safety Critical	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>	<u>FY16</u>	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>	<u>FY22</u>	
31988 Vehicle Event Recorders	0	108	1,146	150	128	128	128	0	0	0	
31999 Vehicle Security Cameras	6,000	9,596	2,250	0	0	0	0	0	0	0	
32062 UPS Replacement Program	0	0	0	0	0	0	0	4,000	4,000	4,000	
32064 CNG Protection Systems Upgrade	229	6,325	1,835	1,577	2,688	155	0	0	0	0	
32072 Telephone Sustainability	549	502	599	689	500	0	0	0	0	0	
32074 DWDM Communications Upgrade	498	0	1,500	0	0	0	0	0	6,904	0	
32088 Hi-Rail Security Upgrade	0	0	0	1,000	1,505	25	100	100	100	0	
32089 Security and Emergency Mgmt	800	1,120	1,120	500	505	0	0	0	0	0	
32090 Security Lighting Upgrade	600	650	525	525	525	525	525	525	500	400	
32092 Fall Protection System Install	379	0	0	35	0	0	0	0	0	0	
32097 Escalators Gr 2	458	1,518	2,574	6,416	8,818	217	0	0	0	0	
32108 Wayside Worker Safety Equipment Pilot	125	0	0	0	0	0	0	0	0	0	
32109 Standby Power Supply Replacement: Generators	320	5,003	944	2,361	2,085	80	0	0	0	0	
BB003 Rail Car Cleaning Platforms	0	0	0	0	0	70	0	0	0	0	
G0607 C-Cure Access Control System Upgrade	0	0	0	0	0	608	2,602	301	0	0	

	(\$ In Thousands)									
Safety Critical	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>	<u>FY16</u>	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>	<u>FY22</u>
G0612 Enterprise Disaster Recovery	0	989	1,276	5,136	5,613	0	5,500	5,500	0	0
G0630 Data Center Replacement	0	0	0	0	0	0	880	2,500	2,500	875
G1001 Avondale Vehicle Maintenance Facility Jack/Lift Up	0	0	0	0	0	981	3,000	2,500	0	0
G1033 Standardization of Bus and Rail Facility Egress Points	0	0	0	0	0	350	1,129	879	0	0
G1036 Avondale Fire Hydrant System Renovation	0	0	0	0	0	0	0	1,300	1,200	1,750
Safety Critical Total	91,002	94,511	94,440	95,348	56,701	17,291	24,430	49,568	65,913	32,340

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	(\$ In Thousands)										
<b>Regulatory</b>	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>	<u>FY16</u>	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>	<u>FY22</u>	
30940 General Planning	3,200	4,200	3,200	3,200	3,200	4,200	3,200	3,200	3,200	3,200	
31098 Hamilton Blvd UST Program	250	250	250	250	250	250	250	250	250	0	
31106 Financial Planning	1,280	1,280	1,280	1,280	1,280	1,280	1,280	1,280	1,280	1,280	
31137 Pollution Prevention Plan	450	425	425	425	425	425	425	425	425	0	
31237 Safety & Health Program	500	500	500	500	500	500	500	500	500	0	
31314 Hazardous Materials Mgmt Plan	200	200	200	200	200	200	200	200	200	0	
31325 UST Management	80	80	80	80	80	80	80	80	80	0	
31335 Brady UST Program	250	225	200	200	0	0	0	0	0	0	
31346 Laredo UST Program	250	225	225	225	0	0	0	0	0	0	
31537 Georgia Avenue UST Program	100	100	0	0	0	0	0	0	0	0	
31571 Asbestos Abatement	160	160	160	160	160	160	160	160	160	0	
31644 Can Tm Pg (100% Fedl/Non- ARRA)	3,350	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	
31687 Repl Impedance Bonds Ph 1	366	304	429	109	157	36	0	0	0	0	
31709 Audio Visual Information System (AVIS)	641	5,706	18,876	28,463	13,946	1,593	0	0	0	0	
31735 Configuration Management	1,060	860	860	860	860	860	860	860	860	860	
31837 Replace Marker Coils Ph 4	0	0	0	0	0	150	0	0	0	0	

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	(\$ In Thousands)										
<b>Regulatory</b>	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>	<u>FY16</u>	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>	<u>FY22</u>	
31904 Research & Analysis Planning	6,300	6,300	6,300	6,300	6,300	6,300	6,300	6,300	6,300	6,300	
31905 Mystery Rider Prgm Planning	425	425	425	425	425	425	425	425	425	425	
31906 Strat Performance Planning	500	500	500	500	500	500	500	500	500	500	
31934 Repl. Impedance Bonds Ph 2	0	0	0	0	0	0	0	0	750	1,912	
31965 Interoperable Communications	3,200	3,290	1,700	0	0	0	0	0	0	0	
31971 Canine Team Pg (ARRA Capital)	10	0	0	0	0	0	0	0	0	0	
31972 Canine Team Pg (ARRA Planning)	100	0	0	0	0	0	0	0	0	0	
31984 Vital Relays with Processors	0	0	0	0	0	0	0	500	5,763	8,063	
31995 Purch Card Industry Compliance	3,623	0	0	0	0	0	0	0	0	0	
32085 Environmental Mgmt System	300	450	300	450	350	500	400	550	450	600	
32087 Comm. Emergency Response Team	24	10	10	10	10	0	0	0	0	0	
32102 Merchant Services	500	0	0	0	0	0	0	0	0	0	
32110 Risk Management Information System (RMIS) Upgrade	550	370	0	0	0	0	0	0	0	0	
G0611 Enterprise File Integrity Monitoring	0	0	0	0	0	2,000	1,000	0	0	0	

	(\$ In Thousands)									
<u>Regulatory</u>	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>	<u>FY16</u>	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>	<u>FY22</u>
G1021 MARTA Design Criteria Update	0	0	0	0	0	510	510	2,510	0	0
Regulatory Total	27,668	29,359	39,420	47,137	32,143	23,469	19,590	21,240	24,643	26,640
Approved Projects Total	230,425	243,858	238,276	235,204	198,723	125,138	135,863	162,676	181,466	158,919



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# **OPERATING BUDGET IMPACT**

**Operating Budget Impact** This section identifies the impact of capital projects on the operating budget for the Fiscal Years 2013 through 2015.

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**OPERATING BUDGET IMPACT** 

## **Operating Budget Impact**

The following table summarizes the impact of capital projects on the operating budget for the Fiscal Years 2013 through 2015 [\$].

Major Program Name/ Project Number	Project Name	FY2013 Operating Budget Impact	FY2014 Operating Budget Impact	FY2015 Operating Budget Impact	Total FY13-FY15
Regulatory		22,500	22,500	22,500	67,500
	Purch Card Industry Compliance	22,500	22,500	22,500	67,500
Safety Critical		1,307,146	1,533,140	2,200,639	5,040,925
31684	Voice Com Infrastructure	407,416	633,410	633,410	1,674,236
31707	Tunnel Lighting	334,870	334,870	334,870	1,004,610
31893	Upgr Aging Equipment - Network	41,860	41,860	-	83,720
31959	Door Safety Interlock	20,000	20,000	-	40,000
31988	Vehicle Event Recorders	-	-	592,359	592,359
32064	CNG Protection Systems Upgrade	100,000	100,000	100,000	300,000
32074	DWDM Communications Upgrade	153,000	153,000	-	306,000
32089	Security and Emergency Mgmt	-	-	540,000	540,000
32090	Security Lighting Upgrade	250,000	250,000	-	500,000
Service Enhancements		136,189	136,189	146,189	418,567
31603	Data Warehousing Web Portal	30,773	30,773	30,773	92,319
31964	Travel Training	(688,200)	(688,200)	(688,200)	(2,064,600)
31967	Laredo Facility Solar Canopies	(107,835)	(107,835)	(107,835)	(323,505)
31992	Enterprise Appls Security Mgmt	338,000	338,000	338,000	1,014,000
32079	Vendor Managed Inventory	157,332	157,332	157,332	471,996
32086	Mobile Command Veh Procureme	-	-	10,000	10,000
F0143	Buckhead Station Nrth Entrance	406,119	406,119	406,119	1,218,357
State of Good Repair		6,464,949	6,689,817	6,984,100	20,138,866
31449	Upgrade Fare Collection System	6,483,182	6,534,327	6,855,355	19,872,864
31614	Upgr Aging Equipment - Server	450,000	450,000	450,000	1,350,000
	HQ Data Center Rehabilitation	26,745	26,745	-	53,490
	Train Wash Replacement	83,000	108,000	108,000	299,000
	Lighting Controls Upgrade	(942,750)	,	,	,
	Trapeze Full Suite Upgrade	53,000	53,000	53,000	159,000
	SharePoint 2010 Upgrade	311,772	460,495	460,495	1,232,762
Grand Total		7,930,784	8,381,646	9,353,428	25,665,858

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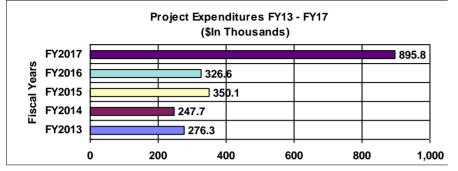
# **APPROVED PROJECT DETAIL**

# Approved Project Detail

The following report provides details for FY13 approved projects. The data displays cost, scope, and the operating impacts of the projects.



#### 30100 Service Vehicles



### **Project Scope**

The scope of this project is to purchase Bus Supervisor vehicles and any other NRV that is justified for replacement through a cost assessment.

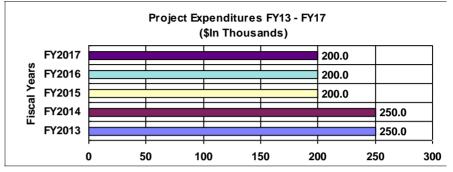
## **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

Operating Budget Impact Summary Cash Flows

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0

### 30540 Security Related Equipment



### **Project Scope**

This project provides for security equipment and security projects to replace equipment that is no longer serviceable, efficient, or relevant to the security needs of the Authority, such as weapons, Kushman vehicles, sky watch towers, and implement security projects as required to maintain the immediate safety and security of MARTA's patrons and employees.

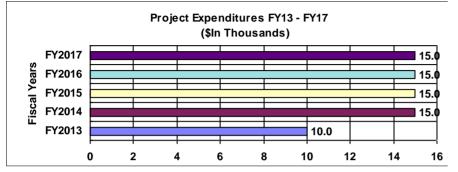
## **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0



## 30600 Office Equipment



### **Project Scope**

This project provides for the procurement of office equipment Authoritywide; this will include the procurement of new equipment upgrade, replacement, and/or capital leasing.

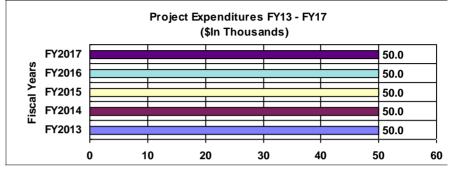
## **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

Operating Budget Impact Summary Cash Flows

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0

## 30640 Furniture



## **Project Scope**

This project provides for the procurement of office furniture and furnishings Authority-wide. These items must meet the capital threshold requirements.

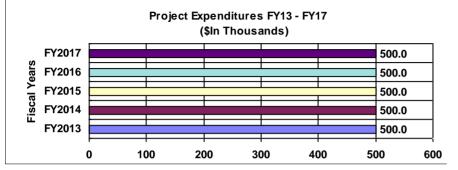
## **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0



## 30740 Small Tools & Equipment



## **Project Scope**

This program provides for the procurement of small tools, shop equipment, machinery, and spare parts for the equipment to support the operations of the rail and bus fleets, maintenance of facilities, and maintenance of the rail line. These items must meet capital threshold requirements.

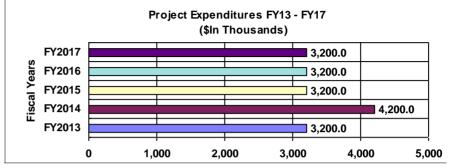
## **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

Operating Budget Impact Summary Cash Flows

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0

## 30940 General Planning



## **Project Scope**

The scope of this project is to compensate MARTA for staff support costs resulting from on-going transit planning projects identified under the Annual Unified Planning Work Program for the Atlanta Metropolitan Transportation Planning Area. Work program includes long and shortrange planning activities, regional planning and other special projects. Additionally, activities under this scope include conceptual and initial planning for other Authority-sponsored planning initiatives such as updates of the rail station patronage forecasts/mode of access analysis, the bus stop inventory, Alternative Fare Strategy analysis, Expansion Strategy development, programs that support compliance to the Americans with Disabilities Act (ADA), customer travel patterns and other regional planning activities related to positioning MARTA favorably.

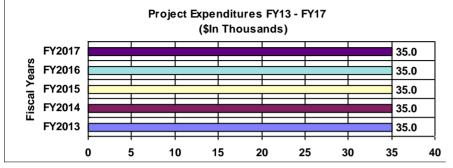
## **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0



#### 31078 Unallocated Insurance



### **Project Scope**

This project is in close-out and provide for insurance costs that cannot be charged directly or allocated to any particular capital project. Particularly the planned close out of the legacy construction wrap-up program insurance program that was in place from MARTA's inception to June, 2003. Due to the number of years the program was in place there are still open claims and reserves that are adjusted on an annual basis. In calendar year 2008 the Office of Risk Management began to pursue the close out of this program. In order to close out the program, MARTA will need to provide final funding to the insurance company to cover all remaining open claim reserves. All of the projects that the legacy wrap-up covered are now closed out. Therefore, the funding will need to come from this account.

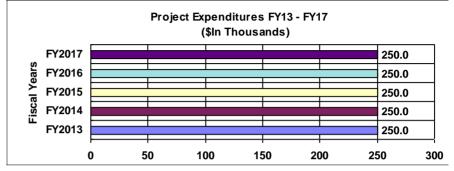
## **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

Operating Budget Impact Summary Cash Flows

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0

## 31098 Hamilton Blvd UST Program



## **Project Scope**

This project provides funding for continued efforts for groundwater contamination clean-up. MARTA is required to meet the GA EPD corrective action clean-up goals according to the federal and state regulations. The state also requires MARTA to develop and implement a corrective action plan (CAP) geared toward site closure. The CAP must provide for remedial technologies and site wide monitoring and reporting. Funds from this capital program are applied to meet the requirements and state mandates.

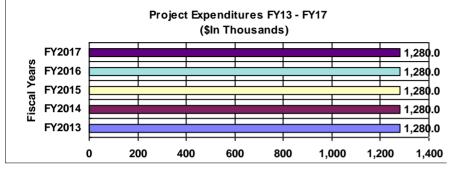
### **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0



## 31106 Financial Planning



### **Project Scope**

The scope of this project encompasses several areas associated with Financial Planning. The project supports the capital financial planning efforts of the Office of Treasury Services, financial advisory and legal services related to financial planning and/or transaction proposal evaluation, subscription services for financial analysis and financial market research and the sponsorship and sales tax forecast fees from the GSU Economic Forecasting Center. In addition, due to the financial nature of MARTA's lobbying efforts, the project directly addresses MARTA's lobbying cost. It also supports the MARTA Energy Savings Program and the consultant fees derived from it.

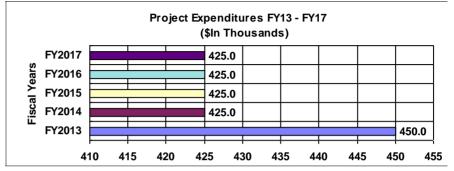
### **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

Operating Budget Impact Summary Cash Flows

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0

## 31137 Pollution Prevention Plan



## **Project Scope**

This project provides for developing and implementing a Storm Water Pollution Prevention Plan (SWPPP) and Spill Prevention plans (SPCC) for all bus and rail maintenance facilities. Programs and Plans require to be updated every five years or when significant operations change. In FY2013, plan updates will be required for all seven facilities and the updates will be required to undergo implementation in FY2014, with major changes and improvements in two bus facilities Brady and Hamilton. Additional funds will be required in the future budget years.

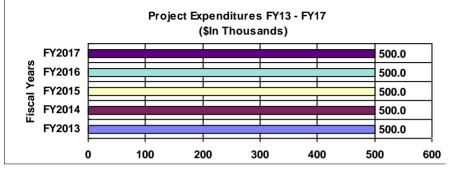
### **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0



### 31237 Safety & Health Program



### **Project Scope**

This project provides safety and health services including, but not limited to, safety assessments, development of corrective action plans, mandated safety projects, and procedures for compliance issues. It differs from the Wellness Program administered by Human Resources in that it provides for air quality studies, asbestos assessments, industrial hygiene, etc.

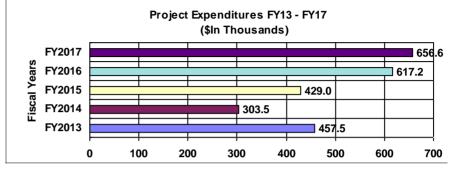
## **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

Operating Budget Impact Summary Cash Flows

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0

## 31248 Parking Lot Repaving



### **Project Scope**

This project provides for miscellaneous and as needed concrete and asphalt repairs, renovation upgrades, and new construction at existing bus ways and patron parking areas.

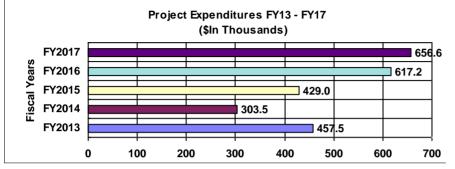
## **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0



## 31303 Replace Facility Mech Equip



## **Project Scope**

This project will replace old mechanical equipment and components such as air conditioning, heating, ventilation, fans, bus fume exhaust system, pumps, cooling towers, air compressors, plumbing equipment and other equipment throughout the Authority's facilities as indicated by inspection and replacement schedule.

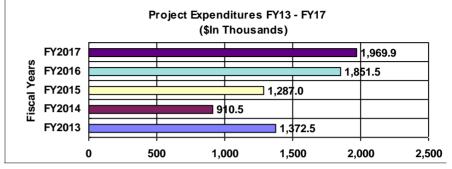
## **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

Operating Budget Impact Summary Cash Flows

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0

## 31305 Roofing Rehabilitation Program



## **Project Scope**

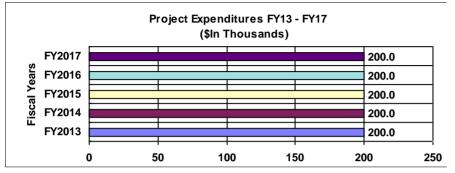
The current project scope is to continuously inspect the 200+ roofs that MARTA has and continuously patch on an ongoing basis. The scope also includes ongoing JOC contracts to rehabilitate critical small roofs such as TPSS and Ancillary building roofs.

### **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0





## 31314 Hazardous Materials Mgmt Plan

### **Project Scope**

This project provides funding necessary for air permitting assistance, hazardous waste management, and contract and regulatory program development. The work scope also includes development of hazardous material management programs to be incorporated in operations and procurement. Funding from this program provides regulatory assistance to the Authority during hazardous waste and air permit inspections conducted by federal and state regulatory agencies. Additional funding is used to maintain air permit compliance for MARTA's two compressed natural gas (CNG) facilities located at Laredo and Perry Blvd. Funds will also be used to support MARTA with respect to the management of our participation as members of hazardous waste clean-up sites.

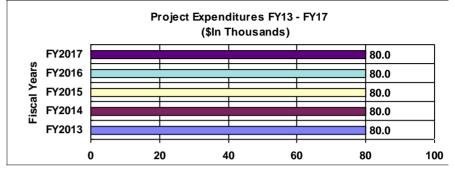
## **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

Operating Budget Impact Summary Cash Flows

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0





## **Project Scope**

The scope of this project is to bring MARTA's underground storage tanks (UST's) into compliance with relevant environmental regulations. The project consists of four parts: completion of the UST assessment and report, development of a long range capital upgrade and replacement plan for the UST's, establishment of an operations and maintenance program for all UST's, and management of all UST related projects, including assessment and removal of contamination resulting from leaking UST's.

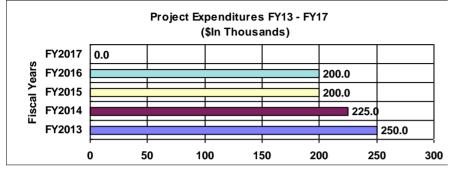
### **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0



### 31335 Brady UST Program



### **Project Scope**

This project provides funding for continued efforts for groundwater contamination clean-up. MARTA is required to meet the GA EPD corrective action clean-up goals according to the federal and state regulations. The state also requires MARTA to develop and implement a corrective action plan (CAP) geared toward site closure. The CAP must provide for remedial technologies and site wide monitoring and reporting. Funds from this capital program are applied to meet the requirements and state mandates.

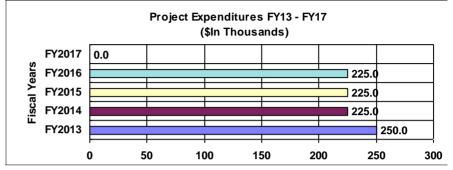
### **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

Operating Budget Impact Summary Cash Flows

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0

### 31346 Laredo UST Program



### **Project Scope**

This project provides funding for continued efforts for groundwater contamination clean-up. MARTA is required to meet the GA EPD corrective action clean-up goals according to the federal and state regulations. The state also requires MARTA to develop and implement a corrective action plan (CAP) geared toward site closure. The CAP must provide for remedial technologies and site wide monitoring and reporting. Funds from this capital program are applied to meet the requirements and state mandates.

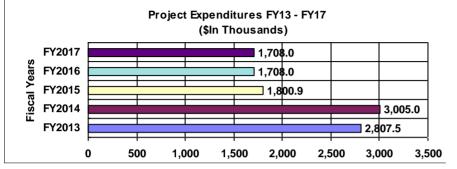
### **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0



### 31449 Upgrade Fare Collection System



#### **Project Scope**

The scope of this proejct is to replace an aging token fare collection system with a new smart card system wide fare collection system that would expand across regional transit agencies. The project included new rail fare collection equipment, bus fare equipment, Paratransit (Mobility) fare equipment, parking, and revenue control equipment. The project also included procurement for technology hardware and software implementation. For FY13, the project will focus on the following initiatives: Regional Enhancements - (BVM Software Application and Partner Sales Web Application), Conversion of UPASS participants from Breeze Tickets to Breeze Cards, FY13 Fare Increase (Mobility), Ridestore Automation, Atlanta Streetcar, Restriction of transfer when Entry/Exit is the same station.

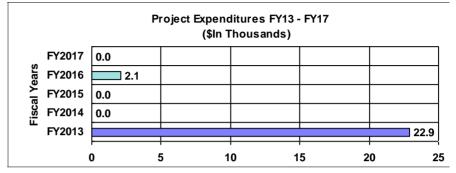
### **Operating Budget Impact**

These costs cover the maintenance of the fare collection equipment and software throughout the Authority as outlined in contract with CUBIC (vendor).

Operating Budget Impact Summary Cash Flows

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
6,483,182	6,534,327	6,855,355

### 31462 Bus Radio Upgrade



### **Project Scope**

The project is in close-out. The project scope was to install radio equipment, automatic vehicle location and silent alarms on all fixed route buses, communications equipment at four transmission sites, computers, software and network infrastructure in the HQ Network Operations Center

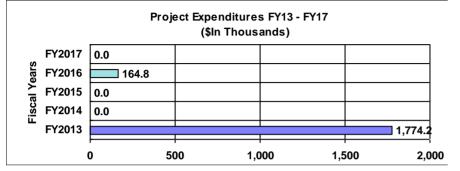
#### **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0



### 31465 CQ310 & CQ311 Rail Car Rehab



#### **Project Scope**

The scope of this project is to develop and implement a rehabilitation program for the existing CQ310 and CQ311 rail cars fleet.

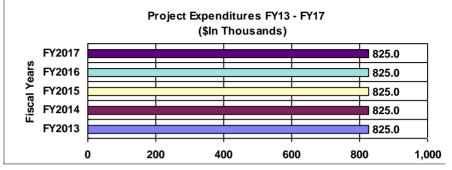
### **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

Operating Budget Impact Summary Cash Flows

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0

### 31490 TOD General Planning



### **Project Scope**

This project expands planning activities in support of transit oriented developments (TODs) on MARTA-owned land at or near transit stations. Activities include conceptual planning, site evaluation, market analysis, planning and land use, real estate appraisal, preparation of marketing materials and requests for proposals (RFPs), legal support and MARTA staff time.

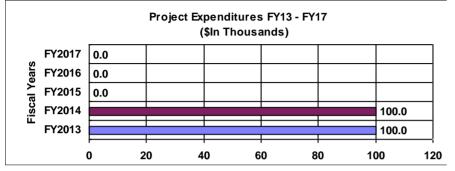
### **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0



### 31537 Georgia Avenue UST Program



#### **Project Scope**

This project provides for assessment, remediation and monitoring of site contamination resulting from leaking underground storage tanks.

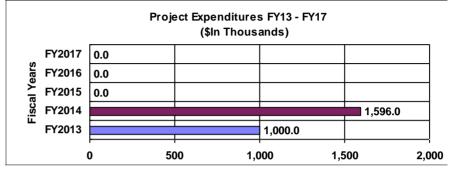
### **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

Operating Budget Impact Summary Cash Flows

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0

### 31570 I-20 East Corridor AA/DEIS



### **Project Scope**

This project conducts initial planning and required studies in preparation for construction of high capacity transit in the South DeKalb "1-20 East Corridor."

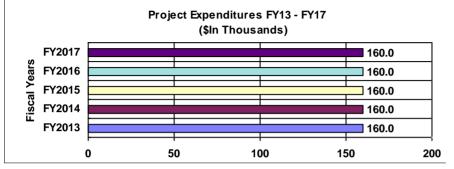
### **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0



### 31571 Asbestos Abatement



### **Project Scope**

This project provides for the remediation and removal of asbestos, as it is discovered in the course of upgrading and renovating MARTA facilities and equipment. The program also supports the management and disposal of bioremediation materials relating to toxic materials, such as lead-based paint, mercury containing materials, and biologically degraded substances.

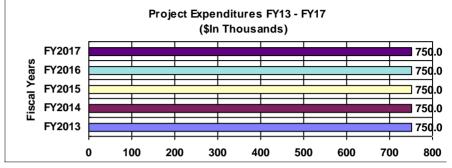
### **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

Operating Budget Impact Summary Cash Flows

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0

### 31583 Facilities Security



### **Project Scope**

The scope of this project is to remediate small to medium sized security related efforts throughout the Authority. These are efforts that do not rise to the level of full scaled projects. This includes but is not limited to fences serving as perimeter security at locations considered to be critical infrastructure, doors, locks, access card readers and other elements that functions as layers within the overall security system.

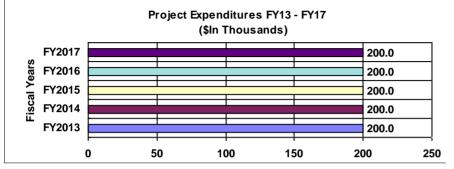
### **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0



#### 31589 Bus Shelters and Benches



#### **Project Scope**

This project provides additions, reductions and upgrades to the MARTA Bus shelter system (including benches) that will encourage transit as a means of transportation. These proposed bus shelters identified for funding are those that are not suitable for advertising bus shelters and thus would not be built by CBS Outdoor (our advertising bus shelter contractor). MARTA assumes the responsibility to provide non-advertising bus shelters to protect passengers from the elements as well as providing a level of comfort and convenience while waiting for the bus. The nonadvertising bus shelter system is driven by a ranking system of potential sites based on ridership and other needs criteria. Only those sites of highest need will be targeted for installation of a bus shelter. Funding will allow approximately ten shelters per year to include the bus shelter unit, engineering and survey work and installation.

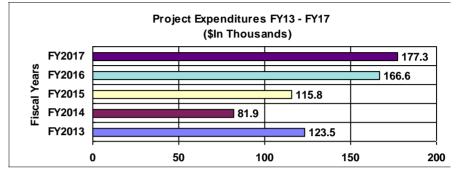
### **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

Operating Budget Impact Summary Cash Flows

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0

### 31591 Overhaul Bus Engines



#### **Project Scope**

This project is to cover an unexpected engine failure that may occur outside of the midlife program. The engine failure rate is minimal since the midlife program has been initiated. We plan for a potential 2 engine failures out of a fleet of 508.

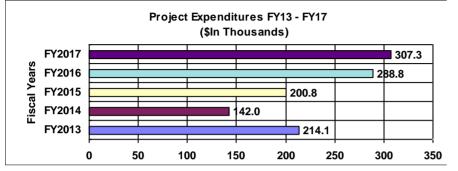
#### **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0



### 31592 Rehab Bus Transmissions



#### **Project Scope**

The scope of this project is to rehabilitate failing or inoperative transmissions between mid life overhauls.

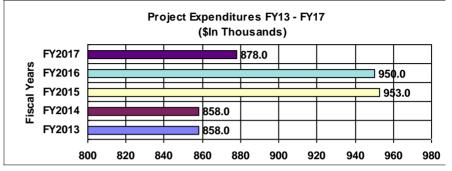
### **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

Operating Budget Impact Summary Cash Flows

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0

### 31603 Data Warehousing Web Portal



### **Project Scope**

The Data Warehouse Program's focus is to facilitate Service Enhancements by building a central repository for MARTA's operational data that are collected from various disparate systems, including but not limited to, Financial, Human Resources (HR), Payroll, Time Keeping, Budget, Asset Management, Accident and Injury, Automated Fare Collection (AFC), Automated Vehicle Locator (AVL) and Automated Passenger Counting (APC) systems. The central repository or Data Warehouse (DWH) provides both detailed and aggregated data from these systems to the business units. The DWH goal is to provide a means of achieving greater operational efficiency as well as save time and administrative costs by decreasing manual processing time, eliminating the need to manually aggregate data and the need to distribute paper reports.

### **Operating Budget Impact**

These costs are for the software licenses.

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
30,773	30,773	30,773



#### Project Expenditures FY13 - FY17 (\$In Thousands) FY2017 4.700.0 Fiscal Years FY2016 1.550.0 FY2015 2.250.0 FY2014 2.200.0 FY2013 1.561.0 0 1.000 3.000 2,000 4.000 5,000

### 31614 Upgr Aging Equipment - Server

### **Project Scope**

This project encompasses various initiatives to upgrade/replace aging MARTA's server infrastructure to improve system availability, reliability, and integrity. Examples of project initiatives include the following: 1) Replace aging servers and related software/system applications. 2) Implementation of Enterprise Backup for data archival, backup, and recovery. 3) Upgrade of Active Directory which is essential to storing and organizing data on the network. 4) Deployment of Citrix solution to instantly deliver applications to users regardless of location.

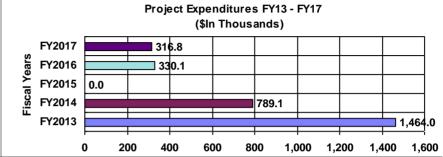
### **Operating Budget Impact**

These costs are for the Maintenance/Technical Support for Server, Network, and Data communication hardware and software.

Operating Budget Impact Summary Cash Flows

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
450,000	450,000	450,000

# 31616 Arts Center Roof Rehab



### **Project Scope**

This project provides for the following:

1) Roofing: Roofing at Lombardy Way entry roof and the Bus Canopy roof, remove the existing roof down to the structure and replace with built-up roof. 2) Architectural: Prep and repaint underside of bus canopy roof. 3) Electrical: Remove conduit and cable from existing roof and run new conduit exposed on ceiling of bus canopy. Replace missing and broken light fixtures. Remove lightning protection system for roof rehabilitation and re-install upon completion of work. Reroute conduit from roof for PA and CCTV systems. 4) Structural: Repair cracks with epoxy ejection; include allowance for replacing failed metal roof deck. 5) Asbestos: Remove lead base paint from ceiling of bus canopy roof prior to painting.

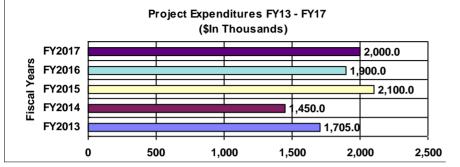
### **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0



### 31624 ERP/EAM System



### **Project Scope**

This project provides for the following:

1) Implement Oracle Recruitment application - Phase 2; 2) Implement Oracle Self Service for Employees and Managers; 3) Implement Oracle Time and Labor; 4) Implement Oracle applications such as Lease Management, Activity Based Costing, Learning, and Supplier and 5) FMLA Implementation.

### **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

Operating Budget Impact Summary Cash Flows

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0

### Project Expenditures FY13 - FY17 (\$In Thousands) FY2017 2.500.0 Fiscal Years FY2016 500.0

1.061.0

1.575.0

1,500

1.801.1

2,000

2,500

3,000

31626 Upgr Aging Equipment - Desktop

500

### **Project Scope**

FY2015

FY2014

FY2013

0

The scope of this project is to replace or upgrade aging or failing enduser computing equipment, desktop software, and desktop operating system software for desktop and laptop users throughout the authority. Examples of replacement equipment include the following: 1. Personal computers 2. Laptops 3. Desktop Printers 4. Monitors 5. Spare parts, such as computer memory, hard disks, power adaptors, cables, docking stations, keyboards, mice, etc.

1,000

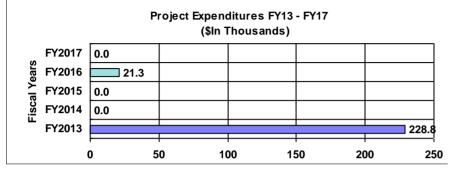
### **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0



### 31643 CNG Facility at Perry Blvd



### **Project Scope**

This project will install a fourth CNG compressor at the Perry Boulevard bus facility and perform repairs to CNG compressors and perform a vibration analysis for future repairs.

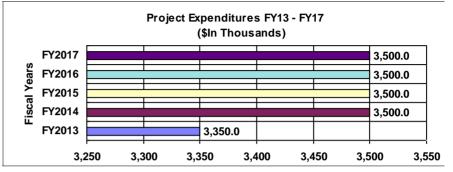
### **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

Operating Budget Impact Summary Cash Flows

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0

### 31644 Can Tm Pg (100% Fedl/Non-ARRA)



### **Project Scope**

This project specifically addresses both MARTA's security plan and regional strategies in that each plan identifies the implementation of training specific to terrorist activity as a goal. It addresses that goal by providing training that will increase the proactive capabilities of the Authority to prevent, detect, and respond to possible terrorist activity. This project will continue to provide critical support for the training program MARTA has initiated with previous grant funds, both in-house and off-site as well as supplemental training for MARTA's canine and Explosive Ordinance Division (EOD) programs.

### **Operating Budget Impact**

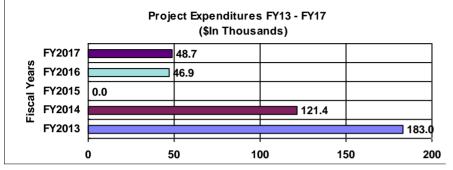
This project has been reviewed and there are no additional operating costs.

Operating Budget Impact Summary Cash Flows

FY2013 (\$)FY2014 (\$)FY2015 (\$)000



### 31651 Replace UPS Systems



### **Project Scope**

This project will provide and install new UPS equipment, batteries, and mechanical cooling systems in train control and battery rooms while removing and disposing of the existing non-functional equipment. Where possible, the UPS equipment for the auxiliary rooms and the train control rooms will be combined to minimize the need for new equipment. Provide automatic transfer switches, disconnect switches, and the conduit, cabling, and rewiring required to ensure dual power feeds. Provide load shedding equipment for locations where the ATC and auxiliary power UPS are combined.

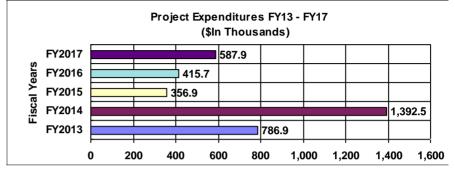
### **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

Operating Budget Impact Summary Cash Flows

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0

### 31662 Structural Rehabilitation



### **Project Scope**

This project will provide surface preparation and structural steel coating of the MARTA bridge over I-20. Under two separate contracts the project improved the drainage at several bridge abutments on the East-West (Blue-Green) line, North-North East (Red, Yellow) line; retrofitted the grout pockets within the decks of several aerial structures on the East (Blue) line, the South (Red-Yellow) line, the North-East (Yellow) line. The latter two contracts are in closeout.

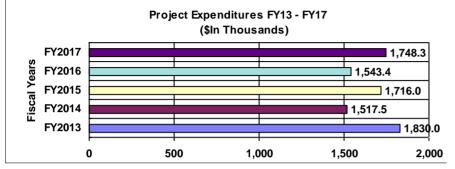
### **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0



### 31664 Replace Criticl Station Assets



### **Project Scope**

The scope of this project is to rehabilitate or replace facility infrastructure at MARTA's rail stations. This first phase of a two-phase station rehabilitation program will include rehabilitating or replacing station sidewalks and flooring; replacing station platform safety warning strips, signage, and artwork; installing new windscreen enclosures; replacing skylights; replacing lighting, fire alarm, and drainage systems; and rehabilitating handrail structures. This work will be performed at the King Memorial, Garnett, West End, Oakland City, East Point, College Park, Five Points, Brookhaven, Lindbergh, and North Springs rail stations.

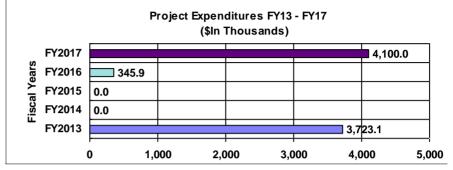
### **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

Operating Budget Impact Summary Cash Flows

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0

### 31669 Bus Midlife Overhaul



### **Project Scope**

This project provides for the rehabilitation of the buses that have entered into their 6th year of service and/or have accumulated 250,000 to 300,000 miles for continued service to the authority. This project also includes the conversion of buses during midlife-overhaul to use the EMP.

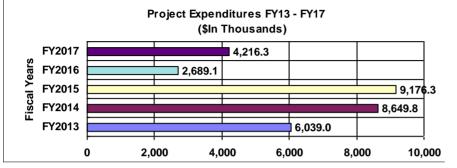
### **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0



### 31672 Hamilton Bus Facility



#### **Project Scope**

This project provides for capital improvements to the Hamilton Boulevard Bus Operations and Maintenance Facility to improve on-site fueling, bus cleaning, fare collection, staging, and maintenance of buses. Design, construction, and start up of a new Industrial Wastewater Treatment Plant (IWTP).

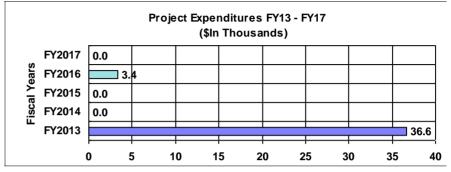
### **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

Operating Budget Impact Summary Cash Flows

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0

### 31683 Auxiliary Power Switch Gear



### **Project Scope**

The scope of this project is to replace aging (~30 year old) auxiliary power substation switchgear and transformer at the Arts Center Station. This project shall serve as a pilot for future auxiliary power equipment replacements.

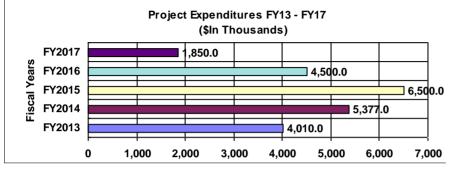
### **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0



### 31684 Voice Com Infrastructure



### **Project Scope**

The scope of this project is to replace an aging and substandard voice communications system with a system that will utilize IP Telephony, also known as, Voice over Internet Protocol (VoIP) throughout the Authority. MARTA's existing telephone system is two decades old and has past its life expectancy. The system communicates over outdated infrastructure and contains components that are no longer manufactured.

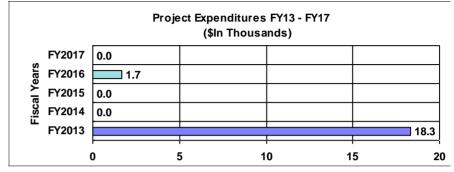
### **Operating Budget Impact**

These costs are for training and Cisco Maintenance/Technical Support for Network and Data communication harware and software (Includes VoIP phones).

Operating Budget Impact Summary Cash Flows

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
407,416	633,410	633,410

### 31686 Stonecrest Parking



### **Project Scope**

The scope includes construction of the intersection at Mall Parkway and Stonecrest Promenade and the construction of Stonecrest Promenade to the rear property line of Zaxby's. This allows the Authority to meet contractual commitments with the owners.

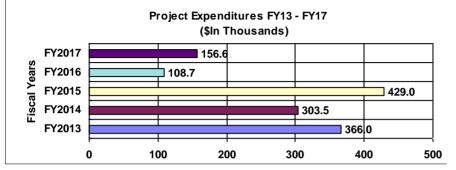
#### **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0



### 31687 Repl Impedance Bonds Ph 1



### **Project Scope**

This project is the first phase of a two-phase program to replace 578 mainline audio frequency track circuit impedance bonds, compatible with the Alstom audio frequency track circuit dual module.

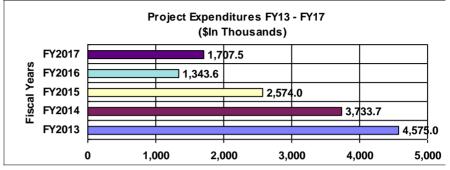
### **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

Operating Budget Impact Summary Cash Flows

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0

### 31690 Loops/Interlockings Phs 2 & 3



### **Project Scope**

This project provides for the replacement of interlocking audio frequency track circuit and loop wayside equipment with AC Track Circuit design on the East, West, and Northeast Rail Lines at 8 mainline interlocking locations. In addition, this project will install Train Alert Lights on the North and Northeast Rail Lines at 8 locations. The AC Track Circuit design is a safer and more reliable type of train detection track circuit compared to the original audio frequency design.

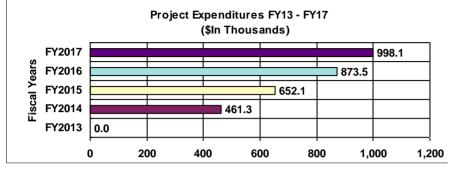
### **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0



### 31691 LCARE CQ312 42-Month Cycle



### **Project Scope**

Life Cycle Asset Reliability Enhancement (LCARE) Program for Rail Cars is a railcar component rebuild/replacement program that features preplanned and scheduled work at 42-months, 60-months, and 84-months intervals in addition to a mid-life overhaul.

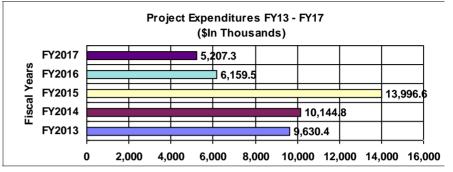
### **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

Operating Budget Impact Summary Cash Flows

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0

### 31698 Fire Protection Systems Upgrade



### **Project Scope**

This project will upgrade the fire detection, suppression and notification systems, located within 105 Authority facilities, to be in compliance with all current governing codes and laws. Each facility will be individually controlled by an intelligent Fire Alarm Control Panel (FACP) with built-in self-diagnostic and reporting capabilities. All FACP s will communicate to a central monitoring station located at the Police Communication Center and a backup station located at the Rail Services Control Center.

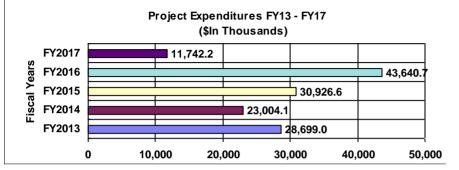
### **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0



### 31703 Train Control Systems Upgrade



### **Project Scope**

This project seeks to acquire technology components and professional services to implement an upgrade to the current Train Control and SCADA Systems. In addition this project will integrate the various elements of the Train Control into one single platform for ease of use, efficiency and eliminate clutter in the control center. The Train Control & SCADA System Upgrade project will create a single integrated platform that directs the movements of all trains, controls third rail power, and monitors other auxiliary functions. This system will be a direct replacement for two independent systems (TC & S&C) that currently reside in the RSCC.

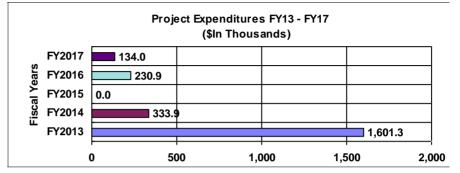
### **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

Operating Budget Impact Summary Cash Flows

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0

### 31705 Emergency Trip Sts Gr 2: South



### **Project Scope**

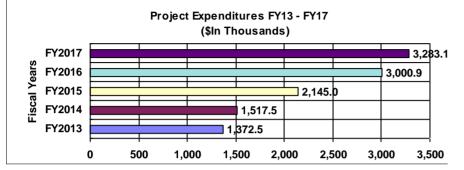
This project provides for the procurement and installation of new emergency trip stations, cabling and emergency telephone wiring at all locations along the South Rail Line.

### **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0

### 31707 Tunnel Lighting



### **Project Scope**

The scope of this project is to upgrade lighting throughout MARTA System wide Tunnels. This change will replace MARTA's original installed fixtures of High Pressure Sodium (Yellow/Orange light). Fluorescent, and LED fixtures will be used along with new lighting technology to achieve the NFPA 130 required lighting levels for the tunnels. The lighting will improve the egress for emergency evacuation and to assist with track maintenance conditions. Signage within the tunnels will be replaced and updated to meet the NFPA 130 code requirements. All Emergency Exits will have increased lighting for emergency evacuation and renovated if needed.

### **Operating Budget Impact**

The yearly impact is comprised of:

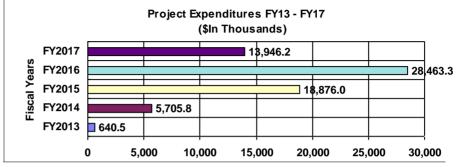
Salaries & Wages: \$325,000 for (5) additional employees due to amount of fixtures increasing from 2400 to 4800

Materials & Supplies: \$9,870 due to the cost to replace the LED fixture selected for the Tunnel Light Project.

Operating Budget Impact Summary Cash Flows

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
334,870	334,870	334,870

### 31709 Audio Visual Information System (AVIS)



### **Project Scope**

The scope of this project is to provide and install an Audio Visual Information System (AVIS) front-end application program, capable of generating/distributing synchronized audible and text messages. AVIS will initially communicate information to passengers in the transit stations, but will be eventually expanded to all MARTA facilities. AVIS will be designed to remotely report intelligent maintenance & performance criteria.

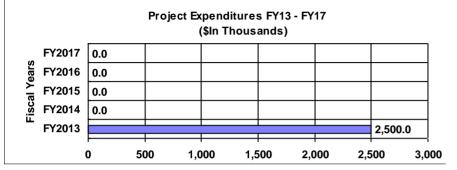
### **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0



### 31717 Clifton Corridor AA



### **Project Scope**

MARTA in coordination with the Clifton Corridor Transportation Management Association (CCTMA) is conducting an Alternatives Analysis (AA) for the Clifton Corridor. The Clifton Corridor AA is designed to capitalize upon the previous work completed in the Corridor with the objective of preparing a transit project for formal entry into the Federal Transit Administration (FTA) project development process.

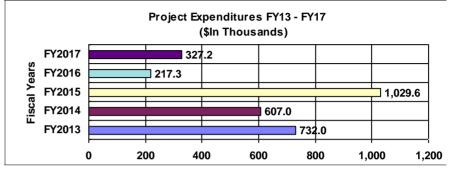
### **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

Operating Budget Impact Summary Cash Flows

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0

### 31724 Renovate Operating Facilities



### **Project Scope**

The scope of this project is to renovate the operating facilities. The work will be broken down in phases and all upgrades will encompass the rehabilitation of the interior and exterior spaces within the maintenance and support areas, specifically dealing with employee areas for 8 operating facilities.

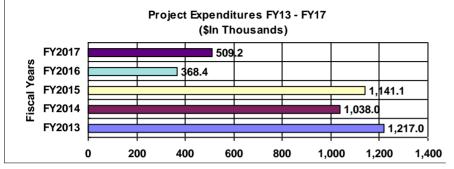
### **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0



### 31726 LCARE CQ311 42-Month Cycle



### **Project Scope**

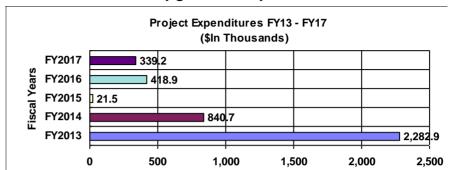
Life Cycle Asset Reliability Enhancement (LCARE) Program for Rail Cars is a railcar component rebuild/replacement program that features preplanned and scheduled work at 42-months, 60-months, and 84-months intervals in addition to a mid-life overhaul.

### **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

Operating Budget Impact Summary Cash Flows

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0



### 31732 Paint Booth Upgrade & Replace

### **Project Scope**

The scope of this project is to replace four existing 60' paint booths with two new 80' downdraft booths sized for articulated buses, replace two existing 50' booths with two new 60' downdraft booths, relocate existing paint mixing area and enlarge the paint storage area, renovate and upgrade the vehicle wash and vehicle prep areas.

### **Operating Budget Impact**

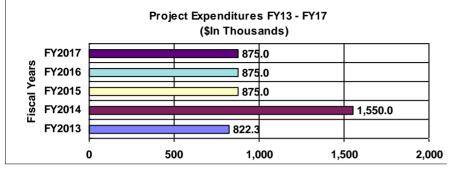
This project has been reviewed and there are no additional operating costs.

Operating Budget Impact Summary Cash Flows
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FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0



### 31733 HQ Data Center Rehabilitation



### **Project Scope**

This project seeks to provide an interim stopgap solution to address ongoing data center challenges and issues. The scope includes reconfiguring the 5th floor data center to adequately control climate, as well as, providing additional electrical power. Technology is proposing to perform the following:

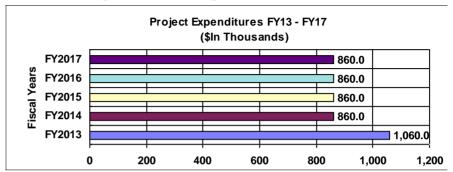
1. Build out and construct room to store UPS units for compliance to safety codes 2. Upgrade electrical equipment 3. Upgrade fire protection system 4. Install backup generator.

### **Operating Budget Impact**

These costs are for maintaining the Datacenter infrastructure equipment such as CRAC units, etc.

Operating Budget Impact Summary Cash Flows

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
26,745	26,745	0



### 31735 Configuration Management

### **Project Scope**

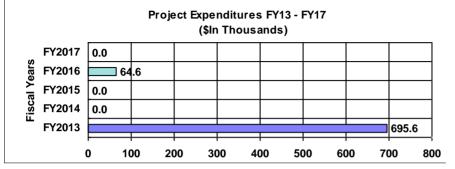
This project will provide for the configuration management of MARTA's fixed and operating assets, infrastructure and rolling stock. It will be conducted in two phases; Phase 1 - Planning; Phase 2 - Implementation. Planning would include gathering information, hardware and software assessment, reviewing with project sponsors and incorporating their configuration needs. Implementation would include setting up all procedures, updating/ acquiring new hardware/software and updating/revising documents. It also includes incorporating documents into electronic format, training the Configuration Management staff for use of the software. In addition to training the end users and technical staff for the use of the Curator system.

### **Operating Budget Impact**

Operating Budget Impact Summary Cash Flows FY2013 (\$) FY2014 (\$) FY2015 (\$)



#### 31738 Asset Management Program



#### **Project Scope**

The objective of this project is to perform a comprehensive physical inventory of all MARTA's assets to determine their nature and quantity, assess a condition rating, their remaining useful lives, and implement a central database or systematic program to utilize for future requirements. Several components will be analyzed to ensure that existing information is consistent, accurate and in accordance with guidelines established by MARTA.

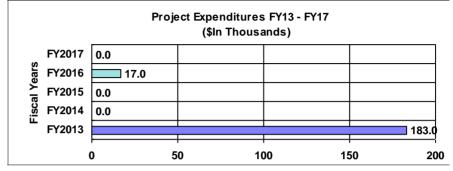
### **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

Operating Budget Impact Summary Cash Flows

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0

### 31739 Decatur Tunnel Remediation



### **Project Scope**

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This project will evaluate the Authority's current railcar wheel conditions, wheel/wheel interface equipment maintenance practices, and suspension application, to determine what car-borne improvements can be implemented to reduce the vibration and noise transmitted from passing MARTA trains to residences along Sycamore Street near Decatur Station.

### **Operating Budget Impact**

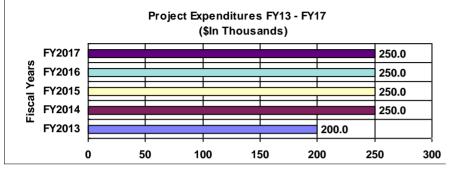
This project has been reviewed and there are no additional operating costs.

Operating Budge	et Impact Summar	y Cash Flows
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FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0



### 31741 Environmental Greening Init.



### **Project Scope**

The Environmental Greening initiative will incorporate a number of strategic efforts as approved by the Board since October 2008 as follows: 1) Seek alternative financing for alternative energy projects through grant possibilities; 2) Establish groundwork necessary for the implementation of the Environmental Management System; 3) Establish internal and public education and outreach programs for established initiatives; 4) Establish and prioritize green initiatives; 5) Fund sustainability consultants with MATT- SL King Contract and 6) fund the ongoing maintenance and service of the photovoltaic panels at Laredo Bus Facility. All these listed efforts continue to establish and meet the APTA commitment initiatives and establish measurable goals. MARTA will be striving to reach APTA's Silver status from "Entry" level as this program continues to move forward.

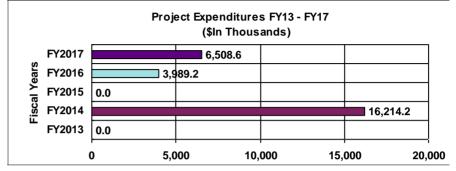
### **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

Operating Budget Impact Summary Cash Flows

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0

### 31748 FY14 Bus Procurement



### **Project Scope**

This is an on-going program to replace buses per the guidelines established by the Federal Transportation Administration to meet the peak service requirements of the Authority. This program is evaluated on an annual basis and is directly related to the fleet age, fleet composition based on bus type (diesel or CNG) and bus size (30', 35' or 40' or 60') and changing EPA emission standards. Expenditures under this program are deemed critical to the services provided by the Authority and to support the efficient operation of the Authority's bus fleet. This particular project is for FY13 Procurement.

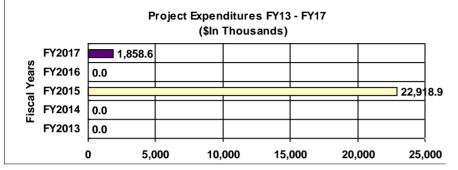
#### **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0



### 31749 FY15 Bus Procurement



### **Project Scope**

This is an on-going program to replace buses per the guidelines established by the Federal Transportation Administration to meet the peak service requirements of the Authority. This program is evaluated on an annual basis and is directly related to the fleet age, fleet composition based on bus type (diesel or CNG) and bus size (30', 35' or 40' or 60') and changing EPA emission standards. Expenditures under this program are deemed critical to the services provided by the Authority and to support the efficient operation of the Authority's bus fleet. This particular project is for FY13 Procurement.

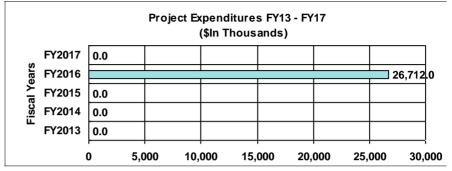
### **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

Operating Budget Impact Summary Cash Flows

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0

### 31750 FY16 Bus Procurement



### **Project Scope**

This is an on-going program to replace buses per the guidelines established by the Federal Transportation Administration to meet the peak service requirements of the Authority. This program is evaluated on an annual basis and is directly related to the fleet age, fleet composition based on bus type (diesel or CNG) and bus size (30', 35' or 40' or 60') and changing EPA emission standards. Expenditures under this program are deemed critical to the services provided by the Authority and to support the efficient operation of the Authority's bus fleet. This particular project is for FY13 Procurement.

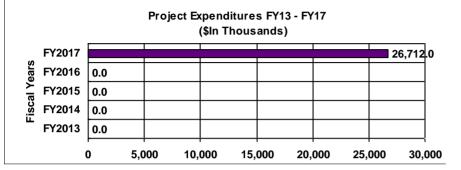
### **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

Operating Budget	Impact Summary	v Cash Flows
FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0



### 31751 FY17 Bus Procurement



### **Project Scope**

This is an on-going program to replace buses per the guidelines established by the Federal Transportation Administration to meet the peak service requirements of the Authority. This program is evaluated on an annual basis and is directly related to the fleet age, fleet composition based on bus type (diesel or CNG) and bus size (30', 35' or 40' or 60') and changing EPA emission standards. Expenditures under this program are deemed critical to the services provided by the Authority and to support the efficient operation of the Authority's bus fleet. This particular project is for FY13 Procurement.

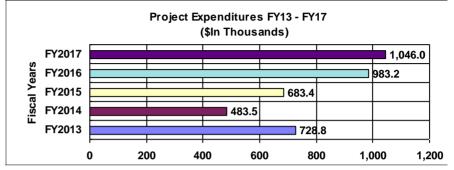
### **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

Operating Budget Impact Summary Cash Flows

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0

### 31758 LCARE CQ312 60-Month Cycle



### **Project Scope**

Life Cycle Asset Reliability Enhancement (LCARE) Program for Rail Cars is a railcar component rebuild/replacement program that features preplanned and scheduled work at 42-months, 60-months, and 84-months intervals in addition to a mid-life overhaul.

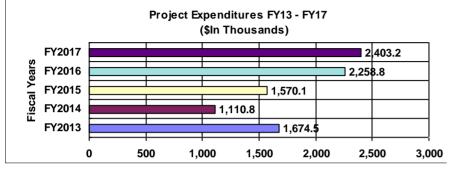
#### **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0



### 31759 LCARE CQ312 84-Month Cycle



### **Project Scope**

Life Cycle Asset Reliability Enhancement (LCARE) Program for Rail Cars is a railcar component rebuild/replacement program that features preplanned and scheduled work at 42-months, 60-months, and 84-months intervals in addition to a mid-life overhaul.

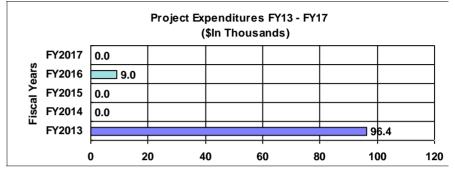
### **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

Operating Budget Impact Summary Cash Flows

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0

### 31810 CN915 & CE530 Girder



### **Project Scope**

This project will provide for strengthening of end girders on the Chamblee-Doraville aerial structure on the North-East (Yellow) line and on the Avondale Yard aerial structure on the East (Blue) line; erosion mitigation for the slope of the Chamblee-Doraville aerial; and pier protection for the Chamblee-Doraville aerial.

### **Operating Budget Impact**

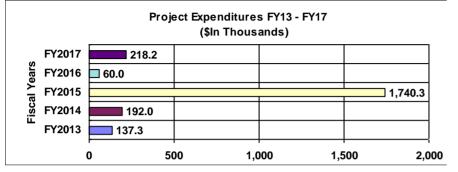
This project has been reviewed and there are no additional operating costs.

Operating Budget Impact Summary Cash Flows
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FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0



### 31811 Girder Grout & Seal



### **Project Scope**

This project will address crack formation and water infiltration within the post-tensioned end anchorages and along the post-tension cable profiles of several track girders on the East (Blue) and South (Red-Yellow) lines, and water seepage through the joints of the segmental aerial structure on the South (Yellow- Red) line, south of West End Station.

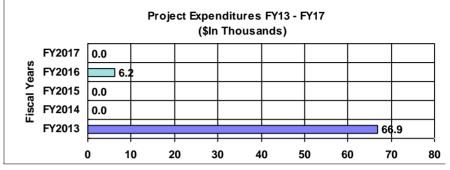
### **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

Operating Budget Impact Summary Cash Flows

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0

#### 31812 West Lake TCR Waterproofing and Renovations



### **Project Scope**

The scope of this project is to waterproof the train control rooms (TCR) at West Lake Station and at GA 400 Toll Plaza. The detailed scope includes: removal of the existing pavers and lightweight fill over the West Lake TCR, epoxy injection of the cracks within the roof slab, installation of a drainage membrane above the slab and a new concrete walking surface, and improvement of the drainage along the walls at West Lake.

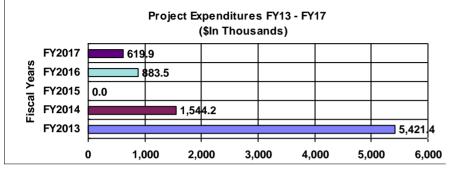
### **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0



### 31813 At-Grade Track Slab Rehab



### **Project Scope**

The scope of this project is to strengthen track slab supporting structures and restore the track profile at several at-grade MARTA structures. The detailed scope of work will include slab jacking, rail replacement, and drainage improvement of the track slab supporting structure.

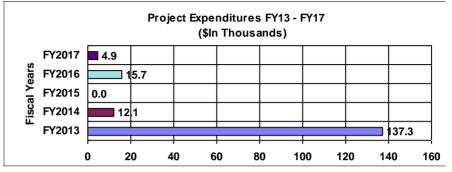
### **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

Operating Budget Impact Summary Cash Flows

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0

### 31832 Procurement of Add'l Fasteners



### **Project Scope**

This project procures and replaces 10,000 direct fixation rail fasteners on the North, East and West line. This particular project is for Additional Fastener Procurement.

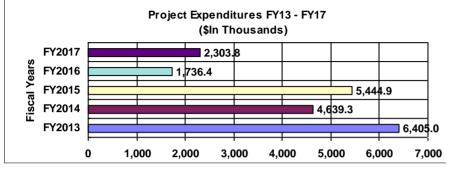
### **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0



### 31833 Rpl Running Rail & Yrd Sw Ties



### **Project Scope**

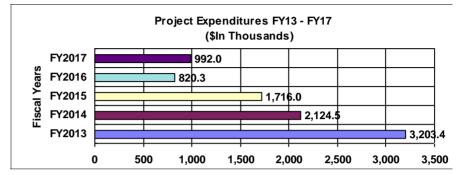
This project replaces running rail at 51 curves and performs rail grinding throughout the MARTA system. Additionally, the project consists of replacing switch ties in turnouts and replacing H-10 rail fasteners with F-20RO fasteners at Avondale and South Yards. Renovations of pedestrian and vehicle grade crossings will occur at Avondale Yard. Two of the vehicle crossings will be upgraded to hi-rail access. The underdrain system in the Avondale Yard Throat area will be cleaned and inspected. Contact rails will also be installed at Avondale and South Yards in an effort to reduce gaps and prevent power loss of trains.

### **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

Operating Budget Impact Summary Cash Flows

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0



### 31840 AF Track Circuit Modules

### **Project Scope**

The project will include a procurement contract for 575 audio frequency dual track circuit modules as well as the labor cost for MARTA personnel to remove and exchange the modules. This equipment is located in train control rooms. The MARTA east/west line incorporates 275 of the modules. This line was first converted to the revised impedance bond in 1994, and will be the first priority. The MARTA northeast/south line incorporates 300 of the modules and will be the second priority. The replacement work will have minimal impact on track allocation. The project will require a sole source procurement contract to provide new audio frequency dual track circuit modules to replace the old obsolete single track circuit modules.

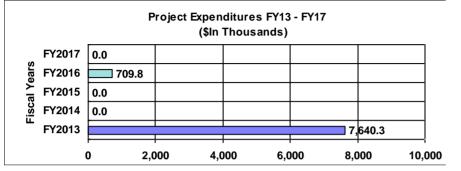
### **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0



### 31887 FY13 Paratransit Vans



### **Project Scope**

The scope of this project is to replace aging Mobility fleet.

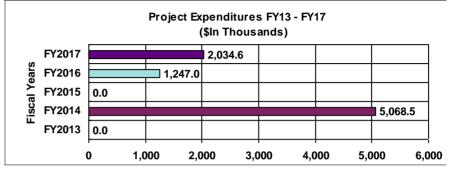
### **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

Operating Budget Impact Summary Cash Flows

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0

### 31888 FY14 Paratransit Vans



### **Project Scope**

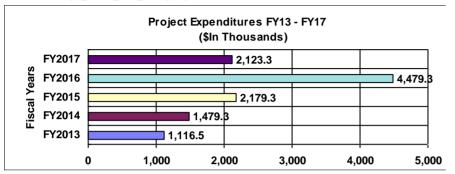
The scope of this project is to replace aging Mobility fleet.

### **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0





### 31893 Upgr Aging Equipment - Network

#### **Project Scope**

This project proposes to identify, upgrade, and replace aging, failing, or out-dated network equipment in the Authority to ensure that the network infrastructure continues to keep pace with technology and remain in a state of good repair. A comprehensive upgrade of aging and failing equipment will be performed during the appropriate lifecycle. Between the comprehensive upgrades, a effort will be instigated to sustain MARTA's baseline network infrastructure as technology advances and user needs evolve. It is designed to preserve and enhance network equipment reliability by replacing components before they actually fail or when a failure occurs.

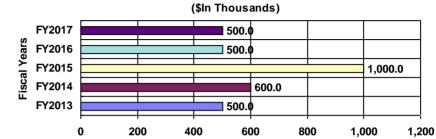
### **Operating Budget Impact**

The annual costs are for Cisco Maintenance/Technical Support for Network and Data communication hardware and software.

Operating Budget Impact Summary Cash Flows

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
41,860	41,860	0





### **Project Scope**

The scope of this investment continues the efforts of the Authority to meet the implementation goals of the National Infrastructure Protection Plan through the installation of measures to help prevent and protect critical transportation infrastructure against potential terrorist activities. The target capabilities addressed by this project are critical infrastructure protection and risk management. Specifically, this includes the installation and/or upgrading of gates, fencing and access control card readers.

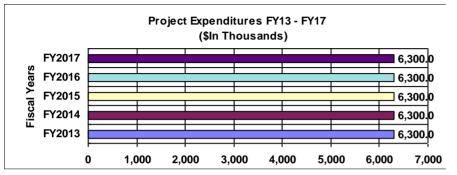
### **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

Operating	Budget	Impact	Summary	Cash Flows	;
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FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0





### 31904 Research & Analysis Planning

### **Project Scope**

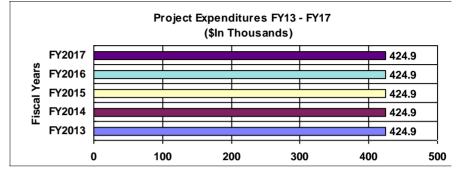
The scope of this project is to compensate MARTA for staff support costs resulting from on-going transit planning projects identified under the Annual Unified Planning Work Program for the Atlanta Metropolitan Transportation Planning Area. Work program includes long and short-range planning activities, regional planning and other special projects. The Office is responsible for conducting quantitative and qualitative studies on issues that affect all aspects of the transit experience. R&A also collects and analyzes passenger and revenue information data to assess system service levels and performance.

### **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

Operating Budget Impact Summary Cash Flows

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0



### 31905 Mystery Rider Prgm Planning

### **Project Scope**

The scope of this project is to compensate MARTA for staff support costs resulting from on-going transit planning projects identified under the Annual Unified Planning Work Program for the Atlanta Metropolitan Transportation Planning Area. Work program includes long and short-range planning activities, regional planning and other special projects. Additionally, activities under this scope include conceptual and initial planning for other Authority-sponsored planning initiatives such as updates of the rail station patronage forecasts/mode of access analysis, the bus stop inventory, Alternative Fare Strategy analysis, Expansion Strategy development and other regional planning activities related to positioning MARTA favorably.

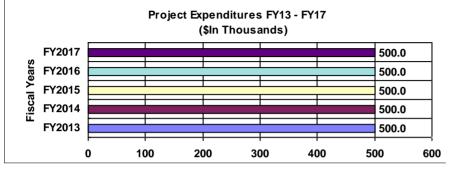
### **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0



### 31906 Strat Performance Planning



### **Project Scope**

This project supports core functions of Performance Management, Performance Reporting and Strategic Planning mandated by FTA, as well as consistently and strongly encouraged by GFAO audits of MARTA. It encompasses the collection, analysis and submission of NTD data; development and implementation of MARTA's performance management process and providing timely, accurate and actionable business intelligence that enables the Authority's senior management to effectively and efficiently improve performance in line with MARTA's strategic direction.

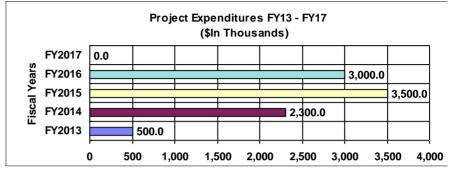
### **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

Operating Budget Impact Summary Cash Flows

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0

### 31912 I-20 East Project Development



### **Project Scope**

This project calls for the completion of the preliminary engineering and environmental assessment for the I-20 East Corridor.

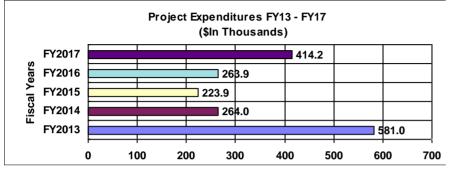
### **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0



### 31918 Service vehicles for Police



### **Project Scope**

The scope of this project is to purchase replacement vehicles for Police services that have met the Authority's criteria of 100,000 miles.

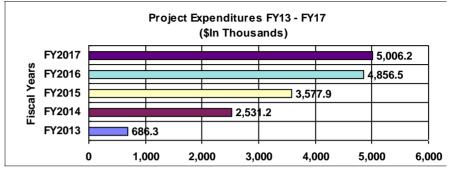
### **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

Operating Budget Impact Summary Cash Flows

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0

### 31927 Elevator Rehabilitation



### **Project Scope**

The goal of this project is to develop a system-wide elevator modernization program. We will be utilizing available and unplanned maintenance data from the Office of Vertical Transportation, which will be combined with elevator condition inspection and evaluation information from an independent consultant, including code and ADA compliance items, to determine a recommended system-wide rehabilitation/replacement program. A specification will be developed to be placed out for public bid.

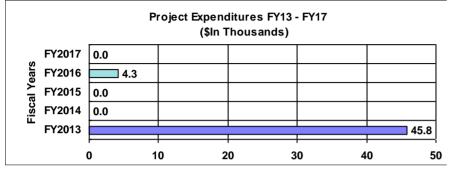
### **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0



### 31932 ATC - Wayside - Signals



### **Project Scope**

This project provides for replacement of existing train control Wayside Signal LED (light emitting diodes) modules that have reached the end of their 10 year useful life. This project includes procurement and installation for approximately 1000 wayside signals.

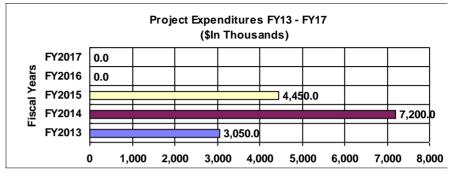
### **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

Operating Budget Impact Summary Cash Flows

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0

### 31936 CCTV System Expansion



### **Project Scope**

The scope of this project is to expand the CCTV infrastructure to all facilities with existing CCTV functionality, migrate 345 CCTV cameras from silo systems to the Omnicast CCTV System, add 256 cameras to the Omnicast CCTV System, implement a new redundant Storage Array Network (SAN) to handle the additional 601 (345 + 256) cameras and up to 2000 future cameras, implement a wireless network system (WiFi) in bus and rail yards to support the Vehicle Security Cameras Project

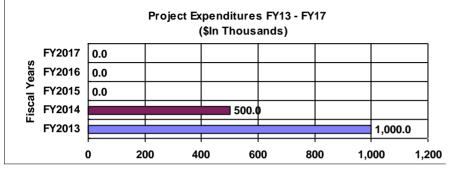
### **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0



#### 31939 Security Training & Awareness



### **Project Scope**

This project is for training activities related to security and emergency management specific to MARTA Police Services and also Authority-wide. This project specifically addresses the TSGP FY09-11 project effectiveness grouping that includes the following training: 1)Targeted counter terrorism training for key front-line staff - This investment includes security awareness and behavior recognition training courses; 2)NIMS 300/400 and other position specific NIMS training (i.e. Incident Management Team Training) is included and 3)Transit Explosives/Incident Management Courses related to the DHS 15 over arching scenarios. It also addresses both MARTA's security plan and regional strategies in that each plan identifies the implementation of training specific to terrorist activity as a goal.

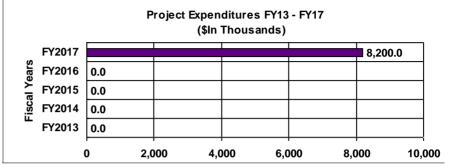
### **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

Operating Budget Impact Summary Cash Flows

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0

### 31950 FY20 Paratransit Vans



### **Project Scope**

The scope of this project is to replace aging Mobility fleet.

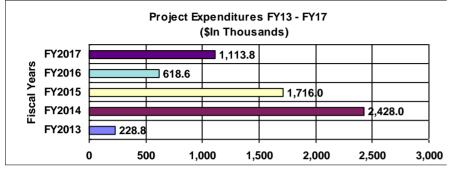
### **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0



#### 31956 Train Wash Replacement



#### **Project Scope**

This project involves capital improvements to the existing Avondale Yard and Armour Yard for providing train wash units at each location based upon train wash needs to be identified in the planning phase. The following are potential considerations at these locations: Avondale: 1) Review and determine status of existing train wash enclosure; 2) Replace train wash system in its general current location Armour Yard; 3) Remove/reconfigure existing train wash system in its existing location Determine, based on scope, the most expedient project delivery method.

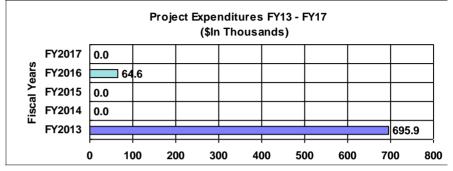
#### **Operating Budget Impact**

The annual costs cover the maintenance of the new system.

Operating Budget Impact Summary Cash Flows

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
83,000	108,000	108,000

#### 31959 Door Safety Interlock



#### **Project Scope**

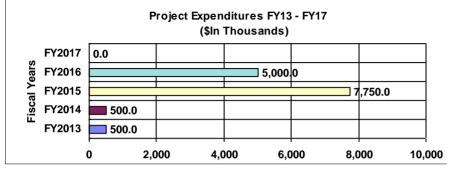
The scope of this project is to provide the necessary track equipment to allow rail cars to stop at precise predetermined points along the platform in each rail station and to prevent the unintentional opening of doors on the wrong side of the train while at the platform.

#### **Operating Budget Impact**

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
20,000	20,000	0



#### 31960 Implement Variable-Based Fares



#### **Project Scope**

This project includes the migration from a MARTA flat fare structured system to a multi-modal, variable-based fare system. Alternatives include: Fixed Zone, Floating Zone, District Based, Distance Based (stop to stop), and (station to station), Time Based, Services Based, Land/Use Trip, and Generator Based.

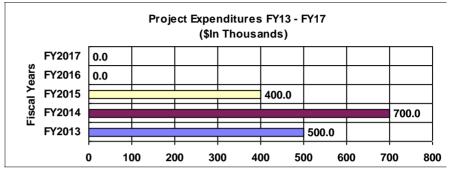
## **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

Operating Budget Impact Summary Cash Flows

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0

#### 31963 Rail Station Concessions



## **Project Scope**

This project will generate sustainable retail revenue streams through the strategic development of prioritized retail concepts. Retail concessions will be implemented through a phased approach of which the initial phase, Phase I (beverage vending) was successfully launched in rail stations in October of 2010. The next phase, Phase II is currently under development with an initial occupancy date of December of 2012. Due to varying factors unrelated to the concessions program, initial occupancy dates for Food, Beverage and Specialty Retail have been extended until December of 2012. Final occupancy is expected to be completed by September of 2014 (dates are estimated).

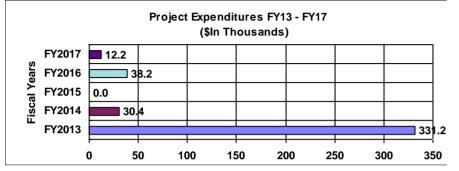
#### **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0



#### 31964 Travel Training



#### **Project Scope**

The scope of this project is to develop a travel training program that will expand the mobility options for its conditionally eligible Mobility customers with disabilities through hands on instruction how to ride buses and trains for trips that are not ADA eligible. Phase I - Development of Program and Infrastructure and collateral materials to

support the goals of Travel Training. Phase II - Implementation of Program to instruct 200 conditionally eligible customers to utilize MARTA's accessible bus and train service

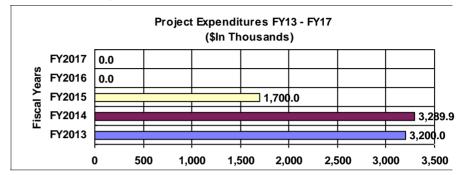
through education and hands on orientations and individual instruction.

## **Operating Budget Impact**

At a cost of approximately \$31 per trip, transitioning some percentage as modest as 5% annualy, equates to 22,000 trips. The impact to the operating budget will realize a savings of approximately \$688,200.

Operating Budget Impact Summary Cash Flows

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
-688,200	-688,200	-688,200



#### 31965 Interoperable Communications

## **Project Scope**

This project will reprogram and add capabilities to the MARTA radio system to enable continued interoperable communications with other emergency responders in and around the MARTA service area in the event of a terrorist incident. This project will not replace the radios currently in use by MARTA; this is a technology modification to existing radios and an enhancement to the radio communication support system due to planned obsolescence by the vendor. The request includes the reprogramming of all police radios, procurement of SmartX Controller and Motorola Gold Elite Gateway or the equivalent core equipment and configuration , and the associated system infrastructure (i.e. fiber optics), engineering, integration, and training for this equipment.

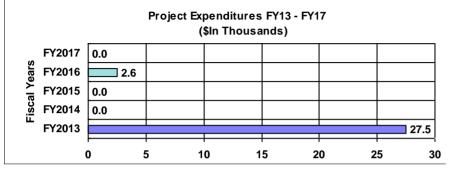
## **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0



#### 31967 Laredo Facility Solar Canopies



#### **Project Scope**

The scope of this project is to provide canopies with integrated grid tied photovoltaic cells to be erected at the bus storage area of Laredo. LED lights will be installed in the underside of the structure to provide ample light for safety and maintenance.

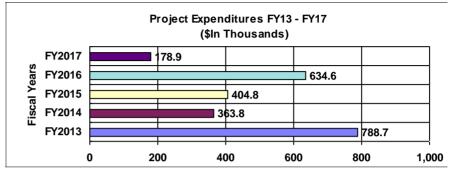
#### **Operating Budget Impact**

Energy cost savings are \$107,835 per year.

Operating Budget Impact Summary Cash Flows

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
-107,835	-107,835	-107,835

#### 31968 RSCC Stabilization



#### **Project Scope**

This project was created to assess the current state of the entire Automatic Train Control (ATC) and SCADA environments at RSCC. The program includes multiple related projects that simultaneously stabilize the current Train Control and Supervisory & Control systems through repair and replacement while seeking sustainable long term solutions until implementation of the Train Control and Supervisory & Control and Data Acquisition (SCADA) System Upgrade Project (31703).

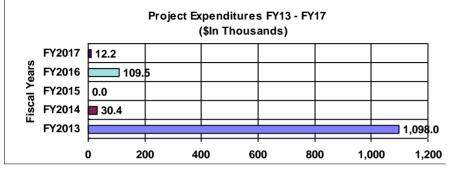
#### **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0



## 31969 Lighting Controls Upgrade



#### **Project Scope**

The purpose of the project is to upgrade the station Lighting controls for thirty-eight Rail Station.

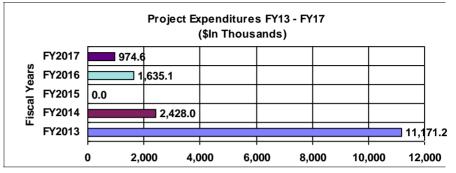
## **Operating Budget Impact**

The savings result from less maintenance, extending the life of the lamps, less energy usage and less manpower hours.

Operating Budget Impact Summary Cash Flows

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
-942,750	-942,750	-942,750

## 31970 Integrated Operations Center



## **Project Scope**

The scope of this project is to prepare a new space suitable to house Rail Services Control Center, Bus Control Center, Police Communications Center, and an Emergency Operations Center in one integrated facility. This facility will include the control center theater, staff offices, training space, computer equipment and maintenance rooms, and all communications and train control equipment for the new Train Control Systems planned under the upgrade (TCSU) program. This facility will be developed in conjunction with Project 31703 - Train Control & SCADA Systems Upgrade (TCSU).

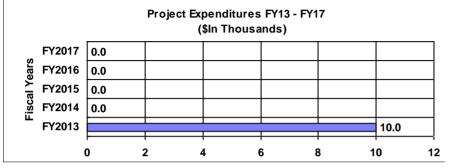
## **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

Operating Budget I	Impact Summary	v Cash Flows
FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0



#### 31971 Canine Team Pg (ARRA Capital)



#### **Project Scope**

This project specifically addresses both MARTA's security plan and regional strategies in that each document identifies the implementation of programs specific to the prevention of terrorist activity as a goal. The scope of this project includes the acquisition of two (2) additional canine teams and all associated expenses as eligible within the FY 2009 TSGP ARRA guidelines. These eligible expenses include the equipment to initially outfit the canine teams and support for the team training and operations. MARTA currently has eleven (11) operational canine teams. These teams primarily patrol the MARTA rail system and the Airport as requested. The canine teams may be utilized for the bus system as needs are identified. Additionally, the teams are deployed as requested within the Atlanta urban area.

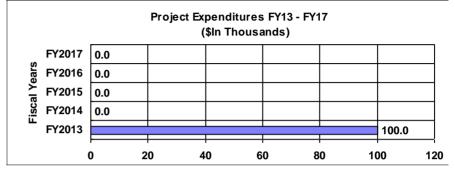
## **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

Operating Budget Impact Summary Cash Flows

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0

## 31972 Canine Team Pg (ARRA Planning)



## **Project Scope**

This project specifically addresses both MARTA's security plan and regional strategies in that each document identifies the implementation of programs specific to the prevention of terrorist activity as a goal. This project is funded under the FY 2009 Transit Security Grant Program (TSGP) American Recovery and Reinvestment Act (ARRA) program. It is the intent of MARTA to utilize this funding to increase the random and unpredictable monitoring capability of the Authority to aid in terrorism prevention. Canine detection teams provide a mobile, flexible, and visible detection tool to provide enhanced security in the mass transit environment. The scope of this project includes the acquisition of two (2) additional canine teams and all associated expenses as eligible within the FY 2009 TSGP ARRA guidelines.

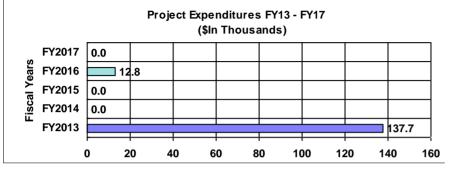
#### **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0



#### 31973 Annex Roof Rehabilitation



#### **Project Scope**

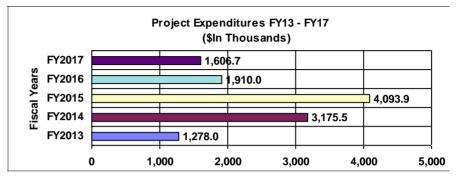
The scope of this project consists of removing the existing coal tar pitch roof, gravel, cover board, insulation, and vapor barrier down to the existing concrete deck and furnishing and installing an all new coal tar pitch roof at Section D (approximately 23,500 square feet) and at Section B (approximately 51,800 square feet) at the MARTA Annex Building. Also, included in the bid will be the removal of approximately 500 square feet of roofing repair materials that contain asbestos in Section B.

#### **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

Operating Budget Impact Summary Cash Flows

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0



#### 31977 Rehab Tunnel Ventilation Fans

#### **Project Scope**

This project is to review and assess the current state of the entire Tunnel Ventilation System for the subterranean segments of the rail system. It involves simultaneously stabilizing the current systems through repair and replacement while seeking sustainability for the long term. It is in the Authority's best interest to remediate the system prior to full implementation of the Train Control System Upgrade (TCSU) which includes SCADA System modernization.

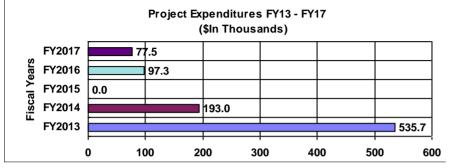
#### **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0



#### 31979 W Lk Drain & Holmes E Abut Reh



#### **Project Scope**

The scope of this project is to rehabilitate the beams adjacent to the trackway to address sinkholes that have developed around four catch basins at the West Lake Station and mitigate soil erosion due to storm water from an upstream swale near the East Abutment of Holmes Bridge. The current drainage system will be upgraded to include concrete paved ditches and pipes to address current drainage issues.

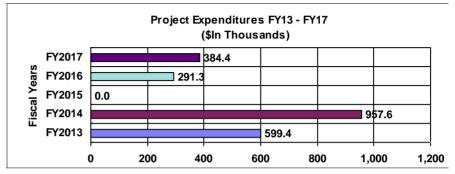
#### **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

Operating Budget Impact Summary Cash Flows

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0

#### 31980 Doraville Structural Rehab



#### **Project Scope**

This project rehabilitates existing beams and girders that are inadequately reinforced at the Doraville Station. The contract will be issued as an RFP in a design-build format for structural rehabilitation. The work may include providing additional mild reinforcement by welding to the existing re-bars, encapsulating the concrete beams with a Carbon Fiber Reinforcing Polymer (CFRP) Wrap. The project also rehabilitates beams, columns, and slabs at the Doraville Parking Deck.

#### **Operating Budget Impact**

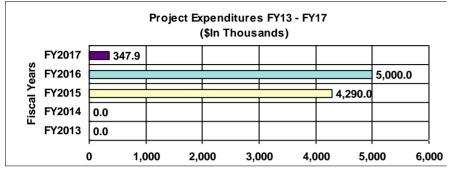
This project has been reviewed and there are no additional operating costs.

Operating I	Budget I.	mpact	Summary	Cash Flows
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FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0



#### 31986 Bus Radio Replacement



#### **Project Scope**

The scope of this project is to replace existing Bus Radio's.

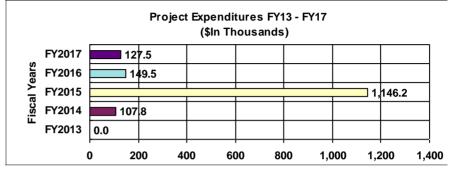
## **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

Operating Budget Impact Summary Cash Flows

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0

#### 31988 Vehicle Event Recorders



#### **Project Scope**

The scope of this project is to install video event recorders in all buses, mobility vans, and non-revenue vehicles to monitor driver performance during a recorded event.

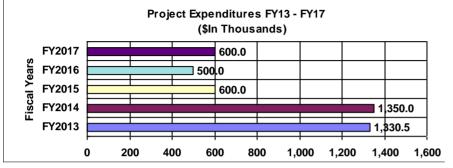
## **Operating Budget Impact**

The yearly costs cover the vendor cost of operations and MARTA labor cost to maintain the equipment.

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	592,359



## 31991 Oracle Applications Compl Upgr



#### **Project Scope**

The scope of this project is to perform legislatively mandated payroll tax upgrades throughout the year, perform Upgrade of Oracle databases and related technologies to stay in compliance with technical specifications of Oracle software to continue to receive resolution to problems or software bugs and perform upgrade of business applications as they are released by Oracle

## **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

Operating Budget Impact Summary Cash Flows

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0

#### Project Expenditures FY13 - FY17 (\$In Thousands) FY2017 500.0 Fiscal Years FY2016 0.0 FY2015 0.0 FY2014 978.0 FY2013 978.0 0 200 400 600 800 1,000 1,200

## 31992 Enterprise Appls Security Mgmt

#### Project Scope

This project will implement a Security Management System for the Oracle Enterprise Resource Planning System. Currently, users must be manually setup in each of the 15 Oracle applications separately. These manual processes for managing access control are inefficient given the constant changes in users and resource pools (transfers, terminations, etc.). The process of verifying that each person's access to sensitive data matches their roles and responsibility is laborious. The Security Management System will electronically manage user access at the time of hiring, termination, and transfer of employees. It will implement a full audit trail of all access related system changes. This software will improve the efficiency of the user access control process and enhance the auditing and monitoring of the process.

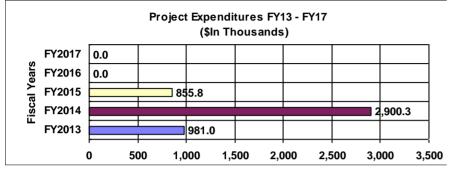
#### **Operating Budget Impact**

These costs cover the software license maintenance.

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
338,000	338,000	338,000



#### 31993 Auto Parking Control System



#### **Project Scope**

The scope of this project is to automate MARTA's (10) ten controlled parking locations by purchasing certified parking equipment and installing "base back" infrastructure necessary for full functionality system-wide, including a centralized monitoring system; and replacing/refurbishing 6 of the (10) ten parking booths. "With the direction of the Business Management Committee and Executive staff, project scope has expanded to include various studies, elastic models of parking fees and financing models for the remaining 18 parking locations that currently do not charge for parking. There is no impact on funding; will utilize existing funds for the studies."

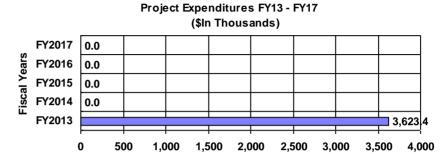
#### **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs until FY16.

Operating Budget Impact Summary Cash Flows

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0





#### **Project Scope**

The scope of this project is to implement hardware, software modifications and security policies to ensure MARTA's Automated Fare Collection (AFC) system is compliant with the Payment Card Industry Data Security Standard 2.0 regulation.

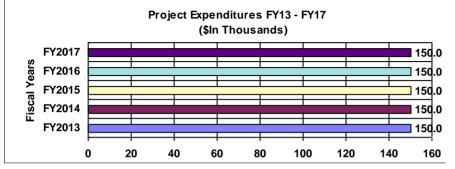
#### **Operating Budget Impact**

These costs cover hardware and software maintenance for File Integrity Monitor and HSM (Hardware Security Modules).

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
22,500	22,500	22,500



## 31996 Regional Transit Comm Planning



#### **Project Scope**

This project provides in-kind technical support to the Regional Transit Committee of the Atlanta Regional Commission. This is a commitment from the MARTA Board and is \$150,000 annually.

## **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

Operating Budget Impact Summary Cash Flows

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0

#### Project Expenditures FY13 - FY17 (\$In Thousands) FY2017 315.0 Fiscal Years FY2016 315.0 FY2015 315.0 FY2014 315.0 FY2013 250.0 0 50 100 150 200 250 300 350

31997 Regional Service Plan & Coord

## **Project Scope**

This project supports various issues that arise requiring coordination with other transit operators in the Atlanta region or other partners. Currently, projects underway include coordinating the Multi-Modal Passenger Terminal effort with the Georgia Department of Transportation, implementation of the MOA on bus circulation in downtown Atlanta between the City of Atlanta, Georgia Regional Transportation Authority, and MARTA, development and coordination on the incorporation of the MARTA Priorities into the Long Range Transportation Plan and advancing the I-20 East Corridor into the regional transit systems plan.

#### **Operating Budget Impact**

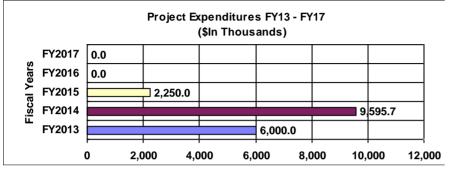
This project has been reviewed and there are no additional operating costs.

Operating Budget Impact Summary Cash Flows

FY2013 (\$)FY2014 (\$)FY2015 (\$)000



#### 31999 Vehicle Security Cameras



## **Project Scope**

The scope of this project is to implement a Vehicle Security Camera Solution with standardized equipment and functionality across the bus, mobility and rail fleet. The system should have the following capabilities:

- Server-based application program
- 30 days of archived video data storage
- Ability to schedule upload of video clips
- Storage of uploaded video clips on the existing CCTV SAN
- Access to video via an existing CCTV workstation
- WiFi and cellular (optional) access to live and archived video

- Up to 12 CCTV cameras per bus, up to 8 CCTV cameras per vehicle or up to 12 CCTV cameras per car

- Interior and exterior camera views

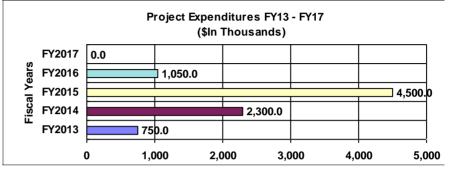
## **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

Operating Budget Impact Summary Cash Flows

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0

## 32000 Video Analytics



## **Project Scope**

(

The scope of this project is to implement a modern Video Analytic (VA) System to continuously and autonomously monitor the video images captured by the Authority's CCTV Cameras. The VA System will be programmed to detect activities that may threaten the safety and security of MARTA's patrons, staff, equipment and facilities.

## **Operating Budget Impact**

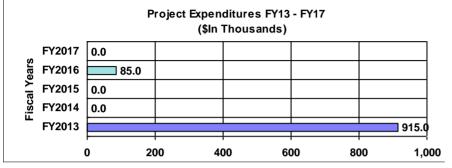
This project has been reviewed and there are no additional operating costs.

Operating	Budget	Impact	Summary	Cash Flows
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FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0



#### 32001 Clean Fuel Bus Technology Test



#### **Project Scope**

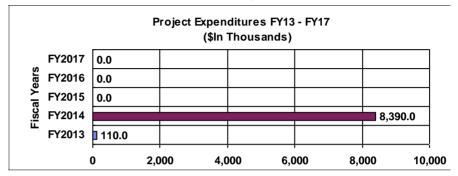
The scope of this project is to test and validate a newer, next generations electrical cooling system that includes a variable speed water pump and remote thermostat and to test and verify the performance of an advanced technology electrical storage system. Both will reduce fuel consumption and maintenance costs without sacrificing fleet reliability.

## **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

Operating Budget Impact Summary Cash Flows

FY2013 (\$)FY2014 (\$)FY2015 (\$)000



#### 32002 Transit State of Good Repair

#### **Project Scope**

This project provides funds for unplanned asset replacement and rehabilitation that is identified during the course of the fiscal year. Since MARTA has been forced to significantly reduce the Capital Program funding, the need for such a project exists. Life safety critical, regulatory and operations critical systems and assets must be restored to safe, operable conditions. UPS Systems, Motor Control Center, Traction Power, Auxiliary Power, Vehicle Lift etc. replacement programs have all been deferred, although there will still be a need to replace units on a case by case basis.

#### **Operating Budget Impact**

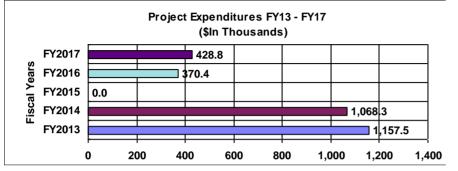
This project has been reviewed and there are no additional operating costs.

Operating Budget Impact Summary Cash Flows

FY2013 (\$)FY2014 (\$)FY2015 (\$)000



#### 32060 TPSS SS1 Equipment Rplcment



#### **Project Scope**

This project provides for Traction Power Substation (TPSS) SS1 Equipment replacement.

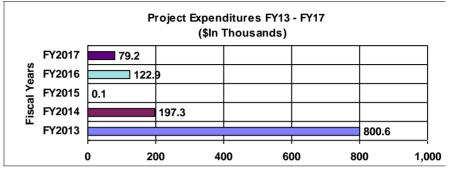
## **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

Operating Budget Impact Summary Cash Flows

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0

#### 32061 Repalce Bus Maintenance Equipment



#### **Project Scope**

The scope of this project is to replace Bus Maintenance Equipment including chassis dynamometers at Perry, Laredo, and Hamilton, lifts at Hamilton and Browns Mill, upgrade fuel focus equipment on the bus fleet, renovate and upgrade existing transmission dynamometer.

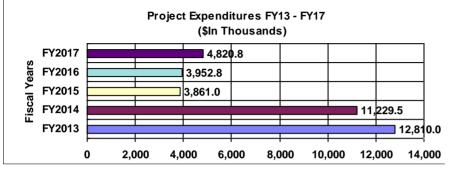
#### **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0



## 32063 Brady Mobility Facility



#### **Project Scope**

The scope of this project includes the following:

- Relocate non-revenue fleet vehicle service from Brady;

- Construct a new building combining Maintenance and Mobility Operations, which will accommodate office space for maintenance administrative staff, maintenance parts storage, and Mobility operations;

- Build new parking lots for mobility vans and employees;
- Build new fueling, bus wash and cleaner buildings;
- Remove and dispose environmentally contaminated soil.

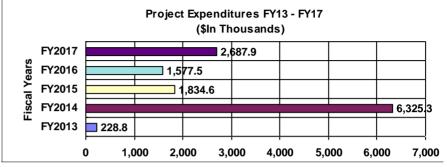
## **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

Operating Budget Impact Summary Cash Flows

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0

## 32064 CNG Protection Systems Upgrade



## **Project Scope**

The scope of this project includes the following activities:

- Evaluate the condition of the Natural Gas Monitoring Systems at Perry, Laredo and Browns Mill Bus Facilities;

- Install portable Natural Gas Detection Systems at Laredo and Browns Mill as a temporary measure. Emergency procurement;

- Replace three beam detectors located in the Browns Mill Paint Booths;

- Completely replace the Natural Gas Detection Systems located at Perry, Laredo and Browns Mill Bus Facilities. The new system will have remote monitoring and diagnostic capabilities;

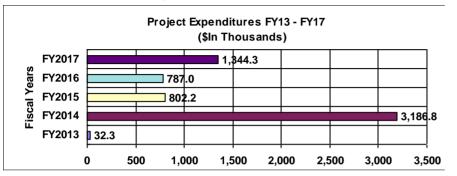
- Upgrade aging ancillary CNG Protection Systems at Perry, Laredo and Browns Mill Bus Facilities. Include Motor Control Panels, Fans, Louvers and electrical distribution systems.

## **Operating Budget Impact**

These costs cover the maintenance contract to CNG firm to calibrate, test, and maintain equipment at Browns Mill, Laredo, and Perry.

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
100,000	100,000	100,000





#### 32067 Browns Mill Systems Renovation

#### **Project Scope**

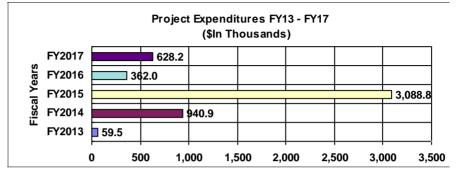
This project provides for the installation and/or reconstruction of major systems at the Browns Mill Garage including: 1) Upgrade existing lighting systems to current industry standards throughout the building. 2) Grind and resurface existing floors on the first floor as needed. 3) Installation of two stop elevator. 4) Renovation to bring building up to current ADA and life safety codes. 5) Work area renovations to improve functionality and efficiency. 6) New flooring and parts storage racking system in the Store Area.

## **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

Operating Budget Impact Summary Cash Flows

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0



## 32068 Laredo Systems Renovation

## **Project Scope**

This project provides for the installation and/or reconstruction of major systems at the Laredo Garage in state of disrepair or not functioning, including: 1) Excavate and replace failed water and oil drains beneath the garage floor. 2) Repair inoperative overhead bus exhaust system. 3) Repair inoperative bus interior vacuum system in the fuel bays. 4) Repair and upgrade CNG compressor station. 5) Refurbish and repair unused bus bays such that bus HVAC system maintenance and non-revenue vehicle maintenance can be completed. 6) Repair damaged underground storm sewer piping that is seeping water into the maintenance bay area. 7) Main Shop: Remove two in ground lifts and replace with two Stertl-Koni 60-13 hoists. 8) Tire Shop: Remove two in ground lifts, install one Stertl-Koni 60-13 lifts and epoxy flooring.

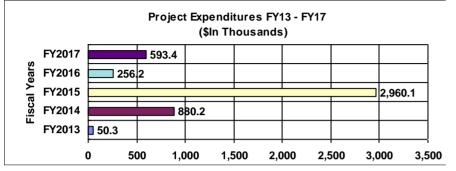
#### **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0



#### 32069 Perry Systems Renovation



#### **Project Scope**

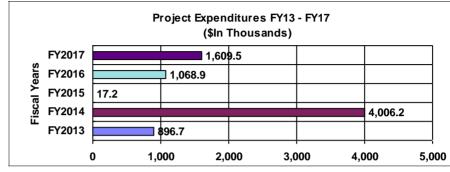
This project provides for the installation and/or reconstruction of major systems at the Perry Garage in a state of disrepair that are not functioning, including: 1) Reconstruction of the pit beneath the steam bay lift; 2) Repair inoperative overhead bus exhaust system; 3) Removal of hazardous materials; 4) Repair inoperative bus interior vacuum system in the fuel bays; 5) Main Shop: Remove two in ground lifts and replace with two Stertl-Koni ECO 60-13 hoists; 6) Tire Shop: Remove one in ground lift, replace with one Stertl-Koni Eco 60-13 lift and epoxy flooring.

## **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

Operating Budget Impact Summary Cash Flows

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0



## 32070 Hamilton Systems Renovation

## **Project Scope**

This project provides for the reconstruction of administrative and maintenance areas not covered by the existing Hamilton Fuel and Wash project including: 1) Upgrade existing lighting systems to current industry standards throughout the building; 2) Grind and resurface existing uneven floors on the first floor as needed; 3) Removal of remediation of existing hazardous materials, including lead paint and asbestos; 4) Clean, repair, prepare, and paint existing surfaces throughout the building, including exterior; 5) Resurface and repair, as needed, shower and locker areas; 6) Installation of new bus exhaust ventilation system.

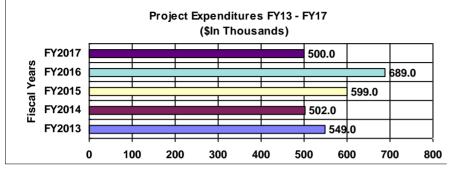
## **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0



#### 32072 Telephone Sustainability



#### **Project Scope**

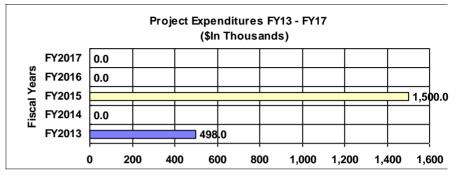
This project encompasses various initiatives to sustain the existing Telephony Infrastructure throughout MARTA. This should include upgrading/replacing and maintaining the aging voice systems infrastructure to improve system availability, reliability, and integrity. Examples of project initiatives include the following: 1) Implement VOIP systems for Parking Decks Call Boxes at 5 locations; 2) Replace Desktop Phones, Station Phones and Wayside Phones; 3) Install Business Communication Module (BCM) at all Bus Facilities; 4) Improve, repair and sustain 53 Authority-wide Public Address (PA) systems; 5) Upgrade Conference Call system.

#### **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

Operating Budget Impact Summary Cash Flows

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0



#### 32074 DWDM Communications Upgrade

#### **Project Scope**

This project proposes to increase fiber capacity and data bandwidth of fiber between datacenters and network distribution points by upgrading and deploying specialized equipment utilizing Dense Wavelength Division Multiplexing (DWDM) at the Headquarters Datacenter, Disaster Recovery Datacenter (PCC) and Network Distribution points. DWDM is a technology that puts data from different sources together on an optical fiber carried at the same time on its own separate light wavelength. This technology will significantly improve bandwidth, provide redundancy, and increase fiber capacity. Additionally, this project will upgrade the fiber infrastructure (fiber panels, cabinets, connectors, and cabling) inside the Headquarters and Disaster Recovery datacenters to accommodate the increased fiber capacity.

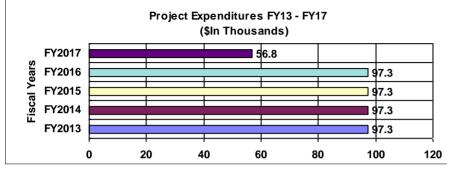
## **Operating Budget Impact**

These costs cover the Cisco Maintenance/Technical Support for Network and Data communication hardware and software (Includes VoIP phones).

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
153,000	153,000	0



#### 32076 Printshop Equipment Lease



#### **Project Scope**

This project will renew the lease for digital printing equipment currently used by MARTA's Print Shop. This renewal creates the most cost effective solution based on current and future equipment configuration and workflow to provide the most efficient process improvements for the Authority's document requirements.

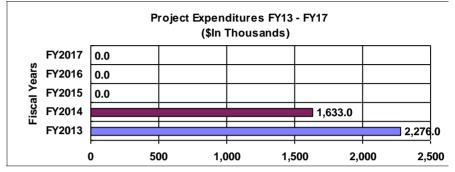
## **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

Operating Budget Impact Summary Cash Flows

FY2013 (\$)FY2014 (\$)FY2015 (\$)000

## 32077 Trapeze Full Suite Upgrade



#### **Project Scope**

This project provides for upgrading of the Trapeze suite products. The current Trapeze suite of products provides numerous internal and external stakeholders with advanced technologies as it relates to fixed route scheduling, bus and rail trip planning for Customer Service Agents and via web and phone for our patrons, mobility services trip scheduling and trip booking, trip cancellations & confirmation capabilities via the web and via phone for our mobility patrons, and most recently Breeze Card balance check via phone.

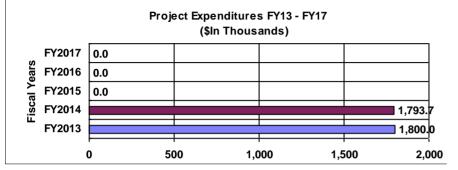
#### **Operating Budget Impact**

It will be an increase in the operating costs for the new applications Bus Stop Maintenance and Blockbuster in FY13, FY14 and FY15. Estimated amount is \$53,000/year.

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
53,000	53,000	53,000



#### 32078 SharePoint 2010 Upgrade



#### **Project Scope**

FY2013 will be year 2 of a 3 year plan for the SharePoint 2010 Upgrade project. The first year (FY2011) was about implementation and growth of the SharePoint system. Year 2 (FY 2013) continues growth, hardware and software stabilization, load balancing, enhanced security mechanisms, policies and processes.

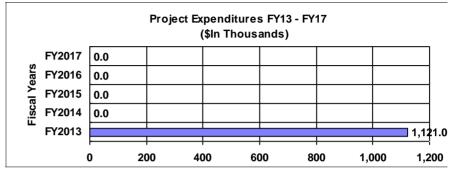
## **Operating Budget Impact**

The costs are for the software license maintenance.

Operating Budget Impact Summary Cash Flows

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
311,772	460,495	460,495

#### 32079 Vendor Managed Inventory



#### **Project Scope**

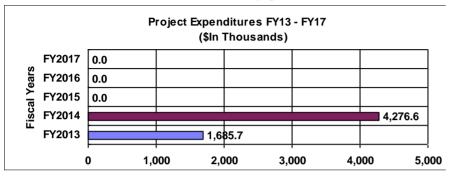
The scope of this project is to give vendors the ability to access customer on-hand quantity information, minimum and maximum inventory thresholds, in-transit inventory quantities and expected receipt dates in order to determine when to ship goods. They will have ability to manually execute an approved purchase requisition or blanket release on the customer system, to track the status of the order through receipt, storage, and consumption by the customer, to automate replenishment proposals.

#### **Operating Budget Impact**

These costs are for software license maintenance.

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
157,332	157,332	157,332





#### 32081 AFC Smart Card Reader Upgrade

#### **Project Scope**

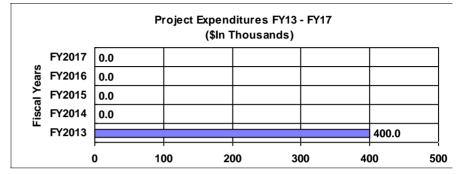
The smart card reader upgrade project will procure and upgrade the current smart card reader to an upgraded reader which will enable future processing functionalities, including contactless bank cards, contactless prepaid cards, smart-card enabled mobile phones, and support a variable base fare collection system. MARTA's Breeze Fare Automated Collection system is a contactless card system. The core of the system is the smart card reader which reads the fares stored on the Breeze Cards (smart cards). The smart card reader is embedded in all devices installed throughout the Authority (Breeze Vending Machines, Fare Gates, Fare Boxes, Light Validators, Ticket Office Machines). There are over 2000+smart card readers installed throughout the Breeze System. The current smart card readers were installed in 2005 and have no room for expansion in functionality.

## **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

Operating Budget Impact Summary Cash Flows

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0



#### 32083 West Line Extension Assessment

#### **Project Scope**

This study will re-examine the locally preferred alternative (LPA) to determine the project's viability. During the analysis, ridership projections using the ARC's regional travel demand model, updated socio-economic data and cost information will be used. In August 2003, MARTA completed the Alternatives Analysis (AA) for the I-20 West Line corridor. Subsequently, the MARTA Board approved a Locally Preferred Alternative (LPA) featuring a heavy rail (HRT) extension to the interchange of Martin Luther King, Jr. Dr. and I-285 and a Bus Rapid Transit (BRT) segment along I-20 to Fulton Industrial Blvd. The Draft Environmental Impact Statement (DEIS) was completed in 2005.

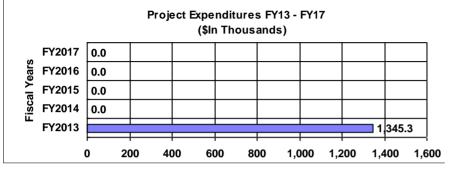
#### **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0



#### 32084 North Line Transit Assessment



#### **Project Scope**

The GA 400 corridor, in North Fulton County, has become a regional center for population and employment growth. This study will examine the potential expansion alternatives and select a locally preferred alternative (LPA) for a North Line extension. In February 2003, MARTA initiated the North Line Alternatives Analysis to evaluate potential expansion alternatives and select a locally preferred alternative (LPA) for a North Line Analysis, ridership projections using the ARC's regional travel demand model, and transit suitability analysis suggested that the study area was not very transit supportive due to a combination of high incomes and low household and employment densities. Over the past several years, the North Line study area has experienced a dramatic increase in growth.

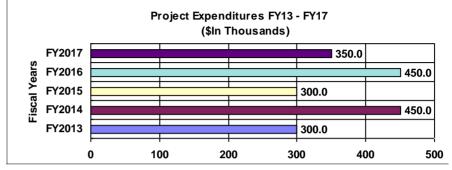
#### **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

Operating Budget Impact Summary Cash Flows

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0

#### 32085 Environmental Mgmt System



#### **Project Scope**

This project supports implementation of MARTA's EMS at Armour Yard Rail Vehicle Maintenance Facility. The purpose of the EMS program is to help MARTA analyze, control, and reduce the environmental impact of its activities, products, and services and operate with greater efficiency and control. Individual projects related to significant environmental aspects have been identified and are underway to aid in the goal.

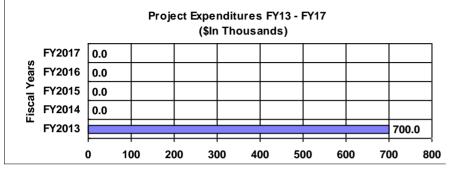
#### **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0



#### 32086 Mobile Command Veh Procurement



#### **Project Scope**

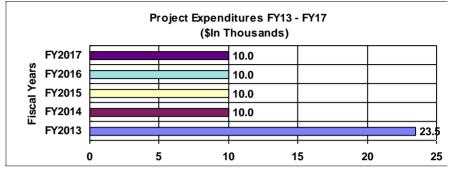
As a critical component for the Authority's incident response and management, this project will replace the existing MCV, which is well past its lifecycle, with a unit that is up to date and capable of supporting newer technologies to support increased Emergency Management functions for the MARTA Police Department.

#### **Operating Budget Impact**

Operating Budget Impact Summary Cash Flows

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	10,000

# 32087 Comm. Emergency Response Team



#### **Project Scope**

The scope of this project is to develop a community based emergency response team. This team would be comprised of volunteers within the local community who desire to support and augment MARTA's emergency responders during a major incident. Once the team is developed, they will be trained and equipped with the necessary tools and equipment to support an emergency operation.

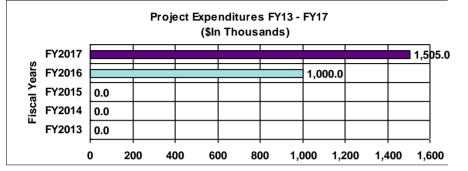
#### **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0



#### 32088 Hi-Rail Security Upgrade



#### **Project Scope**

This project will provide target hardening of the hi-rail access points within the system, implement access control, CCTV, and intrusion detection technologies at each location.

#### **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

Operating Budget Impact Summary Cash Flows

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0

#### Project Expenditures FY13 - FY17 (\$In Thousands) FY2017 | 505.**0** Fiscal Years FY2016 500.0 FY2015 1,120.0 FY2014 1.120.0 FY2013 800.0 0 200 400 600 800 1,000 1,200

## 32089 Security and Emergency Mgmt

## **Project Scope**

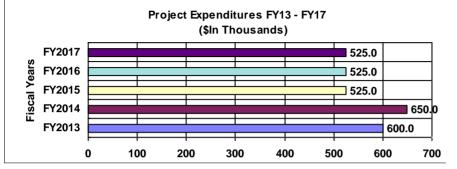
The scope of this project is to develop and implement a comprehensive security and emergency management program; implement the appropriate infrastructure to capture and analyze data on security related events that are not criminal; capture and analyze FEMA related hazard data/ events and develop an overall emergency management hazard analysis program; implement a solution that integrates the various security systems within the Authority to facilitate better management of those systems, allow for the predictive strategy implementation, and to maximize the benefits of the collective use of the CCTV, Access Control, Video Analytic, and intrusion detection technologies; manage all of the security related capital projects and the associated security related grants; conduct annual security audits of all physical assets and elements within the overall security profile.

#### **Operating Budget Impact**

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	540,000



## 32090 Security Lighting Upgrade



#### **Project Scope**

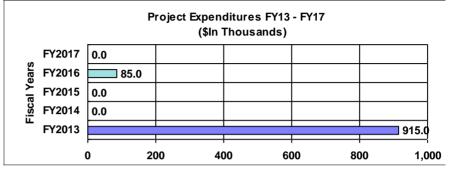
This project will enhance the lighting at MARTA stations, parking lots, public garages yards, bus maintenance facilities ensuring they are consistent with CPTED (Crime Prevention Through Environmental Design) lighting standards. The emphasis will be on increasing light fixtures and improving lighting layouts that will enhance overall safety and security profiles or specific objectives.

## **Operating Budget Impact**

Operating	Budget	Impact	Summary	Cash	Flows
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FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
250,000	250,000	0

## 32091 Bus Wash Systems Replacement



## **Project Scope**

The scope of this project is to upgrade bus wash system at Perry and Laredo Garages. This entails specific scope for each facility, including removing and replacing the water reclamation system. In addition to bus wash components, electrical, mechanical, and utility trades are included.

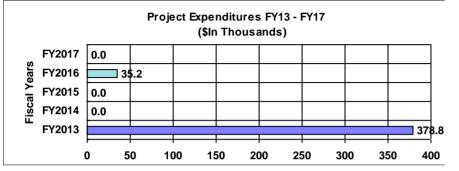
#### **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0



#### 32092 Fall Protection System Install



#### **Project Scope**

The scope of this proeject is to install ~18 fall protection systems.

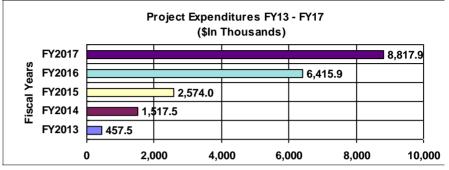
## **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

Operating Budget Impact Summary Cash Flows

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0

## 32097 Escalators Gr 2



## **Project Scope**

This project will provide means for replacement or refurbishment of designated escalators that have reached or exceeded their useful lives. Existing escalator equipment to be replaced includes motors, wiring, drive chain, sprockets, steps, racks, guide tracks, and comb plates. New safety devices will be installed to comply with current code requirements and existing controls will be replaced with new remote-monitoring-ready, microprocessor-based controllers which are capable of being connected to a future remote-monitoring system. The contract will also provide for removal of existing escalator equipment and testing of the new or refurbished escalators.

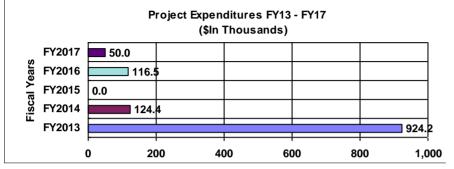
## **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0



#### 32099 Cyclone Blower Systems Installation



#### **Project Scope**

This project involves purchasing and installing Bellows Cyclone Vacuum Systems at each fueling bay to eliminate dirt and trash during the nightly service process. There will be three systems at each facility (Perry, Laredo, and Brady) that will be installed in a staggered timing to get new systems on-line sooner.

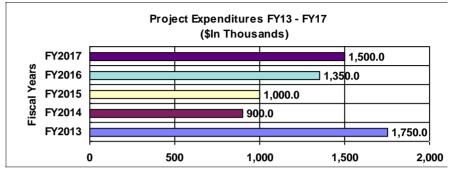
#### **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

Operating Budget Impact Summary Cash Flows

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0

#### 32100 Enterprise Data Storage Upgrade



#### **Project Scope**

The Enterprise Data Storage Upgrade project will upgrade and expand the existing data storage infrastructure located at the MARTA Headquarters and Disaster Recovery Datacenters. The planned upgrades are intended to accommodate the Authority's current and near-future data storage needs. It also will provide for the development of strategies designed to improve storage capacity planning and manage the growth of data.

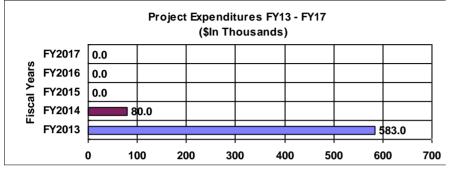
#### **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0



#### 32101 FoxPro Replacement



#### **Project Scope**

Mobility Operations utilizes legacy FoxPro applications to conduct its dayto-day processes. Technology does not have any personnel to support these legacy applications and the Authority is at risk when these applications fail or become obsolete. The FoxPro applications need to be replaced with up-to-date software that can provide equivalent or improved functionality and that can be supported by Technology. This project will: 1) Conduct assessment of legacy FoxPro applications functions, requirements and business processes that use the software; 2) Document current and future state process flows and requirements to meet current demands; 3) Identify adequate replacement software or application solution; 4) Implement hardware and software to replace legacy FoxPro applications; 5) Ensure that selected solution is supportable and meets Technology standards.

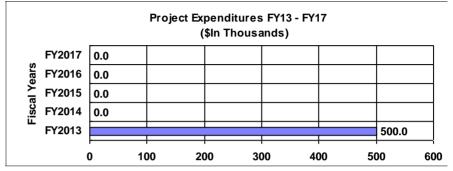
## **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

Operating Budget Impact Summary Cash Flows

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0

#### 32102 Merchant Services



## **Project Scope**

Each year MARTA incurs charges connected with projects that must be undertaken because of varied changes in credit card organization regulations and/or banking regulations. These changes often require MARTA to make technical modifications to facilitate bank-end processing of our merchant agreement with Bank of America. This project will provide funding for Professional Services and labor to implement any future regulated changes that may occur in FY2013.

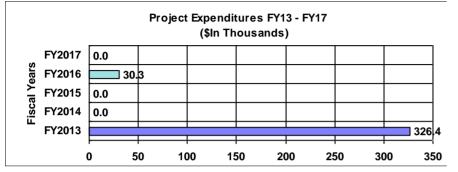
#### **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0



#### 32103 NRV Fuel Focus Installation



#### **Project Scope**

This project will provide for the installation of Fuel Focus VIBs, fuel rings, and wireless data readers for unleaded and diesel pumps for Non Revenue fleet.

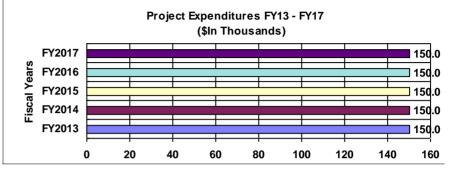
#### **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

Operating Budget Impact Summary Cash Flows

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0

#### 32104 Station Access Program



## **Project Scope**

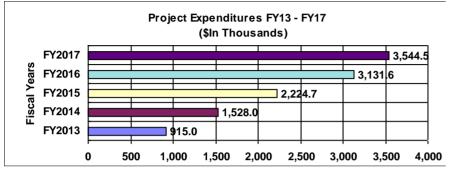
This project will identify and prioritize station access improvements needed to implement the policies of Station Access hierarchy adopted in the Transit Oriented Development Guidelines. Project team will work with Engineering, Architecture and facilities to identify specific projects and then with Finance to identify funding opportunities such as federal funding or from the Atlanta Regional Commission.

## **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0





#### 32105 Scoping and Screening of Future CIP Projects

#### **Project Scope**

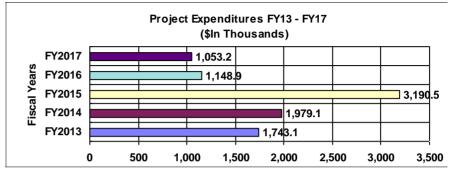
This project includes required ongoing project planning activities to define the scope, schedule and budget for project concepts prior to their consideration as candidates for inclusion in the capital program and subsequently the capital budget for FY 2014 and forward. This project includes completion of initial project checklists, project origination documents and feasibility studies where requested for candidate CIP projects.

## **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

Operating Budget Impact Summary Cash Flows

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0



# 32106 Project Delivery/Project Controls Improvement In

## **Project Scope**

The scope of Phase 3 of the Project Delivery/Project Controls (PD/PC) Improvement Initiative is focused on: 1) completing implementation of project delivery organizational and process recommendations initiated during Phase 2 in FY2012; 2) implementing enhanced project management tools based on requirements established in Phase 2; 3) deploying enhanced document management tools to support delivery of the CIP based on requirements established in Phase 2. Phase 3 of the PD/PC initiative includes business analysis and training support to assist with completion of implementation and institutionalization of the project controls organizational and process improvements defined and initiated in Phase 2.

## **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0



#### Project Expenditures FY13 - FY17 (\$In Thousands) FY2017 0.0 Fiscal Years FY2016 🗖 104.9 FY2015 0.0 FY2014 0.0 FY2013 1.129.1 0 200 400 600 800 1,000 1,200

#### 32107 Maintenance of Way - Rail Work Cars

## Project Scope

MARTA is reviewing the potential for replacing some or all of their existing Maintenance of Way (MoW) hi-rail vehicles with rail-only vehicles. The current MARTA MoW fleet is a mixture of vehicles that can operate only on highways, on both rail and highway (hi-rail) and only on rail. The functions of general purpose hi-rail vehicles are considered to be prime candidates to be transferred to rail vehicles as they generally lack specialized equipment and therefore would be relatively easy to substitute with general purpose rail equipment. This project consists of converting two existing CQ310 married-pairs into a set up that will allow movement of additional equipment and personnel to and from the work site.

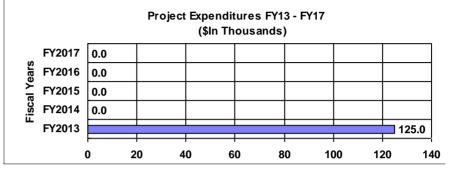
## **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

Operating Budget Impact Summary Cash Flows

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0

## 32108 Wayside Worker Safety Equipment Pilot



#### **Project Scope**

There are several electronic devices available to improve wayside worker safety protection. MARTA staff (Rail Operations & Safety) will be procuring wayside safety equipment to test concurrently on the system. Pending the results of these demonstrations, MARTA will look to possibly install one of the products system wide.

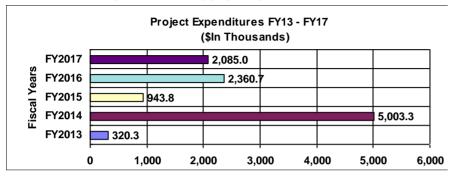
## **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

Operating Budget Impact Summary Cash Flow	٧S
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FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0





#### 32109 Standby Power Supply Replacement: Generators

#### **Project Scope**

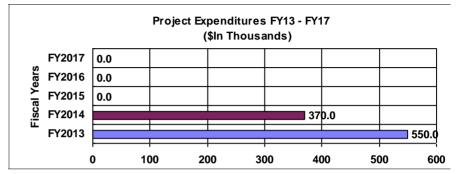
MARTA's standby power supply network is comprised of stationary generators of varying age and condition. The generators provide temporary, back-up power to critical functions at bus and rail operating and maintenance facilities, the Garnett Street revenue collection processing facility and bus radio telecommunication towers in Alpharetta and Union City. This project will fund the replacement of 23 generators assessed to be of highest priority and lowest condition rating.

## **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

Operating Budget Impact Summary Cash Flows

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0



## 32110 Risk Management Information System (RMIS) Up

#### **Project Scope**

This project pertains to planning efforts associated with procuring hardware and software to establish a new Risk Management Information System (RMIS). The Authority is self-insured and self-administers both liability and workers' compensation claims. This effort includes taking incident reports and statements, performing investigative work, interacting with government entities and dispersing payments to injured parties along with a host of other activities. The RMIS is the most important tool the staff uses on a daily basis to handle the claims administration process. The Office of Risk Management cannot operate efficiently and effectively without this critical knowledge base.

#### **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0

32111 Short Range Planning Projects

## **APPROVED PROJECT DETAIL**

#### Project Expenditures FY13 - FY17 (\$In Thousands) FY2017 500.0 Fiscal Years FY2016 500.0 FY2015 500.0 FY2014 500.0 FY2013 500.0 0 100 200 300 400 500 600

#### **Project Scope**

This project will provide an overview and brief analysis of short-range transit projects that may be eligible for Small Starts and HB 277 funding.

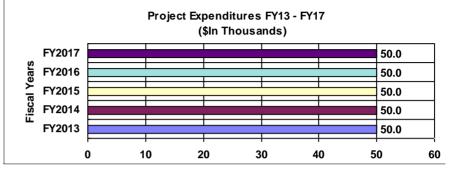
## **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

Operating Budget Impact Summary Cash Flows

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0

## 32112 eProcurement Planning Project



## **Project Scope**

The scope of this project is to analyze and formulate a robust plan to develop an electronic B2B (Business to Business) marketplace where MARTA's suppliers and Buyers can automate the process of requisition, procurement, and subsequent communication. The goal is to design a solution that significantly reduces the manual tasks and achieve complete tracking of all Procurement and Contracts documents through electronic means. Specific goals of this planning project will be to formulate scope and strategy to achieve the following: 1) Implement Oracle eProcurement modules; 2) Plan and design a Material Delivery System; 3) Implement a Vendor Inquiry Portal; 4) Plan and design an Electronic Contract Automation System.

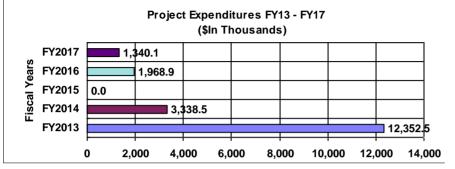
## **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0



#### F0143 Buckhead Station Nrth Entrance



#### **Project Scope**

This project provides for a new entrance to the station with two pedestrian bridges spanning North and South bound GA 400 to connect to existing and future developments. There is a stair/elevator tower on the east side of GA 400. The entrance includes new fare gate array, stairs and elevator. There is an elevated ramp and walkway on the west side of GA 400. The existing emergency stair and bridge over GA 400 southbound will be removed.

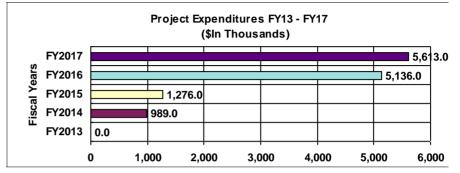
## **Operating Budget Impact**

The operating impact is comprised of:

- Annual maintenance cost of \$ 39,000
- Annual custodial cost of \$51,574
- Annual security cost of \$315,545 for additional police officers
- Annual station agents cost of \$199,895.

Operating Budget Impact Summary Cash Flows

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
406,119	406,119	406,119



## G0612 Enterprise Disaster Recovery

## **Project Scope**

This project will establish a 3rd disaster recovery site to complement the primary (HQ Datacenter) and secondary (Candler DR Datacenter) sites currently in place. Additionally, it will upgrade and outfit the primary and secondary sites with the necessary tools and equipment needed to work in tandem with the 3rd Disaster Recovery site. The site will contain all necessary equipment and software needed to run all of MARTA's mission critical applications and information technology services.

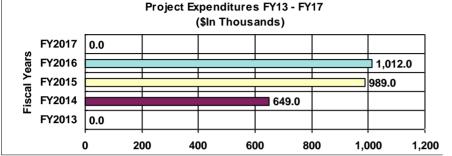
## **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0



# G0615 SharePoint Departmental Special Projects



## **Project Scope**

This project seeks to continue the Departmental and end user build out of SharePoint sites, environments, workflows and customizations requested.

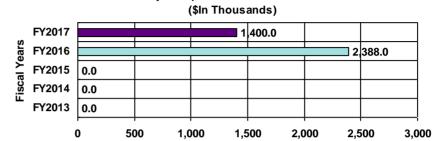
## **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

Operating Budget Impact Summary Cash Flows

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0

#### G0618 Technology Testing Center of Excellence Project Expenditures FY13 - FY17 (the Theorem 4.5)



## **Project Scope**

This project will provide for establishing a Testing Center of Excellence to mitigate the risks in an effective and efficient manner. The high-level solution is to build a TCoE, which is a scaled-down logical view of production architecture. The reference architecture, representing the technical infrastructure stack and the Authority's operational/functional views, drives the blue-print development and prioritization aspects of TCoE build out.

## **Operating Budget Impact**

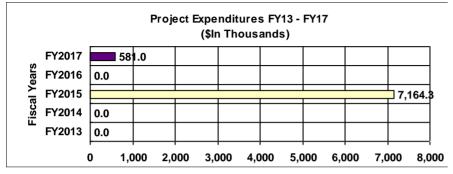
This project has been reviewed and there are no additional operating costs.

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0



# **APPROVED PROJECT DETAIL**

### G1045 FY15 Paratransit Vans



### **Project Scope**

The scope of this project is to replace the Mobility vans.

## **Operating Budget Impact**

This project has been reviewed and there are no additional operating costs.

Operating Budget Impact Summary Cash Flows

FY2013 (\$)	FY2014 (\$)	FY2015 (\$)
0	0	0



# FEDERAL GRANT DETAIL

### **Federal Grants**

This section details the federal grants that support the funding of the FY13 Capital Improvement Program and beyond.



### **CAPITAL IMPROVEMENT PROGRAM FUNDING**

MARTA's FY13 Capital Improvement Program is supported by a general fund with revenue sources as follows: \$78,775,000 of federal funding, \$2,080,800 of State of Georgia funding, and \$149,569,156 of MARTA funding. The following pages detail the Federal Grants that

support the funding of the FY13 Capital Improvement Program. The Capital Improvement Program (CIP) is funded from four primary sources. These sources are defined in the Financial Summary Section of this document. The following outlines the funding of the FY13 CIP.

Funding Source	Description	FY13 Funding Level
MARTA	Salex Tax, Bond Sales, Interest	149,569,156
Federal	GA-03-0081	800,000
	GA-04-0031	9,848,000
	GA-04-0036	804,000
	GA-05-0031	27,360,736
	GA-12-X001	159,000
	GA-39-0002	351,285
	GA-39-0007	480,000
	GA-56-0001	952,256
	GA-58-0001	1,600,000
	GA-58-0002	800,000
	GA-66-X001	4,260,448
	GA-90-X130	2,000,000
	GA-90-X131	5,729,152
	GA-90-X136	503,084
	GA-90-X159	320,000
	GA-90-X269	496,000
	GA-90-X277	741,020
	GA-90-X288	895,500
	GA-90-X313	240,000
	GA-95-X015	3,000,000
	GA-95-X027	2,480,000
	GA-95-X028	431,200
	GA-96-X005	10,273,319
	FY08/09 TSGP	4,250,000
	SUBTOTAL	78,775,000
State	Track Rehabilitation Grants	2,080,800
	TOTAL	80,855,800



### Federal Grant:

**GA-03-0081** July 2006

Date Awarded: July 2006 Est Completion: December 2014

### Scope

This grant will provide additional federal funding under FTA Section 5309 Bus and Bus Facilities Program for the renovations and upgrades of the MARTA Hamilton Boulevard Bus Garage. The project will update the facility to accommodate clean fuel technology and bring the facility to a state of good repair. The scope of work includes build out of auxiliary facilities such as the fueling and bus wash operations and security and lighting improvements

GA-03-0081	Grant Budget	Prior Year Expense	FY13 Budget	Future Years
<u>Funding</u>				
Federal Capital	2,428,541	0	800,000	1,628,541
MARTA Capital	607,135	0	200,000	407,135
Total	3,035,676	0	1,000,000	2,035,676
<u>Budget</u>				
Hamilton Renovations	3,035,676	0	1,000,000	2,035,676
Total	3,035,676	0	1,000,000	2,035,676



Federal Grant:GA-04-0031Date Awarded:TBDEst Completion:December 2014

#### Scope

This grant award includes FTA FY10 and FY11 State of Good Repair Discretionary program funding and includes three Marta projects: Brady Mobility Phase I/II, Brownsmill Bus Facility, and the Asset Management System. The Brady Mobility Project is a two-phased reconstruction and replacement program for the MARTA Brady Mobility Facility, which operates and maintains MARTA's Mobility Fleet. The project increases operational effectiveness as well as brings the facility to a state of good repair. Phase I replaces modular trailers with a more functional and maintainable permanent-use facility capable of accommodating both current and future paratransit support requirements. Phase II includes sitework and infrasturcture improvements and construction of new vehicle wash, fueling and cleaning facilities. It is expected that implementation of this project may provide the Atlanta region with additional resources for a coordinated Human Services Transportation (HST) operation. The renovations to the Brownsmill Bus Facility, which opened in 1977, include environmental and ADA upgrades, HVAC and lighting improvements, and CNG detection system replacement.

The Asset Management Improvement Project will provide upgrades to MARTA's existing asset management system to include elements compliant with ongoing FTA State of Good Repair efforts.

GA-04-0031	Grant Budget	Prior Year Expense	FY13 Budget	Future Years
<u>Funding</u>				
Federal Capital	39,388,000	0	9,848,000	29,540,000
MARTA Capital	9,847,000	0	2,462,000	7,385,000
Total	49,235,000	0	12,310,000	36,925,000
<u>Budget</u>				
Brady Mobility Phase I/II	40,500,000	0	10,000,000	30,500,000
Brownsmill Bus Facility	7,035,000		1,550,000	5,485,000
Asset Mgt System	1,700,000	0	760,000	940,000
Total	49,235,000	0	12,310,000	36,925,000

Federal Grant:GA-04-0036Date Awarded:November 2011Est Completion:December 2013

#### Scope

This grant provides a portion of the funding for the MARTA Brownsmill Bus Facility Paint Booth Renovation with FTA Sec 5309 Bus & Bus Facility funds. The project includes replacement of four (4) paint booths and upgrade of two (2) paint booths. The renovations include technology improvements that will provide for a more energy, cost and functionally efficient maintenance operation. Additionally, the new paint booths will have the capability to accommodate various vehicle sizes, to include articulated buses, which will provide operational flexibility for both MARTA and the Atlanta region when determining the vehicle fleet best suited to future transit service. The total project budget is \$3,905,000, the grant award is \$2,181,720.

GA-04-0036	Grant Budget	Prior Year Expense	FY13 Budget	Future Years
<u>Funding</u>				
Federal Capital	1,745,376	0	804,000	941,376
MARTA Capital	436,344	0	201,000	235,344
Total	2,181,720	0	1,005,000	1,176,720
<u>Budget</u>				
B'mill Paint Booth Renov	2,081,720	0	980,000	1,101,720
Project Administration	100,000	0	25,000	75,000
Total	2,181,720	0	1,005,000	1,176,720



### Federal Grant: GA-05-0031

Date Awarded: September 2007 Est Completion: December 2014

### Scope

This grant is funded through the annual FTA Section 5309 Fixed Guideway Modernization Formula Grant allocation to the Atlanta Metropolitan region and includes FFY06-FFY11 suballocations. The projects include partial funding of the comprehensive railcar rehabilitation program of the CQ310/CQ311 railcar fleet, partial or full funding for various track renovation projects, the train control system upgrade (TCSU) project, preventive maintenance and the CQ311 railcar conversion from DC to AC propulsion. The currently available grant funds are programmed for track renovations and train control projects. These are multi-year phased programs.

GA-05-0031	Grant Budget	Prior Year Expense	FY13 Budget	Future Years
Funding	<b>_</b>	Expense	Duager	rears
Federal Capital	147,409,477	109,952,898	27,360,736	10,095,843
Federal Operating	16,000,000	16,000,000		0
MARTA Capital	36,852,369	27,488,225	6,840,184	2,523,961
MARTA Operating	4,000,000	4,000,000		0
Total	204,261,846	157,441,123	34,200,920	12,619,804
<u>Budget</u>				
Railcar Rehab Program	102,155,285	102,155,285	0	0
Preventive Maintenance	20,000,000	20,000,000	0	0
Track/Rail Stn Renov	82,106,562	35,285,838	34,200,920	12,619,804
Total	204,261,847	157,441,123	34,200,920	12,619,804



Federal Grant:GA-12-X001Date Awarded:April 2009Est Completion:January 2013

#### Scope

This grant is funded by FFY08 Sec 112 FHWA Appropriation program funds for tasks associated with the Clifton Corridor Alternatives Analysis, a system expansion priority as adopted by the MARTA Board. The study will develop and evaluate transit alternatives to address mobility needs in the Clifton Corridor. The study includes the corridor from the Lindbergh transit center to Emory/Clairmont/Decatur area and includes Emory University and the Centers for Disease Control. The study is a coordinated effort between MARTA and the Clifton Corridor TMA.

GA-12-X001	Grant Budget	Prior Year Expense	FY13 Budget	Future Years
<u>Funding</u>				
Federal Capital	990,000	831,000	159,000	0
MARTA Capital	0	0	0	0
Total	990,000	831,000	159,000	0
<u>Budget</u>				
Clifton Corridor Study/AA	990,000	831,000	159,000	0
Total	990,000	831,000	159,000	0

Marta We Serve with Pride.

# FEDERAL GRANT DETAIL

### Federal Grant: GA-39-0002

Date Awarded: August 2010 Est Completion: February 2013

#### Scope

This initial grant award provides a portion of the funding to study potential environmental impacts, including modal technology and alignment, of the proposed public transportation improvements in the BeltLine project area. The EIS builds from studies, plans and initiatives previously completed, including the Inner Core/ Beltline Detailed Screening Report and Locally Preferred Alternative document. The BeltLine Corridor involves a 22-mile loop of proposed transit and trails encircling the urban core of the City of Atlanta. A subsequent amendment provides funding for additional Beltline funding and partial funding for the I-20 East Transit expansion corridor. Implementation of a high capacity transit alternative has been recommended for the corridor that includes the segment from Central Atlanta to the Stonecrest Mall area traversed by Interstate Highway 20 (I-20). This project would provide high capacity transit in the east and southeast quadrants of the Atlanta region which is expected to experience continued growth through FY2030. The project is expected to relieve congestion and provide transit connectivity in the region by making use of the existing MARTA system as a distributor throughout the urban core.

GA-39-0002	Grant Budget	Prior Year Expense	FY13 Budget	Future Years
Funding	200900	слренье	Duuget	Tears
	2,019,000	1 667 715	251 205	0
Federal Capital		1,667,715	351,285	0
MARTA Capital	504,750	416,929	87,821	0
Total	2,523,750	2,084,644	439,106	0
<u>Budget</u>				
Beltline EIS	961,250	961,250	0	0
I-20 E Corridor AA/Deis	1,562,500	1,123,394	439,106	0
Total	2,523,750	2,084,644	439,106	0

### Federal Grant: GA-39-0007

Date Awarded: July 2007 Est Completion: June 2013

#### Scope

This FY2011 Section 5339 Discretionary Alternatives Analysis grant award is to fund technical work associeated with the North Line Alternatives Analysis. The North Line Alternatives Analysis (AA) will examine options for extending high capacity rail transit service along the highly congested SR 400 corridor from the North Springs MARTA Station to Windward Parkway, with a link to potential high capacity rail line along I-285.

GA-39-0007	Grant Budget	Prior Year Expense	FY13 Budget	Future Years
<u>Funding</u>				
Federal Capital	480,000	0	480,000	0
MARTA Capital	120,000	0	120,000	0
Total	600,000	0	600,000	0
<u>Budget</u>				
GA 400 North Line AA	600,000	0	600,000	0
Total	600,000	0	600,000	0



Federal Grant:GA-56-0001Date Awarded:May 2009Est Completion:December 2012

#### Scope

This grant is funded by the American Recovery and Reinvestment Act of 2009 (ARRA) Fixed Guideway funds apportioned to the Atlanta Urbanized Area and suballocated to MARTA, for the Systemwide Fire Protection Upgrade project. This project will upgrade and replace the fire protection system for MARTA rail stations, lines, and facilities. This project includes fire detection, suppression and notification systems. The new system will integrate with multiple subsystems such as the public address system and will be in compliance with all current governing codes and laws.

GA-56-0001	Grant Budget	Prior Year Expense	FY13 Budget	Future Years
<u>Funding</u>				
Federal Capital	7,380,854	6,428,598	952,256	0
MARTA Capital	0	0	0	0
Total	7,380,854	6,428,598	952,256	0
<u>Budget</u>				
System Fire Protect Upgrade	7,380,854	6,428,598	952,256	0
Total	7,380,854	6,428,598	952,256	0



Federal Grant:GA-58-0001Date Awarded:August 2007Est Completion:December 2013

#### Scope

This grant is funded from FFY06-FFY09 Section 5308 Discretionary Bus and Bus Facilities Program funding. The initial grant award provides funding for the procurement of CNG and clean fuel technology buses. A subsequent amendment provides funding support for the Hamilton bus facility renovation to accommodate clean fuel technology and increase operation and cost efficiencies.

GA-58-0001	Grant Budget	Prior Year Expense	FY13 Budget	Future Years
<u>Funding</u>				
Federal Capital	13,977,090	10,311,206	1,600,000	2,065,884
State Capital	1,308,635	1,308,635	0	0
MARTA Capital	2,185,137	1,269,166	400,000	515,971
Total	17,470,862	12,889,007	2,000,000	2,581,855
<u>Budget</u>				
Bus Procurement	12,889,007	12,889,007	0	0
Hamilton Maint Fac Renov	4,581,855	0	2,000,000	2,581,855
Total	17,470,862	12,889,007	2,000,000	2,581,855



Federal Grant:GA-58-0002Date Awarded:May 2012Est Completion:December 2013

#### Scope

This project will retrofit ten (10) existing MARTA transit buses with new commercial version, advanced lithium iron battery and electrical control systems. The vehicle battery and control system technologies will be retrofitted as a kit on existing transit buses under the scope of this project. This project will also engineer, develop and install the advanced second generation Engineered Machine Product electrical cooling system with variable speed water pumps on twenty (20) buses in the current MARTA bus fleet.

GA-58-0002	Grant Budget	Prior Year Expense	FY13 Budget	Future Years
<u>Funding</u>				
Federal Capital	840,000	0	800,000	40,000
MARTA Capital	210,000	0	200,000	10,000
Total	1,050,000	0	1,000,000	50,000
<u>Budget</u>				
Electronic Vehicle Thermal				
Management System (EVTMS)	900,000	0	900,000	0
Lithium Ion Battery	150,000	0	100,000	50,000
Total	1,050,000	0	1,000,000	50,000



### Federal Grant: GA-66-X001

Date Awarded: November 2009 Est Completion: June 2013

### Scope

This grant is funded by American Recovery and Reinvestment Act of 2009 (ARRA) Transit Capital Assistance flexed from FHWA. The projects included in this grant award are preventive maintenance for bus and rail operations and trackway renovations.

GA-66-X001	Grant Budget	Prior Year Expense	FY13 Budget	Future Years
<u>Funding</u>				
Federal Capital	5,547,434	1,286,986	4,260,448	0
Federal Operating	24,452,566	24,452,566	0	0
Total	30,000,000	25,739,552	4,260,448	0
<u>Budget</u>				
Preventive Maintenance	24,452,566	24,452,566	0	0
Trackway Renovations	5,047,434	1,006,986	4,040,448	0
Project Administration	500,000	280,000	220,000	0
Total	30,000,000	25,739,552	4,260,448	0



Federal Grant:GA-90-X130Date Awarded:March 2000

Est Completion: June 2014

#### Scope

This grant is funded from flexed FHWA funds. The initial grant award and first amendment funded the conversion of the Laredo bus maintenance garage to a CNG fueling facility and the procurement of CNG fueled buses. Additional enhancements were made to the facilities at Laredo through rehabilitation and/or replacement of some of the service buildings. Subsequent amendments for \$10,000,000 have been awarded to partially fund the renovations at the Hamilton bus maintenance garage, purchase of real estate and equipment for the renovation. The Hamilton Renovation project is funded with various FTA grant awards and Marta local funds.

GA-90-X130	Grant Budget	Prior Year Expense	FY13 Budget	Future Years
<u>Funding</u>	_	·		
Federal Capital	32,278,400	24,403,402	2,000,000	5,874,998
MARTA Capital	8,069,600	6,100,851	500,000	1,468,749
Total	40,348,000	30,504,253	2,500,000	7,343,747
<u>Budget</u>				
Laredo CNG Conversion	16,819,107	16,819,107	0	0
Hamilton Renovation	10,001,649	157,902	2,500,000	7,343,747
Bus Procurement	13,527,244	13,527,244	0	0
Total	40,348,000	30,504,253	2,500,000	7,343,747



Federal Grant:GA-90-X131Date Awarded:December 2000

Est Completion: June 2013

#### Scope

This grant was awarded for construction of the Buckhead Station North Concourse and Pedestrian Bridge/Walkway. This project will connect the northern end of the Buckhead rail station to the office, retail and residential developments on either side of the GA400 tollway. The original grant funds received are for Phase I of the construction project. An amendment was subsequently awarded for \$6,925,000 for Phase II of the Buckhead North Entrance for a total grant amount of \$13,850,000. Construction was started in the third guarter of FY2012.

GA-90-X131	Grant Budget	Prior Year Expense	FY13 Budget	Future Years
<u>Funding</u>				
Federal Capital	11,080,000	5,350,848	5,729,152	0
MARTA Capital	1,243,199	14,673	1,228,526	0
City of Atlanta	1,526,801	1,526,801	0	0
Total	13,850,000	6,892,322	6,957,678	0
<u>Budget</u>				
Buckhead North Entrance	13,850,000	6,892,322	6,957,678	0
Total	13,850,000	6,892,322	6,957,678	0

Federal Grant:GA-Date Awarded:JulyEst Completion:Marc

#### **GA-90-X136** July 2000 March 2013

### Scope

This grant is funded from flexed FHWA funds. Projects funded within this grant scope include: a pedestrian walkway from North Park to the Sandy Springs Station, a pedestrian tunnel from the Midtown Station to the Federal Reserve Bank and surrounding businesses, a pedestrian connection to the North Springs Station, construction of a Park/Ride lot at Windward Parkway and GA400 and modifications to the Arts Center rail station to enhance shuttle bus service that will connect the Atlantic Station mixed–use development to the station. Of these projects, the modifications to the Art Center rail station are incomplete.

GA-90-X136	Grant Budget	Prior Year Expense	FY13 Budget	Future Years
<u>Funding</u>				
Federal Capital	9,440,000	8,936,916	503,084	0
MARTA Capital	2,360,000	2,234,229	125,771	0
Total	11,800,000	11,171,145	628,855	0
<u>Budget</u>				
Arts Center	1,325,111	696,256	628,855	0
Windward Park/Ride	891,911	891,911	0	0
Midtown Station Entrance	4,908,024	4,908,024	0	0
N. Park Pedestrian Walkway	4,032,976	4,032,976	0	0
N. Springs Pedestrian Walkway	641,978	641,978	0	0
Total	11,800,000	11,171,145	628,855	0

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FEDERAL GRANT DETAIL

Federal Grant:GA-90-X159Date Awarded:August 2003Est Completion:December 2013

#### Scope

This grant includes funding for the West Line Alternatives Analysis Study, Draft Environmental Impact Statement (DEIS) and partial funding for the Final Environmental Impact Statement (FEIS) and Preliminary Engineering (PE) phases of the study. The FEIS/PE work will be based on the findings of the Alternatives Analysis and DEIS. Due to economic conditions and changes in Georgia Department of Transportation plans, the project has experienced several delays. Currently, the scope includes a reassessment of alternatives and transit improvements in the West Line Corridor. The grant scope also includes funding for an analysis of implementing BRT in selected corridors within the MARTA service area utilizing results from a prior BRT study that identified feasible corridors and a signal priority project.

GA-90-X159	Grant Budget	Prior Year Expense	FY13 Budget	Future Years
<u>Funding</u>				
Federal Capital	4,320,000	3,182,980	320,000	817,020
Marta Capital	1,080,000	795,745	80,000	204,255
Total	5,400,000	3,978,725	400,000	1,021,275
<u>Budget</u>				
West Line AA/DEIS	5,000,000	3,808,977	400,000	791,023
Signal Priority Project	400,000	169,748	0	230,252
Total	5,400,000	3,978,725	400,000	1,021,275



Federal Grant:GA-90-X269Date Awarded:July 2007Est Completion:December 2014

#### Scope

This grant funds the MARTA Memorial Drive Bus Rapid Transit (BRT) project. The grant funds will be used to procure equipment (including passenger vehicles), acquire right-of-way for BRT stations and a park/ride facility, and design and construct the infrastructure necessary to implement a BRT system in the Memorial Drive Corridor, a major thoroughfare within the MARTA service area. The planned BRT service is intended to provide current and new transit riders with a more enhanced level of service in this corridor. The service is to include both BRT Express Service and BRT Limited Service (implemented in phases).

GA-90-X269	Grant Budget	Prior Year Expense	FY13 Budget	Future Years
<u>Funding</u>				
Federal Capital	3,285,000	0	496,000	2,789,000
MARTA Capital	821,250	0	124,000	697,250
Total	4,106,250	0	620,000	3,486,250
<u>Budget</u>				
Bus Replacement	3,396,250	0	0	3,396,250
Paratransit Vehicle	620,000	0	620,000	0
Project Administration	90,000	0	0	90,000
Total	4,106,250	0	620,000	3,486,250



### Federal Grant: GA-90-X277

Date Awarded: June 2009 Est Completion: March 2013

#### Scope

This Section 5307 grant was awarded in June 2009 for funds allocated per the FTA's Urbanized Area Formula Program for the Federal Fiscal Year 2009. Currently identified efforts to be funded by this grant include preventive maintenance activities, transit enhancement projects such as the bus shelter program, and various security projects. The security and transit enhancement projects have remaining balances and have been programmed in the Capital Improvement Program for completion in FY 2013.

GA-90-X277	Grant Budget	Prior Year Expense	FY13 Budget	Future Years
<u>Funding</u>				
Federal Capital	774,000	32,980	741,020	0
Federal Operating	41,423,771	41,423,771	0	0
MARTA Capital	193,500	8,245	185,255	0
MARTA Operating	10,355,943	10,355,943	0	0
Total	52,747,214	51,820,939	926,275	0
<u>Budget</u>				
Preventive Maintenance	51,779,714	51,779,714	0	0
Transit Enhancement	452,500	38,265	414,235	0
Surveillance/ Security	515,000	2,960	512,040	0
Total	52,747,214	51,820,939	926,275	0



Federal Grant:GA-90-X288Date Awarded:July 2010Est Completion:June 2013

#### Scope

This Section 5307 grant was awarded in July 2010 for funds allocated per the FTA's Urbanized Area Formula Program for the Federal Fiscal Year 2010. Currently identified efforts to be funded by this grant include preventive maintenance activities, transit enhancement projects such as the bus shelter program and upgrade of the public address system, and various security projects. The security and transit enhancement projects are programmed in the FY2013 Capital Improvement Program.

GA-90-X288	Grant Budget			Future Years
<u>Funding</u>				
Federal Capital	895,500	0	895,500	0
Federal Operating	41,379,500	41,379,500	0	0
MARTA Capital	223,875	0	223,875	0
MARTA Operating	10,344,875	10,344,875	0	0
Total	52,843,750	51,724,375	1,119,375	0
<u>Budget</u>				
Preventive Maintenance	51,724,375	51,724,375	0	0
Transit Enhancement	528,438	0	528,438	0
Surveillance/ Security	528,438	0	528,438	0
Tranist Planning	62,499	0	62,499	0
Total	52,843,750	51,724,375	1,119,375	0



#### Federal Grant: GA-90-X313

Date Awarded: TBD Est Completion: June 2014

#### Scope

This Section 5307 grant awarded is for funds allocated per the FTA's Urbanized Area Formula Program for the Federal Fiscal Year 2012. Currently identified efforts to be funded by this grant include preventive maintenance activities, fuel allotment for electric propulsion, transit enhancement project for the Audio Visual Information System (AVIS) program, and various security projects.

GA-90-X313	<i>Grant</i> Prior Year <i>Budget</i> Expense		FY13 Budget	Future Years
<u>Funding</u>				
Federal Capital	656,000	0	240,000	416,000
Federal Operating	29,993,364	28,500,000	1,493,364	0
MARTA Capital	164,000	0	60,000	104,000
MARTA Operating	7,498,341	7,125,000	373,341	0
Total	38,311,705	35,625,000	2,166,705	520,000
<u>Budget</u>				
Preventive Maintenance	35,625,000	35,625,000	0	0
Fuel Allotment	1,866,705	0	1,866,705	0
Transit Enhancement	410,000	0	150,000	260,000
Surveillance/ Security	410,000	0	150,000	260,000
Total	38,311,705	35,625,000	2,166,705	520,000



#### Federal Grant: GA-95-X015 Date Awarded: June 2011

Est Completion: May 2013

#### Scope

This grant is funded with flexed FY2010 Federal Highway Administration L230 (FHWA) funds to the Federal Transit Administration (FTA), for use by eligible projects. MARTA has programmed the flexed funds for the following three (3) capital assistance projects: A)MARTA Preventive Maintenance for Bus and Rail Vehicles and Infrastructure; B)MARTA Capital Improvement Project – Replace Running Rail/Yard Switch Ties; C) MARTA ADA Paratransit Service.

GA-95-X015	Grant Budget	Prior Year Expense	FY13 Budget	Future Years
<u>Funding</u>				
Federal Capital	3,000,000	0	3,000,000	0
Federal Operating	37,336,094	37,336,094	0	0
MARTA Capital	750,000	0	750,000	0
MARTA Operating	9,334,024	9,334,024	0	0
Total	50,420,118	46,670,118	3,750,000	0
<u>Budget</u>				
Preventive Maintenance	43,670,118	43,670,118	0	0
Running Rail/yard Switch Ties	3,750,000	0	3,750,000	0
ADA Paratransit Service	3,000,000	3,000,000	0	0
Total	50,420,118	46,670,118	3,750,000	0



Federal Grant:GA-95-X027Date Awarded:TBDEst Completion:December 2014

#### Scope

This grant award is funded with FY12 FHWA flexible funding under the FTA Surface Transportation Program for bus and rail operations preventive maintenance, ADA Accessibility at the MARTA rail stations, and Rail System renovation projects to include the Audio Visual Information System project and the Tunnel Fan renovation/rehabilitation project.

GA-95-X027	Grant Budget	Prior Year Expense	FY13 Budget	Future Years
<u>Funding</u>				
Federal Capital	10,200,000	0	2,480,000	7,720,000
Federal Operating	5,000,000	0	5,000,000	0
MARTA Capital	2,550,000	0	620,000	1,930,000
MARTA Operating	1,250,000	0	1,250,000	0
Total	19,000,000	0	9,350,000	9,650,000
<u>Budget</u>				
Vehicle Procurement	2,500,000	0	500,000	2,000,000
Preventive Maintenance	6,250,000	0	6,250,000	0
Rail Renovation Projects	5,250,000	0	1,900,000	3,350,000
ADA Accessibility	5,000,000	0	700,000	4,300,000
Total	19,000,000	0	9,350,000	9,650,000



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# **FEDERAL GRANT DETAIL**

### Federal Grant: G

**GA-95-X028** TBD

Date Awarded: TBD Est Completion: March 2014

### Scope

This grant will provide funding from FFY10 flexible funding under the FTA Surface Transportation Program (STP) for the renovations and upgrades of the MARTA Hamilton Boulevard Bus Garage. The project will update the facility to accommodate clean fuel technology and bring the facility to a state of good repair. The scope of work includes build out of auxiliary facilities such as the fueling and bus wash operations and security and lighting improvements.

GA-95-X028	Grant Budget	Prior Year Expense	FY13 Budget	Future Years
<u>Funding</u>				
Federal Capital	2,000,000	0	431,200	1,568,800
MARTA Capital	500,000	0	107,800	392,200
Total	2,500,000	0	539,000	1,961,000
<u>Budget</u>				
Hamilton Renovations	2,500,000	0	539,000	1,961,000
Total	2,500,000	0	539,000	1,961,000

#### Federal Grant: GA-96-X005

Date Awarded: August 2009 Est Completion: January 2014

#### Scope

This grant is funded by the American Recovery and Reinvestment Act of 2009 (ARRA) Transit Capital Assistance funds apportioned to the Atlanta Urbanized Area and suballocated to MARTA per the regional policy. The projects included in this grant award are preventive maintenance for bus and rail operations, procurement of replacement buses, fire protection system upgrade, transit enhancement, security, and operating assistance. The bus procurement is for clean fuel replacement buses to maintain the bus fleet in optimum operating condition. The fire protection system project will upgrade and replace the system in MARTA rail stations, lines, and facilities.

GA-96-X005	Grant Budget	Prior Year Expense	FY13 Budget	Future Years
<u>Funding</u>				
Federal Capital	37,977,717	13,171,512	10,273,319	14,532,886
Federal Operating	19,698,064	19,698,064	0	0
MARTA Operating	0	0	0	0
MARTA Capital	0	0	0	0
Total	57,675,781	32,869,576	10,273,319	14,532,886
<u>Budget</u>				
Bus Procurement	6,965,041	6,965,041	0	0
Preventive Maintenance	14,766,227	14,766,227	0	0
Operating Assistance	4,931,837	4,931,837	0	0
Fire Protection Sys Upgr	24,816,275	3,845,729	8,423,319	12,547,227
Proj Adm Fire Protect	4,541,401	2,174,705	1,000,000	1,366,696
Security Equipment	1,555,000	86,037	850,000	618,963
Transit Enhancements	100,000	100,000		
Total	57,675,781	32,869,576	10,273,319	14,532,886



#### Federal Grant: DHS FY2008/FY2009

Date Awarded: April 2008 Est Completion: December 2014

#### Scope

These grant awards are funded under the Department of Homeland Security FFY2008 -2009 Infrastructure Protection Program: Transit Security funds. These funds were appropriated by the U.S. Department of Homeland Security and are administered by the Georgia Emergency Management Agency for FY08 and FEMA for FY09. The grant scope includes security equipment procurement, training, system security projects, system operating projects and exercises. The exercises include emergency personnel from multiple jurisdictions and MARTA frontline and operations staff.

DHS FY2008/FY2009	Grant Budget	Prior Year FY13		Future Years
<u>Funding</u>				
Federal Operating	871,520	218,413	300,000	353,107
Federal Capital	11,734,618	516,446	4,250,000	6,968,172
Total	12,606,138	734,859	4,550,000	7,321,279
<u>Budget</u>				
Security Projects	10,389,218	473,794	4,000,000	5,915,424
Training, Exercises	1,345,400	42,652	250,000	1,052,748
Operating Assistance	871,520	218,413	300,000	353,107
Total	12,606,138	734,859	4,550,000	7,321,279

### APPENDIX

This section consists of compensation and benefits information, miscellaneous operations data, awards, and terminology. It includes:

- Salary Structures for all Employees
- Fare Structure
- Fare History
- Financial Performance Measures
- FY2013 Benefits Calculation
- MARTA Facts
- Category and Subcategory Expense Listing
- Organizational Structure
- Debt Service Schedule
- Glossary of Terms

# **NON - REPRESENTED SALARY STRUCTURE**

### Effective 03-01-08

Grade	Minimum	Midpoint	Maximum
6	\$20,638	\$25,798	\$30,958
7	\$22,383	\$27,979	\$33,575
8	\$24,261	\$30,326	\$36,391
9	\$26,302	\$32,878	\$39,454
10	\$28,512	\$35,640	\$42,768
	\$30,915	\$38,644	\$46,373
12	\$33,517	\$41,896	\$50,275
13	\$36,330	\$45,412	\$54,494
14	\$39,399	\$49,249	\$59,099
15	\$42,716	\$53,395	\$64,074
16	\$46,310	\$57,888	\$69,466
17	\$50,200	\$62,750	\$75,300
18	\$54,433	\$68,041	\$81,649
19	\$59,008	\$73,760	\$88,512
20	\$63,974	\$79,968	\$95,962
21	\$69,370	\$86,713	\$104,056
22	\$75,195	\$93,994	\$112,793
23	\$81,514	\$101,893	\$122,272
24	\$88,388	\$110,485	\$132,582
C	\$110,334	\$137,917	\$165,500
В	\$127,308	\$159,135	\$190,962
Α	\$200,000	\$250,000	\$300,000

### **REPRESENTED EMPLOYEE SALARY STRUCTURE**

marta 🔪

### Effective 11/23/10

07/01/2002 Tier 1- Hired Befo

3/10						
ore 07/01/2002	Hourly	Annual	Hourly	Annual	Hourly	Annual
	11/23/11	11/23/11	11/23/12	11/23/12	11/23/13	11/23/13
TRANSPORTATION	1. 20					
F/T Bus and Rail Operators				1		
1st 12 months	\$13.68	\$28,457.29	\$13.68	\$28,457.29	\$13.68	\$28,457.29
2nd 12 months	\$15.64	\$32,528.74	\$15.64	\$32,528.74	\$15.64	\$32,528.74
3rd 12 months	\$17.61	\$36,621.61	\$17.61	\$36,621.61	\$17.61	\$36,621.61
Thereafter	\$19.54	\$40,650.21	\$19.54	\$40,650.21	\$19.54	\$40,650.21
P/T Operators						
Thereafter	\$13.68	\$17,785.80	\$13.68	\$17,785.80	\$13.68	\$17,785.80
F/T Paratransit Operators						
1st 12 months	\$11.23	\$23,357.26	\$11.23	\$23,357.26	\$11.23	\$23,357.26
2nd 12 months	\$11.82	\$24,578.70	\$11.82	\$24,578.70	\$11.82	\$24,578.70
3rd 12 months	\$12.54	\$26,078.70	\$12.54	\$26,078.70	\$12.54	\$26,078.7
4th 12 months	\$13.19	\$27,428.71	\$13.19	\$27,428.71	\$13.19	\$27,428.7
5th 12 months	\$13.84	\$28,778.72	\$13.84	\$28,778.72	\$13.84	\$28,778.73
Thereafter	\$14.62	\$30,407.30	\$14.62	\$30,407.30	\$14.62	\$30,407.30
P/T Paratransit Operators						
1st 24 months	\$11.23	\$14,598.29	\$11.23	\$14,598.29	\$11.23	\$14,598.29
2nd 24 months	\$11.82	\$15,361.68	\$11.82	\$15,361.68	\$11.82	\$15,361.68
3rd 24 months	\$12.54	\$16,299.19	\$12.54	\$16,299.19	\$12.54	\$16,299.19
4th 24 months	\$13.19	\$17,142.94		\$17,142.94	\$13.19	\$17,142.9
5th 24 months	\$13.84	\$17,986.70	\$13.84	\$17,986.70	\$13.84	\$17,986.7
Thereafter	\$14.62	\$19,004.56	\$14.62	\$19,004.56	\$14.62	\$19,004.5
F/T Small Bus Operators						
1st 12 months	\$11.23	\$23,357.26	\$11.23	\$23,357.26	\$11.23	\$23,357.2
2nd 12 months	\$11.82	\$24,578.70	\$11.82	\$24,578.70	\$11.82	\$24,578.7
3rd 12 months	\$12.54	\$26,078.70		\$26,078.70	\$12.54	\$26,078.7
4th 12 months	\$13.19	\$27,428.71		\$27,428.71	\$13.19	\$27,428.7
5th 12 months	\$13.84	\$28,778.72		\$28,778.72	\$13.84	\$28,778.7
Thereafter	\$14.62	\$30,407.30	\$14.62	\$30,407.30	\$14.62	\$30,407.3

We Serve with Pride.

# **REPRESENTED EMPLOYEE SALARY STRUCTURE**

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Effective 11/23/10 Tier 1- Hired Before 07/01/2002	Hourly 11/23/11	Annual 11/23/11	Hourly 11/23/12	Annual 11/23/12	Hourly 11/23/13	Annual 11/23/13
(continued from previous page)	,,	,,	,,	,,	,,	
P/T Small Bus Operators		5				
1st 24 months	\$11.23	\$14,598.29	\$11.23	\$14,598.29	\$11.23	\$14,598.29
2nd 24 months	\$11.82	\$15,361.68	\$11.82	\$15,361.68	\$11.82	\$15,361.68
3rd 24 months	\$12.54	\$16,299.19	\$12.54	\$16,299.19	\$12.54	\$16,299.19
4th 24 months	\$13.19	\$17,142.94	\$13.19	\$17,142.94	\$13.19	\$17,142.94
5th 24 months	\$13.84	\$17,986.70	\$13.84	\$17,986.70	\$13.84	\$17,986.70
Thereafter	\$14.62	\$19,004.56	\$14.62	\$19,004.56	\$14.62	\$19,004.56
MA INTENA NCE						
Hostler/Junior Apprentice						
1st 6 months	\$14.75	\$30,685.87	\$14.75	\$30,685.87	\$14.75	\$30,685.87
2nd 6 months	\$15.52	\$32,271.59	\$15.52	\$32,271.59	\$15.52	\$32,271.59
Thereafter	\$16.35	\$34,007.32	\$16.35	\$34,007.32	\$16.35	\$34,007.32
A numeration of						
Apprentices 1st 6 months	\$17.27	\$35,914.47	\$17.27	\$35,914.47	\$17.27	\$35,914.47
2nd 6 months	\$17.75	\$36,921.62	\$17.75	\$36,921.62	\$17.75	\$36,921.62
3rd 6 months	\$18.86	\$39,235.91	\$18.86	\$39,235.91	\$18.86	\$39,235.91
Thereafter	\$19.04	\$39,600.20	\$19.04	\$39,600.20	\$19.04	\$39,600.20
		,,		1,		
Station Agents						
1st 6 months	\$14.97	\$31,135.87	\$14.97	\$31,135.87	\$14.97	\$31,135.87
2nd 6 months	\$15.75	\$32,764.45	\$15.75	\$32,764.45	\$15.75	\$32,764.45
3rd 6 months	\$16.86	\$35,078.75	\$16.86	\$35,078.75	\$16.86	\$35,078.75
Inspectors						
1st 6 months	\$19.33	\$40,200.20	\$19.33	\$40,200.20	\$19.33	\$40,200.20
2nd 6 months	\$19.54	\$40,650.21	\$19.54	\$40,650.21	\$19.54	\$40,650.21
A Inspectors						
Less than 3 years experience						
1st 6 months	\$19.84	\$41,271.64	\$19.84	\$41,271.64	\$19.84	\$41,271.64
2nd 6 months	\$19.90	\$41,400.21	\$19.90	\$41,400.21	\$19.90	\$41,400.21

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### We Serve with Pride.

# **REPRESENTED EMPLOYEE SALARY STRUCTURE**

# Effective 11/23/10

Effective 11/23/10							
Tier 1- Hired Before 07/01/2002	Hourly 11/23/11	Annual 11/23/11	Hourly 11/23/12	Annual 11/23/12	Hourly 11/23/13	Annual 11/23/13	
(continued from previous page)							
3 years experience							
Thereafter	\$20.73	\$43,114.50	\$20.73	\$43,114.50	\$20.73	\$43,114.50	
AA Inspectors							
Less than 3 years experience							
1st 6 months	\$20.23	\$42,085.93	\$20.23	\$42,085.93	\$20.23	\$42,085.93	
2nd 6 months	\$20.31	\$42,235.93	\$20.31	\$42,235.93	\$20.31	\$42,235.93	
Thereafter	\$20.38	\$42,385.93	\$20.38	\$42,385.93	\$20.38	\$42,385.93	
3 years experience							
Thereafter	\$21.06	\$43,800.22	\$21.06	\$43,800.22	\$21.06	\$43,800.22	
Journeymen							
Less than 3 years experience							
1st 6 months	\$19.75	\$41,078.78	\$19.75	\$41,078.78	\$19.75	\$41,078.78	
2nd 6 months	\$19.90	\$41,400.21	\$19.90	\$41,400.21	\$19.90	\$41,400.21	
Thereafter	\$20.38	\$42,385.93	\$20.38	\$42,385.93	\$20.38	\$42,385.93	
3 years experience							
Thereafter	\$21.06	\$43,800.22	\$21.06	\$43,800.22	\$21.06	\$43,800.22	
Structural Inspector, Maintainer,							
Tamper Operator, Track Walker							
1st 6 months	\$19.33	\$40,200.20	\$19.33	\$40,200.20	\$19.33	\$40,200.20	
2nd 6 months	\$19.54	\$40,650.21	\$19.54	\$40,650.21	\$19.54	\$40,650.21	
3rd 6 months	\$19.84	\$41,271.64	\$19.84	\$41,271.64	\$19.84	\$41,271.64	
4th 6 months	\$19.90	\$41,400.21	\$19.90	\$41,400.21	\$19.90	\$41,400.21	
5th 6 months	\$20.03	\$41,657.35	\$20.03	\$41,657.35	\$20.03	\$41,657.35	
Thereafter	\$20.73	\$43,114.50	\$20.73	\$43,114.50	\$20.73	\$43,114.50	
SERVICE						1	
Serviceperson I and II	1						
1st 6 months	\$13.87	\$28,843.00	\$13.87	\$28,843.00	\$13.87	\$28,843.00	
2nd 6 months	\$14.65	\$30,471.58		\$30,471.58	\$14.65	\$30,471.58	
Thereafter	\$15.30	\$31,821.59	A	\$31,821.59	\$15.30	\$31,821.59	

### **REPRESENTED EMPLOYEE SALARY STRUCTURE**

marta 🔪

### Effective 11/23/10

Tier 1- Hired Before 07/01/2002	Hourly 11/23/11	Annual 11/23/11	Hourly 11/23/12	Annual 11/23/12	Hourly 11/23/13	Annual 11/23/13
(continued from previous page)						
Serviceperson I(A) & VII						
1st 6 months	\$14.03	\$29,185.86	\$14.03	\$29,185.86	\$14.03	\$29,185.86
2nd 6 months	\$14.82	\$30,835.87	\$14.82	\$30,835.87	\$14.82	\$30,835.87
Thereafter	\$15.52	\$32,271.59	\$15.52	\$32,271.59	\$15.52	\$32,271.59
Serviceperson III - Rail Car Cleaner	s					
Serviceperson VI - Station Cleaners	5					
1st 6 months	\$11.55	\$24,021.55	\$11.55	\$24,021.55	\$11.55	\$24,021.55
2nd 6 months	\$12.26	\$25,500.13	\$12.26	\$25,500.13	\$12.26	\$25,500.13
3rd 6 months	\$12.93	\$26,892.99	\$12.93	\$26,892.99	\$12.93	\$26,892.99
Thereafter	\$13.66	\$28,414.43	\$13.66	\$28,414.43	\$13.66	\$28,414.43
Serviceperson IV						
1st 6 months	\$14.75	\$30,685.87	\$14.75	\$30,685.87	\$14.75	\$30,685.87
2nd 6 months	\$15.52	\$32,271.59	\$15.52	\$32,271.59	\$15.52	\$32,271.59
Thereafter	\$16.35	\$34,007.32	\$16.35	\$34,007.32	\$16.35	\$34,007.32
Serviceperson V						
1st 6 months	\$19.33	\$40,200.20	\$19.33	\$40,200.20	\$19.33	\$40,200.20
2nd 6 months	\$19.54	\$40,650.21	\$19.54	\$40,650.21	\$19.54	\$40,650.21
3rd 6 months	\$19.84	\$41,271.64	\$19.84	\$41,271.64	\$19.84	\$41,271.64
4th 6 months	\$19.90	\$41,400.21	\$19.90	\$41,400.21	\$19.90	\$41,400.21
5th 6 months	\$20.03	\$41,657.35	\$20.03	\$41,657.35	\$20.03	\$41,657.35
Thereafter	\$20.73	\$43,114.50	\$20.73	\$43,114.50	\$20.73	\$43,114.50
Serviceperson - Paratransit						
1st 12 months	\$10.16	\$21,128.68	\$10.16	\$21,128.68	\$10.16	\$21,128.68
2nd 12 months	\$10.46	\$21,750.11	\$10.46	\$21,750.11	\$10.46	\$21,750.11
3rd 12 months	\$10.82	\$22,500.11	\$10.82	\$22,500.11	\$10.82	\$22,500.11
4th 12 months	\$11.16	\$23,207.26		\$23,207.26	\$11.16	\$23,207.26
5th 12 months	\$11.46	\$23,828.69	\$11.46	\$23,828.69	\$11.46	\$23,828.69

### **REPRESENTED EMPLOYEE SALARY STRUCTURE**

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#### Effective 11/23/10 Tier 1- Hired Before 07/01/2002 Hourly Annual Hourly Annual Hourly Annual 11/23/12 11/23/12 11/23/11 11/23/11 11/23/13 11/23/13 (continued from previous page) Thereafter \$11.93 \$24,814.41 \$11.93 \$24,814.41 \$11.93 \$24,814.41 BLOCKOUT Blockout \$40,200.20 1st 6 months \$19.33 \$40,200.20 \$19.33 \$40,200.20 \$19.33 \$40,650.21 2nd 6 months \$19.54 \$40,650.21 \$19.54 \$40,650.21 \$19.54 \$41,271.64 \$41,271.64 \$41,271.64 3rd 6 months \$19.84 \$19.84 \$19.84 4th 6 months \$19.90 \$41,400.21 \$19.90 \$41,400.21 \$19.90 \$41,400.21 Thereafter \$20.03 \$41,657.35 \$20.03 \$41,657.35 \$20.03 \$41,657.35 REVENUE COLLECTION **Revenue Agents** \$37,200.19 \$37,200.19 1st 6 months \$37,200.19 \$17.88 \$17.88 \$17.88 2nd 6 months \$38,378.77 \$18.45 \$38,378.77 \$18.45 \$38,378.77 \$18.45 \$38,957.34 \$38,957.34 3rd 6 months \$18.73 \$38,957.34 \$18.73 \$18.73 4th 6 months \$39,728.77 \$19.10 \$39,728.77 \$19.10 \$39,728.77 \$19.10 \$40,543.06 \$40,543.06 \$40,543.06 5th 6 months \$19.49 \$19.49 \$19.49 \$41,314.50 \$41,314.50 Thereafter \$19.86 \$41,314.50 \$19.86 \$19.86 **P/T Revenue Agents** Thereafter \$17.88 \$23,250.12 \$17.88 \$23,250.12 \$17.88 \$23,250.12 STORES Material Controllers 1st 6 months \$17.88 \$37,200.19 \$17.88 \$37,200.19 \$17.88 \$37,200.19 2nd 6 months \$18.30 \$38,057.34 \$18.30 \$38,057.34 \$18.30 \$38,057.34 3rd 6 months \$38,935.91 \$18.72 \$38,935.91 \$38,935.91 \$18.72 \$18.72 \$39,771.63 4th 6 months \$19.12 \$39,771.63 \$19.12 \$39,771.63 \$19.12 5th 6 months \$19.54 \$40,650.21 \$19.54 \$40,650.21 \$19.54 \$40,650.21 6th 6 months \$19.96 \$41,507.35 \$19.96 \$41,507.35 \$19.96 \$41,507.35 Thereafter \$20.37 \$42,364.50 \$20.37 \$42,364.50 \$20.37 \$42,364.50

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# **REPRESENTED EMPLOYEE SALARY STRUCTURE**

Effective 11/23/10		12				
Tier 1- Hired Before 07/01/2002	Hourly	Annual	Hourly	Annual	Hourly	Annual
(continued from previous page)	11/23/11	11/23/11	11/23/12	11/23/12	11/23/13	11/23/13
Lead Material Controllers						
1st 6 months	\$18.50	\$38,485.91	\$18.50	\$38,485.91	\$18.50	\$38,485.91
2nd 6 months	\$18.91	\$39,343.06	\$18.91	\$39,343.06	\$18.91	\$39,343.06
3rd 6 months	\$19.33	\$40,200.20	\$19.33	\$40,200.20	\$19.33	\$40,200.20
4th 6 months	\$19.74	\$41,057.35	\$19.74	\$41,057.35	\$19.74	\$41,057.35
5th 6 months	\$20.16	\$41,935.93	\$20.16	\$41,935.93	\$20.16	\$41,935.93
6th 6 months	\$20.57	\$42,793.07	\$20.57	\$42,793.07	\$20.57	\$42,793.07
Thereafter	\$20.99	\$43,650.22	\$20.99	\$43,650.22	\$20.99	\$43,650.22
	1	1	1	1 - 7	1	1 /
SECURITY						
Security Guards						
1st 6 months	\$14.74	\$30,664.44	\$14.74	\$30,664.44	\$14.74	\$30,664.44
2nd 6months	\$14.82	\$30,835.87	\$14.82	\$30,835.87	\$14.82	\$30,835.87
Thereafter	\$15.07	\$31,350.16	\$15.07	\$31,350.16	\$15.07	\$31,350.16
CLERICAL						
N7 Clerical						
1st 6 months	\$11.58	\$24,085.84	\$11.58	\$24,085.84	\$11.58	\$24,085.84
2nd 6 months	\$12.12	\$25,200.13	\$12.12	\$25,200.13	\$12.12	\$25,200.13
3rd 6 months	\$12.84	\$26,700.14	\$12.84	\$26,700.14	\$12.84	\$26,700.14
4th 6 months	\$13.52	\$28,114.43	\$13.52	\$28,114.43	\$13.52	\$28,114.43
Thereafter	\$14.11	\$29,357.29	\$14.11	\$29,357.29	\$14.11	\$29,357.29
N8 Clerical						
1st 6 months	\$12.40	\$25,800.13	\$12.40	\$25,800.13	\$12.40	\$25,800.13
2nd 6 months	\$13.16	\$27,364.42	\$13.16	\$27,364.42	\$13.16	\$27,364.42
3rd 6 months	\$13.90	\$28,907.29	\$13.90	\$28,907.29	\$13.90	\$28,907.29
4th 6 months	\$14.62	\$30,407.30	\$14.62	\$30,407.30	\$14.62	\$30,407.30
Thereafter	\$15.24	\$31,693.02	\$15.24	\$31,693.02		\$31,693.02
F/T Customer Information Operators		,				,,
1st 6 months	\$12.40	\$25,800.13	\$12.40	\$25,800.13	\$12.40	\$25,800.13
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## **REPRESENTED EMPLOYEE SALARY STRUCTURE**

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Effective 11/23/10						
Tier 1- Hired Before 07/01/2002	Hourly 11/23/11	Annual 11/23/11	Hourly 11/23/12	Annual 11/23/12	Hourly 11/23/13	Annual 11/23/13
(continued from previous page)						
2nd 6 months	\$13.16	\$27,364.42	\$13.16	\$27,364.42	\$13.16	\$27,364.42
3rd 6 months	\$13.90	\$28,907.29	\$13.90	\$28,907.29	\$13.90	\$28,907.29
4th 6 months	\$14.93	\$31,050.16	\$14.93	\$31,050.16	\$14.93	\$31,050.16
Thereafter	\$15.24	\$31,693.02	\$15.24	\$31,693.02	\$15.24	\$31,693.02
P/T Customer Information Operators						
Thereafter	\$12.40	\$16,125.08	\$12.40	\$16,125.08	\$12.40	\$16,125.08
N9 Clerical						
1st 6 months	\$13.71	\$28,521.57	\$13.71	\$28,521.57	\$13.71	\$28,521.57
2nd 6 months	\$14.52	\$30,193.01	\$14.52	\$30,193.01	\$14.52	\$30,193.01
3rd 6 months	\$15.21	\$31,628.73	\$15.21	\$31,628.73	\$15.21	\$31,628.73
4th 6 months	\$15.98	\$33,235.88	\$15.98	\$33,235.88	\$15.98	\$33,235.88
Thereafter	\$16.74	\$34,821.61	\$16.74	\$34,821.61	\$16.74	\$34,821.61
TRAFFIC CHECKERS						
Traffic Checkers						
1st 6 months	\$11.35	\$23,614.41	\$11.35	\$23,614.41	\$11.35	\$23,614.41
2nd 6 months	\$12.02	\$25,007.27	\$12.02	\$25,007.27	\$12.02	\$25,007.27
Thereafter	\$12.73	\$26,485.85	\$12.73	\$26,485.85	\$12.73	\$26,485.85
Sr. Traffic Checkers						
1st 6 months	\$14.25	\$29,635.86	\$14.25	\$29,635.86	\$14.25	\$29,635.86
2nd 12 months	\$14.88	\$30,943.01	\$14.88	\$30,943.01	\$14.88	\$30,943.01
Thereafter	\$15.59	\$32,421.59	\$15.59	\$32,421.59	\$15.59	\$32,421.59
PRINT SHOP						
Reprographics Specialist I						
1st 6 months	\$11.52	\$23,957.26	\$11.52	\$23,957.26	\$11.52	\$23,957.26
2nd 6 months	\$11.97	\$24,900.13	\$11.97	\$24,900.13	\$11.97	\$24,900.13
3rd 6 months	\$12.43	\$25,864.42	\$12.43	\$25,864.42	\$12.43	\$25,864.42
Thereafter	\$12.69	\$26,400.13	\$12.69	\$26,400.13	\$12.69	\$26,400.13

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#### Effective 11/23/10

Effective 11/23/10						
Tier 1- Hired Before 07/01/2002	Hourly	Annual	Hourly	Annual	Hourly	Annual
	11/23/11	11/23/11	11/23/12	11/23/12	11/23/13	11/23/13
(continued from previous page)						
Reprographics Specialist II						
1st 6 months	\$14.01	\$29,143.00	\$14.01	\$29,143.00	\$14.01	\$29,143.00
2nd 6 months	\$14.55	\$30,257.30	\$14.55	\$30,257.30	\$14.55	\$30,257.30
3rd 6 months	\$15.16	\$31,543.02	\$15.16	\$31,543.02	\$15.16	\$31,543.02
Thereafter	\$15.75	\$32,764.45	\$15.75	\$32,764.45	\$15.75	\$32,764.45
Reprographics Specialist III						
1st 12 months	\$16.80	\$34,950.18	\$16.80	\$34,950.18	\$16.80	\$34,950.18
2nd 12 months	\$17.48	\$36,364.47	\$17.48	\$36,364.47	\$17.48	\$36,364.47
3rd 12 months	\$18.18	\$37,821.62	\$18.18	\$37,821.62	\$18.18	\$37,821.62
4th 12 months	\$18.91	\$39,343.06	\$18.91	\$39,343.06	\$18.91	\$39,343.06
5th 12 months	\$19.67	\$40,907.35	\$19.67	\$40,907.35	\$19.67	\$40,907.35
Thereafter	\$20.44	\$42,514.50	\$20.44	\$42,514.50	\$20.44	\$42,514.50

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Effective 11/23/10 Tier 2- Hired After 07/01/2002	Hourly	Annual	Hourly	Annual	Hourly	Annual
	11/23/11	15. 000 A 000 A 07 020 A 04 - 0.00		11/23/12	11/23/13	11/23/13
TRANSPORTATION						
F/T Bus and Rail Operators						
1st 12 months	\$13.68	\$28,457.29	\$13.68	\$28,457.29	\$13.68	\$28,457.29
2nd 12 months	\$15.14	\$31,500.16	\$15.14	\$31,500.16	\$15.14	\$31,500.16
3rd 12 months	\$16.61	\$34,543.03	\$16.61	\$34,543.03	\$16.61	\$34,543.03
4th 12 months	\$18.08	\$37,607.33	\$18.08	\$37,607.33	\$18.08	\$37,607.33
Thereafter	\$19.54	\$40,650.21	\$19.54	\$40,650.21	\$19.54	\$40,650.21
P/T Operators						
Thereafter	\$13.68	\$17,785.80	\$13.68	\$17,785.80	\$13.68	\$17,785.80
F/T Paratransit Operators						
1st 12 months	\$11.23	\$23,357.26	\$11.23	\$23,357.26	\$11.23	\$23,357.26
2nd 12 months	\$11.82	\$24,578.70	\$11.82	\$24,578.70	\$11.82	\$24,578.70
3rd 12 months	\$12.54	\$26,078.70	\$12.54	\$26,078.70	\$12.54	\$26,078.70
4th 12 months	\$13.19	\$27,428.71	\$13.19	\$27,428.71	\$13.19	\$27,428.71
5th 12 months	\$13.84	\$28,778.72	\$13.84	\$28,778.72	\$13.84	\$28,778.72
Thereafter	\$14.62	\$30,407.30	\$14.62	\$30,407.30	\$14.62	\$30,407.30
P/T Paratransit Operators						
1st 24 months	\$11.23	\$14,598.29	\$11.23	\$14,598.29	\$11.23	\$14,598.29
2nd 24 months	\$11.82	\$15,361.68	\$11.82	\$15,361.68	\$11.82	\$15,361.68
3rd 24 months	\$12.54	\$16,299.19	\$12.54	\$16,299.19	\$12.54	\$16,299.19
4th 24 months	\$13.19	\$17,142.94	\$13.19	\$17,142.94	\$13.19	\$17,142.94
5th 24 months	\$13.84	\$17,986.70	\$13.84	\$17,986.70	\$13.84	\$17,986.70
Thereafter	\$14.62	\$19,004.56	\$14.62	\$19,004.56	\$14.62	\$19,004.56
F/T Small Bus Operators						
1st 12 months	\$11.23	\$23,357.26	\$11.23	\$23,357.26	\$11.23	\$23,357.26
2nd 12 months	\$11.82	\$24,578.70	\$11.82	\$24,578.70	\$11.82	\$24,578.70
3rd 12 months	\$12.54	\$26,078.70	\$12.54	\$26,078.70	\$12.54	\$26,078.70
4th 12 months	\$13.19	\$27,428.71	\$13.19	\$27,428.71	\$13.19	\$27,428.71
5th 12 months	\$13.84	\$28,778.72	\$13.84	\$28,778.72	\$13.84	\$28,778.72
Thereafter	\$14.62	\$30,407.30	\$14.62	\$30,407.30	\$14.62	\$30,407.30

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Effective 11/23/10	ï	1	Î.			Ĩ
Tier 2- Hired After 07/01/2002	Hourly 11/23/11	Annual 11/23/11	Hourly 11/23/12	Annual 11/23/12	Hourly 11/23/13	Annual 11/23/13
(continued from previous page)						
P/T Small Bus Operators						
1st 24 months	\$11.23	\$14,598.29	\$11.23	\$14,598.29	\$11.23	\$14,598.29
2nd 24 months	\$11.82	\$15,361.68	\$11.82	\$15,361.68	\$11.82	\$15,361.68
3rd 24 months	\$12.54	\$16,299.19	\$12.54	\$16,299.19	\$12.54	\$16,299.19
4th 24 months	\$13.19	\$17,142.94	\$13.19	\$17,142.94	\$13.19	\$17,142.94
5th 24 months	\$13.84	\$17,986.70	\$13.84	\$17,986.70	\$13.84	\$17,986.70
Thereafter	\$14.62	\$19,004.56	\$14.62	\$19,004.56	\$14.62	\$19,004.56
MAINTENANCE						
Hostler/Junior Apprentice						
1st 6 months	\$14.75	\$30,685.87	\$14.75	\$30,685.87	\$14.75	\$30,685.87
2nd 6 months	\$15.52	\$32,271.59	\$15.52	\$32,271.59	\$15.52	\$32,271.59
Thereafter	\$16.35	\$34,007.32	\$16.35	\$34,007.32	\$16.35	\$34,007.32
Apprentices						
1st 6 months	\$17.27	\$35,914.47	\$17.27	\$35,914.47	\$17.27	\$35,914.47
2nd 6 months	\$17.75	\$36,921.62	\$17.75	\$36,921.62	\$17.75	\$36,921.62
3rd 6 months	\$18.86	\$39,235.91	\$18.86	\$39,235.91	\$18.86	\$39,235.91
Thereafter	\$19.04	\$39,600.20	\$19.04	\$39,600.20	\$19.04	\$39,600.20
Station Agents						
1st 8 months	\$14.97	\$31,135.87	\$14.97	\$31,135.87	\$14.97	\$31,135.87
2nd 8 months	\$15.75	\$32,764.45	\$15.75	\$32,764.45	\$15.75	\$32,764.45
3rd 8 months	\$16.86	\$35,078.75	\$16.86	\$35,078.75	\$16.86	\$35,078.75
Inspectors						
1st 8 months	\$19.33	\$40,200.20	\$19.33	\$40,200.20	\$19.33	\$40,200.20
2nd 8 months	\$19.54	\$40,650.21	\$19.54	\$40,650.21	\$19.54	\$40,650.21
A Inspectors	+=5.5.	7 10,000121	410101	7.0,000.21	415151	+ 10/000121
Less than 3 years experience						
1st 8 months	\$19.84	\$41,271.64	\$19.84	\$41,271.64	\$19.84	\$41,271.64
2nd 8 months	\$19.90	\$41,400.21	\$19.90	\$41,400.21	\$19.90	\$41,400.21
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Effective 11/23/10	Ť		Î.			
Tier 2- Hired After 07/01/2002	Hourly 11/23/11	Annual 11/23/11	Hourly 11/23/12	Annual 11/23/12	Hourly 11/23/13	Annual 11/23/13
(continued from previous page)						
Thereafter	\$20.03	\$41,657.35	\$20.03	\$41,657.35	\$20.03	\$41,657.35
3 years experience						
Thereafter	\$20.73	\$43,114.50	\$20.73	\$43,114.50	\$20.73	\$43,114.50
AA Inspectors						
Less than 3 years experience						
1st 8 months	\$20.23	\$42,085.93		\$42,085.93	\$20.23	\$42,085.93
2nd 8 months	\$20.31	\$42,235.93	\$20.31	\$42,235.93	\$20.31	\$42,235.9
Thereafter	\$20.38	\$42,385.93	\$20.38	\$42,385.93	\$20.38	\$42,385.9
3 years experience						
Thereafter	\$21.06	\$43,800.22	\$21.06	\$43,800.22	\$21.06	\$43,800.2
Journeymen						
Less than 3 years experience						
1st 8 months	\$19.75	\$41,078.78		\$41,078.78		\$41,078.7
2nd 8 months	\$19.90	\$41,400.21	\$19.90	\$41,400.21	\$19.90	\$41,400.2
Thereafter	\$20.38	\$42,385.93	\$20.38	\$42,385.93	\$20.38	\$42,385.9
3 years experience						
Thereafter	\$21.06	\$43,800.22	\$21.06	\$43,800.22	\$21.06	\$43,800.2
Structural Inspector, Maintainer,						
Tamper Operator, Track Walker						
1st 8 months	\$19.33	\$40,200.20		\$40,200.20		\$40,200.2
2nd 8 months	\$19.54	\$40,650.21		\$40,650.21	\$19.54	\$40,650.2
3rd 8 months	\$19.84	\$41,271.64		\$41,271.64		\$41,271.6
4th 8 months	\$19.90	\$41,400.21	\$19.90	\$41,400.21	\$19.90	\$41,400.2
5th 8 months	\$20.03	\$41,657.35	\$20.03	\$41,657.35	\$20.03	\$41,657.3
Thereafter	\$20.73	\$43,114.50	\$20.73	\$43,114.50	\$20.73	\$43,114.5
SERVICE	121-1					
Serviceperson I and II						
1st 8 months	\$13.87	\$28,843.00		\$28,843.00		\$28,843.0
2nd 8 months	\$14.65	\$30,471.58	\$14.65	\$30,471.58	\$14.65	\$30,471.5

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Effective 11/23/10	Ĩ		l	5		
Tier 2- Hired After 07/01/2002	Hourly 11/23/11	Annual 11/23/11	Hourly 11/23/12	Annual 11/23/12	Hourly 11/23/13	Annual 11/23/13
(continued from previous page)						
Thereafter	\$15.30	\$31,821.59	\$15.30	\$31,821.59	\$15.30	\$31,821.59
Serviceperson I(A) & VII						
1st 8 months	\$14.03	\$29,185.86	\$14.03	\$29,185.86	\$14.03	\$29,185.86
2nd 8 months	\$14.82	\$30,835.87	\$14.82	\$30,835.87	\$14.82	\$30,835.87
Thereafter	\$15.52	\$32,271.59	\$15.52	\$32,271.59	\$15.52	\$32,271.59
Serviceperson III - Rail Car Cleaners						
Serviceperson VI - Station Cleaners						
1st 8 months	\$11.55	\$24,021.55	\$11.55	\$24,021.55	\$11.55	\$24,021.55
2nd 8 months	\$12.26	\$25,500.13	\$12.26	\$25,500.13	\$12.26	\$25,500.13
3rd 8 months	\$12.93	\$26,892.99	\$12.93	\$26,892.99	\$12.93	\$26,892.99
Thereafter	\$13.66	\$28,414.43	\$13.66	\$28,414.43	\$13.66	\$28,414.43
Serviceperson IV						
1st 6 months	\$14.75	\$30,685.87	\$14.75	\$30,685.87	\$14.75	\$30,685.87
2nd 6 months	\$15.52	\$32,271.59	\$15.52	\$32,271.59	\$15.52	\$32,271.59
Thereafter	\$16.35	\$34,007.32	\$16.35	\$34,007.32	\$16.35	\$34,007.32
Serviceperson V						
1st 8 months	\$19.33	\$40,200.20	\$19.33	\$40,200.20	\$19.33	\$40,200.20
2nd 8 months	\$19.54	\$40,650.21	\$19.54	\$40,650.21	\$19.54	\$40,650.21
3rd 8 months	\$19.84	\$41,271.64	\$19.84	\$41,271.64	\$19.84	\$41,271.64
4th 8 months	\$19.90	\$41,400.21	\$19.90	\$41,400.21	\$19.90	\$41,400.21
5th 8 months	\$20.03	\$41,657.35	\$20.03	\$41,657.35	\$20.03	\$41,657.35
Thereafter	\$20.73	\$43,114.50	\$20.73	\$43,114.50	\$20.73	\$43,114.50
Serviceperson - Paratransit						
1st 12 months	\$10.16	\$21,128.68	\$10.16	\$21,128.68	\$10.16	\$21,128.68
2nd 12 months	\$10.46	\$21,750.11	\$10.46	\$21,750.11	\$10.46	\$21,750.11
3rd 12 months	\$10.82	\$22,500.11	\$10.82	\$22,500.11	\$10.82	\$22,500.11
4th 12 months	\$11.16	\$23,207.26	\$11.16	\$23,207.26	\$11.16	\$23,207.26

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	<b>11/23/10</b> ed After 07/01/2002	Hourly	Annual	Hourly	Annual	Hourly	Annual
	ed Alter 07/01/2002	11/23/11		11/23/12		11/23/13	11/23/13
(continued f	rom previous page)						
,	5th 12 months	\$11.46	\$23,828.69	\$11.46	\$23,828.69	\$11.46	\$23,828.6
	Thereafter	\$11.93	\$24,814.41	\$11.93	\$24,814.41	\$11.93	\$24,814.4
	BLOCKOUT						
	Blockout	1					
	1st 8 months	\$19.33	\$40,200.20	\$19.33	\$40,200.20	\$19.33	\$40,200.2
	2nd 8 months	\$19.54	\$40,650.21	\$19.54	\$40,650.21	\$19.54	\$40,650.2
	3rd 8 months	\$19.84	\$41,271.64	\$19.84	\$41,271.64	\$19.84	\$41,271.6
	4th 8 months	\$19.90	\$41,400.21	\$19.90	\$41,400.21	\$19.90	\$41,400.2
	Thereafter	\$20.03	\$41,657.35	\$20.03	\$41,657.35	\$20.03	\$41,657.3
	REVENUE COLLECTION						
	Revenue Agents						
	1st 8 months	\$17.88	\$37,200.19	\$17.88	\$37,200.19	\$17.88	\$37,200.1
	2nd 8 months	\$18.45	\$38,378.77	\$18.45	\$38,378.77	\$18.45	\$38,378.7
	3rd 8 months	\$18.73	\$38,957.34	\$18.73	\$38,957.34	\$18.73	\$38,957.3
	4th 8 months	\$19.10	\$39,728.77	\$19.10	\$39,728.77	\$19.10	\$39,728.7
	5th 8 months	\$19.49	\$40,543.06	\$19.49	\$40,543.06	\$19.49	\$40,543.0
	Thereafter	\$19.86	\$41,314.50	\$19.86	\$41,314.50	\$19.86	\$41,314.50
	P/T Revenue Agents						
	Thereafter	\$17.88	\$23,250.12	\$17.88	\$23,250.12	\$17.88	\$23,250.1
	STORES						
	Material Controllers						
	1st 8 months	\$17.88	\$37,200.19	\$17.88	\$37,200.19	\$17.88	\$37,200.1
	2nd 8 months	\$18.30	\$38,057.34		\$38,057.34	\$18.30	\$38,057.3
	3rd 8 months	\$18.72	\$38,935.91	\$18.72	\$38,935.91	\$18.72	\$38,935.9
	4th 8 months	\$19.12	\$39,771.63		\$39,771.63	\$19.12	\$39,771.6
	5th 8 months	\$19.54	\$40,650.21	\$19.54	\$40,650.21	\$19.54	\$40,650.2
	6th 8 months	\$19.96	\$41,507.35		\$41,507.35	\$19.96	\$41,507.3

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Effective 11/23/10		1	ľ	1		1
Tier 2- Hired After 07/01/2002	Hourly	Annual	Hourly	Annual	Hourly	Annual
	11/23/11	11/23/11	11/23/12	11/23/12	11/23/13	11/23/13
(continued from previous page)						
Thereafter	\$20.37	\$42,364.50	\$20.37	\$42,364.50	\$20.37	\$42,364.50
Lead Material Controllers						
1st 8 months	\$18.50	\$38,485.91	\$18.50	\$38,485.91	\$18.50	\$38,485.91
2nd 8 months	\$18.91	\$39,343.06	\$18.91	\$39,343.06	\$18.91	\$39,343.06
3rd 8 months	\$19.33	\$40,200.20	\$19.33	\$40,200.20	\$19.33	\$40,200.20
4th 8 months	\$19.74	\$41,057.35	\$19.74	\$41,057.35	\$19.74	\$41,057.35
5th 8 months	\$20.16	\$41,935.93	\$20.16	\$41,935.93	\$20.16	\$41,935.93
6th 8 months	\$20.57	\$42,793.07	\$20.57	\$42,793.07	\$20.57	\$42,793.07
Thereafter	\$20.99	\$43,650.22	\$20.99	\$43,650.22	\$20.99	\$43,650.22
SECURITY						
Security Guards						
1st 8 months	\$14.74	\$30,664.44	\$14.74	\$30,664.44	\$14.74	\$30,664.44
2nd 8 months	\$14.82	\$30,835.87	\$14.82	\$30,835.87	\$14.82	\$30,835.87
Thereafter	\$15.07	\$31,350.16	\$15.07	\$31,350.16	\$15.07	\$31,350.16
CLERICAL						
N7 Clerical						
1st 8 months	\$11.58	\$24,085.84	\$11.58	\$24,085.84	\$11.58	\$24,085.84
2nd 8 months	\$12.12	\$25,200.13	\$12.12	\$25,200.13	\$12.12	\$25,200.13
3rd 8 months	\$12.84	\$26,700.14	\$12.84	\$26,700.14	\$12.84	\$26,700.14
4th 8 months	\$13.52	\$28,114.43	\$13.52	\$28,114.43	\$13.52	\$28,114.43
Thereafter	\$14.11	\$29,357.29	\$14.11	\$29,357.29	\$14.11	\$29,357.29
		, ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		()	1	1
N8 Clerical						
1st 8 months	\$12.40	\$25,800.13	\$12.40	\$25,800.13	\$12.40	\$25,800.13
2nd 8 months	\$13.16	\$27,364.42	\$13.16	\$27,364.42	\$13.16	\$27,364.42
3rd 8 months	\$13.90	\$28,907.29	\$13.90	\$28,907.29	\$13.90	\$28,907.29
4th 8 months	\$14.62	\$30,407.30	\$14.62	\$30,407.30	\$14.62	\$30,407.30
Thereafter	\$15.24	\$31,693.02	\$15.24	\$31,693.02	\$15.24	\$31,693.02

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Effective 11/23/10	I.	1	Í	1	1	
Tier 2- Hired After 07/01/2002	Hourly 11/23/11	Annual 11/23/11	Hourly 11/23/12	Annual 11/23/12	Hourly 11/23/13	Annual 11/23/13
(continued from previous page)						
F/T Customer Information Operators						
1st 8 months	\$12.40	\$25,800.13	\$12.40	\$25,800.13	\$12.40	\$25,800.13
2nd 8 months	\$13.16	\$27,364.42	\$13.16	\$27,364.42	\$13.16	\$27,364.42
3rd 8 months	\$13.90	\$28,907.29	\$13.90	\$28,907.29	\$13.90	\$28,907.29
4th 8 months	\$14.93	\$31,050.16	\$14.93	\$31,050.16	\$14.93	\$31,050.16
Thereafter	\$15.24	\$31,693.02	\$15.24	\$31,693.02	\$15.24	\$31,693.02
P/T Customer Information Operators						
Thereafter	\$12.40	\$16,125.08	\$12.40	\$16,125.08	\$12.40	\$16,125.08
N9 Clerical						
1st 8 months	\$13.71	\$28,521.57	\$13.71	\$28,521.57	\$13.71	\$28,521.57
2nd 8 months	\$14.52	\$30,193.01	\$14.52	\$30,193.01	\$14.52	\$30,193.01
3rd 8 months	\$15.21	\$31,628.73	\$15.21	\$31,628.73	\$15.21	\$31,628.73
4th 8 months	\$15.98	\$33,235.88	\$15.98	\$33,235.88	\$15.98	\$33,235.88
Thereafter	\$16.74	\$34,821.61	\$16.74	\$34,821.61	\$16.74	\$34,821.61
TRAFFIC CHECKERS						
Traffic Checkers						
1st 8 months	\$11.35	\$23,614.41		\$23,614.41		\$23,614.41
2nd 8 months	\$12.02	\$25,007.27		\$25,007.27	\$12.02	\$25,007.27
Thereafter	\$12.73	\$26,485.85	\$12.73	\$26,485.85	\$12.73	\$26,485.85
Sr. Traffic Checkers	2 10 pt 1000					
1st 12 months	\$14.25	\$29,635.86		\$29,635.86		\$29,635.86
2nd 12 months	\$14.88	\$30,943.01		\$30,943.01	\$14.88	\$30,943.01
Thereafter	\$15.59	\$32,421.59	\$15.59	\$32,421.59	\$15.59	\$32,421.59
PRINT SHOP						
Reprographics Specialist I						
1st 8 months	\$11.52	\$23,957.26		\$23,957.26		\$23,957.26
2nd 8 months	\$11.97	\$24,900.13		\$24,900.13	\$11.97	\$24,900.13
3rd 8 months	\$12.43	\$25,864.42		\$25,864.42	\$12.43	\$25,864.42
Thereafter	\$12.69	\$26,400.13	\$12.69	\$26,400.13	\$12.69	\$26,400.13

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Effective 11/23/10 Tier 2- Hired After 07/01/2002	Hourly 11/23/11	Annual 11/23/11	Hourly 11/23/12	Annual 11/23/12	Hourly 11/23/13	Annual 11/23/13
(continued from previous page)						1
Reprographics Specialist II						
1st 8 months	\$14.01	\$29,143.00	\$14.01	\$29,143.00	\$14.01	\$29,143.00
2nd 8 months	\$14.55	\$30,257.30	\$14.55	\$30,257.30	\$14.55	\$30,257.30
3rd 8 months	\$15.16	\$31,543.02	\$15.16	\$31,543.02	\$15.16	\$31,543.02
Thereafter	\$15.75	\$32,764.45	\$15.75	\$32,764.45	\$15.75	\$32,764.45
Reprographics Specialist III				(		
1st 16 months	\$16.80	\$34,950.18	\$16.80	\$34,950.18	\$16.80	\$34,950.18
2nd 16 months	\$17.48	\$36,364.47	\$17.48	\$36,364.47	\$17.48	\$36,364.47
3rd 16 months	\$18.18	\$37,821.62	\$18.18	\$37,821.62	\$18.18	\$37,821.62
4th 16 months	\$18.91	\$39,343.06	\$18.91	\$39,343.06	\$18.91	\$39,343.06
5th 16 months	\$19.67	\$40,907.35	\$19.67	\$40,907.35	\$19.67	\$40,907.35
Thereafter	\$20.44	\$42,514.50	\$20.44	\$42,514.50	\$20.44	\$42,514.50

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### **FY2013 OPERATING & CAPITAL BUDGETS**

POLICE SALARY STRUCTURE

Effective February 21, 2008

		Minimum										Maximum
		E	1	2	3	4	5	6	7	8	9	10
Lt.	Annual	\$54,496.00	\$56,680.00	\$58,947.20	\$61,297.60	\$63,752.00	\$66,310.40	\$68,972.80	\$71,739.20	\$74,609.60	\$80,308.80	
	<b>Bi-Weekly</b>	\$2,096.00	\$2,180.00	\$2,267.20	\$2,357.60	\$2,452.00	\$2,550.40	\$2,652.80	\$2,759.20	\$2,869.60	\$3,088.80	
	Hourly	\$26.20	\$27.25	\$28.34	\$29.47	\$30.65	\$31.88	\$33.16	\$34.49	\$35.87	\$38.61	
Sgt.	Annual	\$44,553.60	\$46,342.40	\$48,193.60	\$50,128.00	\$52,124.80	\$54,204.80	\$56,368.00	\$58,614.40	\$60,964.80	\$63,398.40	\$65,936.00
	<b>Bi-Weekly</b>	\$1,713.60	\$1,782.40	\$1,853.60	\$1,928.00	\$2,004.80	\$2,084.80	\$2,168.00	\$2,254.40	\$2,344.80	\$2,438.40	\$2,536.00
	Hourly	\$21.42	\$22.28	\$23.17	\$24.10	\$25.06	\$26.06	\$27.10	\$28.18	\$29.31	\$30.48	\$31.70
Spec.	Annual	\$38,500.80	\$40,040.00	\$41,641.60	\$43,305.60	\$45,032.00	\$46,841.60	\$48,713.60	\$50,668.80	\$52,686.40	\$54,787.20	\$56,971.20
	<b>Bi-Weekly</b>	\$1,480.80	\$1,540.00	\$1,601.60	\$1,665.60	\$1,732.00	\$1,801.60	\$1,873.60	\$1,948.80	\$2,026.40	\$2,107.20	\$2,191.20
	Hourly	\$18.51	\$19.25	\$20.02	\$20.82	\$21.65	\$22.52	\$23.42	\$24.36	\$25.33	\$26.34	\$27.39
Sr.	Annual	\$37,024.00	\$38,500.80	\$40,040.00	\$41,641.60	\$43,305.60	\$45,032.00	\$46,841.60	\$48,713.60	\$50,668.80	\$52,686.40	\$54,787.20
Officer	<b>Bi-Weekly</b>	\$1,424.00	\$1,480.80	\$1,540.00	\$1,601.60	\$1,665.60	\$1,732.00	\$1,801.60	\$1,873.60	\$1,948.80	\$2,026.40	\$2,107.20
	Hourly	\$17.80	\$18.51	\$19.25	\$20.02	\$20.82	\$21.65	\$22.52	\$23.42	\$24.36	\$25.33	\$26.34
Police	Annual	\$35,609.60	\$37,024.00	\$38,500.80	\$40,040.00	\$41,641.60	\$43,305.60	\$45,032.00	\$46,841.60	\$48,713.60	\$50,668.80	\$52,686.40
Officer	Bi-Weekly	\$1,369.60	\$1,424.00	\$1,480.80	\$1,540.00	\$1,601.60	\$1,665.60	\$1,732.00	\$1,801.60	\$1,873.60	\$1,948.80	\$2,026.40
	Hourly	\$17.12	\$17.80	\$18.51	\$19.25	\$20.02	\$20.82	\$21.65	\$22.52	\$23.42	\$24.36	\$25.33

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# FARE STRUCTURE

	Description	Medium	Rider Class (a)	FY 2012 Pricing (b) (10/02/11)	FY 2013 Pricing (b) (10/07/12)	Sales Outlet (c)
Cash Fa	res					
1	Bus Cash Full Fare	Cash	Full	\$2.50	\$2.50	
2	Rail Cash Full Fare (d)	Cash	Full	\$2.50	\$2.50	
3	Bus Cash Reduced Fare (RF)	Cash	Reduced	\$0.95	\$1.00	
4	Rail Cash Reduced Fare (RF) (d)	Cash	Reduced	\$0.95	\$1.00	
5	Mobility Cash Fare	Cash	Paratransit	\$3.80	\$4.00	
Fare Inst	truments Breeze Tickets (LU or Limited Use)					
6	Stored Value LU Full Fare (per trip)	Ticket	Full	\$2.50	\$2.50	M
7	Stored Value LU Mobility Fare (per trip)	Ticket	Paratransit	\$3.80	\$4.00	M
8	1 Trip LU	Ticket	Full	\$2.50	\$2.50	M
9	2 Trip LU	Ticket	Full	\$5.00 (X*2)	\$5.00 (X*2)	М
10	10 Trip LU	Ticket	Fuli	\$25.00 (X*10)	\$25.00 (X*10)	M
11	10 Trip LU K-12 (42.4% Discount)	Ticket	Student	\$14.40	\$14.40	M
12	20 Trip LU	Ticket	Full	\$42.50 (X*17)	\$42.50 (X*17)	М
13	20 Trip LU Mobility	Ticket	Paratransit	\$64.60 (Z*17)	\$68.00 (Z*17)	М
14	1 Day Pass LU	Ticket	Full	\$9.00	\$9.00	M
15	2 Day Pass LU	Ticket	Full	\$14.00	\$14.00	M
16	3 Day Pass LU	Ticket	Full	\$16.00	\$16.00	M
17	4 Day Pass LU	Ticket	Full	19.00	19.00	M
18	7 Day Pass LU	Ticket	Full	\$23.75 (X*9.5)	\$23.75 (X*9.5)	M

 (a) Rider Class:
 Full Fare; Reduced/Half Fare (for Senior, Disabled and Medicare Card Holders); Child; Student; Paratransit; Partnership; University Student; University Faculty; Employee; Employee Retired; Contractor and EDAAC

 (b) Pricing Multiples:
 X=Full Base Fare; Y=Reduced Fare Base Fare; Z=Mobility Base Fare

 (c) Sales Outlets:
 B=Breeze Vending Machine (BVM); M=Media Sales; R=Ride Stores; W= Web or Online Sales (www.breezecard.com)

 (d) July 4th and Dec 31st Revenue is also hand collected
 (e) Stored Value can be loaded at the BVM, Ride Stores and Web or Online Sales for Regional Fare Payment

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## FARE STRUCTURE

	Description	Description Medium Rid Class		FY 2012 Pricing (b) (10/02/11)	FY 2013 Pricing (b) (10/07/12)	Sales Outlet (c)
19	30 Day Pass LU	Ticket	Full	\$95.00 (X*38)	\$95.00 (X*38)	M
20	Calendar Monthly LU	Ticket	Full	\$95.00 (X*38)	\$95.00 (X*38)	M
21	2 Trip LU Legal Clinic (50% Discount)	Ticket	Full	\$2.50	\$2.50	M
22	7 Day Pass LU Legal Clinic (50% Discount)	Ticket	Full	\$11.85	\$11.85	M
23	Calendar Monthly LU Student	Ticket	University Student	\$68.50	\$68.50	M
24	Calendar Monthly LU Staff-Faculty	Ticket	University Faculty	\$83.80	\$83.80	М
Fare Inst	truments Breeze Cards		a frank frank ser			
25	Stored Value Full Fare (per trip)	Card	Full	\$2.50	\$2.50	B, M, R,W
26	1 Trip	Card	Full	\$2.50	\$2.50	B, M, R,W
27	2 Trip	Card	Full	\$5.00 (X*2)	\$5.00 (X*2)	B, M, R,W
28	10 Trip	Card	Full	\$25.00 (X*10)	\$25.00 (X*10)	B, M, R,W
29	10 Trip K-12	Card	Student	\$14.40	\$14.40	M
30	20 Trip	Card	Full	\$42.50 (X*17)	\$42.50 (X*17)	B, M, R,W
31	1 Day Pass	Card	Full	\$9.00	\$9.00	B, M, R,W
32	2 Day Pass	Card	Full	\$14.00	\$14.00	B, M, R,W
33	3 Day Pass	Card	Full	\$16.00	\$16.00	B, M, R,W
34	4 Day Pass	Card	Full	\$19.00	\$19.00	B, M, R,W
35	7 Day Pass	Card	Full	\$23.75 (X*9.5)	\$23.75 (X*9.5)	B, M, R,W
36	30 Day Pass	Card	Full	\$95.00 (X*38)	\$95.00 (X*38)	B, M, R,W

 (a) Rider Class:
 Full Fare; Reduced/Half Fare (for Senior, Disabled and Medicare Card Holders); Child; Student; Paratransit; Partnership; University Student; University Faculty; Employee; Employee Retired; Contractor and EDAAC

 (b) Pricing Multiples:
 X=Full Base Fare; Y=Reduced Fare Base Fare; Z=Mobility Base Fare

 (c) Sales Outlets:
 B=Breeze Vending Machine (BVM); M=Media Sales; R=Ride Stores; W= Web or Online Sales (www.breezecard.com)

 (d) July 4th and Dec 31st Revenue is also hand collected
 (e) Stored Value can be loaded at the BVM, Ride Stores and Web or Online Sales for Regional Fare Payment

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# FARE STRUCTURE

Description		Medium	Rider Class (a)	FY 2012 Pricing (b) (10/02/11)	FY 2013 Pricing (b) (10/07/12)	Sales Outlet (c)
37	Calendar Monthly Pass	Card	Full	\$95.00 (X*38)	\$95.00 (X*38)	М
38	Calendar Monthly Student	Card	University Student	\$68.50	\$68.50	B, M
39	Calendar Monthly Staff-Faculty	Card	University Faculty	\$83.80	\$83.80	B, M
40	1 Trip RF	Card	Reduced	\$0.95	\$1.00	B, R,W
41	2 Trip RF	Card	Reduced	\$1.90 (Y*2)	\$2.00 (Y*2)	B, R,W
42	10 Trip RF	Card	Reduced	\$9.50 (Y*10)	\$10.00 (Y*10)	B, R,W
43	20 Trip RF	Card	Reduced	\$16.15 (Y*17)	\$17.00 (Y*17)	B, R,W
44	Stored Value RF (per trip)	Card	Reduced	\$0.95	\$1.00	B, R,W
45	30 Day Mobility	Card	Paratransit	\$122.00 (Z*32)	\$128.00 (Z*32)	B, M, R,W
46	Stored Value Mobility (per trip)	Card	Paratransit	\$3.80	\$4.00	B, M, R
47	20 Trip Mobility	Card	Paratransit	\$64.60 (Z*17)	\$68.00 (Z*17)	B, M, R,W
48	Mobility Partnership Pass (formerly Mobility Calendar Monthly)	Card	Paratransit/ Partnership	\$122.00/ month	\$128.00/ month	М
49	Partnership Pass (Annual)	Card	Full/ Partnership	\$95.00/ month	\$95.00/ month	М
50	Employee 131 (e)	Card	Employee	-	-	M
51	Employee Retired (e)	Card	Employee Retired	-	-	м
52	Contractor (e)	Card	Contractor	-	-	M
53	EDAAC (e)	Card	EDAAC	-		M

 (a) Rider Class:
 Full Fare; Reduced/Half Fare (for Senior, Disabled and Medicare Card Holders); Child; Student; Paratransit; Partnership; University Student; University Faculty; Employee; Employee Retired; Contractor and EDAAC

 (b) Pricing Multiples:
 X=Full Base Fare; Y=Reduced Fare Base Fare; Z=Mobility Base Fare

 (c) Sales Outlets:
 B=Breeze Vending Machine (BVM); M=Media Sales; R=Ride Stores; W= Web or Online Sales (www.breezecard.com)

 (d) July 4th and Dec 31st Revenue is also hand collected

 (e) Stored Value can be loaded at the BVM, Ride Stores and Web or Online Sales for Regional Fare Payment

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## **FARE STRUCTURE**

Description		Medium	Rider Class (a)	FY 2012 Pricing (b) (10/02/11)	FY 2013 Pricing (b) (10/07/12)	Sales Outlet (c)
MARTA Transfer	MARTA: Rail/Bus; Bus/Bus; Bus/Rail (limit 4 transfers within 3 hours)	Card/ Ticket		Free	Free	
Regional	Transfer Fare (Reciprocal Agreements for Fixed Route Services)			Free	Free	
Transfer	MARTA Fixed Route Services: to/from CCT, GCT and GRTA	Card/ Ticket /		Card/Ticket	Card/Ticket	
Child	Child Fare	[2]] [2]] [2]] [2]] [2]] [2]] [2]] [2]]		Free	Free	
Fare	Eligibility (Number of children 46" and under, with fare paying adult)		にたちには思い	Max of 2	Max of 2	
Breeze Card	Card Fee			\$1.00	\$1.00	
Breeze Ticket	Ticket Fee			\$.50	\$.50	
	Breeze Vending Machine (BVM)	Card		Up to \$100.00	Up to \$100.00	
Load Value	On-board Bus	Card	<b>基本語後</b> 位於	Up to \$20.00	Up to \$20.00	
Breeze Card	Ride Stores	Card		Up to \$100.00	Up to \$100.00	
Oard	Web or Online ( <u>www.breezecard.com</u> )	Card		Up to \$300.00	Up to \$300.00	
Promotio	nal Programs	C. T. S. S. T.			A 12-14	
	Convention/Visitors 1 Day Pass: <200 Discount	Ticket	Full	0%	0%	М
	Convention/Visitors 1 Day Pass: 200-499 Discount	Ticket	Full	5%	5%	М
	Convention/Visitors 1 Day Pass: 500-999 Discount	Ticket	Full	6%	6%	M
	Convention/Visitors 1 Day Pass: 1,000-4,999 Discount	Ticket	Full	7%	7%	M
	Convention/Visitors 1 Day Pass: 5,000-9,999 Discount	Ticket	Full	8%	8%	M
	Convention/Visitors 1 Day Pass: >10,000 Discount	Ticket	Full	15%	15%	М
Star .	Convention/Visitors 2 Day Pass: <200 Discount	Ticket	Full	0%	0%	М
	Convention/Visitors 2 Day Pass: 200-499 Discount	Ticket	Full	5%	5%	M

Full Fare; Reduced/Half Fare (for Senior, Disabled and Medicare Card Holders); Child; Student; Paratransit; Partnership; University (a) Rider Class: Student; University Faculty; Employee; Employee Retired; Contractor and EDAAC

(b) Pricing Multiples: X=Full Base Fare; Y=Reduced Fare Base Fare; Z=Mobility Base Fare

B=Breeze Vending Machine (BVM); M=Media Sales; R=Ride Stores; W= Web or Online Sales (www.breezecard.com) (c) Sales Outlets:

(d) July 4th and Dec 31st Revenue is also hand collected

(e) Stored Value can be loaded at the BVM, Ride Stores and Web or Online Sales for Regional Fare Payment

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# FARE STRUCTURE

	Description	Medium	Rider Class (a)	FY 2012 Pricing (b) (10/02/11)	FY 2013 Pricing (b) (10/07/12)	Sales Outlet (c)
	Convention/Visitors 2 Day Pass: 500-999 Discount	Ticket	Full	6%	6%	M
- <u>-</u>	Convention/Visitors 2 Day Pass: 1,000-4,999 Discount	Ticket	Full	7%	7%	M
	Convention/Visitors 2 Day Pass: 5,000-9,999 Discount	Ticket	Full	8%	8%	M
15. No. 1	Convention/Visitors 2 Day Pass: >10,000 Discount	Ticket	Full	15%	15%	М
	Convention/Visitors 3 Day Pass: <200 No Discount	Ticket	Full	0%	0%	M
	Convention/Visitors 3 Day Pass: 200-499 Discount	Ticket	Full	5%	5%	M
	Convention/Visitors 3 Day Pass: 500-999 Discount	Ticket	Full	6%	6%	M
	Convention/Visitors 3 Day Pass: 1,000-4,999 Discount	Ticket	Full	7%	7%	М
	Convention/Visitors 3 Day Pass: 5,000-9,999 Discount	Ticket	Full	8%	8%	М
	Convention/Visitors 3 Day Pass: >10,000 Discount	Ticket	Full	15%	15%	M
	Convention/Visitors 4 Day Pass: <200 No Discount	Ticket	Full	0%	0%	М
	Convention/Visitors 4 Day Pass: 200-499 Discount	Ticket	Full	5%	5%	М
	Convention/Visitors 4 Day Pass: 500-999 Discount	Ticket	Full	6%	6%	M
	Convention/Visitors 4 Day Pass: 1,000-4,999 Discount	Ticket	Full	7%	7%	М
	Convention/Visitors 4 Day Pass: 5,000-9,999 Discount	Ticket	Full	8%	8%	М
	Convention/Visitors 4 Day Pass: >10,000 Discount	Ticket	Full	15%	15%	M
	Convention/Visitors 7 Day Pass: <200 Discount	Ticket	Full	0%	0%	М
	Convention/Visitors 7 Day Pass: 200-499 Discount	Ticket	Full	5%	5%	М
	Convention/Visitors 7 Day Pass: 500-999 Discount	Ticket	Full	6%	6%	M
	Convention/Visitors 7 Day Pass: 1,000-4,999 Discount	Ticket	Full	7%	7%	M
14 425 B	Convention/Visitors 7 Day Pass: 5,000-9,999 Discount	Ticket	Full	8%	8%	M
	Convention/Visitors 7 Day Pass: >10,000 Discount	Ticket	Full	15%	15%	M
	Convention/Visitors 2 Day Pass: <200 Discount	Card	Full	0%	0%	M,W
	Convention/Visitors 2 Day Pass: 200-499 Discount	Card	Full	5%	5%	M,W

 (a) Rider Class:
 Full Fare; Reduced/Half Fare (for Senior, Disabled and Medicare Card Holders); Child; Student; Paratransit; Partnership; University Student; University Faculty; Employee; Employee Retired; Contractor and EDAAC

 (b) Pricing Multiples:
 X=Full Base Fare; Y=Reduced Fare Base Fare; Z=Mobility Base Fare

(c) Sales Outlets: B=Breeze Vending Machine (BVM); M=Media Sales; R=Ride Stores; W= Web or Online Sales (www.breezecard.com)

(d) July 4th and Dec 31st Revenue is also hand collected

(e) Stored Value can be loaded at the BVM, Ride Stores and Web or Online Sales for Regional Fare Payment

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# FARE STRUCTURE

Description	Medium	Rider Class (a)	FY 2012 Pricing (b) (10/02/11)	FY 2013 Pricing (b) (10/07/12)	Sales Outlet (c)
Convention/Visitors 2 Day Pass: 500-999 Discount	Card	Full	6%	6%	М
Convention/Visitors 2 Day Pass: 1,000-4,999 Discount	Card	Full	7%	7%	М
Convention/Visitors 2 Day Pass: 5,000-9,999 Discount	Card	Full	8%	8%	M
Convention/Visitors 2 Day Pass: >10,000 Discount	Card	Full	15%	15%	М
Convention/Visitors 3 Day Pass: <200 No Discount	Card	Full	0%	0%	M,W
Convention/Visitors 3 Day Pass: 200-499 Discount	Card	Full	5%	5%	M,W
Convention/Visitors 3 Day Pass: 500-999 Discount	Card	Full	6%	6%	М
Convention/Visitors 3 Day Pass: 1,000-4,999 Discount	Card	Full	7%	7%	М
Convention/Visitors 3 Day Pass: 5,000-9,999 Discount	Card	Full	8%	8%	М
Convention/Visitors 3 Day Pass: >10,000 Discount	Card	Full	15%	15%	М
Convention/Visitors 4 Day Pass: <200 No Discount	Card	Full	0%	0%	M,W
Convention/Visitors 4 Day Pass: 200-499 Discount	Card	Full	5%	5%	M,W
Convention/Visitors 4 Day Pass: 500-999 Discount	Card	Full	6%	6%	M
Convention/Visitors 4 Day Pass: 1,000-4,999 Discount	Card	Full	7%	7%	M
Convention/Visitors 4 Day Pass: 5,000-9,999 Discount	Card	Full	8%	8%	М
Convention/Visitors 4 Day Pass: >10,000 Discount	Card	Full	15%	15%	M
Convention/Visitors 7 Day Pass: <200 Discount	Card	Full	0%	0%	M,W
Convention/Visitors 7 Day Pass: 200-499 Discount	Card	Full	5%	5%	M,W
Convention/Visitors 7 Day Pass: 500-999 Discount	Card	Full	6%	6%	М
Convention/Visitors 7 Day Pass: 1,000-4,999 Discount	Card	Full	7%	7%	M
Convention/Visitors 7 Day Pass: 5,000-9,999 Discount	Card	Full	8%	8%	М
Convention/Visitors 7 Day Pass: >10,000 Discount	Card	Full	15%	15%	M

(a) Rider Class: Full Fare; Reduced/Half Fare (for Senior, Disabled and Medicare Card Holders); Child; Student; Paratransit; Partnership; University Student; University Faculty; Employee; Employee Retired; Contractor and EDAAC (b) Pricing Multiples: X=Full Base Fare; Y=Reduced Fare Base Fare; Z=Mobility Base Fare (c) Sales Outlets: B=Breeze Vending Machine (BVM); M=Media Sales; R=Ride Stores; W= Web or Online Sales (www.breezecard.com) (d) July 4th and Dec 31st Revenue is also hand collected (e) Stored Value can be loaded at the BVM, Ride Stores and Web or Online Sales for Regional Fare Payment

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# FARE STRUCTURE

	Description		Rider Class (a)	FY 2012 Pricing (b) (10/02/11)	FY 2013 Pricing (b) (10/07/12)	Sales Outlet (c)
Partner	ship Programs				all a second	
1000	Mobility Partnership Monthly Pass: 0-49 Discount	Card	Paratransit	0%	0%	M
5 7,55	Mobility Partnership Monthly Pass: 50-149 Discount	Card	Paratransit	3%	3%	M
1 2	Mobility Partnership Monthly Pass: 150-1,999 Discount	Card	Paratransit	5%	5%	М
C. La Land	Mobility Partnership Monthly Pass: 2,000-2,999 Discount	Card	Paratransit	7%	7%	M
	Mobility Partnership Monthly Pass: 3,000-5,999 Discount	Card	Paratransit	8%	8%	M
	Mobility Partnership Monthly Pass: 6,000+ Discount	Card	Paratransit	10%	10%	М
	Partnership Annual Pass: 0-49 Discount	Card	Full	0%	0%	M
No. State	Partnership Annual Pass: 50-149 Discount	Card	Full	3%	3%	М
a lange	Partnership Annual Pass: 150-1,999 Discount	Card	Full	5%	5%	M
SER EN	Partnership Annual Pass: 2,000-2,999 Discount	Card	Full	7%	7%	M
1. 11 4 2	Partnership Annual Pass: 3,000-5,999 Discount	Card	Full	8%	8%	М
	Partnership Annual Pass: 6,000+ Discount	Card	Full	10%	10%	M

a) Rider Class: Full Fare; Reduced/Half Fare (for Senior, Disabled and Medicare Card Holders); Child; Student; Paratransit; Partnership; University							
Student; University Faculty; Employee; Employee Retired; Contractor and EDAAC							
(b) Pricing Multiples:	X=Full Base Fare; Y=Reduced Fare Base Fare; Z=Mobility Base Fare						
c) Sales Outlets: B=Breeze Vending Machine (BVM); M=Media Sales; R=Ride Stores; W= Web or Online Sales ( <u>www.breezecard.com</u> )							
(d) July 4th and Dec 3	31st Revenue is also hand collected						
(e) Stored Value can be loaded at the BVM, Ride Stores and Web or Online Sales for Regional Fare Payment							
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# **FARE STRUCTURE**

Description			Rider Class (a)	FY 2012 Pricing (b) (10/02/11)	FY 2013 Pricing (b) (10/07/12)	Sales Outlet (c)
Parking F	ee Structure					
Daily Parking	All daily parking lots and parking decks, except in the designated long- term lots at Brookhaven/Oglethorpe University, Kensington, the deck at Lenox, and College Park are free for patrons parking less than 24 hours.			Free	Free	
Paid Parking (1)	Customers parking in the designated long-term parking lots at Brookhaven/Oglethorpe University, Kensington, and the deck at Lenox will be charged at a rate of \$5.00 per day upon entry.			\$5.00	\$5.00	
Paid Parking (2)	Customers parking in the designated long-term parking lot at College Park will be charged at a rate of \$8.00 per day upon entry.			\$8.00	\$8.00	
Paid Parking (3)	Customers parking 24 hours or more in the designated long-term parking lots at Dunwoody and Sandy Springs will be charged at a rate of \$5.00 per day, including the first day and any part days.			\$5.00	\$5.00	
Paid Parking (4)	Customers parking 24 hours or more in the designated long-term parking lots at Lindbergh, Doraville and North Springs will be charged at a rate of \$8.00 per day, including the first day and any part days.			\$8.00	\$8.00	
						(04/24/12)

(a) Rider Class: Full Fare; Reduced/Half Fare (for Senior, Disabled and Medicare Card Holders); Child; Student; Paratransit; Partnership; University							
Student; University Faculty; Employee; Employee Retired; Contractor and EDAAC							
(b) Pricing Multiples:	b) Pricing Multiples: X=Full Base Fare; Y=Reduced Fare Base Fare; Z=Mobility Base Fare						
(c) Sales Outlets:	B=Breeze Vending Machine (BVM); M=Media Sales; R=Ride Stores; W= Web or Online Sales (www.breezecard.com)						
(d) July 4th and Dec 3	31st Revenue is also hand collected						
(e) Stored Value can be loaded at the BVM, Ride Stores and Web or Online Sales for Regional Fare Payment							

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# MARTA FARE HISTORY

Marta Fare History										
Dut	Half Fare			Tran	sCard	Rail Station Parking				
Date	Yes/No	Base Fare	Tokens	Monthly	Weekly	Daily	Long-Term			
1972 - Sep '74	No	\$0.15								
1975 - 1978	Yes	\$0.15								
Mar '79 - Nov '79	Yes	\$0.25		\$10.00						
May '80	Yes	\$0.25	\$0.25	\$10.00						
July '80	Yes	\$0.50	\$0.50	\$17.00	\$4					
Jul '81 - Jul '83	Yes	\$0.60	\$0.60	\$21.00	\$5					
Jul '85	Yes	\$0.60	\$0.60	\$25.00	\$6	\$0.60				
Jun '87	Yes	\$0.75	\$0.75	\$28.00	\$7	\$0.75/\$12				
Jul '88	Yes	\$0.85	\$0.85	\$32.00	\$8	.85/\$14				
Jul '90	Yes	\$1.00	\$1.00	\$35.00	\$9	1.00/\$15				
Jun '92	Yes	\$1.25	\$1.25	\$43.00	\$11	1.00/\$15				
Jul '95	Yes	\$1.50	\$1.50	\$45.00	\$12	1.00/\$15				
Jan '01	Yes	\$1.75	\$1.75	\$52.50	\$13	Free	\$3.00 or \$6.00			
Jul '06	Yes	\$1.75	\$1.75	\$52.50	\$13	Free	\$4.00 or \$7.00			
Oct '09	Yes	\$2.00	\$2.00	\$60.00	\$15	Free	\$5.00 or \$8.00			
Oct '10	Yes	\$2.00	N/A	\$68.00	\$17	Free	\$5.00 or \$8.00			
Oct '11	Yes	\$2.50	N/A	\$95.00	\$23.75	Free	\$5.00 or \$8.00			

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# FINANCIAL PERFORMANCE MEASURES

Passenger Revenue vs. Net Operating Cost	FY09 Actual	FY10 Actual	FY11 Actual	FY12 Acutal	FY13 Projected
Passenger Revenue (\$millions)	\$102.699	\$104.640	\$112.747	\$130.486	\$139.841
Net Operating Expenses (\$millions)	\$386.052	\$399.882	\$400.126	\$405.383	\$434.947
Farebox Recovery	26.6%	26.2%	28.2%	32.2%	32.2%

Passenger Revenue per Boarding	FY09 Actual	FY10 Actual	FY11 Actual	FY12 Actutal	FY13 Projected
Passenger Revenue (\$millions)	\$102.699	\$104.640	\$112.747	\$130.486	\$139.841
Total Unlinked Passengers (millions)	156.542	146.249	139.873	134.889	135.408
Average Fare	\$0.66	\$0.72	\$0.81	\$0.97	\$1.03

Net Operating Cost per Boarding	FY09 Actual	FY10 Actual	FY11 Actual	FY12 Acutal	FY13 Projected
Net Operating Expenses (\$millions)	\$386.052	\$399.882	\$400.126	\$405.383	\$434.947
Total Unlinked Passengers (millions)	156.542	146.249	139.873	134.889	135.408
Cost Per Passenger	\$2.47	\$2.73	\$2.86	\$3.00	\$3.21

#### Calculated on a Sales Tax Subsidy Basis

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# **BENEFITS CALCULATION**

BENEFIT CATEGORY	BUDGETED	EXPENSED
Medical Insurance	Authority budget distributed by number of employees	Actual expenses allocated by covered employees
Federal Insurance Compensation Act (Social Security and Medicare Tax)	Federal Insurance Compensation Act (FICA) (7.65% of earned salaries)	7.65% of actual salaries paid to employees (6.2% on first \$106,800 for Social Security Tax and 1.45% on all wages for Medicare Tax)
Pension	<ul> <li>Represented Defined Benefit Plan:</li> <li>6.22% (1<sup>st</sup> half FY) and 8.09% (2<sup>nd</sup> half FY) of salaries</li> <li>Non-Rep. Defined Benefit Plan:</li> <li>18.00% of salaries</li> <li>Non-Rep. Defined Contribution Plan:</li> <li>3.00% of salaries</li> </ul>	Actual payment to the plan for employee
Workers Compensation	As calculated by the actuaries	Actual expenditures of the cost center
State Unemployment Tax	Authority budget allocated to office by cost per employee (maximum cost is \$274.55 per authorized employee)	Actual payment is charged directly to cost center based on the first \$8,500 earned per employee at a rate of 1.66%.
Laundry/Uniform	Developed by offices and varies by offices (Union Agreement	Actual Expenditures (depends on use by cost center)
Operator Uniform Allowance	Budgeted \$250 per Operator (Union Agreement)	Actual Expenditures
Mechanic Tool Allowance	Budgeted \$225 per Mechanic (Union Agreement)	Actual Expenditures

## **MARTA FACTS**

### **General Facts:**

Creation Date of Authority by the Georgia State Legislature	March 1965
Acquisition Date of Assets of Atlanta Transit System	February 1972
Organization Structure	
Number of Board Members	
Counties in which Authority Operates	Fulton and DeKalb
Population of Fulton and DeKalb Counties	
Size of Area Served	
Type of Tax Support	

## **Operational Facts:**

## System Utilization

Available Parking Spaces (Park/Ride & Rail Stations)	25,940
Annual Passenger Boardings (FY13 Projected)	
Average Weekday Passenger Boardings (FY13 Projected)	
Gallons of Unleaded Gasoline (FY13 Estimate)	

## **Bus (Fixed Route)**

Number of Routes	
Number of large buses (CNG)	
Number of large buses (Diesel)	
Number of small buses	0
Directional Route Miles	
Annual Total Vehicle Miles (FY13 Projected)	
Annual Total Vehicle Hours (FY13 Projected)	
Number of Bus Shelters	
Number of Bus Benches	
Number of garages (Laredo, Perry, and Hamilton)	
Number of Heavy Maintenance Facilities (Brownsmill)	1
Gallons of Diesel Fuel (FY13 Estimate)	
Dekatherms of CNG (FY13 Estimate)	

# Mobility (Demand Responsive)

Number of Vehicles (FY13 Projected)	
Annual Total Vehicle Miles (FY13 Projected)	
Annual Total Vehicle Hours (FY13 Projected)	
Gallons of Diesel Fuel (FY13 Estimate)	1,101,731

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# **MARTA FACTS**

#### Police

Number of Police Precincts (Lindbergh, College Park, Indian Creek, Five P	oints)
All sworn Police Officers; including higher ranking officers (FY13 Adopted)	

#### Rail

Number of Rail Cars	
Number of Rail Cars in Active Fleet	
Length of System (Route Miles)	
Number of Stations	
Annual Total Vehicle Car Miles (FY13 Projected)	
Annual Total Vehicle Car Hours (FY13 Projected)	
Number of Rail Yards (Avondale, South and Armour)	
Automatic Train Control & SCADA	1 System
Traction Power Substations	

## Other

Regional transit backbone–9th largest transit system in the nation Removes 185,000 daily cars from Atlanta roads

### **Financial Facts:**

Beginning Operating Reserves (FY12 Actual)	\$143.99M
Operating Revenues (FY13 Estimate)	\$401.66M
Total Available Operating Funding (FY13 Estimate)	\$545.65M
Net Operating Expenses (FY13 Estimate)	\$434.95M
Yearend Operating Carryover (FY13 Estimate)	
Capital Allocation (FY13 Estimate)	\$50.58M
Beginning Capital Revenues (FY13 Estimate)	\$91.59M
Capital Revenues (FY13 Estimate)	
Total Available Capital Funding (FY13 Estimate)	\$372.82M
Total Capital Expenses (FY13 Estimate)	\$370.01M
Ending Capital Carryover (FY13 Estimate)	\$0.81M
Passenger Revenue (EV13 Estimate)	\$139.84M
Sales Tax Revenue (FY13 Estimate)	\$335.45M
Farebox Recovery (FY13 Estimate)	
Cost Per Passenger (FY13 Estimate)	\$3.21
Sales Tax Revenue (FY13 Estimate) Farebox Recovery (FY13 Estimate) Cost Per Passenger (FY13 Estimate) Average Fare (FY13 Estimate) Fare Subsidy Per Passenger (FY13 Estimate)	\$1.03
Fare Subsidy Per Passenger (FY13 Estimate)	\$2.19
Last Fare Increase	
Next Scheduled Fare Increase	October, 2013

# MARTA FACTS

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## Employees

Number of Total Employees	(FY13 Adopted)	4,820
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	FT	PT	CON	Total
ADM	222	77	21	320
MGR	221		1	222
MNT	1,100			1,100
OPR	1,494	191		1,685
POL	263		14	277
PRO	306		85	391
REP	187	2		189
SUP	343		13	356
TEC	275		5	280
Total	4,411	270	139	4,820

Classifications	Descriptions
ADM	All other non-represented positions
MGR	Middle and Upper Management level positions
MNT	Represented positions responsible for bus, rail, and facility maintenance
OPR	Represented Bus, Mobility, and Rail vehicle operator positions
POL	Non-management police officers positions
PRO	Non-represented, non-management positions requiring a 4-year degree or equivalent
REP	Other Represented positions not included in other categories
SUP	Non-represented first-line supervisory positions
TEC	Non-represented positions with technical skill requirements, generally requiriing 2 and/or 4-year degrees

# CATEGORY AND SUBCATEGORY EXPENSE LISTING

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#### SALARIES AND WAGES (60 accounts)

Major account lines include: Salaries & Wages Overtime Paid Leave

#### **FRINGE BENEFITS** (38 accounts)

Major account lines include: FICA State Unemployment Mechanic Tool Allowance Health Care Costs Disability Insurance Operator Uniform Allowance Life Insurance Workers Compensation Pension Tuition Reimbursements

#### **CONTRACTUAL SERVICES** (118 accounts)

Major account lines include: L-Van Service Contracts Office Equipment Services Service Vehicle Maintenance Service **Building & Grounds Operating Equipment Services** Office Equipment Rental & Lease **External Support Services** Passenger Facilities Services **Operating Equipment - Lease & Rental** Consultants Bldg. & Equip. Maintenance Services Real Property - Lease & Rental Revenue Vehicle Maintenance Services Track Vehicle Maintenance Services Rent - Furniture

#### **MATERIALS & SUPPLIES** (113 accounts)

Major account lines include: Fuel & Lubricants Track Vehicle Material/Supplies Bldg. Maintenance Repairs Cleaning Supplies Admin. Vehicle Material/Supplies

#### **MATERIALS & SUPPLIES (Continued)**

Equipment Maintenance & Repairs Rebuilds & Repairable Fare Collection Building Supplies Auxiliary Replacement Parts Passenger Facilities – Materials Office Supplies Accidents Track & Structures Vandalism Service Vehicle Materials/Supplies

#### **OTHER OPERATING EXPENSE** (16 accounts)

Major account lines include: Utilities (Electricity, Propulsion Power, Telephone, Gas, Water) Taxes & Fees (Diesel, Natural Gas and Gasoline Taxes, Revenue and Non-Revenue vehicle registration and license fees)

#### **CASUALTY & LIABILITY COSTS** (14 accounts)

*Major account lines include:* Direct Insurance Injuries and Damages

#### **MISCELLANEOUS EXPENSES** (17 accounts)

Major account lines include: Mail & Shipping Expenses GA 400 Toll Expenses Advertising & Promotions

#### **OTHER NON-OPERATING EXPENSES** (78)

accounts) Major account lines include: Dues & Subscriptions Travel & Meetings Training Expenses Corporate Losses Physicals and Drug Testing

MARTA has nine (9) expense categories supported by approximately 450 accounts. Currently, MARTA has approximately 228 cost centers.

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DivisionName	DepartmentName	OfficeID	OfficeName	CenterID	CostCenter
General Manager CEO	General Manager CEO	11100	General Manager CEO	11110	General Manager CEO
General Manager CEO	General Manager CEO	11200	Board of Directors	11210	Board of Directors
Executive Administration	Internal Audit	12100	AGM Internal Audit	12110	AGM of Internal Audit
Executive Administration	Internal Audit	12100	AGM Internal Audit	12120	Contracts Audit
Executive Administration	Internal Audit	12100	AGM Internal Audit	12130	Operational Audit
Executive Administration	Internal Audit	12200	Information Systems Audit	12140	Information Systems Audit
Executive Administration	Internal Audit	12200	Information Systems Audit	12210	Dir of Information Systems Audit
Executive Administration	Legal Services	16100	AGM Legal Services	16110	AGM of Legal Services Chief Counsel
Executive Administration	Legal Services	16100	AGM Legal Services	16120	Litigation
Executive Administration	Legal Services	16100	AGM Legal Services	16130	Corporate Law
Executive Administration	Legal Services	16100	AGM Legal Services	16140	Legal Administration
Executive Administration	Legal Services	16200	Risk Management	16210	Dir of Risk Management
Executive Administration	Legal Services	16200	Risk Management	16230	Claims
Executive Administration	Legal Services	16200	Risk Management	16240	Insurance
Operations	Bus Operations	15400	Bus Transportation	15225	Bus Communications
Operations	Bus Operations	15400	Bus Transportation	15410	Dir of Bus Transportation
Operations	Bus Operations	15400	Bus Transportation	15420	Laredo Garage
Operations	Bus Operations	15400	Bus Transportation	15430	Perry Garage
Operations	Bus Operations	15400	Bus Transportation	15440	Hamilton Garage
Operations	Bus Operations	15400	Bus Transportation	15450	Transportation Services
Operations	Bus Operations	15400	Bus Transportation	15460	Small Bus Services Brady Garage
Operations	Bus Operations	15500	Bus Maintenance	15223	Fleet Management
Operations	Bus Operations	15500	Bus Maintenance	15511	Dir of Bus Maintenance
Operations	Bus Operations	15500	Bus Maintenance	15521	Laredo Garage Maintenance
Operations	Bus Operations	15500	Bus Maintenance	15523	Laredo L-Vans
Operations	Bus Operations	15500	Bus Maintenance	15531	Perry Garage Maintenance
Operations	Bus Operations	15500	Bus Maintenance	15541	Hamilton Garage Maintenance
Operations	Bus Operations	15500	Bus Maintenance	15551	Brady Garage Bus Maintenance
Operations	Bus Operations	15500	Bus Maintenance	15553	Brady Garage L-Vans
Operations	Bus Operations	15500	Bus Maintenance	15554	Brady Garage Non-Revenue Vehicles
Operations	Bus Operations	15500	Bus Maintenance	15555	Small Bus Maintenance

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DivisionName	DepartmentName	OfficeID	OfficeName	CenterID	CostCenter
Operations	Bus Operations	15500	Bus Maintenance	15561	Brownsmill Heavy Maint Revenue Vehicles
Operations	Bus Operations	15500	Bus Maintenance	15565	Bus Engineering
Operations	Bus Operations	15500	Bus Maintenance	15566	Systems Planning & Administration
Operations	Bus Operations	15500	Bus Maintenance	15567	Radio Communication Maintenance
Operations	Bus Operations	15900	Mobility	15910	Dir of Mobility
Operations	Bus Operations	15900	Mobility	15920	Brady Garage (Mobility)
Operations	Bus Operations	15900	Mobility	15925	Laredo Mobility
Operations	Bus Operations	15900	Mobility	15930	Brady Garage (Fleet Management)
Operations	Bus Operations	15900	Mobility	15940	Brady Garage (Special Services)
Operations	Bus Operations	15900	Mobility	15950	Mobility Scheduling
Operations	Bus Operations	15900	Mobility	17924	Mobility Reservations
Operations	Bus Operations	31700	Clayton County Transit	15470	Clayton Bus Garage
Operations	Bus Operations	31700	Clayton County Transit	15473	Clayton Paratransit Garage
Operations	Bus Operations	31700	Clayton County Transit	15571	Clayton Bus Maintenance
Operations	Bus Operations	31700	Clayton County Transit	15573	Clayton Paratransit Maintenance
Operations	Bus Operations	31700	Clayton County Transit	15580	Clayton County Contract & Materials Mgmt
Operations	Bus Operations	31700	Clayton County Transit	15581	Clayton County Systems Service Monitoring
Operations	Bus Operations	31700	Clayton County Transit	15582	Clayton County Administration/Overhead
Operations	Bus Operations	88600	AGM Bus Operations	15220	AVL
Operations	Bus Operations	88600	AGM Bus Operations	15224	Capital Operations Maintenance
Operations	Bus Operations	88600	AGM Bus Operations	15510	AGM of Bus Operations
Operations	Deputy General Manager COO	11800	Deputy General Manager	11810	Deputy General Manager COO
Operations	Deputy General Manager COO	11800	Deputy General Manager	11811	Rodeos
Operations	Deputy General Manager COO	18300	Program & Contract Management	18310	Dir of Program & Contract Management
Operations	Deputy General Manager COO	18300	Program & Contract Management	18320	A & E Contracts
Operations	Deputy General Manager COO	18300	Program & Contract Management	18330	CIP Management & Oversight
Operations	Deputy General Manager COO	18300	Program & Contract Management	18340	Construction & JOC
Operations	Deputy General Manager COO	18300	Program & Contract Management	18350	Job Order Contract JOC
Operations	Deputy General Manager COO	18300	Program & Contract Management	18360	Program Management
Operations	Deputy General Manager COO	18300	Program & Contract Management	18370	Construction Management
Operations	Deputy General Manager COO	88500	Architecture & Design	18410	Dir of Architecture & Design

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DivisionName	DepartmentName	OfficeID	OfficeName	enterID	CostCenter
Operations	Deputy General Manager COO	88500	Architecture & Design	18640	Architecture & Civil Engineering
Operations	Deputy General Manager COO	88500	5	18645	Configuration Management Architect
Operations	Deputy General Manager COO	88500	3	18647	Roofing Program
Operations	Police Services	19200		19210	AGM Chief of Police Services
Operations	Police Services	19200		19230	Asst Chf of Police Administration
Operations	Police Services	19200		19240	Asst Chf of Police Operations
Operations	Police Services	19200		19250	Criminal Justice
Operations	Police Services	19200		19290	Seized Property
Operations	Rail Operations	15230		10510	Dir of Communications & Cust Info
Operations	Rail Operations	15230		15230	Rail System Engineering
Operations	Rail Operations	15230		18610	Dir of Engineering
Operations	Rail Operations	15230		18620	Electrical & Mechanical
Operations	Rail Operations	15230		18650	Civil & Structural Engineering
Operations	Rail Operations	15230		18660	Specifications
Operations	Rail Operations	15230		18670	Project Control
Operations	Rail Operations	15230		18680	Rail System Program Management
Operations	Rail Operations	15230		18690	Dir of Rail System Engineering
Operations	Rail Operations	15600	Rail Services	15610	Dir of Rail Transportation
Operations	Rail Operations	15600	Rail Services	15620	Central Control
Operations	Rail Operations	15600	Rail Services	15630	East West Operations
Operations	Rail Operations	15600	Rail Services	15640	North South Operations
Operations	Rail Operations	15600	Rail Services	15645	Armour Operations
Operations	Rail Operations	15600	Rail Services	15650	Rail Service Operations
Operations	Rail Operations	15600	Rail Services	15670	Future Use
Operations	Rail Operations	15600	Rail Services	17972	Station Services
Operations	Rail Operations	15700	Rail Car Maintenance	10252	Computer Maintenance
Operations	Rail Operations	15700	Rail Car Maintenance	10260	Communications & Faregates
Operations	Rail Operations	15700	Rail Car Maintenance	10262	Radio Maintenance
Operations	Rail Operations	15700	Rail Car Maintenance	15660	Rail Service Management & Dispatch
Operations	Rail Operations	15700	Rail Car Maintenance	15710	Dir of Rail Maintenance
Operations	Rail Operations	15700	Rail Car Maintenance	15721	Avondale Car Maintenance

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DivisionName	DepartmentName	OfficeID	OfficeName	CenterID	CostCenter
Operations	Rail Operations	15700	Rail Car Maintenance	15731	South Yard Car Maintenance
Operations	Rail Operations	15700	Rail Car Maintenance	15741	Armour Yard Maintenance
Operations	Rail Operations	15700	Rail Car Maintenance	15750	Engineering
Operations	Rail Operations	15700	Rail Car Maintenance	15760	Backshops
Operations	Rail Operations	15700	Rail Car Maintenance	15770	Rail Car Appearance
Operations	Rail Operations	15700	Rail Car Maintenance	15780	Rail Maint Quality Control
Operations	Rail Operations	18100	Vertical Transportation	18710	Dir of Vertical Transportation
Operations	Rail Operations	18100	Vertical Transportation	18850	Escalators & Elevators
Operations	Rail Operations	18800	Facilities	18810	Dir of Facilities
Operations	Rail Operations	18800	Facilities	18820	Custodial & Landscape
Operations	Rail Operations	18800	Facilities	18821	Station Cleaning
Operations	Rail Operations	18800	Facilities	18830	Buildings & Support Equipment
Operations	Rail Operations	18800	Facilities	18840	Headquarters Building
Operations	Rail Operations	18900	Maintenance of Way	18911	Dir of Maintenance of Way
Operations	Rail Operations	18900	Maintenance of Way	18912	Assistant Director Track & Structures
Operations	Rail Operations	18900	Maintenance of Way	18920	Track Inspection & Support
Operations	Rail Operations	18900	Maintenance of Way	18930	Track Maintenance
Operations	Rail Operations	18900	Maintenance of Way	18940	Field Structural Inspection
Operations	Rail Operations	18900	Maintenance of Way	18950	Structural Maintenance
Operations	Rail Operations	18900	Maintenance of Way	18960	Work Equipment
Operations	Rail Operations	18900	Maintenance of Way	18970	Electric Power & Equipment
Operations	Rail Operations	18900	Maintenance of Way	18980	Automatic Train Control
Operations	Rail Operations	88400	AGM Rail Operations	15810	AGM of Rail Operations
Operations	Safety & Quality Assurance	16700	Safety	16730	Safety
Operations	Safety & Quality Assurance	16700	Safety	16750	Prevention
Operations	Safety & Quality Assurance	16700	Safety	16760	Dir of Safety
Operations	Safety & Quality Assurance	16900	AGM of Safety & QA	16710	AGM of Safety & Quality Assurance
Operations	Safety & Quality Assurance	41300	QA & Configuration Mgmt	16720	Quality Assurance
Operations	Safety & Quality Assurance	41300	QA & Configuration Mgmt	16740	Test and Inspection
Operations	Safety & Quality Assurance	41300	QA & Configuration Mgmt	18630	Config Mgmt Space Plng & Landscape
Operations	Safety & Quality Assurance	41300	QA & Configuration Mgmt	23110	Dir of Quality Assurance

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DivisionName	visionName DepartmentName		OfficeName	CenterID	CostCenter
Business Support Services	Business Support Services	81100	Business Support Services	22510	Chief of Business Support Services
Business Support Services	Business Support Services	88100	Business Analysis & Assessment	22610	Director of Business Analysis & Assessment
Business Support Services	Communication & Ext Affairs	11900	External Affairs	11910	Dir of External Affairs
Business Support Services	Communication & Ext Affairs	11900	External Affairs	22410	Dir of Government & Community Relations
Business Support Services	Communication & Ext Affairs	11900	External Affairs	22430	Government & Community Relations
Business Support Services	Communication & Ext Affairs	11900	External Affairs	22740	Public Policy Planning
<b>Business Support Services</b>	Communication & Ext Affairs	17200	AGM Comm & Ext Affairs	17210	AGM of Communication & External Affairs
<b>Business Support Services</b>	Communication & Ext Affairs	17200	AGM Comm & Ext Affairs	17910	Dir of Customer Services
Business Support Services	Communication & Ext Affairs	17200	AGM Comm & Ext Affairs	17920	Customer Care
Business Support Services	Communication & Ext Affairs	17200	AGM Comm & Ext Affairs	17921	Customer Service Center
Business Support Services	Communication & Ext Affairs	17200	AGM Comm & Ext Affairs	17922	Customer Information Center
Business Support Services	Communication & Ext Affairs	17200	AGM Comm & Ext Affairs	17923	Breeze Card Service Center
Business Support Services	Communication & Ext Affairs	17200	AGM Comm & Ext Affairs	17970	Customer & Station Svcs
Business Support Services	Communication & Ext Affairs	17200	AGM Comm & Ext Affairs	17971	Reduced Fare Eligibility
Business Support Services	Communication & Ext Affairs	17300	Marketing & Sales	17310	Dir of Marketing & Sales
Business Support Services	Communication & Ext Affairs	17300	Marketing & Sales	17320	Business Development
Business Support Services	Communication & Ext Affairs	17300	Marketing & Sales	17350	Strategic Marketing
Business Support Services	Communication & Ext Affairs	83600	Government & Constituent Relations	22435	Dir of Govt & Constituent Relations
Business Support Services	Communication & Ext Affairs	83600	Government & Constituent Relations	22440	Government Relations
Business Support Services	Communication & Ext Affairs	88300	Media Communications	17410	Dir of Media Communications
Business Support Services	Contracts & Procurement	16500	Contracts & Procurement	16510	Dir of Contracts & Procurement
Business Support Services	Contracts & Procurement	16500	Contracts & Procurement	16520	Materials Management
Business Support Services	Contracts & Procurement	16500	Contracts & Procurement	16530	Contracts
Business Support Services	Contracts & Procurement	16500	Contracts & Procurement	16540	Purchasing
Business Support Services	Contracts & Procurement	16500	Contracts & Procurement	16560	Contracts Administration
Business Support Services	Contracts & Procurement	16500	Contracts & Procurement	16580	A & E Contracts Management
Business Support Services	Contracts & Procurement	88200	Administrative Services	14730	Support Services
Business Support Services	Contracts & Procurement	88200	Administrative Services	16550	Supply Chain Mgmt
Business Support Services	Contracts & Procurement	88200	Administrative Services	22810	Dir of Administrative Services
Business Support Services	Contracts & Procurement	88800	AGM Contracts & Procurement	16565	Contract Policies
Business Support Services	Contracts & Procurement	88800	AGM Contracts & Procurement	16910	AGM of Contracts & Procurement

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DivisionName	DepartmentName	OfficeID	OfficeName	CenterID	CostCenter
Business Support Services	Finance	14200	AGM Finance CFO	14210	AGM of Finance CFO
Business Support Services	Finance	14300	Accounting	14310	Dir of Accounting
Business Support Services	Finance	14300	Accounting	14340	Accounting - Property & Payables
Business Support Services	Finance	14300	Accounting	14350	Accounting - General Accounting
Business Support Services	Finance	14300	Accounting	14360	Accounting - Payroll Admin Cost Analysis
Business Support Services	Finance	14500	Management & Budget	14510	Dir of Management & Budget
Business Support Services	Finance	14500	Management & Budget	14520	Operating & Capital Budgets
Business Support Services	Finance	14500	Management & Budget	14560	Strategic Performance Management
Business Support Services	Finance	14800	Treasury	14810	Dir of Treasury
Business Support Services	Finance	14800	Treasury	14820	Financial Planning & Analysis
Business Support Services	Finance	14900	Revenue Operations	14830	Clearinghouse
Business Support Services	Finance	14900	Revenue Operations	14910	Dir of Revenue Operations
Business Support Services	Finance	14900	Revenue Operations	14940	Revenue Collections Processing
Business Support Services	Finance	14900	Revenue Operations	14951	Revenue Operations Administration
Business Support Services	Finance	14900	Revenue Operations	14952	Media Sales Transcard Distribution
Business Support Services	Finance	14900	Revenue Operations	14953	Media Sales Ridestores
Business Support Services	Finance	14900	Revenue Operations	14960	Parking Services
Business Support Services	Finance	83500	Federal & State Programs	22420	Dir of Grant Programs
Business Support Services	Human Resources	11700	Diversity & Equal Opportunity	11710	Dir of DEO
Business Support Services	Human Resources	11700	Diversity & Equal Opportunity	11720	Economic Opportunity
Business Support Services	Human Resources	11700	Diversity & Equal Opportunity	11730	Equal Opportunity
Business Support Services	Human Resources	14700	Human Resources	14710	Dir of Human Resources
Business Support Services	Human Resources	14700	Human Resources	14720	Employee Organizational Development
Business Support Services	Human Resources	14700	Human Resources	14721	Occupational Medical Services
Business Support Services	Human Resources	14700	Human Resources	14722	Employee Relations
Business Support Services	Human Resources	14700	Human Resources	14740	Recruiting
Business Support Services	Human Resources	14700	Human Resources	14750	Management Pension Administration
Business Support Services	Human Resources	14700	Human Resources	14760	HRIS
Business Support Services	Human Resources	14700	Human Resources	14780	Compensation
Business Support Services	Human Resources	14700	Human Resources	14790	Clerical Pool
Business Support Services	Human Resources	14700	Human Resources	16220	Benefits

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DivisionName DepartmentName		OfficeID OfficeName		CenterID	CostCenter		
Business Support Services	Human Resources	16600	Labor Relations	16610	Dir of Labor Relations		
Business Support Services	Human Resources	16600	Labor Relations	16620	Arbitrations		
Business Support Services	Human Resources	16600	Labor Relations	22910	Employee Availability		
Business Support Services	Human Resources	16800	Training	14724	Rail Transportation Training		
Business Support Services	Human Resources	16800	Training	14725	Bus Transportation Training		
Business Support Services	Human Resources	16800	Training	14726	Rail Maintenance Training		
Business Support Services	Human Resources	16800	Training	14727	Bus Maintenance Training		
Business Support Services	Human Resources	16800	Training	14727	Infrastructure Facility Training		
Business Support Services	Human Resources	16800	Training	14728	Strategic Training		
		16800					
Business Support Services	Human Resources		Training	16810	Dir of Training		
Business Support Services	Human Resources	16800	Training	16820	Chief Maintenance Training		
Business Support Services	Human Resources	16800	Training	16830	Chief Operations Training		
Business Support Services	Human Resources	16800	Training	16840	Chief Strategic & Org Training		
Business Support Services	Human Resources	16800	Training	16841	Organizational Training		
Business Support Services	Human Resources	88900	AGM Human Resources	16310	AGM of Human Resources		
Business Support Services	Planning	22100	AGM Planning	22110	AGM of Planning		
Business Support Services	Planning	22200	Dev & Regional Coordination	22210	Dir of Development & Regional Coordination		
Business Support Services	Planning	22200	Dev & Regional Coordination	22220	Real Estate		
Business Support Services	Planning	22200	Dev & Regional Coordination	22230	Joint Development		
Business Support Services	Planning	22200	Dev & Regional Coordination	23210	Regional Service Coordination		
Business Support Services	Planning	22300	Research & Analysis	22310	Dir of Research & Analysis		
<b>Business Support Services</b>	Planning	22300	Research & Analysis	22320	Transit Analysis		
<b>Business Support Services</b>	Planning	22300	Research & Analysis	22330	Transit Research		
<b>Business Support Services</b>	Planning	22300	Research & Analysis	22340	System Service Monitoring		
Business Support Services	Planning	22700	Transit System Planning	22710	Dir of Transit System Planning		
Business Support Services	Planning	22700	Transit System Planning	22720	Regional Planning & Analysis		
Business Support Services	Planning	22700	Transit System Planning	22730	Scheduling		
Business Support Services	Planning	22700	Transit System Planning	22750	Special Projects & Analysis		
Business Support Services	Planning	22700	Transit System Planning	22760	Planning Initiatives		
Business Support Services	Technology	10100	AGM Technology CIO	10110	AGM of Technology CIO		
Business Support Services	Technology	10100	AGM Technology CIO	10160	Enterprise Security		

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## **FY2013 OPERATING & CAPITAL BUDGETS**

**ORGANIZATIONAL STRUCTURE** 

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DivisionName	DepartmentName	OfficeID	OfficeName	CenterID	CostCenter
<b>Business Support Services</b>	Technology	10200	Tech Infrastructure & Ops	10210	Dir of Tech Infrastructure & Operations
Business Support Services	Technology	10200	Tech Infrastructure & Ops	10240	Network & Technical Support
Business Support Services	Technology	10200	Tech Infrastructure & Ops	10241	Telephone Maintenance
Business Support Services	Technology	10200	Tech Infrastructure & Ops	10250	Mainframe Operations
Business Support Services	Technology	10200	Tech Infrastructure & Ops	10251	Technology Help Desk
Business Support Services	Technology	10300	Tech Enterprise Applications	10310	Dir of Tech Enterprise Applications
Business Support Services	Technology	10300	Tech Enterprise Applications	10330	Technology Programs
Business Support Services	Technology	10300	Tech Enterprise Applications	10340	Client Server Applications
Business Support Services	Technology	10300	Tech Enterprise Applications	10350	Application Development
Business Support Services	Technology	10300	Tech Enterprise Applications	10360	Database Administration
Business Support Services	Technology	10300	Tech Enterprise Applications	10370	Breeze Products
Business Support Services	Technology	10400	Technology Programs Management	10130	Technology Business & Development
Business Support Services	Technology	10400	Technology Programs Management	10140	Transit System Enhancement
Business Support Services	Technology	10400	Technology Programs Management	10410	Dir of Technology Programs Management
Business Support Services	Technology	10400	Technology Programs Management	10420	Technology Business Services
Business Support Services	Technology	10400	Technology Programs Management	10430	Technology Projects Management
Business Support Services	Technology	10400	Technology Programs Management	10450	Info Tech Assets
Business Support Services	Technology	10600	Tech Quality Assurance	10150	Technology Quality Assurance
Business Support Services	Technology	10600	Tech Quality Assurance	10261	Faregate Maintenance
Business Support Services	Technology	10600	Tech Quality Assurance	10610	Dir of Tech Quality Assurance
Business Support Services	Technology	10600	Tech Quality Assurance	10620	Info Tech Compliance
Other	Other	91000	Inventory Adjustment	91000	Inventory Adjustment
Other	Other	91800	Other	91800	Contract Employees-Capital Projects



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	First Indenture		Second Indenture Series 1998A, 2000AB <sup>(1)</sup> , 2002 (Refunded),			Third Indenture Series 2005A, 2006A, 2007A, 2007B, 2009A, 2012A,							
		Series N, P		2003A				2012B		Combir	Combined All Indentures		
			Total Debt			Total Debt			Total Debt			Total Debt	
Year	Principal	Interest	Service	Principal	Interest	Service	Principal	Interest	Service	Principal	Interest	Service	
7/1/2013	20,665,000	8,056,888	28,721,888	5,345,000	7,661,581	13,006,581	27,805,000	68,683,250	96,488,250	53,815,000	84,401,719	138,216,719	
7/1/2014	22,005,000	6,802,188	28,807,188	4,530,000	7,446,531	11,976,531	29,150,000	67,293,000	96,443,000	55,685,000	81,541,719	137,226,719	
7/1/2015	23,460,000	5,426,875	28,886,875	4,745,000	7,297,281	12,042,281	31,665,000	65,835,500	97,500,500	59,870,000	78,559,656	138,429,656	
7/1/2016	25,025,000	3,960,625	28,985,625	4,940,000	7,139,300	12,079,300	33,180,000	64,263,250	97,443,250	63,145,000	75,363,175	138,508,175	
7/1/2017	12,735,000	2,396,563	15,131,563	8,970,000	6,973,300	15,943,300	44,825,000	62,615,250	107,440,250	66,530,000	71,985,113	138,515,113	
7/1/2018	13,580,000	1,600,625	15,180,625	9,545,000	6,591,400	16,136,400	46,670,000	60,374,000	107,044,000	69,795,000	68,566,025	138,361,025	
7/1/2019	5,820,000	751,875	6,571,875	10,030,000	6,186,150	16,216,150	57,550,000	58,078,300	115,628,300	73,400,000	65,016,325	138,416,325	
7/1/2020	6,210,000	388,125	6,598,125	10,600,000	5,774,825	16,374,825	60,405,000	55,200,800	115,605,800	77,215,000	61,363,750	138,578,750	
7/1/2021	-	-	-	30,000,000	5,379,200	35,379,200	11,075,000	52,180,550	63,255,550	41,075,000	57,559,750	98,634,750	
7/1/2022	-	-	-	31,700,000	4,419,200	36,119,200	10,945,000	51,604,325	62,549,325	42,645,000	56,023,525	98,668,525	
7/1/2023	-	-	-	33,400,000	3,404,800	36,804,800	10,865,000	51,033,388	61,898,388	44,265,000	54,438,188	98,703,188	
7/1/2024	-	-	-	35,400,000	2,336,000	37,736,000	10,405,000	50,465,225	60,870,225	45,805,000	52,801,225	98,606,225	
7/1/2025	-	-	-	37,600,000	1,203,200	38,803,200	10,985,000	49,918,963	60,903,963	48,585,000	51,122,163	99,707,163	
7/1/2026	-	-	-	-	-	-	49,010,000	49,342,250	98,352,250	49,010,000	49,342,250	98,352,250	
7/1/2027	-	-	-	-	-	-	51,235,000	47,114,463	98,349,463	51,235,000	47,114,463	98,349,463	
7/1/2028	-	-	-	-	-	-	53,825,000	44,522,125	98,347,125	53,825,000	44,522,125	98,347,125	
7/1/2029	-	-	-	-	-	-	56,550,000	41,798,600	98,348,600	56,550,000	41,798,600	98,348,600	
7/1/2030	-	-	-	-	-	-	59,415,000	38,937,050	98,352,050	59,415,000	38,937,050	98,352,050	
7/1/2031	-	-	-	-	-	-	62,270,000	36,080,575	98,350,575	62,270,000	36,080,575	98,350,575	
7/1/2032	-	-	-	-	-	-	65,105,000	33,243,463	98,348,463	65,105,000	33,243,463	98,348,463	
7/1/2033	-	-	-	-	-	-	68,075,000	30,275,563	98,350,563	68,075,000	30,275,563	98,350,563	
7/1/2034	-	-	-	-	-	-	71,325,000	27,025,525	98,350,525	71,325,000	27,025,525	98,350,525	
7/1/2035	-	-	-	-	-	-	74,660,000	23,689,800	98,349,800	74,660,000	23,689,800	98,349,800	
7/1/2036	-	-	-	-	-	-	78,225,000	20,122,250	98,347,250	78,225,000	20,122,250	98,347,250	
7/1/2037	-	-	-	-	-	-	81,965,000	16,382,500	98,347,500	81,965,000	16,382,500	98,347,500	
7/1/2038	-	-	-	-	-	-	85,965,000	12,381,900	98,346,900	85,965,000	12,381,900	98,346,900	
7/1/2039	-	-	-	-	-	-	90,165,000	8,185,200	98,350,200	90,165,000	8,185,200	98,350,200	
7/1/2040	-	-	-	-	-	-	94,565,000	3,782,600	98,347,600	94,565,000	3,782,600	98,347,600	
7/1/2041	-	-	-	-	-	-	-	-	-	-	-		
7/1/2042	-	-	-	-	-	-	-	-	-	-	-	-	
7/1/2043	-	-	-	-	-	-	-	-	-	-	-	-	
7/1/2044	-	-	-	-	-	_	-	-	-	-	-	-	
7/1/2045	-	-	-	-	-	-	-	-	-	-	-	-	
7/1/2046	-	-	-	-	-	-	-	-	-	-	-	-	
7/1/2047	-	-	-	-	-	-	-	-	-	-	-	-	
Total	129,500,000	29,383,763	158,883,763	226,805,000	71,812,769	298,617,769	1,427,880,000	1,190,429,663	2,618,309,663	1,784,185,000	1,291,626,194	3,075,811,194	



## GLOSSARY

**Accounting Basis** - MARTA uses the accounting principles and methods appropriate for a government enterprise fund. Financial statements are prepared on the accrual basis of accounting under which revenues and expenses are recognized when earned or incurred.

<u>Americans with Disabilities Act (ADA)</u> – Federal legislation that provides guidelines for assuring access to persons with disabilities.

**Assistant General Manager (AGM)** - MARTA has several AGM's who directly report to the General Manager.

**Associated Capital Maintenance (ACM)** - A Federal Transit Administration capital program that subsidizes the cost of operations through the funding of certain bus and rail maintenance expenses.

**Atlanta Regional Commission (ARC)** -An organization dedicated to improving the quality of life for all citizens of the Atlanta region through professional planning initiatives and the provision of objective information; Board membership currently comprised of 10 counties and 64 municipalities.

**Balanced Operating Budget** - The budget is balanced when expenditures do not exceed the sources of revenue. These sources include sales tax revenue, interest income, funds under Section 5307 of the Federal Transit Act for preventive maintenance of vehicles, system and equipment, and 5% of the Sales tax revenues reserves may be applied to the operations of the transit system. (See Fiscal Policy Guide)

**Balanced Capital Improvements Budget** – A balanced capital improvement budget is created by a Ten-Year Plan as set forth in the MARTA ACT and further restricted by the MARTA Board of Directors that the corresponding year's debt service be no more than 45% of the corresponding year's sales tax receipts. Basically, a balanced capital improvement budget is mandatory per MARTA's policy. (See Fiscal Policy Guide)

**Bond Proceeds** - Additional local capital funds raised, when necessary, by issuance of sales tax revenue bonds in the municipal markets. The proceeds are initially deposited with the Bond Trustee in a Construction Fund as required by the Trust Indenture between MARTA and the

Trustee. MARTA requisitions the funds as needed for the Capital Investment Program.

**Bus Rapid Transit (BRT)** - BTP is a new program where buses have dedicated right-of-way and a limited number of stops. Some routes may utilize the HOV lanes.

**Business Transformation Program (BTP)** - A fully integrated solution which will provide modern, integrated support for MARTA's Finance, Maintenance, and Human Resources Business Areas. This initiative will not only meet MARTA's current business and technical requirements but is flexible and scaleable to meet MARTA's future needs. Integration will be achieved using software from Oracle, MAXIMUS, and Bentley Systems. This will improve MARTA's core business processes by eliminating manual/non-value added processes, automating computer functionality, and creating safeguards that reduce data errors. The program began initial design in July 2005 and was scheduled to be completed August 2008.

**<u>Capital Budget</u>** - The portion of the budget that provides for the funding of improvements, projects and major equipment purchases. Generally, a capital item is one that has a cost in excess of \$300, increases the life or capacity of an asset, and has an economic life in excess of one year.

**Capital Expenditures** - Expenditures which provide for the procurement of capital assets or increase the efficiency, capacity, useful life or economy of an existing asset; generally support the Rail Development Program, Capital Improvement Program, Planning Program and the debt service on revenue bonds.

**<u>Capital Projects Funds</u>** - MARTA uses separate funds for major capital acquisition, construction and Authority's planning needs that are financed through borrowings or contributions. This principle is in accordance with GAAP.

**<u>Capital Revenues</u>** - Funds available to support the capital budget; sources include 50% of the sales tax, federal grants, state grants, interest income from the investment of capital funds, proceeds from the sale of revenue bonds and limited private sector participation.



## GLOSSARY

<u>Clean Air Act Amendments (CAAA)</u> - Federal legislation that protects and enhances the quality of the nation's air resources; initiates and accelerates a national research and development program to prevent and control air pollution; provides technical and financial assistance to state and local governments for air pollution control programs; and encourages and assists regional air pollution control programs.

**<u>Commercial driver's license (CDL)</u>** - Bus drivers are required to have a passing score on the written CDL test prior to employment. The practical exam for the completion of the CDL license is conducted as a component of the bus operator certification program.

<u>Compressed Natural Gas (CNG)</u> - A fuel used in a clean engine technology.

**<u>Congestion Mitigation & Air Quality (CMAQ)</u>** - This program is a federal program which funds transportation projects that will contribute to meeting the attainment of national ambient air quality standards.

**<u>Contingency</u>** Funds - Operating and Capital funds reserved for unexpected expenditures during the fiscal year which were not addressed in the annual budget.

**<u>Cost Allocation</u>** - The assignment of expenses accounted for in one fund to another fund. For example, certain operating expenses of a division may be charged to a capital grant.

**Debt Service Funds** - MARTA uses separate funds for the Sinking Funds (Debt Service) to accumulate financial resources for the payment of long-term debt principal and interest. This principle is in accordance with GAAP.

**Enterprise Fund** - Accounts for business-like activities that provide goods and/or services to the public and are financed primarily through user charges.

**Federal Operating Assistance** - Revenue received from federal sources to compensate operating expenses.

**Federal Transit Administration (FTA)** - The agency of the Federal government within the U.S. Department of Transportation that is responsible for providing, administering and monitoring funds to transit agencies.

**Feeder Service** - Bus service which delivers passengers to a rail station from the surrounding geographic area.

**Fixed Route Bus System** - Bus routes that do not vary in schedule or route from day-to-day.

<u>General Operating Fund</u> - MARTA uses a General Operating Fund for all operating activities and financial resources with the exception of those accounted for in another fund. This principle is in accordance with GAAP.

<u>**Grant</u></u> - Revenue from another governmental body or organization, usually in support of a specific program or function.</u>** 

<u>**Half-Fare Program</u>** - A MARTA program to subsidize the transit costs of the elderly and handicapped. Eligible participants may apply for an annual pass that allows the payment of a reduced fare.</u>

**<u>Headway</u>** - The time between the arrival of buses or trains on the same route.

**Intelligent Transportation Systems (ITS)** - Advanced electronics and computer systems that increase the efficiency and safety of highway transportation and transit. At MARTA this includes Computer Aided Dispatch and Automated Vehicle Location, Automatic Passenger Counting, Audio and Video Announcement Devices, and the Advanced Traveler Information System.

**Interest Income on Capital Reserves** - Income gained from interest on funds that have been placed in reserve for capital replacement and interest on real estate proceeds to be used to subsidize operations, as authorized by the MARTA Act with Board Approval.

**Life Cycle Asset Reliability Enhancement (L-CARE)** - The L-CARE program directs preventive and predictive actions to be performed before failures occur in order to maintain the rail cars in a safe and reliable condition.



## GLOSSARY

**<u>Lift-Van (L-Van) Service</u>** - Demand responsive paratransit service that provides service upon scheduled request to serve the handicapped. The vehicles are equipped with a mechanism to lift wheel chairs.

**Linked Trip** - A trip from point of origin to the final destination, regardless of how many modes or vehicles were used.

<u>MARTA Act</u> - The legislation initially passed by the Georgia Legislature on March 10, 1965, which created and enabled the Metropolitan Atlanta Rapid Transit Authority.

Mean Distance Between Failures (MDBF) - This is a performance measurement.

**<u>Obligations</u>** - Funds that have been obligated to a specific purpose but have not been expended.

**<u>Operating Budget</u>** - The portion of the budget that provides for the day-to-day operations of the Authority: including salaries, benefits, services, materials, and other expenses.

<u>**Paratransit Service**</u> - Complementary transportation services for elderly and disabled established in accordance with the Americans with Disabilities Act (ADA).

**<u>Passenger Revenue</u>** - Revenue earned through fares charged directly to passengers for transit services.

**<u>Peak Period</u>** - The period during which the maximum amount of travel occurs. It may be specified as morning (a.m.), afternoon or evening (p.m.) peak.

**Prior Years Carry-Over** - Funds which are available to fund subsequent fiscal years. The unexpended operating revenues provide carry-over funding for the operating budget while unexpended capital revenues fund the capital carry-over.

**<u>Revenue Bonds</u>** - A bond on which debt service is payable solely from a restricted revenue source. MARTA issues bonds obligating future sales tax revenues.

**<u>Revenue Passengers</u>** - Transit passengers who enter the system through the payment of a fare as distinguished from those who enter via an employee or complimentary pass or transfer.

**<u>Revenue Service</u>** - Transit service for the purpose of generating revenue as distinguished from trips which place vehicles at route beginning or ending points; trips run for maintenance purposes; or trips which carry passengers without charge.

**SAFETEA-LU** - Surface Transportation Reauthorization Act is a federal law passed in 2005 to replace TEA-21 (Transportation Equity Act of 1998). It authorizes highway, highway safety, transit and other transportation programs for five years. The act provides operating and capital funds to MARTA.

<u>Sales Tax</u> - A tax levied and collected by the State for the benefit of the Authority. The "MARTA Sales Tax" is a 1% sales and use tax generated in Fulton and DeKalb counties.

**Section 5309 (Formerly Section 3)** - A federal grant authorized under Section 5309 of the Transportation Equity Act for the 21<sup>st</sup> Century (TEA-21, previously authorized under Section 3 of the Intermodal Surface Transportation Efficiency Act). These grants generally provide capital funds for acquisition of new rolling stock, new construction, and rail modernization.

**Section 5307 (Formerly Section 9)** - A federal grant authorized under Section 5307 of the Transportation Equity Act for the 21<sup>st</sup> Century (TEA-21, previously authorized under Section 9 of the Intermodal Surface Transportation Efficiency Act). These grants generally provide funds for routine capital replacement, planning, and operating assistance programs.

<u>Senior Staff</u> - MARTA management team at the Director level and above.



## GLOSSARY

<u>**Trackway renovations, phase II (TRII)**</u> - A large multi-year program consisting of several individual projects to renovate the trackway.

**<u>Transit Oriented Development (TOD)</u>** - MARTA has several TOD projects that are designed to increase ridership and advance the use of public transportation by promoting economic development activities in and around MARTA rail stations.

<u>**Transit Operations</u>** - Those Authority functions directly or indirectly related to the provision of transportation service.</u>

**<u>Unlinked Trip</u>** - A passenger count based on each portion, or leg, of a transit trip. For example, a passenger journey that begins by bus, transfers to rail and then transfers to bus again before leaving the system counts as three unlinked trips.

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## METROPOLITAN ATLANTA RAPID TRANSIT AUTHORITY

RAIL MAP

